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San Francisco Public Library Commission

100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, January 5, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Library Commission meeting of December 1, 2005.
Explanatory document: draft minutes

3. AFFINITY CENTER UPDATE REPORT — DISCUSSION

Presentation of and discussion of an update report on the Business Center.

4. CITY LIBRARIAN'S REPORT — DISCUSSION

by City Librarian Luis Herrera
(This item is to allow the City Librarian to report on recent Library activities and make announcements)
The City Librarian will report on the following subjects: Impending management level staffing changes; FY2006-2007 Library Budget overview and priorities; and highlights of exhibitions and programs.

5. FRIENDS OF THE LIBRARY REPORT — DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

6. SELF PICK-UP OF RESERVES — DISCUSSION

Presentation of and discussion of Library users' self pick up of reserved materials.

7. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

8. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

9. ADJOURNMENT (requires motion and public comment) — ACTION

M. Housh, Secretary. 12/27/05

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - ACCESSIBLE MEETINGS POLICY

TO ENSURE THE PARTICIPATION OF THE DISABLED PUBLIC IN ALL COMMISSION PUBLIC MEETINGS, THE FOLLOWING ITEMS CONCERNING ACCESSIBILITY WILL BE AVAILABLE:

SIGN LANGUAGE INTERPRETERS OR NOTE TAKERS WILL BE AVAILABLE UPON REQUEST. PLEASE CONTACT SERVICES FOR THE DEAF AND HEARING IMPAIRED AT 415/557-4433 (TDD) OR 415/557-4434 (VOICE) AT LEAST 48 HOURS PRIOR TO THE MEETING. LATE REQUESTS WILL BE HONORED IF POSSIBLE.

A SOUND ENHANCEMENT SYSTEM WILL BE AVAILABLE UPON REQUEST AT THE MEETINGS. PLEASE CONTACT SERVICES FOR THE DEAF AND HEARING IMPAIRED AT 415/557-4433 (TDD) OR 415/557-4434 (VOICE) AT LEAST 48 HOURS PRIOR TO THE MEETING. LATE REQUESTS WILL BE HONORED IF POSSIBLE.

A PERSON WHO IS DEAF OR HEARING IMPAIRED MAY GAIN MEETING INFORMATION PRIOR TO THE MEETING BY CALLING 415/557-4433 (TDD) OR 415/557-4434 (VOICE). IN ADDITION, THE CALIFORNIA RELAY SERVICE CAN BE USED BY INDIVIDUALS WITH HEARING AND SPEECH IMPAIRMENTS BY CALLING 1-800/735-2929 (TDD) OR 1-800/735-2992 (VOICE).

MINUTES OF THE MEETINGS ARE AVAILABLE IN ALTERNATIVE FORMATS. IF YOU REQUIRE THE USE OF A READER DURING THE MEETING, PLEASE CONTACT THE LIBRARY FOR THE BLIND AND PRINT HANDICAPPED AT 415/557-4253 AT LEAST 48 HOURS IN ADVANCE OF THE NEED.

INDIVIDUALS WITH SEVERE ALLERGIES, ENVIRONMENTAL ILLNESS, MULTIPLE CHEMICAL SENSITIVITY OR RELATED DISABILITIES SHOULD CALL THE ACCESSIBILITY HOTLINE AT 415/554-8925 TO DISCUSS MEETING ACCESSIBILITY. IN ORDER TO ASSIST SAN FRANCISCO'S EFFORTS TO ACCOMMODATE SUCH PEOPLE, ATTENDEES AT PUBLIC MEETINGS ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL-BASED PRODUCTS. PLEASE HELP THE CITY TO ACCOMMODATE THESE INDIVIDUALS.

LIBRARY COMMISSION MEETINGS WILL BE HELD AT THE MAIN LIBRARY, 100 LARKIN STREET AT GROVE, LOWER LEVEL, KORET AUDITORIUM, EXCEPT WHEN OTHERWISE NOTICED. THE COMMISSION MEETING ROOM IS WHEELCHAIR ACCESSIBLE. THE CLOSEST ACCESSIBLE BART STATION IS CIVIC CENTER. THE ACCESSIBLE MUNI LINE SERVING THIS LOCATION IS THE #19 POLK. FOR INFORMATION ABOUT MUNI'S ACCESSIBLE SERVICE, PLEASE CALL 415/923-6142.

THERE IS ACCESSIBLE PARKING AVAILABLE AT 355 MCALLISTER, CIVIC CENTER PLAZA GARAGE. CALL 415/863-1537.

ACCESSIBLE SEATING FOR PERSONS WITH DISABILITIES (INCLUDING THOSE USING WHEELCHAIRS) WILL BE AVAILABLE AT MEETINGS.

THE RINGING OF AND USE OF CELL PHONES, PAGERS AND SIMILAR SOUND-PRODUCING ELECTRONIC DEVICES ARE PROHIBITED AT THIS MEETING. PLEASE BE ADVISED THAT THE CHAIR MAY ORDER THE REMOVAL FROM THE MEETING ROOM OF ANY PERSON(S) RESPONSIBLE FOR THE RINGING OR USE OF A CELL PHONE, PAGER, OR OTHER SIMILAR SOUND PRODUCING ELECTRONIC DEVICES.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

GOVERNMENT'S DUTY IS TO SERVE THE PUBLIC, REACHING ITS DECISION IN FULL VIEW OF THE PUBLIC. COMMISSIONS, BOARDS, COUNCILS AND OTHER AGENCIES OF THE CITY AND COUNTY EXIST TO CONDUCT THE PEOPLE'S BUSINESS. THIS ORDINANCE ASSURES THAT DELIBERATIONS ARE CONDUCTED BEFORE THE PEOPLE AND THAT CITY OPERATIONS ARE OPEN TO THE PEOPLE'S REVIEW. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT FRANK DARBY BY MAIL TO ADMINISTRATOR, SUNSHINE ORDINANCE TASK FORCE, 1 DR. CARLTON B. GOODLETT PLACE, ROOM 244, SAN FRANCISCO CA 94102-4689; BY PHONE AT 415 554 7724; BY FAX AT 415 554 7854; OR BY EMAIL AT SOTF@SFGOV.ORG.

CITIZENS INTERESTED IN OBTAINING A FREE COPY OF THE SUNSHINE ORDINANCE CAN REQUEST A COPY FROM MS. DESTRO OR BY PRINTING CHAPTER 67 OF THE SAN FRANCISCO ADMINISTRATIVE CODE ON THE INTERNET, HTTP://WWW.SFGOV.ORG/SUNSHINE/

SAN FRANCISCO LOBBYIST ORDINANCE

ATTENTION: INDIVIDUALS AND ENTITIES THAT INFLUENCE OR ATTEMPT TO INFLUENCE LOCAL LEGISLATIVE OR ADMINISTRATIVE ACTION MAY BE REQUIRED BY THE SAN FRANCISCO LOBBYIST ORDINANCE [SF CAMPAIGN & GOVERNMENTAL CONDUCT CODE SEC. 2.100] TO REGISTER AND REPORT LOBBYING ACTIVITY. FOR MORE INFORMATION ABOUT THE LOBBYIST ORDINANCE, PLEASE CONTACT THE ETHICS COMMISSION AT 30 VAN NESS AVENUE, SUITE 3900, SAN FRANCISCO, CA 94102, TELEPHONE (415) 581-2300, FAX (415) 581-2317 AND WEB SITE: SFGOV.ORG/ETHICS.

MICHAEL HOUSH, COMMISSION SECRETARY 12/29/04

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DRAFT

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Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, January 5, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, January 5, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter at 4:06PM.

Commissioners present: Bautista, Chin, Coulter, and Gomez.
Commissioners excused: President Higueras, and Commissioner Strobin. Commissioner Kane's arrival was expected. A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: implications of insider status and deficiencies in our legal system, the privileged status of corporations; and noted that libraries represented human values.

Mr. John McAfee, Friends of the Library, discussed: the Western Addition Branch Capital campaign, highlighting a cooperative community partnership with the Jewish Children & Family Services Agency to renovate the Branch Library's surrounding grounds.

Ms. Mildred Hall-Ward, an after school Program Coordinator and member of the Friends, working on the Western Addition Branch Library Neighborhood Capital Campaign lauded the planned renovation of the Branch Library and suggested the designated Branch Manager's Office space be redesigned for other uses.

Ms. Ellen Egbert, Bernal Heights Resident, spoke concerning her thoughts about the January 11th Community meeting on the revised designs for the Bernal Heights Branch Library renovation.

Mr. Peter Warfield spoke about: the strengths of the Library; commenting that improvements both in staffing and collections should be a common goal.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

Commissioner Kane joined the meeting at 4:14pm.

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

An anonymous member of the public commented on: an error in the Approval of the Minutes Title, mischaracterizations of Mr. Warfield's Public Comment; and about the legal requirements to summarize public comment in meeting minutes.

Mr. Peter Warfield commented on: the value and importance of minutes; the Sunshine Ordinance's requirement to summarize public comments; and clarified hat his reported comments were intended to highlight the limited availability of materials related to RFID in the Library's collection.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

Vice President Coulter requested inclusion of the names of all of the members of the Library Technology and Privacy Advisory Committee not just those who spoke.

MOTION: by Commissioner Bautista, 2nd by Commissioner Gomez for approval of the Minutes of the regular Library Commission meeting of December 1, 2005 with addition of the names of all of the members of the Library Technology and Privacy Advisory Committee.
ACTION: 5-0 aye (Bautista, Chin, Gomez, Kane, and Strobin)

AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

Chief of the Main Library Kathy Lawhun briefly discussed the Library's Business, Science, and Technology Center and then introduced its Reference Service Manager Mark Hall. Mr. Hall presented a detailed overview of the various program focuses of the Business, Science, and Technology Center especially calling attention to it's extensive array of classes, reference resources, small business resources and information, and job and career development public services programs.

Public comment on AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

An anonymous member of the Public commented that this report appeared to blur the distinction between what collections and services were part of an affinity center and those parts of a department of the Library.

Mr. Peter Warfield commented: that affinity centers were concerned with fundraising and that this report concerned the Business Department of the Library; noted the importance of Library collections and documentation; and suggested creation of more "pathfinders" to assist Library users interested in accessing services of interest to them.

Ms. Christine Lieshman, Friends of the Library, a regular user of the center's resources, commended Mr. Hall and the services available through the Business Science, and Technology Center.

Commission discussion of AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

Commissioner Gomez thanked staff for their excellent report and noted that she had friends who had used and praised the Business, Science, and Technology Center when beginning their own businesses.

In response to a question by Commissioner Bautista, Ms. Lawhun noted that there was considerable outreach by the Teen Librarians to and use of the Center by public school students.

Commissioner Chin inquired concerning the available of center materials and training classes in Spanish and Chinese and was informed that while available in Spanish Chinese language programs and materials were provided through the Library's International

Center as well as online. Commissioner Chin suggested that staff work with Chinese American and other minority community groups active in youth employment and training program to create new partnerships and broaden its outreach.

In response to a question by Commissioner Bautista concerning involvement with the San Francisco Chamber of Commerce, Ms Lawhun noted that there had been a relationship in the past and that the Business, Science, and Technology Center regularly provided copies of its information to the Chamber

Vice President Coulter praised the report as enlightening; observing that the reported relationship between cooking school students using the Business, Science, and Technology Center's resources and its supportive role in the creation many of San Francisco's new restaurants was a good story that should be told. Vice President Coulter noting there was a new President and Executive Director at the San Francisco Chamber of Commerce suggested pursuing closer relationship with the Chamber of Commerce. Vice President Coulter pointed out that the affinity centers were about a great deal more than fundraising, and that they served to engage dialogue and build creative partnerships between the Library and San Francisco's diverse communities.

Commissioner Bautista expressed her thanks and appreciation to staff for their worthy efforts to decorate the Main Library during the recent holiday season.

AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

City Librarian Herrera announced Mayor Newsom's appointment of San Francisco's new Poet Laureate would be made on January 12th The City Librarian next announced the retirement of Deputy City Librarian Paul Underwood, commending Mr. Underwood's exemplary leadership and dedicated public service as Deputy City Librarian and as Acting City Librarian. Mr. Herrera noted that Mr. Underwood would be returning to the Library as a returning retiree to assist part-time during the search for his successor. City Librarian Herrera then announced that Library Chief of Information Technology Vivian Pisano had been selected to become Deputy Director of the Berkeley Public Library. The City Librarian commended her leadership, teamwork, and creativity in gaining critically needed resources for the Library during her seven year s of service at the Library. The City Librarian lauded Ms. Pisano's skill in obtaining E-rate funding, successfully competing for several "Gates Grants" for technology services, and her important role in keeping the Library in the forefront of Information Technology services.

City Librarian Herrera re-ordered his presentation to next report on some upcoming programs and exhibitions at the Library leading off with a February 8th literary program, "Open Books", featuring Andrew Lam in discussion of the Vietnamese Diaspora, then on February 9th, a "The Women of the Beat Generation" discussion featuring noted women writers. Noting that February was annually observed as "Black History Month", the City Librarian called attention to programs highlighting African American culture beginning on February 15th with" Beautiful Diversities" with Poet Frederick Smith and Poet/Commissioner Jewelle Gomez; and with a February 23rd African American Authors and writer's Forum "Speaking through the Page"; and in addition on February 25th a n "African American Authors and Writers Speak" Program. The City Librarian also reported on children's programs being held in observance of Black History Month. Next, the City Librarian called attention to new genealogy databases "Heritage Quest Online" and "Ancestry Online" recently acquired by the Library, and lunchtime, "Research Your Roots",

Programs designed to assist and familiarize users with their uses. Additionally, the City Librarian called attention to upcoming exhibits including "African American Inventors", a "City College is your College" exhibit honoring the 70 year history of City College of San Francisco. Mr. Herrera concluded by calling attention to "Book Works 2006" the Pacific Center for the Book Arts' annual exhibition of the best of the book arts in the Bay Area.

The City Librarian then introduced Library Chief Financial Officer Jay Manglicmot, who presented a preliminary overview (copy attached) of the City and Library's 2006-07 Budget situation and the next steps in this year's Library budget process. The City Librarian then outlined several categories of importance discussed in the preliminary report. Mr. Herrera then reported several recommendations being considered for funding by staff. Mr. Manglicmot then concluded his report by outlining the next steps in the budget approval process.

Public comment on AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

An anonymous member of the public offered congratulations to Mr. Underwood and Ms. Pisano; found the budget report lacked sufficient detail to be more useful than reading tea leaves; expressed concern that there were proposals for upgrades and enhancements everywhere except to augment the book collections in this reported good financial situation.

Mr. Peter Warfield congratulated those who were leaving; found the City Librarian's presentation on programs & exhibits interesting; expressed concerned with the reported Library Budget priorities. Mr. Warfield then cited his view that Prop E's priorities required more books and hours and suggested addition of more Sunday hours with part of the available money.

Commission discussion of AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

In response to a query by Commissioner Kane about the MOU costs, the City Librarian noted that he anticipated that there would be a significant impact on the Library's budget this year when the final figures became known. Commissioner Kane urged consideration of finding efficiencies in existing programs to provide addition funds for other needs such as additional public services hours.

Vice President Coulter found the preliminary report in general good news, thanked the Friends for their leadership in the adoption of Prop. E that made it possible, and cited good management of these funds as being critical in maintaining the Library's fiscal health. The Commission Vice President noted the importance of keeping clear focus on careful management of the Branch Library Improvement Program.

Commissioner Bautista congratulated and thanked Mr. Underwood and Ms. Pisano for their important contributions to the Library. Vice President Coulter suggested that the Commission formally recognize Deputy City Librarian Paul Underwood's service and offered congratulations to Ms. Pisano as she takes up her new duties.

AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

Ms Barbara Berman, Friends of the Library, wished the Commissioners and Library staff a Happy New Year. Ms. Berman then called attention to upcoming Friends of the Library sponsored programs including a Kate Michelman lecture in conjunction with the Commonwealth Club on January 23rd. Ms. Berman also called attention to the upcoming 4rth Annual "Writer's Remembered" Program honoring writers who had passed away during the past year and this year's 10th Anniversary Library Laureates Dinner.

Ms. Christine Lieshman, Friends Capital Campaign for Neighborhood Libraries, discussed her work with the Western Addition; Sunset; West Portal; and Ingleside Branch Library communities. Ms Lieshman noted that the Western Addition Committee had been very active, appreciating and supporting the great collections related to neighborhood history at the Branch. Ms. Lieshman also noted as a source of support its famed Japanese language collection, said to be the largest in Northern California. Ms. Linda Suzuki, Western Addition Branch Library Manager, reported that the community was very excited about planned renovation and its proposed improvements to their branch library. Ms. Suzuki noted many ongoing activities to support the Capital campaign

Public comment on AGENDA ITEM #6 FRIENDS OF THE LIBRARY REPORT

An anonymous member of the public urged non-support for Friends; and noted a lack of report on the "public comment "fund.

Commission discussion of AGENDA ITEM #6 FRIENDS OF THE LIBRARY REPORT

Vice President Coulter, and Commissioners Bautista, and Chin thanked and commended the Friends of the Library for their leadership and hard work.

AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Ms. Kathy Lawhun presented a background report demonstrating the popularity and success of the Library's Self-Check out of Reserves Program (copy attached). Ms. Lawhun noted that use of reserves had expanded dramatically from 1000 in March 2000 to 16,000 at the Main Library and 68,000 system wide in March 2005. Ms. Lawhun attributed the increase to the combination of the 1999 elimination of the .25 cent reserve fee and new online systems allowing users to manage their own borrowing. Ms. Lawhun noted that a staff Task Force had been called together to address the issues raised by the increased demand that had impacted staff and make recommendations to handle the increased amounts of materials. She noted that many topics were involved and that many ideas were still undergoing development to develop a comprehensive system to process these materials. The Chief of the Main Library reported an 85% pick up rate with the new system. Ms. Lawhun reported that as branches, first at Ingleside Branch, then Mission Branch, then at the re-opened Excelsior Branch, and more recently at Anza, and at the Golden Gate Valley Branch were brought into the new system, users were vocal in support of the new system. The Chief of the Main Library reported that 18, 211 reserves were shelved and available at the first day the self –check out system was offered at the Main Library in August and that demand and user expressions of support for Self Pick Up and Check Out of Reserves continued strong. The City Librarian cited this situation as a good example of staff responding with efficiencies that provided enhanced public service and wiser use of library resources. Mr. Herrera noted that this detailed explanation was warranted by expressions of concern by members of the public about risks to user privacy through use of this system.

Public comment on AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Melissa Riley, Librarian's Guild, spoke about privacy concerns with the self-check out of reserves voiced by union members, members of the public, and library professionals; suggesting there may be other ways that privacy concerns could be minimized.

An anonymous member of the public criticized adoption of this system, found there were many unanswered questions about it, and decried what this person described as a use of non-scientific survey to justify offering what they found to be less service.

Mr. Peter Warfield asked about previous system wide use figures and strongly criticized use of this system as a betrayal of the Library's legal and ethical responsibilities to preserve user privacy.

Commission discussion of AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Commissioner Kane suggested perhaps posting notices to make users aware of privacy concerns.

Commissioner Gomez lauded staff's efforts to continue to tweak the system to better preserve the anonymity of those using the Self Pick Up and Check Out Process, and suggested that there may be far more serious threats to user privacy. Commissioner Gomez urged the critics of this system to offer suggestions for improvement rather than simply just criticize it.

Commissioner Bautista suggested gathering comment from users about their privacy concerns and making changes if found to be needed.

AGENDA ITEM # 7 LABOR UNION REPORT

Melissa Riley, Librarian's Guild, continued discussion of concerns with the self-check out of reserves noting that it was becoming an issue among librarians nationwide, that she felt it a professional duty to discuss this issue further, and suggested there could be alternative ways this kind of service could be provided with undermining the profession.

Public Comment on AGENDA ITEM # 7 LABOR UNION REPORT

Mr. Peter Warfield lauded Ms Riley's expression of concern, suggested there was not universal support for this system, that it did not serve the visually impaired, and that it violated the spirit if not the letter of the Library's ethical duty to protect user privacy.

An anonymous member of the public urged that the Commissioners look at the full picture encourage presentation of dissenting views, and always seek to benefit from careful consideration before going forward.

Omission discussion of AGENDA ITEM # 7 LABOR UNION REPORT

Commissioner Chin recommended comparing differing systems and finding possible ways to minimize risks and retain service gains.

Commissioner Gomez noted that dissenting views were always welcomed and suggested use of non-name systems to identify reserves for self pick up.
In response to questions, the Chief of the Main Library reported that this or similar systems for self pick up and check out of reserved materials were in wide use in major urban libraries across the country and that there was no controversy concerning its use.

AGENDA ITEM # 8 NEW BUSINESS

Commissioner Bautista inquired about use of photographs of Library art holdings and architecture and was informed that a photographic brochure was available.

Commissioner Chin called for a discussion of a policy concerning what constituted appropriate use s in public library buildings, noting that lack of such a policy had allow development of the situation at the Bernal Heights Branch Library.

Public comment on AGENDA ITEM # 8 NEW BUSINESS

An anonymous member of the public applauded the suggestions, noting that it was always useful to review information made available, and suggested that the questions regarding use should have been addressed in the Library's Strategic Plan.

Mr. Peter Warfield, expressed support for the suggested agenda items and expressed his views that computer users were given superior treatment that those who actually visited the libraries.

Commissioner Bautista left the meeting at 6:40pm.

AGENDA ITEM #9 ADJOURNMENT

MOTION: by Commissioner Chin 2nd Commissioner Gomez to adjourn the regular December 1, 2005 Public Library Commission meeting in memoriam of the late Architect of the Main Library James Ingo Freed , who recently passed away.

Vice President Coulter recalled Mr. Freed's outstanding career and accomplishments as an architect and fondly recalled working with him, pointed to the beauty of the Koret Auditorium where the meeting was being held as an exemplar of his talents, and noted his perseverance despite the challenges of living with Parkinson's disease.

Public comment on AGENDA ITEM #9 ADJOURNMENT

An anonymous member of the public noted that Mr. Freed had been a distinguished architect who had made major contributions.

ACTION: AYE 4-0 (Chin, Coulter, Gomez, and Kane)

The Commission meeting adjourned at 6:58pm

Michael Housh, Commission Secretary 1/13/05

Please note: These are draft minutes subject to change by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

Fiscal Year 2006-07 Budget Planning Report
Report on Self Pick-Up of Reserves (12-1-05)

Minutes of the Library Commission Meeting December 1, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

FISCAL YEAR
2006-2007
BUDGET PLANNING

Introduction

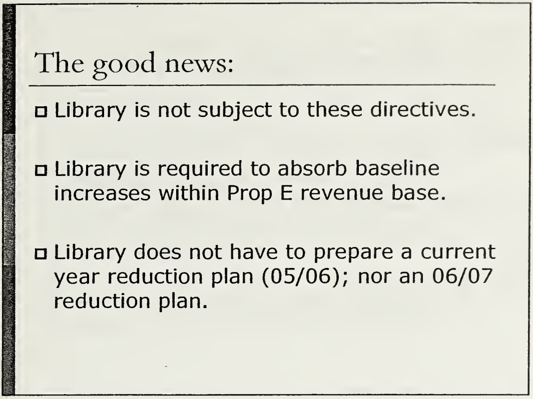
- In early December, the Mayor's Budget Director, Noelle Simmons, met with Department Heads and with Department Finance Officers to brief us on the budget situation for the balance of this fiscal year and next fiscal year.

Introduction

- Although we were informed that local revenue is doing better than expected, the City is still facing a budget deficit for FY 06-07.
- The projected budget shortfall for FY 06-07 is $80M compared to $130M in the projected FY 05-06 budget process.

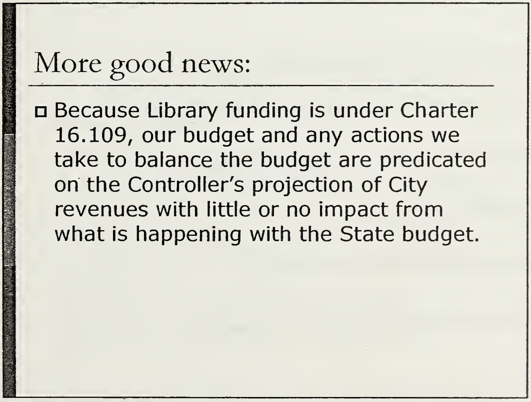
Proposals by the Mayor's Budget Director

- For General Fund Departments:
  - Absorb half of the employee contribution to pension within the base budget
  - Propose additional ongoing expenditure savings worth 3% of General Fund subsidy; propose one-time uses of a like amount.
  - Prioritize direct services.
  - Consider cost pressures affecting community based partners.
  - Further reduction targets may be necessary.



The good news:

- Library is not subject to these directives.
- Library is required to absorb baseline increases within Prop E revenue base.
- Library does not have to prepare a current year reduction plan (05/06); nor an 06/07 reduction plan.



More good news:

- Because Library funding is under Charter 16.109, our budget and any actions we take to balance the budget are predicated on the Controller's projection of City revenues with little or no impact from what is happening with the State budget.

Library Preservation Fund (Charter Sec 16.109 Allocations) Baseline Revenue

BASELINE	FY 06-07 REQUIRED BASELINE	APPROVED BUDGET FY 05-06	Increase/ (Decrease) Amount	Increase/ (Decrease) Percentage
Property Tax	$27,340,000	$25,340,000	$2,000,000	7.8%
General Fund Support	$35,721,000	$33,791,000	$1,930,000	5.7%
Total	$63,061,000	$59,131,000	$3,930,000	6.6%

Commitment and Obligations

- ☐ Annualized MOU Costs from 05/06
- ☐ New MOU costs for 06/07 (unknown)
- ☐ Health and Dental
- ☐ Employee Retirement Pick-Up
- ☐ Employer Retirement Contribution

Reports pending from Controller

- The baseline budget has not been released by the Controller's Office.
- The main factor of the delay is the complex calculation of salaries and fringes since all MOU's for the different labor unions are expiring this year.
- The Phase B budget, which is the baseline budget, will be released Jan. 9, 2006.

FY 06/07 Budget Priorities:

- Implementing key elements of Library's Strategic Plan
  - Outreach services
  - Sustaining Library's book and materials collections
  - Youth initiatives - *Every Child Ready to Read* and *Supporting Successful Teens* programs
  - Customer service enhancements
  - Maintain technology infrastructure

FY 06/07 Budget Priorities

- Library physical plants and operations
  - Main Library – Building and systems are 10 years old – need upgrades and maintenance to preserve quality
  - Branch Libraries – custodial operations and building maintenance

- Building safety and security
  - Security system upgrade
  - Brooks Hall lighting

FY 06/07 Budget Priorities

- Staffing to maintain library service hours
  - Annualized MOU costs
  - Mission Bay and Glen Park Branches
  - Fill key managerial positions

- Branch Library Improvement Program
  - Transfer to BLIP reserve
  - BLIP interim services

2006-07: Next Steps

- ☐ Baseline cost projections: January 9
- ☐ Budget development: Jan./Feb. 2006
- ☐ Next budget report to Commission: January 19
- ☐ Final proposed budget presentation: February 2
- ☐ Commission action no later than: February 19
- ☐ Budget Submission due to Controller: February 21

SELF PICK-UP OF RESERVES

Background
Issues
Implementation
12-1-05

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- Increase in number of reserves
  - March 2000 – 1,016 (Main)
  - March 2005 – 18,072 (Main)
  - March 2005 – 68, 600 (System-wide)
- Increase due to
  - $.25 fee eliminated
  - Reserves allowed on AV material
  - Self- placed reserves

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- Many repetitive steps for each reserve processed & checked-out
- Lines at circulation return counter & configuration of return counter
- Already offering self-service options such as self-charge, changing PIN number, signing up for computers and adding/changing e-mail address

Staff Holds Task Force Report 9-25-05

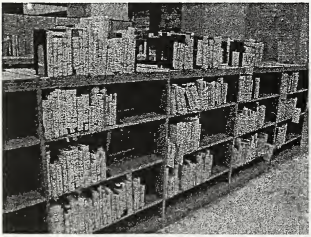
- Members – librarians & technicians from Main & Branches & staff from Operations and Delivery Services
- Issues raised:
  - Library Policies regarding circulation & collection development
  - Staffing & Hours
  - Transit & Delivery

Processing including using all available options in Millennium

- Report presented to Management Team with Pros/Opportunities and Cons/ Challenges for each idea/issue
- Self pickup of holds recommended

Implementation

- Branches
  Ingleside – 1st test site
  Mission
  Excelsior – 1st site for renovated branch
  Anza – Sept.
  Golden Gate - October
- Main
  August 26, 2005 start date with the highest number of reserves 18,311 on shelf



- Main (cont)
  Greeters for 1st 2 months
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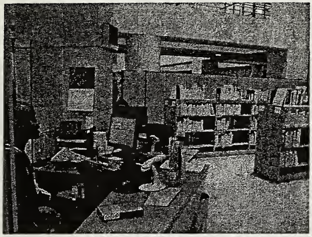

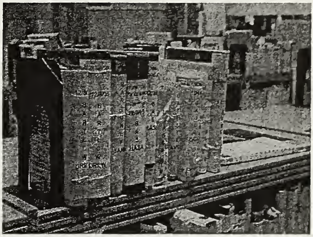

User Response

- Congratulations – you listened to your staff
- It saves my time
- No line to pick-up
- Less confusing on where to pick-up
- In & out fast
- No reports of missing reserves

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Debor rah Strobin
missioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, January 5, 2006.
(AS Approved February 2, 2006)

The San Francisco Public Library Commission held a regular meeting on Thursday, January 5, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter at 4:06PM.

Commissioners present: Bautista, Chin, Coulter, and Gomez.
Commissioners excused: President Higueras, and Commissioner Strobin. Commissioner Kane's arrival was expected. A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: implications of insider status and deficiencies in our legal system, the privileged status of corporations; and noted that libraries represented human values.

Mr. John McAfee, Friends of the Library, discussed: the Western Addition Branch Capital campaign, highlighting a cooperative community partnership with the Jewish Children & Family Services Agency to renovate the Branch Library's surrounding grounds.

Ms. Mildred Hall-Ward, an after school Program Coordinator and member of the Friends, working on the Western Addition Branch Library Neighborhood Capital Campaign lauded the planned renovation of the Branch Library and suggested the designated Branch Manager's Office space be redesigned for other uses.

Ms. Ellen Egbert, Bernal Heights Resident, spoke concerning her thoughts about the January 11th Community meeting on the revised designs for the Bernal Heights Branch Library renovation.

Mr. Peter Warfield spoke about: the strengths of the Library; commenting that improvements both in staffing and collections should be a common goal.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

Commissioner Kane joined the meeting at 4:14pm.

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

An anonymous member of the public commented on: an error in the Approval of the Minutes Title, mischaracterizations of Mr. Warfield's Public Comment; and about the legal requirements to summarize public comment in meeting minutes.

Mr. Peter Warfield commented on: the value and importance of minutes; the Sunshine Ordinance's requirement to summarize public comments; and clarified hat his reported comments were intended to highlight the limited availability of materials related to RFID in the Library's collection.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 1, 2005

Vice President Coulter requested inclusion of the names of all of the members of the Library Technology and Privacy Advisory Committee not just those who spoke.

MOTION: by Commissioner Bautista, 2nd by Commissioner Gomez for approval of the Minutes of the regular Library Commission meeting of December 1, 2005 with addition of the names of all of the members of the Library Technology and Privacy Advisory Committee.
ACTION: 5-0 aye (Bautista, Chin, Gomez, Kane, and Strobin)

AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

Chief of the Main Library Kathy Lawhun briefly discussed the Library's Business, Science, and Technology Center and then introduced its Reference Service Manager Mark Hall. Mr. Hall presented a detailed overview of the various program focuses of the Business, Science, and Technology Center especially calling attention to it's extensive array of classes, reference resources, small business resources and information, and job and career development public services programs.

Public comment on AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

An anonymous member of the Public commented that this report appeared to blur the distinction between what collections and services were part of an affinity center and those parts of a department of the Library.

Mr. Peter Warfield commented: that affinity centers were concerned with fundraising and that this report concerned the Business Department of the Library; noted the importance of Library collections and documentation; and suggested creation of more "pathfinders" to assist Library users interested in accessing services of interest to them.

Ms. Christine Lieshman, Friends of the Library, a regular user of the center's resources, commended Mr. Hall and the services available through the Business Science, and Technology Center.

Commission discussion of AGENDA ITEM #3 AFFINITY CENTER UPDATE REPORT

Commissioner Gomez thanked staff for their excellent report and noted that she had friends who had used and praised the Business, Science, and Technology Center when beginning their own businesses.

In response to a question by Commissioner Bautista, Ms. Lawhun noted that there was considerable outreach by the Teen Librarians to and use of the Center by public school students.

Commissioner Chin inquired concerning the available of center materials and training classes in Spanish and Chinese and was informed that while available in Spanish Chinese language programs and materials were provided through the Library's International Center as well as online. Commissioner Chin suggested that staff work with Chinese American and other minority community groups active in youth employment and training program to create new partnerships and broaden its outreach.

In response to a question by Commissioner Bautista concerning involvement with the San Francisco Chamber of Commerce, Ms Lawhun noted that there had been a relationship in the past and that the Business, Science, and Technology Center regularly provided copies of its information to the Chamber

Vice President Coulter praised the report as enlightening; observing that the reported relationship between cooking school students using the Business, Science, and Technology Center's resources and its supportive role in the creation many of San Francisco's new restaurants was a good story that should be told. Vice President Coulter noting there was a new President and Executive Director at the San Francisco Chamber of Commerce suggested pursuing closer relationship with the Chamber of Commerce. Vice President Coulter pointed out that the affinity centers were about a great deal more than fundraising, and that they served to engage dialogue and build creative partnerships between the Library and San Francisco's diverse communities.

Commissioner Bautista expressed her thanks and appreciation to staff for their worthy efforts to decorate the Main Library during the recent holiday season.

AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

City Librarian Herrera announced Mayor Newsom's appointment of San Francisco's new Poet Laureate would be made on January 12th The City Librarian next announced the retirement of Deputy City Librarian Paul Underwood, commending Mr. Underwood's exemplary leadership and dedicated public service as Deputy City Librarian and as Acting City Librarian. Mr. Herrera noted that Mr. Underwood would be returning to the Library as a returning retiree to assist part-time during the search for his successor. City Librarian Herrera then announced that Library Chief of Information Technology Vivian Pisano had been selected to become Deputy Director of the Berkeley Public Library. The City Librarian commended her leadership, teamwork, and creativity in gaining critically needed resources for the Library during her seven year s of service at the Library. The City Librarian lauded Ms. Pisano's skill in obtaining E-rate funding, successfully competing for several "Gates Grants" for technology services, and her important role in keeping the Library in the forefront of Information Technology services.

City Librarian Herrera re-ordered his presentation to next report on some upcoming programs and exhibitions at the Library leading off with a February 8th literary program, "Open Books", featuring Andrew Lam in discussion of the Vietnamese Diaspora, then on February 9th, a "The Women of the Beat Generation" discussion featuring noted women writers. Noting that February was annually observed as "Black History Month", the City Librarian called attention to programs highlighting African American culture beginning on February 15th with" Beautiful Diversities" with Poet Frederick Smith and

Poet/Commissioner Jewelle Gomez; and with a February 23rd African American Authors and writer's Forum "Speaking through the Page"; and in addition on February 25th a n "African American Authors and Writers Speak" Program. The City Librarian also reported on children's programs being held in observance of Black History Month. Next, the City Librarian called attention to new genealogy databases "Heritage Quest Online" and "Ancestry Online" recently acquired by the Library, and lunchtime, "Research Your Roots",
Programs designed to assist and familiarize users with their uses. Additionally, the City Librarian called attention to upcoming exhibits including "African American Inventors", a "City College is your College" exhibit honoring the 70 year history of City College of San Francisco. Mr. Herrera concluded by calling attention to "Book Works 2006" the Pacific Center for the Book Arts' annual exhibition of the best of the book arts in the Bay Area.

The City Librarian then introduced Library Chief Financial Officer Jay Manglicmot, who presented a preliminary overview (copy attached) of the City and Library's 2006-07 Budget situation and the next steps in this year's Library budget process. The City Librarian then outlined several categories of importance discussed in the preliminary report. Mr. Herrera then reported several recommendations being considered for funding by staff. Mr. Manglicmot then concluded his report by outlining the next steps in the budget approval process.

Public comment on AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

An anonymous member of the public offered congratulations to Mr. Underwood and Ms. Pisano; found the budget report lacked sufficient detail to be more useful than reading tea leaves; expressed concern that there were proposals for upgrades and enhancements everywhere except to augment the book collections in this reported good financial situation.

Mr. Peter Warfield congratulated those who were leaving; found the City Librarian's presentation on programs & exhibits interesting; expressed concerned with the reported Library Budget priorities. Mr. Warfield then cited his view that Prop E's priorities required more books and hours and suggested addition of more Sunday hours with part of the available money.

Commission discussion of AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

In response to a query by Commissioner Kane about the MOU costs, the City Librarian noted that he anticipated that there would be a significant impact on the Library's budget this year when the final figures became known. Commissioner Kane urged consideration of finding efficiencies in existing programs to provide addition funds for other needs such as additional public services hours.

Vice President Coulter found the preliminary report in general good news, thanked the Friends for their leadership in the adoption of Prop. E that made it possible, and cited good management of these funds as being critical in maintaining the Library's fiscal health. The Commission Vice President noted the importance of keeping clear focus on careful management of the Branch Library Improvement Program.

Commissioner Bautista congratulated and thanked Mr. Underwood and Ms. Pisano for their important contributions to the Library. Vice President Coulter suggested that the Commission formally recognize Deputy City Librarian Paul Underwood's service and offered congratulations to Ms. Pisano as she takes up her new duties.

AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

Ms Barbara Berman, Friends of the Library, wished the Commissioners and Library staff a Happy New Year. Ms. Berman then called attention to upcoming Friends of the Library sponsored programs including a Kate Michelman lecture in conjunction with the Commonwealth Club on January 23rd. Ms. Berman also called attention to the upcoming 4rth Annual "Writer's Remembered" Program honoring writers who had passed away during the past year and this year's 10th Anniversary Library Laureates Dinner.

Ms. Christine Lieshman, Friends Capital Campaign for Neighborhood Libraries, discussed her work with the Western Addition; Sunset; West Portal; and Ingleside Branch Library communities. Ms Lieshman noted that the Western Addition Committee had been very active, appreciating and supporting the great collections related to neighborhood history at the Branch. Ms. Lieshman also noted as a source of support its famed Japanese language collection, said to be the largest in Northern California. Ms. Linda Suzuki, Western Addition Branch Library Manager, reported that the community was very excited about planned renovation and its proposed improvements to their branch library. Ms. Suzuki noted many ongoing activities to support the Capital campaign

Public comment on AGENDA ITEM #6 FRIENDS OF THE LIBRARY REPORT

An anonymous member of the public urged non-support for Friends; and noted a lack of report on the "public comment "fund.

Commission discussion of AGENDA ITEM #6 FRIENDS OF THE LIBRARY REPORT

Vice President Coulter, and Commissioners Bautista, and Chin thanked and commended the Friends of the Library for their leadership and hard work.

AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Ms. Kathy Lawhun presented a background report demonstrating the popularity and success of the Library's Self-Check out of Reserves Program (copy attached). Ms. Lawhun noted that use of reserves had expanded dramatically from 1000 in March 2000 to 16,000 at the Main Library and 68,000 system wide in March 2005. Ms. Lawhun attributed the increase to the combination of the 1999 elimination of the .25 cent reserve fee and new online systems allowing users to manage their own borrowing. Ms. Lawhun noted that a staff Task Force had been called together to address the issues raised by the increased demand that had impacted staff and make recommendations to handle the increased amounts of materials. She noted that many topics were involved and that many ideas were still undergoing development to develop a comprehensive system to process these materials. The Chief of the Main Library reported an 85% pick up rate with the new system. Ms. Lawhun reported that as branches, first at Ingleside Branch, then Mission Branch, then at the re-opened Excelsior Branch, and more recently at Anza, and at the Golden Gate Valley Branch were brought into the new system, users were vocal in support of the new system. The Chief of the Main Library reported that 18, 211 reserves were shelved and available at the first day the self –check out system was offered at the Main Library in August and that demand and user expressions of support for Self Pick Up and Check Out of Reserves continued strong. The City Librarian cited this situation as a good example of staff responding with efficiencies that provided enhanced public service and wiser use of library resources. Mr. Herrera noted that this detailed explanation was warranted by expressions of concern by members of the public about risks to user privacy through use of this system.

Public comment on AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Melissa Riley, Librarian's Guild, spoke about privacy concerns with the self-check out of reserves voiced by union members, members of the public, and library professionals; suggesting there may be other ways that privacy concerns could be minimized.

An anonymous member of the public criticized adoption of this system, found there were many unanswered questions about it, and decried what this person described as a use of non-scientific survey to justify offering what they found to be less service.

Mr. Peter Warfield asked about previous system wide use figures and strongly criticized use of this system as a betrayal of the Library's legal and ethical responsibilities to preserve user privacy.

Commission discussion of AGENDA ITEM #6 SELF PICK-UP OF RESERVES

Commissioner Kane suggested perhaps posting notices to make users aware of privacy concerns.

Commissioner Gomez lauded staff's efforts to continue to tweak the system to better preserve the anonymity of those using the Self Pick Up and Check Out Process, and suggested that there may be far more serious threats to user privacy. Commissioner Gomez urged the critics of this system to offer suggestions for improvement rather than simply just criticize it.

Commissioner Bautista suggested gathering comment from users about their privacy concerns and making changes if found to be needed.

AGENDA ITEM # 7 LABOR UNION REPORT

Melissa Riley, Librarian's Guild, continued discussion of concerns with the self-check out of reserves noting that it was becoming an issue among librarians nationwide, that she felt it a professional duty to discuss this issue further, and suggested there could be alternative ways this kind of service could be provided with undermining the profession.

Public Comment on AGENDA ITEM # 7 LABOR UNION REPORT

Mr. Peter Warfield lauded Ms Riley's expression of concern, suggested there was not universal support for this system, that it did not serve the visually impaired, and that it violated the spirit if not the letter of the Library's ethical duty to protect user privacy.

An anonymous member of the public urged that the Commissioners look at the full picture encourage presentation of dissenting views, and always seek to benefit from careful consideration before going forward.

Omission discussion of AGENDA ITEM # 7 LABOR UNION REPORT

Commissioner Chin recommended comparing differing systems and finding possible ways to minimize risks and retain service gains.

Commissioner Gomez noted that dissenting views were always welcomed and suggested use of non-name systems to identify reserves for self pick up.
In response to questions, the Chief of the Main Library reported that this or similar systems for self pick up and check out of reserved materials were in wide use in major urban libraries across the country and that there was no controversy concerning its use.

AGENDA ITEM # 8 NEW BUSINESS

Commissioner Bautista inquired about use of photographs of Library art holdings and architecture and was informed that a photographic brochure was available.

Commissioner Chin called for a discussion of a policy concerning what constituted appropriate use s in public library buildings, noting that lack of such a policy had allow development of the situation at the Bernal Heights Branch Library.

Public comment on AGENDA ITEM # 8 NEW BUSINESS

An anonymous member of the public applauded the suggestions, noting that it was always useful to review information made available, and suggested that the questions regarding use should have been addressed in the Library's Strategic Plan.

Mr. Peter Warfield, expressed support for the suggested agenda items and expressed his views that computer users were given superior treatment that those who actually visited the libraries.

Commissioner Bautista left the meeting at 6:40pm.

AGENDA ITEM #9 ADJOURNMENT

MOTION: by Commissioner Chin 2nd Commissioner Gomez to adjourn the regular December 1, 2005 Public Library Commission meeting in memoriam of the late Architect of the Main Library James Ingo Freed , who recently passed away.

Vice President Coulter recalled Mr. Freed's outstanding career and accomplishments as an architect and fondly recalled working with him, pointed to the beauty of the Koret Auditorium where the meeting was being held as an exemplar of his talents, and noted his perseverance despite the challenges of living with Parkinson's disease.

Public comment on AGENDA ITEM #9 ADJOURNMENT

An anonymous member of the public noted that Mr. Freed had been a distinguished architect who had made major contributions.

ACTION: AYE 4-0 (Chin, Coulter, Gomez, and Kane)

The Commission meeting adjourned at 6:58pm

Michael Housh, Commission Secretary 2/3/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

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ATTACHMENTS:

Fiscal Year 2006-07 Budget Planning Report
Report on Self Pick-Up of Reserves (12-1-05)

Minutes of the Library Commission Meeting December 1, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

FISCAL YEAR
2006-2007
BUDGET PLANNING

Introduction

- In early December, the Mayor’s Budget Director, Noelle Simmons, met with Department Heads and with Department Finance Officers to brief us on the budget situation for the balance of this fiscal year and next fiscal year.

Introduction

- Although we were informed that local revenue is doing better than expected, the City is still facing a budget deficit for FY 06-07.
- The projected budget shortfall for FY 06-07 is $80M compared to $130M in the projected FY 05-06 budget process.

Proposals by the Mayor's Budget Director

- For General Fund Departments:
  - Absorb half of the employee contribution to pension within the base budget
  - Propose additional ongoing expenditure savings worth 3% of General Fund subsidy; propose one-time uses of a like amount.
  - Prioritize direct services.
  - Consider cost pressures affecting community based partners.
  - Further reduction targets may be necessary.

The good news:

- Library is not subject to these directives.
- Library is required to absorb baseline increases within Prop E revenue base.
- Library does not have to prepare a current year reduction plan (05/06); nor an 06/07 reduction plan.

More good news:

- Because Library funding is under Charter 16.109, our budget and any actions we take to balance the budget are predicated on the Controller's projection of City revenues with little or no impact from what is happening with the State budget.

Library Preservation Fund (Charter Sec 16.109 Allocations) Baseline Revenue

BASELINE	FY 06-07 REQUIRED BASELINE	APPROVED BUDGET FY 05-06	Increase/ (Decrease) Amount	Increase/ (Decrease) Percentage
Property Tax	$27,340,000	$25,340,000	$2,000,000	7.8%
General Fund Support	$35,721,000	$33,791,000	$1,930,000	5.7%
Total	$63,061,000	$59,131,000	$3,930,000	6.6%

Commitment and Obligations

- Annualized MOU Costs from 05/06
- New MOU costs for 06/07 (unknown)
- Health and Dental
- Employee Retirement Pick-Up
- Employer Retirement Contribution

Reports pending from Controller

- The baseline budget has not been released by the Controller's Office.

- The main factor of the delay is the complex calculation of salaries and fringes since all MOU's for the different labor unions are expiring this year.

- The Phase B budget, which is the baseline budget, will be released Jan. 9, 2006.

FY 06/07 Budget Priorities:

- Implementing key elements of Library's Strategic Plan
  - Outreach services
  - Sustaining Library's book and materials collections
  - Youth initiatives - *Every Child Ready to Read* and *Supporting Successful Teens* programs
  - Customer service enhancements
  - Maintain technology infrastructure

FY 06/07 Budget Priorities

- ☐ Library physical plants and operations
  - ■ Main Library – Building and systems are 10 years old – need upgrades and maintenance to preserve quality
  - ■ Branch Libraries – custodial operations and building maintenance
- ☐ Building safety and security
  - ■ Security system upgrade
  - ■ Brooks Hall lighting

FY 06/07 Budget Priorities

- ☐ Staffing to maintain library service hours
  - ■ Annualized MOU costs
  - ■ Mission Bay and Glen Park Branches
  - ■ Fill key managerial positions
- ☐ Branch Library Improvement Program
  - ■ Transfer to BLIP reserve
  - ■ BLIP interim services

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- Budget development: Jan./Feb. 2006
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- Already offering self-service options such as self-charge, changing PIN number, signing up for computers and adding/changing e-mail address

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9-25-05

- Members – librarians & technicians from Main & Branches & staff from Operations and Delivery Services
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Processing including using all available options in Millennium

- Report presented to Management Team with Pros/Opportunities and Cons/ Challenges for each idea/issue
- Self pickup of holds recommended

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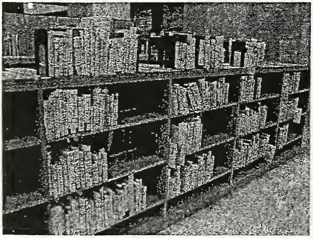

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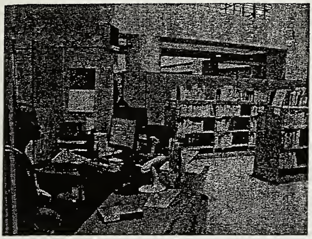

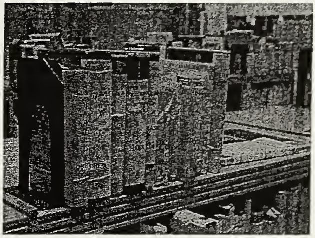

User Response

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- It saves my time
- No line to pick-up
- Less confusing on where to pick-up
- In & out fast
- No reports of missing reserves

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San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
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1/19/06

Gavin Newsom
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President

Steven A. Coulter
Vice President

Helen Marte Bautista
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ewelle Gomez
Larry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, January 19, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting of December 15, 2005.
Explanatory documents: draft minutes

3. NOE VALLEY BRANCH LIBRARY ACTION

Presentation of and discussion of the renovation of the Noe Valley Branch Library, and possible action to redesign or increase the project budget.
Explanatory documents: Noe Valley Tabulation of Bids; Carey & Co December 9, 2005 letter; December 2005 revised scheme floor plans, Noe Valley Branch Library Renovation FAQ

4. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none
Explanatory documents: current Budget Report and Branch Library Summary Schedules

5. NOMINATION OF COMMISSION OFFICERS FOR 2006 ACTION

(This item is to allow Commissioners to indicate an interest in serving as President or Vice President of the Commission and to nominate themselves or fellow commissioners for the Offices of President or Vice President of the Public Library Commission.)

6. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 1/12/05

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

DRAFT

DOCUMENTS DEPT.

FEB 14 2006

SAN FRANCISCO
PUBLIC LIBRARY

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, January 19, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, January 19, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:09 pm.

Commissioners present: Chin, Coulter, Gomez, Higueras, Kane, and Strobin.
A quorum was present. Commissioner Bautista was excused attendance.

The Commission Secretary announced that Rosie Scott would be leaving the Library to take up new duties at the Public Utilities Commission and lauded her invaluable contributions to the successful operation of the both the City Librarian's and the Library Commission Office.

AGENDA ITEM #1 PUBLIC COMMENT

Supervisor Bevan Dufty, District 8, informed the Commissioners about his January 23rd Resolution at the Board of Supervisors to rename a portion of 16th Street between Pond and Prosper Streets to honor Jose Sarria, a pioneer leader in the LGBT Community and the first openly gay man to offer himself as a candidate for public office in the United States in 1961. Supervisor Dufty then discussed the renovation of the Noe Valley Branch Library

An anonymous member of the public spoke about: their opposition to the Friends of the Library; how by a self-serving theory of operation "good people" create the basis for many of the evils in our society.

Ms. Barbara Berman, Friends of the Library, called attention to upcoming Friends sponsored events in particular citing a January 23rd lecture by Kate Michelman and this years annual observance for writers and authors who passed away in 2005.

Mr. Paul Kangas, East & West of Castro Street Neighborhood Association, urged additional funding be added to the project budget and commented the long delay in beginning the Noe Valley Branch Library's renovation; noted that it's staff the key to its successful operation suffered from overcrowded working conditions; and said that if necessary funds should be taken from other projects to fund this one.

Ms. Ellen Egbert, a Bernal Heights Branch Library representative on the Council of Neighborhood Libraries (CNL) and a Bernal Heights resident, commended the City Librarian, the two Commissioners, and Library staff who attend the recent community meeting on the Bernal Heights Branch Library renovation; and called attention to the heavy use of the branch by the entire neighborhood citing a recent Chinese New Year's Lion Dancers event and a children's program.

Ms. Kimberly Jones, an architect and Noe Valley resident, urged the Commissioners to find the necessary money and go forward now with Noe Valley renovation as planned.

Mr. Jack Lester, 25 year Noe Valley resident: commented that the Noe Valley Branch Library staff were critical to success of this Branch Library and needed more workspace to do their jobs well; and noted that as the economy improved more resources should be devoted to project such as this that maintained San Francisco's civic infrastructure.

Lavern Fisher, a 25 year Bernal Heights resident: supported retaining the branch facility for library use; thanked City Librarian Luis Herrera and Margaret Brodkin of the Department of Children Youth and their Families for their leadership on behalf of the Bernal Heights Branch Library; noted that any further delay would be costly; and urged the Commissioners to listen to reason not emotion and not give in to sabotage. Ms. Fisher reported that Supervisor Ammiano had informed her that his resolution was intended only to be advisory.

Mr. Peter Warfield commented on: privacy concerns with system of self pick up and check out of reserves; and asked for more information on the proposed book and seating counts in the renovated Noe Valley Branch Library.

Mr. Mauricio Vela of "Stop the Eviction": asked to show a video of families demonstrating opposition to the relocation of the City College Pre-school Program from the Bernal Heights Branch Library as part of his public comment, and pointed out that this dispute had deepened divisions in the community. Mr. Vela also complained that he had not been allowed to place information on the table at the Community meeting and suggested that a supporter of the Library had been harassing the preschool's students.

Ms Roseanne Liggett, Bernal Heights civic activist and Branch Library user: found Mr. Vela's comment offensive, accusing him of mudslinging against those who disagreed with him; and thanked the City Librarian for his leadership on behalf of neighborhood library; and urged the Commissioners to retain Branch for library services only.

Mr. Bill Sorro, 25 years Bernal Heights Neighborhood resident, criticized the Commissioners for their lack of leadership on this issue; and expressed his strong support for the return of Preschool to the Branch Library, noting that in his view this was just the most recent example of services being taken from low income people of color leading to their being driven from the community.

Janet Tolliver, a Noe Valley parent of two and Branch Library user, requested speakers to refrain from coarse language, noting children were present; and requested that the Commission take action to get Noe Valley Branch Library renovation project as planned underway as quickly as possible.

Mr. Kimo Crossman urged that the Library make copies of public comments offered at its meetings available online; announced his nomination of James Chaffee and Peter Warfield for an award; and criticized the City Attorney's Office.

President Higueras announced that Agenda Item #3 Noe Valley Branch Library would be taken up out of order ahead of the approval of the December 15, 2005 Minutes in order to accommodate the large number of members of the public in attendance to hear this item.

AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

BLIP Manager Marilyn Thompson presented a detailed report (copy attached) discussed the background to and current situation facing the planned renovation of the Noe Valley-Sally Brunn Branch Library. Ms. Thompson concluded by presenting the Commissioners with three options, to rebid the project; to increase the budget and award the contact as previously presented, or to go back and redesign the project again. City Librarian Herrera then outlined his recommendations that the Commission act to increase the budget for this project in order to meet the Branch Library Improvement Program's goals; to maintain the standard of excellence the Commission and the Library had set for the program. Mr. Herrera noted that the proposed re-design would not satisfy either the public services or ADA, (Americans with Disabilities Act) access needs of this branch. The City Librarian recommended that the Commissioners approve an increase of $825,000 to the budget for the Noe Valley Branch Library Renovation Project and proceed with the renovation a previously presented. Mr. Herrera then outlined the next steps in the Library's 06-07 Budget process and indicated that it would include his recommendation for transfer of $2.3 million from the Library's Budget reserve to increase the Branch Library Improvement Program Budget Reserve to $5 million. These actions, he indicated, had been discussed with both the City Attorney and the Controller and found to le appropriate, and would keep the Branch Library Improvement Program going forward and maintaining its high standards of excellence.

Public comment on AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

Mr. Patrick Muscovich, a Jersey Street neighbor of the Noe Valley Branch Library, called attention to the risk in not acting to seismic retrofit the UMB (unreinforced masonry) structure of the Library, and said he believed the legal deadline for completing this work was February 4, 2006. Mr. Muscovich urged that the Commissioners take action to move forward with the planned renovation now.

Ms. Ruth Ann McKern, a Noe Valley resident, called the Commissioners' attention to the cramped back of house and staff workspaces in the Branch Library, recommending going forward with the planned renovation that provided more and better staff working spaces.

Ms. Georgia Schuttish, suggested that given recent experience with other Bond Program Projects it would be better to spend a bit more now on the Noe Valley Branch Library than much more later for a lesser renovation, and urged that the Commissions act to move the renovation project forward now as planned.

Ms. Leslie Crawford, a Noe Valley Branch user and on behalf of her children, Molly and Sam recommended that the Commission not delay the renovation further but go forward now, so that the renovated branch library would soon again be available to serve the many children in the neighborhood.

An anonymous member of the public commented on the costly history of previous branch library renovations such as at the Chinatown Library, and wondered at the impact of these budget changes on the projects such as Park Branch not yet begun. This person noted that high seismic risk status of the Noe Valley Branch required action but found problematic taking $2 million from the Library Preservation Fund to do so.

Mr. Peter Warfield noted that the Noe Valley, as a high seismic risk structure, was among those identified to have priority to be fixed to the voters. Mr. Warfield also found troubling the proposed transfer of funds from the Library Preservation Fund (LPF) instead of being used as he suggested for more books and open hours.

Ms. Debra Neiman, a Noe Valley neighbor, discussed the 17 years history of the community's efforts to cooperate with the Library in the effort to get their Branch Library renovated, and urged that the Commissioners spend the money to increase the budget as needed so that the renovation project could get underway as the community wished.

Ms. Joan Jackson, Noe Valley-Sally Brunn Branch Library representative on the Council of Neighborhood Libraries, noted the two year long delay in beginning this project and suggested had it begun as originally scheduled there might not have been the financial problems that existed now, observed that further delay could cost only more; and urged the Commissioners to act to go forward with the planned renovation now.

Ms. Kim Drew, Co-Chair of the Friend's Neighborhood Capital Campaign for the Noe Valley Branch remarked concerning the potential for negative impact on their fundraising efforts if there were any further delays in getting this project underway.

Ms. Judith Levy-Sandier, calling attention to the central role the branch library played in the neighborhood, recalled the work of the late John Brunn in urged the Commission to go forward with the renovation as planned.

Mr. Randal South, an out of town visitor to the Library, inquired about access to computers for visitors without a local library card; was informed that access was available; and was assisted by staff in locating them.

Ms. Jessica Wheeler urged that the Commission go forward with the renovations of the Noe Valley Branch Library as planned.

Ms. Joya Van Zandt asked concerning the fate of the tree located between 24th Street and the front of the branch expressing the hope that they could be retained. Ms. Van Zandt also noted that it was not being inconsiderate for staff at the Branch Library to ask parents to quiet noisy children.

Mr. David Broadwin, a 15 year Noe Valley resident, noted that the Branch Library was central to the community, and that his neighborhood was passionately involved in its renovation. Mr. Broadwin decried incremental planning and delays as costly to the branch library's renovation and urged there be no further delays.

Ms. Donna Bero, Executive Director of the Friends of the Library, commended the Commissioners for their careful consideration of this issues and making the difficult decisions necessary. Ms. Bero indicated that the Friends supported the recommendation to go forward with the renovation of the Noe Valley Branch Library as planned; and reminded the Commissioners that the Friends had already pledged $500,000 toward this renovation project.

Supervisor Bevan Dufty concluded the public comment on this item recommending that the Commission act to go forward with the planned renovation of the Noe Valley Branch as proposed. Supervisor Dufty expressed support for the Library's proposed use of reserve funds for this purpose, and called attention to steps underway to create a better process to avoid future problems of this nature. Supervisor Dufty noted that there was no reproach to the Library for this situation and commended creativity in seeking a solution that moved this project forward.

Commission discussion of AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

Vice President Coulter discussed the difficult choices facing the Commission as each of the project's costs continued to escalate. The Commission Vice President inquired about and was informed concerning how the proposed transfer of funds from the Library Preservation fund (LPF) to the Branch Library Improvement Program Budget Reserve was vetted by the City Attorney and the Office of the Controller. Vice President Coulter lauded the Friends offers of assistance in expanding fundraising needed and urged that any possible other sources of funds be sought. In response to a question by the Commission Vice President concerning possible reductions in the level of historic preservation finishes; Architect Nancy Goldenberger responded and reassured the Commissioners that the historical integrity and finishes of the beautiful Carnegie Building would not be diminished by proposed cost savings measures that she discussed.

Commissioner Larry Kane speaking as a neighbor and regular Noe Valley Branch user observed that further delay was unacceptable and would only lead to greater costs later. Commissioner Kane noted that the planned renovation would do this project the right way and that he supported going forward.

Commissioner Jewelle Gomez, noted concern about the impact of these increased costs on other BLIP projects, but found any additional delay a burden on the community. Commissioner Gomez said the Library would simply have to take on the burden of identifying the additional funds needed to complete the Bond Program.

Commissioner Strobin agreed that it was time to go forward with this project and expressed support for doing so.

Commissioner Chin inquired concerning the potential impact of the building's being landmarked and was informed by Ms. Thompson that the renovation project was planned and conducted as if the structure already had the landmark status that would certainly be granted to it. The BLIP Manager noted that there were cost saving exemptions allowed historic buildings and that this project was being done to the best preservation values. Commissioner Chin called attention to the community's commitment and recalled the important contributions made by the late Sally Brunn to both the Library and our schools. Commissioner Chin noted that it was essential to preserve equity among all of the neighborhood projects coOncsidering the needs of the whole city. Commissioner Chin noted that this branch renovation needed to go forward as the building was unsafe.

President Higueras hailed the commitment of the Community to its branch library and while noting that there was good reason for caution but going forward with this project while a price was locked in made sense. President Higueras commended Ms. Thompson for her skill in meeting each project's individual needs while keeping sight of the overall program's goals. The Commission President noted that this would be the highest per square foot cost project in the Bond Program and mused on the explosive increases in construction costs in the past two years. President Higueras said it would be the Library's task to find funds needed to complete the obligations of the Bond Program. City Librarian Herrera noted that the Branch Library Improvement Program was a once in a generation opportunity to improve out library system. The City Librarian observed that this Library was the center of its community. Mr. Herrera recommended that in light of the fact that that delay would likely increase rather than reduce costs, that the Commission support the proposed $825,000 budget increase for this project's budget and the related reduction by half of funds in the BLIP Program Budget Reserve.

MOTION: by Vice President Coulter 2nd Commissioner Strobin to approve the proposed $825,000 transfer of funds to the BLIP Reserve to increase the budget for the renovation of the Noe Valley Branch Library as proposed.

ACTION: 6-0 AYE (Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

President Higueras called for a recess at 6:14
Commissioner Gomez left the meeting during the recess
The Commission returned to session at 6:28pm.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 15, 2005

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 15, 2005

Mr. Kimo Crossman found inaccurate the Minutes report of his comments about the Library's Satisfaction Survey and concerning the availability of documents.

An anonymous member of the public said that these minutes crossed the line from inaccuracy to misrepresentation, and suggested that there was differential treatment in the reporting of public comment, citing the brevity of some reported comments, and suggesting that Mr. Warfield 's comments were misrepresented.

Mr. Peter Warfield spoke concerning unfair differential treatment in the reporting of some public comment, pointed out that he had specifically included the name of a book

"Spychips" about RFID technology that was not reported, and noted his comments were intended to highlight that the Library's holdings on RFID were exclusively online

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF NOVEMBER 17, 2005

Vice President Coulter noted that the Commission had regularly highlighted the reports, comments, and discussion of items in its meeting minutes when a Commissioner had requested that it be done. Commissioner Chin noted she preferred that meeting minutes in general to only summarize what took place in a meeting.

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the Minutes of the regular Public Library Commission meeting of November 17, 2005.

ACTION: 5-0 AYE (Chin, Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager represented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached). Ms. Thompson reported expenditure or encumbrance of $of the Bond Program Funds to date.

Ms. Thompson noted that no informational report would be presented at this meeting, Ms. Thompson updated the Commissioners concerning each of the current Branch Library Improvement Program's active projects: new construction; renovations; presented detail of ongoing construction, and discussed recent and upcoming BLIP community outreach activities, (copy attached).

Public comment on AGENDA ITEM #4 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that this report illuminated the previous discussion; that saying yes now meant saying no later; that there was a need for an overall status update on where the bond Program was; and about their views concerning the allocation of Library Preservation Fund monies to the Bond Program.

Ms. Ellen Egbert, a longtime Bernal Heights resident, thanked the City Librarian, MS. Thompson, and Library Staff for the presentations made at the Bernal Heights Community meeting noting that what the Library proposed to renovate the Branch Library should now be clear to all.

Mr. Peter Warfield commented: about his disappointment with use of the phase," cannot afford" in connection with the Bernal Height Branch renovation; requested information concerning the before and after statistics regarding seating and book collects as the branches were renovated; and asked what was happening to the books from branches that were currently closed.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

In answer to questions by President Higueras, the Deputy City Attorney presented a brief overview of the status of library facilities located on Recreation and Park Department properties. In response to others questions by President Higueras, Ms. Thompson reported that the staff were carefully monitoring the work being done at the mixed used facility that will house the new Glen Park Branch Library. In answer to a query by Commissioner Chin, Ms Thompson outlined how Library projects found worthy of funding in the third phase of Prop. 14 (State Library Bond) would be given priority consideration for 50% of the proposed new Bond funds authorized by SB 11 61 (Prop. 81) to be voted on in June. In response to questions regarding the status of the Eureka Valley Branch Library renovation, Vice President Coulter reported that he and Commissioner Gomez had met with Supervisor Dufty to discuss this situation, noting that it seemed that a source of funding for the proposed mixed use project had not yet been identified.

AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

MOTION: Commissioner Kane, 2nd by Commissioner Chin nominated President Higueras and Vice President Coulter to be elected and continue to serve as President and Vice President of the Public Library Commission in 2006. No other nominations were offered.

Public comment on AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

An anonymous member of the Public commented on the importance of taking Public Comment on matter of such importance to the Commission.

Commission discussion of AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

President Higueras thanked his fellow Commissioners for their expression of confidence and his pride in serving as a good steward of Library. Vice President Coulter accepted his nomination to continue in office as Commission Vice President in 2006 and thanked his colleagues for their expression of support.

ACTION: 5-0 AYE (Chin, Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Commissioner Higueras 2nd Commissioner Chin to adjourn the regular January 19, 2006 Public Library Commission meeting In Memoriam of the late John Brunn, in recognition of his community and civic leadership on behalf of the Noe Valley/ Sally Brunn Branch Library, named in honor of his late wife.

Public comment on AGENDA ITEM #4 ADJOURNMENT

Ms. Joan Jackson, Noe Valley Branch Library representative on the Council of Neighborhood Libraries, noted that the late Mr. Brunn had been a equal partner with his late wife Sally in their years of community activism on behalf of the Branch Library, work that Mr. Brunn continued after her passing.

ACTION: AYE 5-0 (Chin, Coulter, Higueras, Kane, and Strobin)

The Commission meeting adjourned at 7:124PM.

Michael Housh, Commission Secretary 1/25/06

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
Tabulation of Bids –Noe Valley Branch Libraries
Noe Valley Branch Library – Frequently Asked Questions
Noe Valley Branch Library revised floor plans December '05
Carey & Co. Letter

Minutes of the Library Commission Meeting January 19, 2006

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

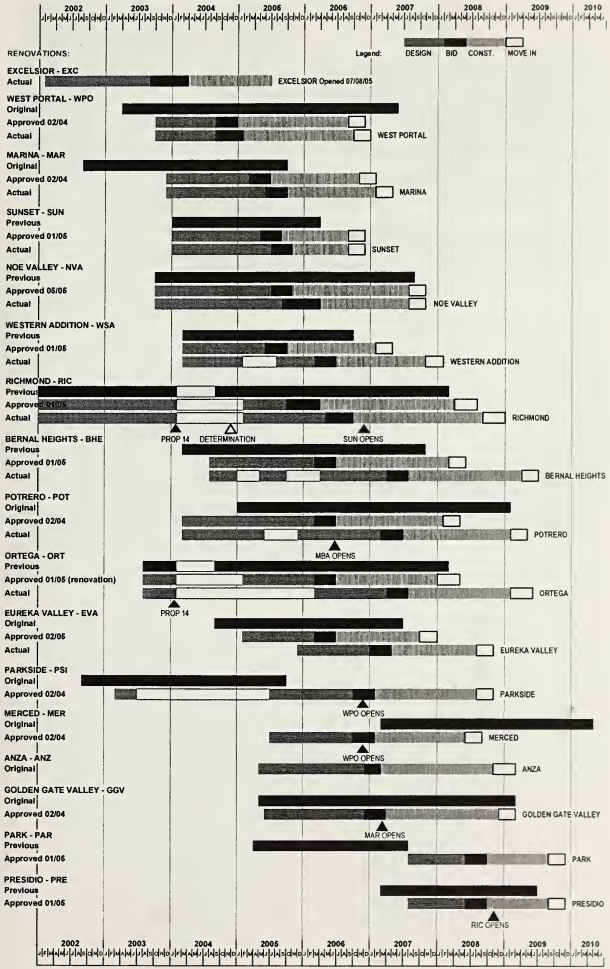
CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
January 19, 2006

	BUDGET		REVENUE – FUND STRATEGY				EXPENDITURES/ENCUMBRANCES	
Branch	Baseline Budget (10/01)	Approved Budget (09/05)	City Prop. A Bonds	State Prop. 14 Grants	Other Funds	Total All Sources	Actual 31-Dec-05 B	New This Month
Site Acquisitions & New Construction								
Glen Park	4,570,000	4,881,000	4,681,000		200,000 (5)	4,881,000	318,569	303
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	- -	5,751,855	2,578,928	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000 (7)	3,967,000	3,738,215	1
Portola	4,570,000	4,818,520	4,388,000		430,520 (5)	4,818,520	1,878,067	6
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000 (6)	5,884,500	2,217,072	-
Support Services	9,080,000	8,946,342	8,876,000		70,342 (6)	8,946,342	8,850,009	7,003
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*	*34,249,217*	*19,580,860*	*7,313*
Renovations								
Anza	4,740,000	4,503,000	4,503,000		-	4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-	3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-	5,082,500	233,996	2,378
Eureka Valley	4,580,000	4,351,000	4,351,000		-	4,351,000	59,016	3,057
Excelsior	3,820,000	3,655,648	3,629,000		26,648 (7)	3,655,648	3,567,000	8,763
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-	5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000 (7)	3,924,500	3,137,116	40,904
Merced	4,200,000	3,990,000	3,990,000		-	3,990,000		
Noe Valley	4,410,000	4,882,318	4,862,318		20,000 (7)	4,882,318	815,991	1,000
North Beach	3,460,000	3,763,600	3,287,000		476,600 (5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-	3,382,000	129,933	419
Park	1,310,000	1,310,000	1,244,500		65,500 (5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-	3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-	3,968,500	132,271	1,372
Presidio	1,530,000	1,530,000	1,453,500		76,500 (5)	1,530,000	142,125	1,520
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000 (2) (7	9,032,642	1,378,986	36,506
Sunset	1,490,000	1,510,000	1,415,500		94,500 (5) (7	1,510,000	1,129,178	9,316
West Portal	4,110,000	4,574,500	4,554,500		20,000 (7)	4,574,500	4,013,645	9,645
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000 (7)	3,278,500	404,205	42,968
SUBTOTAL	*74,000,000*	*74,676,708*	*65,951,924*	*5,485,036*	*3,239,748*	*74,676,708*	*15,251,865*	*157,848*
Program-Wide Services & Costs								
Library Program Costs	800,000	800,000	800,000			800,000	707,406	1,194
Program Consultants	750,000	750,000	750,000			750,000	378,881	28,988
City Program Management	3,600,000	4,900,000	4,900,000			4,900,000	1,819,139	36,535
Real Estate Dept	120,000	235,281	235,281			235,281	235,281	
Art Enrichment Program		362,000	302,000		60,000 (7)	362,000	175,948	1,125
Moving & Interim Services	4,360,000	711,752	328,400		383,352 (4) (7	711,752	443,522	
Furniture & Equipment Resen	15,000,000	16,000,000	-	759,170	16,000,000 (3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000			1,000,000	344,227	
Program Reserve	1,675,000	1,833,479	1,583,618		899,861 (5) (7	2,483,479		
SUBTOTAL	*27,805,000*	*26,592,512*	*9,899,299*	*759,170*	*17,343,213*	*28,001,682*	*4,104,404*	*67,842*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,351,823**	**136,927,607**	**38,937,129**	**233,003**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program Summary Schedules

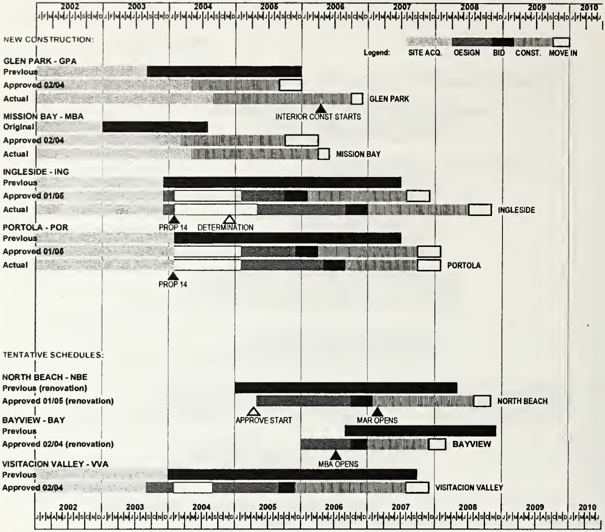
Approved May 5, 2005
Commission Meeting January 19, 2006



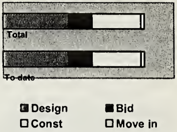
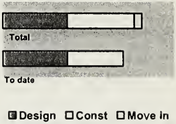
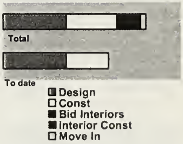
Branch Library Improvement Program Summary Schedules

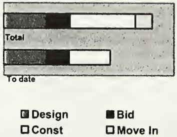
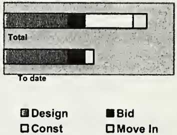
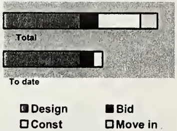
Approved May 5, 2005

Commission Meeting January 19, 2006



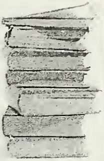
CONSTRUCTION REPORT – 2000 Branch Library Improvement Program
January 19, 2006 PAGE 1

Branch	Contacts	Statistics	Activities	Schedule
Excelsior Branch 4400 Mission Street	**District/Supervisor:** 11 / Sandoval **Architect:** DPW Bureau of Architecture **Contractor:** CDX Builders	**Bid:** $1,793,800 **Change Orders:** $281,509 **Total Contract:** $2,075,309 **Payments:** $1,952,744 **Substantial Completion:** 05/26/05 **Opening Date:** 07/08/05	Project complete Final payment & close out	
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,521,284 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/01/06	Shelving & outlet rough ins at access flooring Painting No change orders processed this month	
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 3/1/05	Interior restrooms Sprinkler system No payments made till finished Design of interior construction proceeding. Bid spring 2006.	

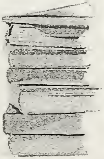
Branch	Contacts	Statistics	Activities	Schedule
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $0 **Total Contract:** $2,980,000 **Payments:** $355,498 **Duration:** 460 days **Extensions:** 0 days **Total Duration:** 460 days **Substantial:** 4/10/06 **Final Compl:** 6/9/06	Concrete at building addition – 2nd floor walls Change orders pending: 2 month non-compensatory extension for permit delays, add Ardex floor leveling compound $46k, various hidden conditions $5k	
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** $2,393,700 **Change Orders:** $0 **Total Contract:** $2,393,700 **Payments:** $227,564 **Duration:** 425 days **Extensions:** 0 days **Total Duration:** 425 days **Substantial:** 10/31/06 **Final Compl:** 12/29/06	Rough framing, plumbing & electrical in existing building Foundation excavation & rebar Structural steel on site Change orders pending: revise curtain wall system $41k, various hidden conditions $8.7k	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** $796,888 **Change Orders:** $0 **Total Contract:** $796,888 **Payments:** $128,448 **Duration:** 300 days **Extensions:** 0 days **Total Duration:** 300 days **Substantial:** 7/11/06 **Final Compl:** 9/9/06	Rough plumbing Electrical conduits Change orders pending: remove library furniture 3.6k	

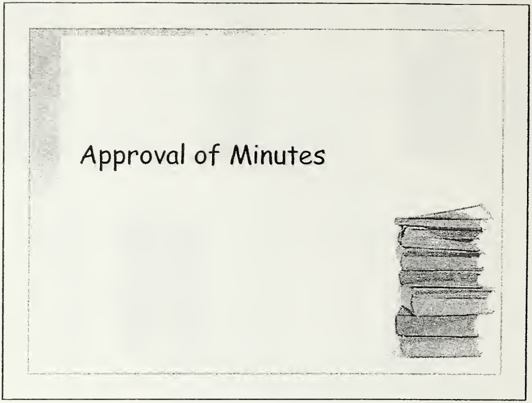
San Francisco Public Library

Library Commission
January 19, 2006

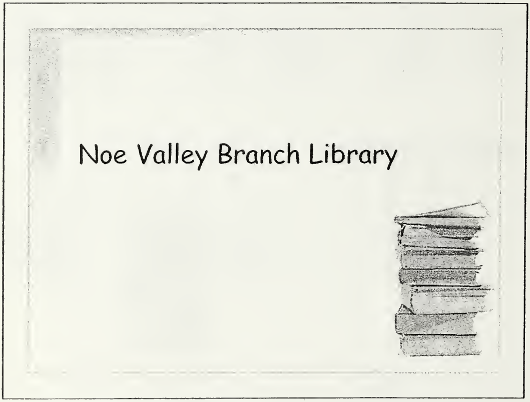


Public Comment





Approval of Minutes



Noe Valley Branch Library

Noe Valley Branch Library

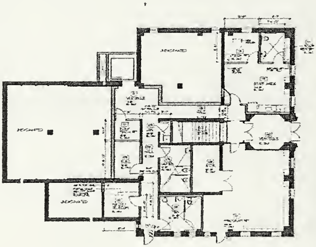
- Original Budget 10/2001
  - **$4.410** million project cost
- Approved Budget 01/2002
  - **$4.189** million project cost
- Quarterly Report First Quarter 2002
  - $2.933 million construction
  - **$4.189** million project cost
- Approved Budget 05/2005
  - $3.558 million construction
  - **$4.882** million project cost
- Actual Cost per bids received 11/2005
  - $4.508 million construction
  - **$5.844** million project cost

Noe Valley Branch Library

- Opinions of Probable Cost
- Architect's estimates vs. Bids
- Evaluation of Bids
- Actual cost for this scope of work

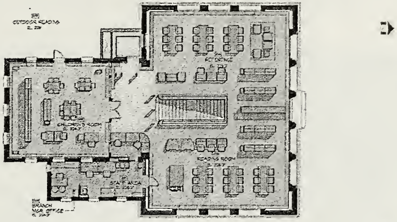
Noe Valley Branch Library

- Rebid
- Award
- Redesign



FIRST FLOOR - ALTERNATE A $499,770 - $672,619 OVER BUDGET

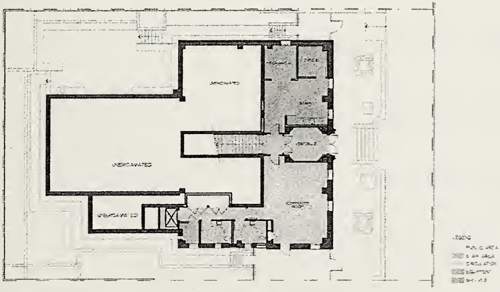
NOE VALLEY BRANCH LIBRARY


OUTDOOR READING
REFERENCE
CHILDREN'S ROOM
READING ROOM
STAFF AREA
BRANCH MGR. OFFICE

SECOND FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

MAY 2005

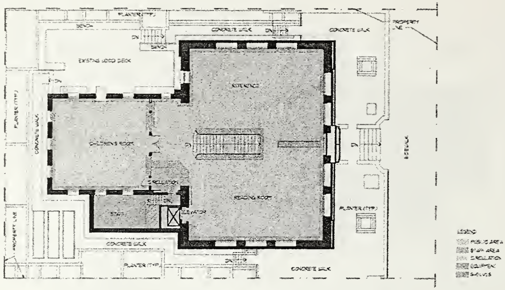

UNEXCAVATED
UNEXCAVATED
UNEXCAVATED
MECHANICAL
OFFICE
STAFF
VESTIBULE
COMMUNITY ROOM
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVING

FIRST FLOOR PLAN - REVISED SCHEME

0 4 8 16

NOE VALLEY BRANCH LIBRARY

DECEMBER 2005


PLANTER (TYP.)
BENCH
CONCRETE WALK
DN
PROPERTY LINE
EXISTING WOOD DECK
PLANTER (TYP.)
CONCRETE WALK
REFERENCE
CHILDREN'S ROOM
CIRCULATION
READING ROOM
STAFF
ELEVATOR
SIDEWALK
PROPERTY LINE
CONCRETE WALK
PLANTER (TYP.)
CONCRETE WALK
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVING

SECOND FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

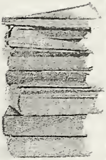
DECEMBER 2005

Noe Valley Branch Library

- Increase budget
- Reduce scope of work

Recommendation

Bond Program Manager's Reports



- Informational Presentations - none
- Regular Reports
- Special Reports – none

Regular Reports

- Budget
- Schedule
- Active Projects
- Construction
- Community Outreach

Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 DRE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN; updated revenues from Prop 14
05-05-05 NVA increased up to $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA, RIC, WPO, WSA; increased Public Art from RIC, POT
TODAY Proposal to increase NVA

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy:
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy;
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements, community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
TODAY No changes

Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase

Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05

Active Projects Reports Renovations

- Noe Valley
  - Bids received 11/23
- Presidio Retaining Wall
  - Award processing
- Western Addition
  - Construction Document Phase
  - RecPark Commission
  - Interim Services

Active Projects Reports Renovations

- Richmond
  - Construction Document Phase
  - Next - State 95% CD submittal
- Bernal Heights
  - Schematic Design Phase - Redesign
  - Board of Supervisor's Resolution
  - Community meeting notes
- Potrero
  - Design Development Phase - Schedule
  - Next – Variance submittal

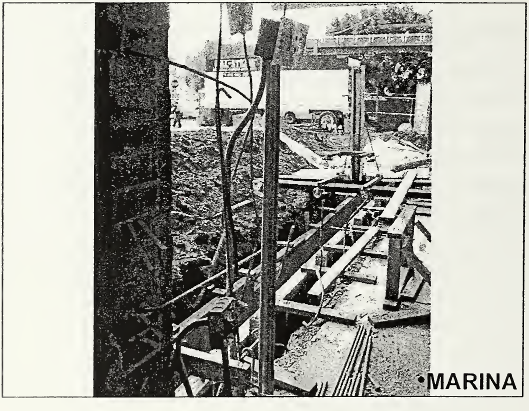
Active Projects Reports Renovations

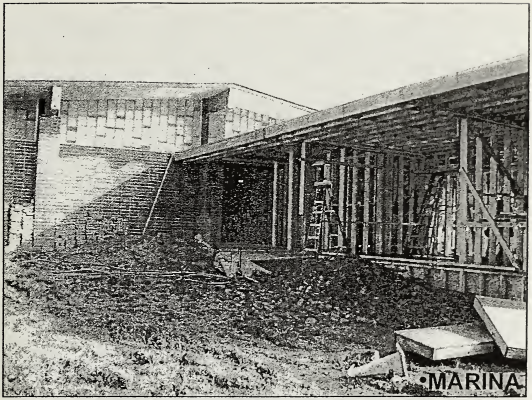
- Eureka Valley
    - Conceptual Design Phase
- Ortega
    - Conceptual Phase – hold

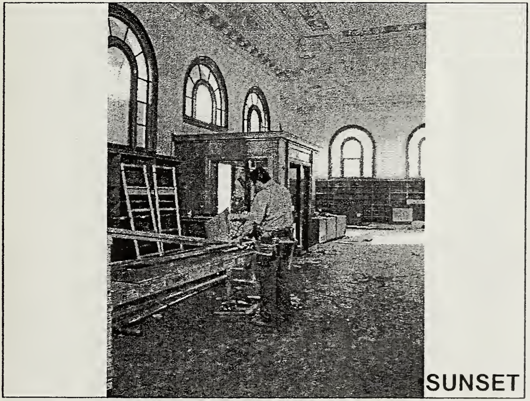
Construction Reports

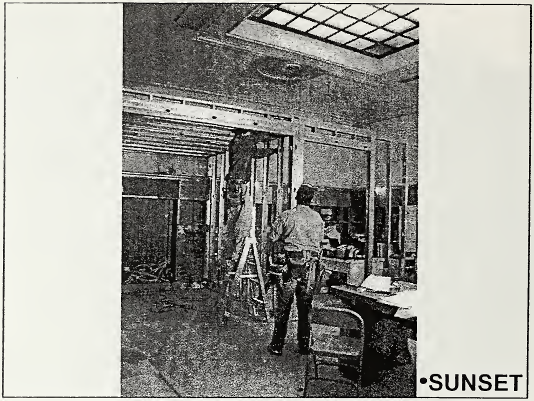
- Excelsior - complete
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset

•MARINA

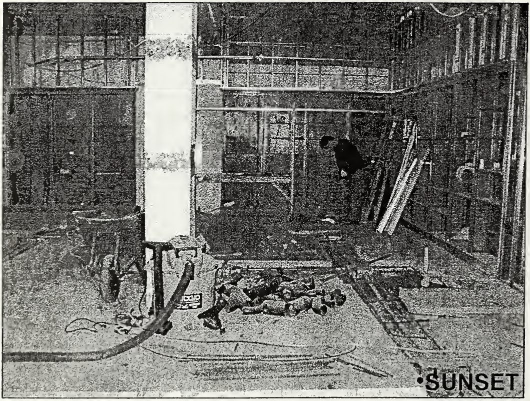

•MARINA


•MARINA

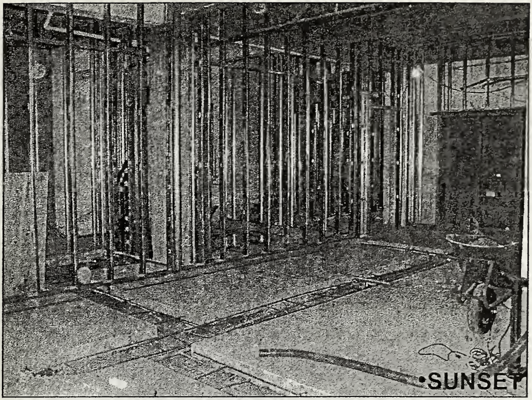

•SUNSET

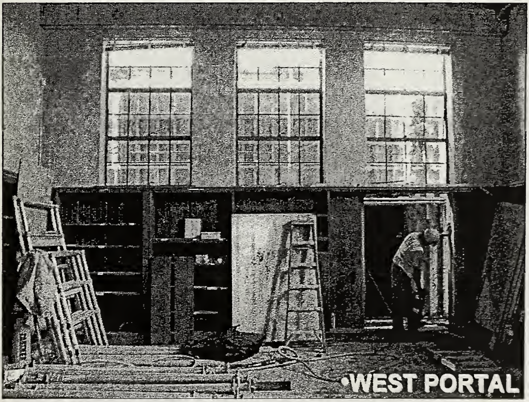


•SUNSET

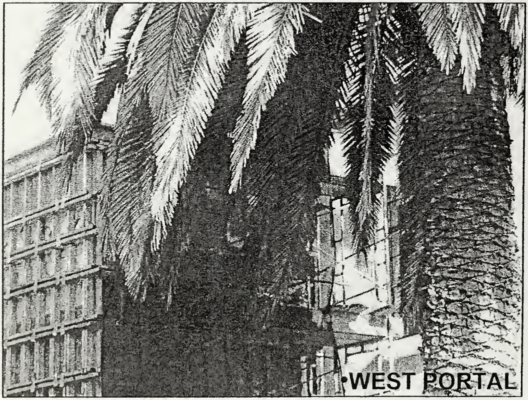


•SUNSET

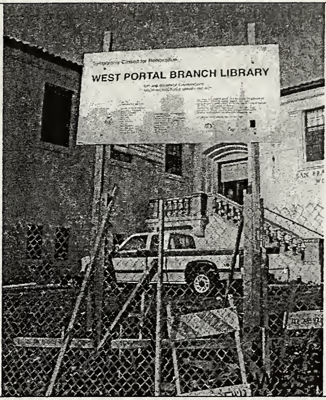

•SUNSET


•WEST PORTAL

•WEST PORTAL



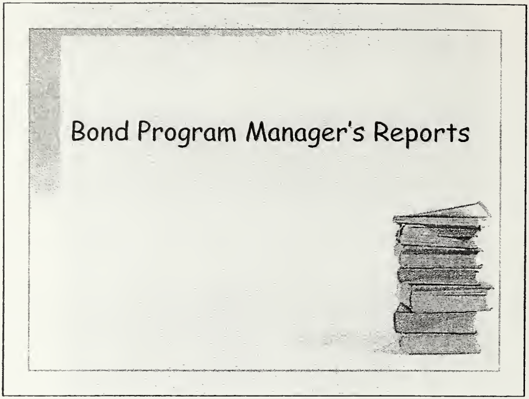
•WEST PORTAL



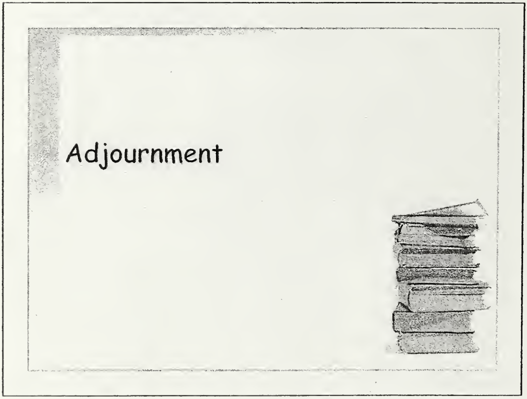
PORTAL

Community Outreach Update

- BLIP events:
  none
- Other events and / or Library presence:
  1/18 Potrero Artist's Orientation Meeting
- Related Boards/Commissions:
  1/5 RecPark Operations Committee (WSA)
  1/19 RecPark Commission (WSA)
- Other Outreach:
  Website
  Bulletin Board – Sixth Floor



Bond Program Manager's Reports



Adjournment

CAREY & CO. INC.
ARCHITECTURE

December 9, 2005

Ms. Marilyn Thompson
Bond Program Manager
Branch Library Improvement Program
190 Ninth Street, 3rd Floor
San Francisco, CA

RE: Noe Valley Library
Bid vs. Estimate

Dear Marilyn,

We have been asked to address the possible reasons why the bids for our Noe Valley Library project came in $950,000 over the $2,800,000 bid budget. As you know, there is no simple answer. This letter includes a project history, explaining our cost-control measures to date, and possible reasons why we saw the bid amounts so far in excess of the budget.

Project background
The original bid budget was set in 2001 at $2,400,000. Carey & Co. was awarded the contract in September, 2003. We were given an incredible building, an ambitious program, a two-year-old budget, and a very enthusiastic community. Helping us on the project was a full retinue of consultants, including a cost consultant, Saylor Consulting Group. We begin the project with a series of community meetings, where we showed the community a number of schemes and had them "vote" on their favorite. This resulted in a scheme that met all programmatic requirements. However, once our structural engineer and cost consultant looked at this, we realized that we needed to scale back. This was our first value engineering phase, which resulted in shifting as much excavation as possible from the west side of the building to the east, to avoid underpinning.

We continued with this plan through design development, with all of the cost estimates showing our project to be under budget. However, 2003 and 2004 were very unusual years in the construction industry, with inflation running at 10-15% higher than the historical average of 3 or 3 1/2%. Our 50% construction documents cost estimate showed a project cost of $2,900,000. After discussion with the City, we found a second cost estimator to estimate our 95% construction documents set, simultaneously with Saylor. To our surprise, both estimates were within $20,000 of each other. Unfortunately, they were predicting a project cost of $3,200,000. Once again, we conducted value engineering. We found ways to streamline the project by rearranging some of the back-of-house spaces, by keeping the mechanical room in its present location, and by reusing parts of the existing mechanical system. Our additional value engineering cost estimate showed a savings of $200,000. We examined the project again, shifting some elements into FFE and flagging others as add-alternates. We hoped to save another $200,000 by so doing. We received authorization to proceed with the revised scheme in May of 2005, along with an increase in the bid budget to $2,800,000.

The summer was spent finishing the documents and getting approvals. Bid documents were submitted to the City in August, and the project was put out to bid in September. Unfortunately, when the bids were opened, the numbers were much higher than any of us expected.

Reasons
I have spoken to both our cost estimators, Saylor Consulting Group and Dabri, Inc. I have also compared the last cost estimate with the sub-contractor breakdown of LC Construction, the low bidder, to see if there were any areas in particular that were responsible for the cost overrun.

Looking at the sub-contractor breakdown, most of the bid prices were within 10% of the estimate. The electrical and mechanical were somewhat higher, but this amounted to less than $150,000 of the total overage. Since the subcontractor line-items were only responsible for approximately $2,000,000 of the total budget, the remaining costs were the General Contractor's, such as the "General Conditions." If a more detailed breakdown of the bids is available, it may shed further light upon where and why the overruns occurred.

The "General Conditions" might be a major factor in the project's costs. This would cover not only difficulties associated with the site, such as staging and parking, but also difficulties – real or perceived – in working for the City. While the cost estimates included these items, they may have underestimated their importance in the overall bids.

While the rampant inflation in construction of the past couple of years has slowed down in 2005 – coming down to 6.5% - the unprecedented hurricane season was responsible for driving up fuel costs, albeit temporarily, during the period when the project was bidding. This unforeseen "act of God" may also have played a part in driving up the bid prices.

Lack of multiple bidders may also be a factor. While the estimators were told to assume only three bids (since we anticipated a lack of qualified, interested bidders), and that is the number that was received, we do not know whether multiple sub-consultant bids were available. According to Saylor Consulting, bid costs could be higher than estimates if fewer than 4-5 subcontractor bids are received for each discipline.

Also, the many factors that each make this a difficult project – historic preservation, city work, difficult site, major structural, excavation and underpinning – when taken together, may have a snowball effect, resulting in a total greater than the sum of the parts.

Finally, estimates are estimates and not bids. While they are useful documents, and a valuable tool for checking project costs on a complex project at various phases, they are not bids. The only accurate way to predict costs is to work with a contractor beginning in the early phases of the project, in a negotiated bid scenario. This process, unfortunately, is not allowed on projects subject to Public Procurement laws.

We would be happy to discuss this with you further.

Sincerely,

Nancy Goldenberg

Nancy Goldenberg
Sr. Vice President
Carey & Co., Inc.

Title: Noe Valley Branch Library

Bids Received: November 23, 2005

Bidders: (In the order of bids received & opened)

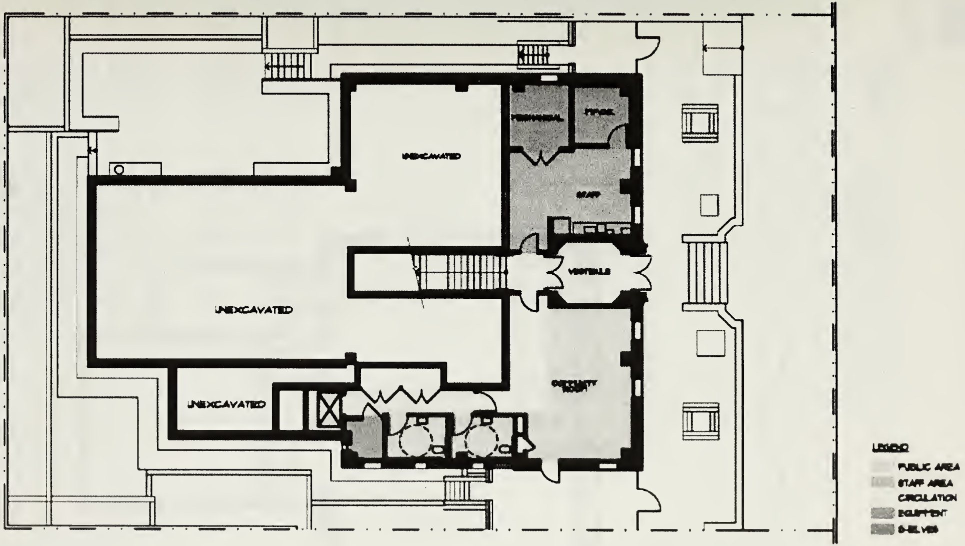
	D.F.P.F. Corporation dba Fine Line Construction	L C General Engineering &Construction, Inc.	Galliera Inc dba Trico Construction	Average Bid	Architect's Estimates:	% of Architect's Estimate:
Bid Discount Claimed:	DBE	DBE	DBE			
Base Bid	3,883,000.00	3,770,000.00	3,998,000.00	3,883,666.67	2,818,960.00	137.77%
Alt No. 1	7,313.00	2,750.00	4,995.00	5,019.33	4,662.00	107.66%
Alt No. 2	40,000.00	33,000.00	31,345.00	34,781.67	6,000.00	579.69%
Alt No. 3	98,239.00	44,000.00	40,520.00	60,919.67	10,000.00	609.20%
Alt No. 4	87,124.00	67,100.00	48,840.00	67,688.00	85,855.00	78.84%
Alt No. 5	12,077.00	8,910.00	10,047.00	10,344.67	7,472.00	138.45%
Alt No. 6	7,755.00	5,500.00	1,166.00	4,807.00	3,657.00	131.45%
Alt No. 7	21,375.00	5,500.00	56,610.00	27,828.33	4,571.00	608.80%
Alt No. 8	10,944.00	3,300.00	9,213.00	7,819.00	4,632.00	168.80%
Alt No. 9	224.00	550.00	244.00	339.33	427.00	79.47%
Alt No. 10	48,600.00	16,500.00	53,835.00	39,645.00	1,426.33	2779.51%
Total Base Bid and Alternates	4,216,651.00	3,957,110.00	4,254,815.00	4,142,858.67	2,947,662.33	140.55%

The following announcement was made in the bid opening:
"The construction budget for this project is $2,818,960 and the priority of the alternates is Alt 4, Alt 2, Alt 5, Alt 10, Alt 6, Alt 1, Alt 9, Alt 7, Alt 8 and Alt 3".

Marilyn Thompson	Bob Beck	Nelson Wong	Preston Tom
Mark Dorlan	Maurice Williams	Don Eng	Joe Cheung
Greg Braswell	DTS	All Bidders	

GC:ns

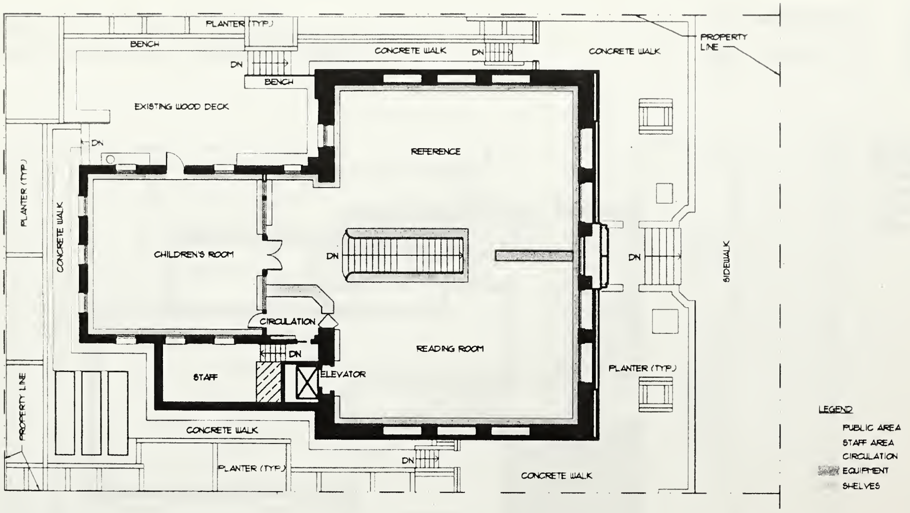
November 23, 2005


UNEXCAVATED
UNEXCAVATED
UNEXCAVATED
STAFF
VESTIBULE
COMMUNITY ROOM
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVES

FIRST FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

DECEMBER 2005


PLANTER (TYP.)
BENCH
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DN
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DN
REFERENCE
PLANTER (TYP.)
CONCRETE WALK
CHILDREN'S ROOM
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DN
SIDEWALK
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PLANTER (TYP.)
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PLANTER (TYP.)
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LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVES
0' 4' 8' 16'

SECOND FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

DECEMBER 2005

CAREY & CO. INC.

City & County of San Francisco
Branch Library Improvement Program

ANCH LIBRARY
VEMENT PROGRAM

Noe Valley/Sally Brunn Branch Library Renovation
Frequently Asked Questions

What are the plans for the branch?

The project provides for a complete renovation including seismic strengthening, accessibility provements, energy-efficiency and technology upgrades. The historic integrity of this 1916 rnegie landmark will be maintained and the building restored to its original grandeur. A all expansion is planned to accommodate an elevator and recoup space needed for disabled cess, seismic work, and building system upgrades.

What will be some of the benefits of the renovated branch?

- Seismic strengthening
- Accessible entry
- A designated Teen Area
- Renovated program room for library and community programs
- Access to deck and garden area
- Fully accessible restrooms
- Quiet adult reading area
- A safe accessible elevator
- Accessible after hours book drop
- Improved landscaping to showcase the wonderful façade
- Infrastructure to provide modern technologies and flexibility for the future
- More welcoming and flexible Children's Area
- Better lighting
- New and restored furniture
- Clearer signage
- More computers with access to the Internet and library online resources
- Restored historic features such as windows, ceilings, and woodwork
- Express checkout machines
- Wireless (Wi-Fi) access to the internet
- Comfortable seating and variety of seating choices

When will the branch be closed and for how long?

The branch was scheduled to close for move out, abatement and construction in fall 2005 reopen winter 2007 or sooner. However, in November 2005, the contractors' bids came in siderably over the architect's estimate. The City Librarian and the Library Commission are sidering whether to increase the construction budget or redesign. These deliberations will ield during the January and February 2006 Library Commission meetings with a decision coming prior to the deadline date for the bid acceptance. During the renovation, library s will be provided by increasing hours at nearby branches, holding programs at ghborhood schools and community centers, and bookmobile service.

Q. Who are the architects?
A. Carey & Co. Architecture of San Francisco.

Q. Will the amount of books and seating remain the same?
A. Because of the efficiency of the new furniture and shelving, there is space for a small increase in shelving. New materials (books, CDs, DVDs, videos, books on tape, etc.) will be purchased during closure to keep the collection current. Also, the collection will be easier to find on new shelves in an improved layout. The expansion is needed for increased accessibility and new restrooms.

Q. What happens to the existing furniture?
A. Historic pieces will be restored, and some of the furniture will be replaced. The Library has developed interior design guidelines to help the architects and staff choose or restore appropriate furniture based on functionality, ergonomics, durability, maintenance, flexibility, sustainability, as well as the architectural period.

Q. Is the community involved in the design process?
A. Yes. A community needs assessment was conducted in fall 2003 by consultant Marilyn Smulyan, who interviewed key community stakeholders about materials, facilities, and services at the branch and analyzed a survey of 494 people. Five community meetings plus a two-day Design Workshop were held to discuss designs, landscaping, furniture & finishes, and interim services (March 2002, September 2002, October 2003, May 2004, September 2004, & September 2005). The Library Commission held a Peer Review in May 2004 where an independent architect, historic preservationist, and an interior designer publicly reviewed the design.

Q. Where does the money come from to renovate the branch?
A. In November 2000, the voters overwhelmingly passed a bond measure for $106 million to upgrade San Francisco's branch library system. The bond's priorities are to reduce seismic risk, meet modern technological needs and current code requirements, comply with the Americans with Disabilities Act (ADA), and provide spaces that are responsive to current services, yet flexible enough to meet future needs. While the bond pays for a significant portion of the costs, it does not pay for furniture, fixtures, and equipment. The Friends of the San Francisco Public Library will raise $16 million from private donations to pay for these costs. Call 626-7512 x 103 to help with this campaign.

Q. How much does construction cost for the Noe Valley/Sally Brunn Branch?
A. The project had a construction budget of $2.9 million to renovate the building, not including furniture and equipment. In May 2005, the Library Commission approved increasing the construction budget up to $3.56 million.

Q. How do I find out more information about my branch renovation?
A. Contact the Branch Library Improvement Program at (415) 557-4354, check www.sfpl.org, or email BLIP@sfpl.org.

BRANCH LIBRARY
IMPROVEMENT PROGRAM

NOE VALLEY/SALLY BRUNN BRANCH LIBRARY UPDATE

As part of the bond measure overwhelmingly passed by the voters in November 2000, the San Francisco Public Library is restoring the Noe Valley/Sally Brunn Branch Library. The priorities are to reduce seismic risk, meet current code requirements and modern technological needs, and comply with the Americans with Disabilities Act (ADA).

The historic details of the building – lights, woodwork, finishes, etc. – will be restored and all improvements will be compatible with the original Carnegie architecture. There will be a new elevator, a variety of seating choices, new and restored furniture, new restrooms, restored bookshelves, and better lighting.

The branch was scheduled to close in fall 2005. However, in November 2005, three contractors' bids came in considerably over the architect's estimate and the project budget. At this meeting, the Library Commission will hear renovation options, discuss possible sources of additional funding, take public comment, and may take action to increase the budget or redesign.

uring the renovation, library services will be provided by increasing hours at earby branches, continuing programs at other locations, and bookmobile service.

Library Commission Meeting
Thursday, January 19, 2006
Main Library, 100 Larkin Street, Koret Auditorium
Meeting starts at 4:00 P.M.

Public comment is welcome!

For more information,
call the Library's Chief of Branches at 415.557.4353
or the Office of the Bond Program Manager at 415.557.4354

For more information about the Branch Library Improvement Program,
check the Library website at www.sfpl.org

San Francisco Public Library

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
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approved

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Corah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, January 19, 2006.
(As approved amended February 16, 2006)

The San Francisco Public Library Commission held a regular meeting on Thursday, January 19, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:09 pm.

Commissioners present: Chin, Coulter, Gomez, Higueras, Kane, and Strobin.
A quorum was present. Commissioner Bautista was excused attendance.

The Commission Secretary announced that Rosie Scott would be leaving the Library to take up new duties at the Public Utilities Commission and lauded her invaluable contributions to the successful operation of the both the City Librarian's and the Library Commission Office.

AGENDA ITEM #1 PUBLIC COMMENT

Supervisor Bevan Dufty, District 8, informed the Commissioners about his January 23rd Resolution at the Board of Supervisors to rename a portion of 16th Street between Pond and Prosper Streets to honor Jose Sarria, a pioneer leader in the LGBT Community and the first openly gay man to offer himself as a candidate for public office in the United States in 1961. Supervisor Dufty then discussed the renovation of the Noe Valley Branch Library.

An anonymous member of the public spoke about: their opposition to the Friends of the Library; how by a self-serving theory of operation "good people" create the basis for many of the evils in our society.

Ms. Barbara Berman, Friends of the Library, called attention to upcoming Friends sponsored events in particular citing a January 23rd lecture by Kate Michelman, and this year's annual observance for writers and authors who passed away in 2005.

Ms. Katy Gough thanked the City Librarian for his support for the Bernal Heights branch Library; noted that many in the neighborhood supported keeping the branch library solely as a library despite bullying; reported that she had met with Supervisor Ammiano and had been informed that his resolution was a recommendation and that he had been surprised by the neighborhood's response to it.

Mr. Paul Cantus, East & West of Castro Street Neighborhood Association, urged additional funding be added to the project budget and commented the long delay in beginning the Noe Valley Branch Library's renovation; noted that it's staff the key to its successful operation suffered from overcrowded working conditions; and said that if necessary funds should be taken from other projects to fund this one.

Ms. Ellen Egbert, a Bernal Heights Branch Library representative on the Council of Neighborhood Libraries (CNL) and a Bernal Heights resident, commended the City Librarian, the two Commissioners, and Library staff who attend the recent community meeting on the Bernal Heights Branch Library renovation; and called attention to the heavy use of the branch by the entire neighborhood citing a recent Chinese New Year's Lion Dancers event and a children's program.

Ms. Kimberly Jones, an architect and Noe Valley resident, urged the Commissioners to find the necessary money and go forward now with Noe Valley renovation as planned.

Mr. Jack Lester, 25 year Noe Valley resident: commented that the Noe Valley Branch Library staff were critical to success of this Branch Library and needed more workspace to do their jobs well; and noted that as the economy improved more resources should be devoted to project such as this that maintained San Francisco's civic infrastructure.

Lavern Fisher, a 25 year Bernal Heights resident: supported retaining the branch facility for library use; thanked City Librarian Luis Herrera and Margaret Brodkin of the Department of Children Youth and their Families for their leadership on behalf of the Bernal Heights Branch Library; noted that any further delay would be costly; and urged the Commissioners to listen to reason not emotion and not give in to sabotage. Ms. Fisher reported that Supervisor Ammiano had informed her that his resolution was intended only to be advisory.

Mr. Peter Warfield commented on: privacy concerns with system of self pick up and check out of reserves; and asked for more information on the proposed book and seating counts in the renovated Noe Valley Branch Library.

Mr. Mauricio Vela of "Stop the Eviction": asked to show a video of families demonstrating opposition to the relocation of the City College Pre-school Program from the Bernal Heights Branch Library as part of his public comment, and pointed out that this dispute had deepened divisions in the community. Mr. Vela also complained that he had not been allowed to place information on the table at the Community meeting and suggested that a supporter of the Library had been harassing the preschool's students.

Ms Roseanne Liggett, Bernal Heights civic activist and Branch Library user: found Mr. Vela's comment offensive, accusing him of mudslinging against those who disagreed with him; and thanked the City Librarian for his leadership on behalf of neighborhood library; and urged the Commissioners to retain Branch for library services only.

Mr. Bill Sorro, 25 years Bernal Heights Neighborhood resident, criticized the Commissioners for their lack of leadership on this issue; and expressed his strong support for the return of Preschool to the Branch Library, noting that in his view this was just the most recent example of services being taken from low income people of color leading to their being driven from the community.

Janet Tolliver, a Noe Valley parent of two and Branch Library user, requested speakers to refrain from coarse language, noting children were present; and requested that the Commission take action to get Noe Valley Branch Library renovation project as planned underway as quickly as possible.

Mr. Kimo Crossman urged that the Library make copies of public comments offered at its meetings available online; announced his nomination of James Chaffee and Peter Warfield for an award; and criticized the City Attorney's Office.

President Higueras announced that Agenda Item #3 Noe Valley Branch Library would be taken up out of order ahead of the approval of the December 15, 2005 Minutes in order to accommodate the large number of members of the public in attendance to hear this item.

AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

BLIP Manager Marilyn Thompson presented a detailed report (copy attached) discussed the background to and current situation facing the planned renovation of the Noe Valley-Sally Brunn Branch Library. Ms. Thompson concluded by presenting the Commissioners with three options, to rebid the project; to increase the budget and award the contact as previously presented, or to go back and redesign the project again. City Librarian Herrera then outlined his recommendations that the Commission act to increase the budget for this project in order to meet the Branch Library Improvement Program's goals; to maintain the standard of excellence the Commission and the Library had set for the program. Mr. Herrera noted that the proposed re-design would not satisfy either the public services or ADA, (Americans with Disabilities Act) access needs of this branch. The City Librarian recommended that the Commissioners approve an increase of $825,000 to the budget for the Noe Valley Branch Library Renovation Project and proceed with the renovation a previously presented. Mr. Herrera then outlined the next steps in the Library's 06-07 Budget process and indicated that it would include his recommendation for transfer of $2.3 million from the Library's Budget reserve to increase the Branch Library Improvement Program Budget Reserve to $5 million. These actions, he indicated, had been discussed with both the City Attorney and the Controller and found to le appropriate, and would keep the Branch Library Improvement Program going forward and maintaining its high standards of excellence.

Public comment on AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

Mr. Patrick Boscovich, a Jersey Street neighbor of the Noe Valley Branch Library, called attention to the risk in not acting to seismic retrofit the UMB (unreinforced masonry building) structure of the Library, and said he believed the legal deadline for completing this work was February 4, 2006. Mr. Muscovich urged that the Commissioners take action to move forward with the planned renovation now.

Ms. Ruth Ann McKern, a Noe Valley resident, called the Commissioners' attention to the cramped back of house and staff workspaces in the Branch Library, recommending going forward with the planned renovation that provided more and better staff working spaces.

Ms. Georgia Schuttish, suggested that given recent experience with other Bond Program Projects it would be better to spend a bit more now on the Noe Valley Branch Library than much more later for a lesser renovation, and urged that the Commissions act to move the renovation project forward now as planned.

Ms. Leslie Crawford, a Noe Valley Branch user and on behalf of her children, Molly and Sam recommended that the Commission not delay the renovation further but go forward now, so that the renovated branch library would soon again be available to serve the many children in the neighborhood.

An anonymous member of the public commented on the costly history of previous branch library renovations such as at the Chinatown Library, and wondered at the impact of these budget changes on the projects such as Park Branch not yet begun. This person noted that high seismic risk status of the Noe Valley Branch required action but found problematic taking $2 million from the Library Preservation Fund to do so.

Mr. Peter Warfield noted that the Noe Valley, as a high seismic risk structure, was among those identified to have priority to be fixed to the voters. Mr. Warfield also found troubling the proposed transfer of funds from the Library Preservation Fund (LPF) instead of being used as he suggested for more books and open hours.

Ms. Debra Neiman, a Noe Valley neighbor, discussed the 17 years history of the community's efforts to cooperate with the Library in the effort to get their Branch Library renovated, and urged that the Commissioners spend the money to increase the budget as needed so that the renovation project could get underway as the community wished.

Ms. Joan Jackson, Noe Valley-Sally Brunn Branch Library representative on the Council of Neighborhood Libraries, noted the two year long delay in beginning this project and suggested had it begun as originally scheduled there might not have been the financial problems that existed now, observed that further delay could cost only more; and urged the Commissioners to act to go forward with the planned renovation now.

Ms. Kim Drew, Co-Chair of the Friend's Neighborhood Capital Campaign for the Noe Valley Branch remarked concerning the potential for negative impact on their fundraising efforts if there were any further delays in getting this project underway.

Ms. Judith Levy-Sandier, calling attention to the central role the branch library played in the neighborhood, recalled the work of the late John Brunn, and urged the Commission to go forward with the renovation as planned.

Mr. Randal South, an out of town visitor to the Library, inquired about access to computers for visitors without a local library card; was informed that access was available; and was assisted by staff in locating them.

Ms. Jessica Wheeler urged that the Commission go forward with the renovations of the Noe Valley Branch Library as planned.

Ms. Joya Van Zandt asked concerning the fate of the trees located between 24th Street and the front of the branch expressing the hope that they could be retained. Ms. Van Zandt also noted that it was not being inconsiderate for staff at the Branch Library to ask parents to quiet noisy children.

Mr. David Broadwin, a 15 year Noe Valley resident, noted that the Branch Library was central to the community, and that his neighborhood was passionately involved in its renovation. Mr. Broadwin decried incremental planning and delays as costly to the branch library's renovation and urged there be no further delays.

Ms. Donna Bero, Executive Director of the Friends of the Library, commended the Commissioners for their careful consideration of this issues and making the difficult decisions necessary. Ms. Bero indicated that the Friends supported the recommendation to go forward with the renovation of the Noe Valley Branch Library as planned; and reminded the Commissioners that the Friends had already pledged $500,000 toward this renovation project.

Supervisor Bevan Dufty concluded the public comment on this item recommending that the Commission act to go forward with the planned renovation of the Noe Valley Branch as proposed. Supervisor Dufty expressed support for the Library's proposed use of reserve funds for this purpose, and called attention to steps underway to create a better process to avoid future problems of this nature. Supervisor Dufty noted that there was no reproach to the Library for this situation and commended creativity in seeking a solution that moved this project forward.

Commission discussion of AGENDA ITEM #3 NOE VALLEY BRANCH LIBRARY

Vice President Coulter discussed the difficult choices facing the Commission as each of the project's costs continued to escalate. The Commission Vice President inquired about and was informed concerning how the proposed transfer of funds from the Library Preservation fund (LPF) to the Branch Library Improvement Program Budget Reserve was vetted by the City Attorney and the Office of the Controller. Vice President Coulter lauded the Friends offers of assistance in expanding fundraising needed and urged that any possible other sources of funds be sought. In response to a question by the Commission Vice President concerning possible reductions in the level of historic preservation finishes; Architect Nancy Goldenberger responded and reassured the Commissioners that the historical integrity and finishes of the beautiful Carnegie Building would not be diminished by proposed cost savings measures that she discussed.

Commissioner Larry Kane speaking as a neighbor and regular Noe Valley Branch user observed that further delay was unacceptable and would only lead to greater costs later. Commissioner Kane noted that the planned renovation would do this project the right way and that he supported going forward.

Commissioner Jewelle Gomez, noted concern about the impact of these increased costs on other BLIP projects, but found any additional delay a burden on the community. Commissioner Gomez said the Library would simply have to take on the burden of identifying the additional funds needed to complete the Bond Program.

Commissioner Strobin agreed that it was time to go forward with this project and expressed support for doing so.

Commissioner Chin inquired concerning the potential impact of the building's being landmarked and was informed by Ms. Thompson that the renovation project was planned and conducted as if the structure already had the landmark status that would certainly be granted to it. The BLIP Manager noted that there were cost saving exemptions allowed historic buildings and that this project was being done to the best preservation values. Commissioner Chin called attention to the community's commitment and recalled the important contributions made by the late Sally Brunn to both the Library and our schools. Commissioner Chin noted that it was essential to preserve equity among all of the neighborhood projects coOncsidering the needs of the whole city. Commissioner Chin noted that this branch renovation needed to go forward as the building was unsafe.

President Higueras hailed the commitment of the Community to its branch library and while noting that there was good reason for caution but going forward with this project while a price was locked in made sense. President Higueras commended Ms. Thompson for her skill in meeting each project's individual needs while keeping sight of the overall program's goals. The Commission President noted that this would be the highest per square foot cost project in the Bond Program and mused on the explosive increases in construction costs in the past two years. President Higueras said it would be the Library's task to find funds needed to complete the obligations of the Bond Program. City Librarian Herrera noted that the Branch Library Improvement Program was a once in a generation opportunity to improve out library system. The City Librarian observed that this Library was the center of its community. Mr. Herrera recommended that in light of the fact that that delay would likely increase rather than reduce costs, that the Commission support the proposed $825,000 budget increase for this project's budget and the related reduction by half of funds in the BLIP Program Budget Reserve.

MOTION: by Vice President Coulter 2nd Commissioner Strobin to approve the proposed $825,000 transfer of funds to the BLIP Reserve to increase the budget for the renovation of the Noe Valley Branch Library as proposed.

ACTION: 6-0 AYE (Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

President Higueras called for a recess at 6:14
Commissioner Gomez left the meeting during the recess
The Commission returned to session at 6:28pm.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 15, 2005

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 15, 2005

Mr. Kimo Crossman found inaccurate the Minutes report of his comments about the Library's Satisfaction Survey and concerning the availability of documents.

An anonymous member of the public said that these minutes crossed the line from inaccuracy to misrepresentation, and suggested that there was differential treatment in the reporting of public comment, citing the brevity of some reported comments, and suggesting that Mr. Warfield 's comments were misrepresented.

Mr. Peter Warfield spoke concerning unfair differential treatment in the reporting of some public comment, pointed out that he had specifically included the name of a book "Spychips" about RFID technology that was not reported, and noted his comments were intended to highlight that the Library's holdings on RFID were exclusively online.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 15, 2005

Vice President Coulter noted that the Commission had regularly highlighted the reports, comments, and discussion of items in its meeting minutes when a Commissioner had requested that it be done. Commissioner Chin noted she preferred that meeting minutes in general to only summarize what took place in a meeting.

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the Minutes of the regular Public Library Commission meeting of December 15, 2005.

ACTION: 5-0 AYE (Chin, Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager represented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached). Ms. Thompson reported expenditure or encumbrance of the Bond Program Funds to date.

Ms. Thompson noted that no informational report would be presented at this meeting, Ms. Thompson updated the Commissioners concerning each of the current Branch Library Improvement Program's active projects: new construction; renovations; presented detail of ongoing construction, and discussed recent and upcoming BLIP community outreach activities, (copy attached).

Public comment on AGENDA ITEM #4 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that this report illuminated the previous discussion; that saying yes now meant saying no later; that there was a need for an overall status update on where the Bond Program was; and about their views concerning the allocation of Library Preservation Fund monies to the Bond Program.

Ms. Ellen Egbert, a longtime Bernal Heights resident, thanked the City Librarian, MS. Thompson, and Library Staff for the presentations made at the Bernal Heights Community meeting noting that what the Library proposed to renovate the Branch Library should now be clear to all.

Mr. Peter Warfield commented: about his disappointment with use of the phase," cannot afford" in connection with the Bernal Height Branch renovation; requested information concerning the before and after statistics regarding seating and book collects as the branches were renovated; and asked what was happening to the books from branches that were currently closed.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

In answer to questions by President Higueras, the Deputy City Attorney presented a brief overview of the status of library facilities located on Recreation and Park Department properties. In response to other questions by President Higueras, Ms. Thompson reported that the staff were carefully monitoring the work being done at the mixed used facility that will house the new Glen Park Branch Library. In answer to a query by Commissioner Chin, Ms Thompson outlined how Library projects found worthy of funding in the third phase of Prop. 14 (State Library Bond) would be given priority consideration for 50% of the proposed new Bond funds authorized by SB 11 61 (Prop. 81) to be voted on in June. In response to questions regarding the status of the Eureka Valley Branch Library renovation, Vice President Coulter reported that he and Commissioner Gomez had met with Supervisor Dufty to discuss this situation, noting that it seemed that a source of funding for the proposed mixed use project had not yet been identified.

AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

MOTION: Commissioner Kane, 2nd by Commissioner Chin nominated President Higueras and Vice President Coulter to be elected and continue to serve as President and Vice President of the Public Library Commission in 2006. No other nominations were offered.

Public comment on AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

An anonymous member of the Public commented on the importance of taking Public Comment on matter of such importance to the Commission.

Commission discussion of AGENDA ITEM #5 NOMINATION OF COMMISSION OFFICERS FOR 2006

President Higueras thanked his fellow Commissioners for their expression of confidence and noted his pride in serving as a good steward of Library. Vice President Coulter accepted his nomination to continue in office as Commission Vice President in 2006 and thanked his colleagues for their expression of support.

ACTION: 5-0 AYE (Chin, Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Commissioner Higueras 2nd Commissioner Chin to adjourn the regular January 19, 2006 Public Library Commission meeting In Memoriam of the late John Brunn, in recognition of his community and civic leadership on behalf of the Noe Valley/ Sally Brunn Branch Library, named in honor of his late wife.

Public comment on AGENDA ITEM #4 ADJOURNMENT

Ms. Joan Jackson, Noe Valley Branch Library representative on the Council of Neighborhood Libraries, noted that the late Mr. Brunn had been a equal partner with his Late wife Sally in their years of community activism on behalf of the Branch Library, work that Mr. Brunn continued after her passing.

ACTION: AYE 5-0 (Chin, Coulter, Higueras, Kane, and Strobin)

The Commission meeting adjourned at 7:124PM.

Michael Housh, Commission Secretary 1/17/06

Please note: Amendments to this Minutes are in an alternative typeface. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
Tabulation of Bids –Noe Valley Branch Libraries
Noe Valley Branch Library – Frequently Asked Questions
Noe Valley Branch Library revised floor plans December '05
Carey & Co. Letter

Minutes of the Library Commission Meeting January 19, 2006

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

CUR BUDGET REPORT-2000 Branch Library Improvement Bond Program
Jan 9, 2006

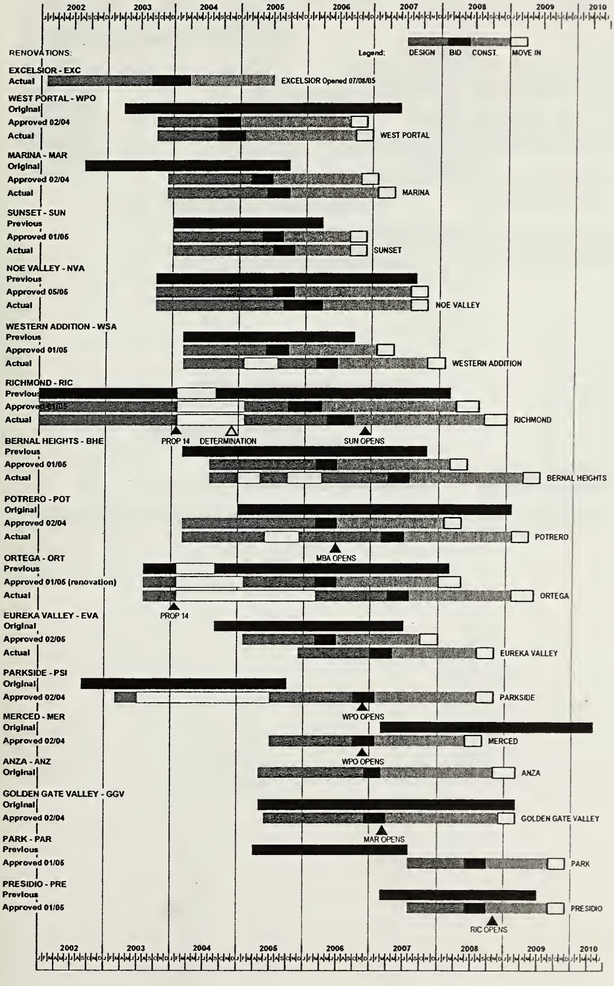
Branch	BUDGET Baseline Budget (10/01)	Approved Budget (09/05)	REVENUE — FUND STRATEGY City Prop. A Bonds	State Prop. 14 Grants	Other Funds		Total All Sources	EXPENDITURES/ENCUMBRANCES Actual 31-Dec-05	New This Month
								B	
Site Acquisitions & New Construction									
Glen Park	4,570,000	4,881,000	4,681,000		200,000	(5)	4,881,000	318,569	303
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-	-	5,751,855	2,578,928	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000	(7)	3,967,000	3,738,215	1
Portola	4,570,000	4,818,520	4,388,000		430,520	(5)	4,818,520	1,878,067	6
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000	(6)	5,884,500	2,217,072	-
Support Services	9,080,000	8,946,342	8,876,000		70,342	(6)	8,946,342	8,850,009	7,003
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*		*34,249,217*	*19,580,860*	*7,313*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		-		4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-		3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-		5,082,500	233,996	2,378
Eureka Valley	4,580,000	4,351,000	4,351,000		-		4,351,000	59,016	3,057
Excelsior	3,820,000	3,655,648	3,629,000		26,648	(7)	3,655,648	3,567,000	8,763
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-		5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000	(7)	3,924,500	3,137,116	40,904
Merced	4,200,000	3,990,000	3,990,000		-		3,990,000		
Noe Valley	4,410,000	4,882,318	4,862,318		20,000	(7)	4,882,318	815,991	1,000
North Beach	3,460,000	3,763,600	3,287,000		476,600	(5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-		3,382,000	129,933	419
Park	1,310,000	1,310,000	1,244,500		65,500	(5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-		3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-		3,968,500	132,271	1,372
Presidio	1,530,000	1,530,000	1,453,500		76,500	(5)	1,530,000	142,125	1,520
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000	(2) (7	9,032,642	1,378,986	36,506
Sunset	1,490,000	1,510,000	1,415,500		94,500	(5) (7	1,510,000	1,129,178	9,316
West Portal	4,110,000	4,574,500	4,554,500		20,000	(7)	4,574,500	4,013,645	9,645
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000	(7)	3,278,500	404,205	42,968
SUBTOTAL	*74,000,000*	*74,676,708*	*65,951,924*	*5,485,036*	*3,239,748*		*74,676,708*	*15,251,865*	*157,848*
Program-Wide Services & Costs									
Library Program Costs	800,000	800,000	800,000				800,000	707,406	1,194
Program Consultants	750,000	750,000	750,000				750,000	378,881	28,988
City Program Management	3,600,000	4,900,000	4,900,000				4,900,000	1,819,139	36,535
Real Estate Dept	120,000	235,281	235,281				235,281	235,281	
Art Enrichment Program		362,000	302,000		60,000	(7)	362,000	175,948	1,125
Moving & Interim Services	4,360,000	711,752	328,400		383,352	(4) (7	711,752	443,522	
Furniture & Equipment Resen	15,000,000	16,000,000	-	759,170	16,000,000	(3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000				1,000,000	344,227	
Program Reserve	1,675,000	1,833,479	1,583,618		899,861	(5) (7	2,483,479		
SUBTOTAL	*27,805,000*	*26,592,512*	*9,899,299*	*759,170*	*17,343,213*		*28,001,682*	*4,104,404*	*67,842*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,351,823**		**136,927,607**	**38,937,129**	**233,003**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program Summary Schedules

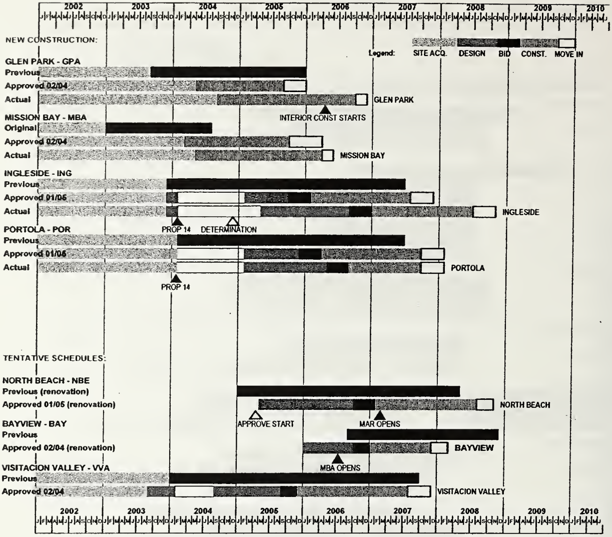
Approved May 5, 2005

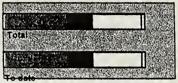
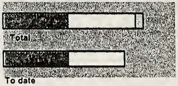
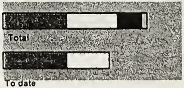
Commission Meeting January 19, 2006

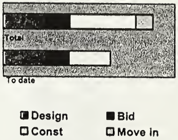
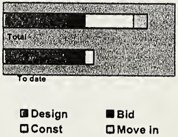
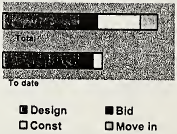


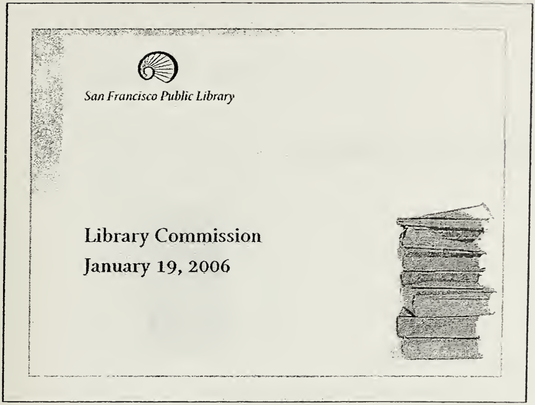
Branch Library Improvement Program Summary Schedules

Approved May 5, 2005
Commission Meeting January 19, 2006



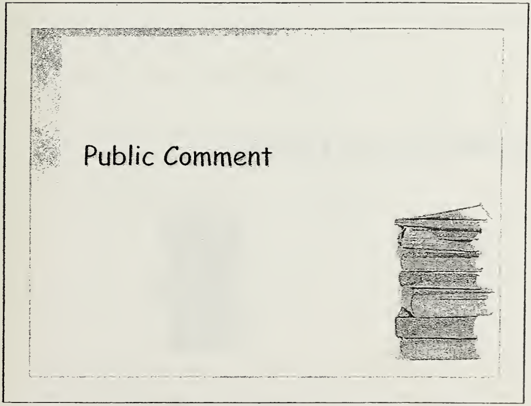
Branch	Contacts	Statistics	Activities	Schedule
Excelsior Branch 4400 Mission Street	**District/Supervisor:** 11 / Sandoval **Architect:** DPW Bureau of Architecture **Contractor:** CDX Builders	**Bid:** $1,793,800 **Change Orders:** $281,509 **Total Contract:** $2,075,309 **Payments:** $1,952,744 **Substantial Completion:** 05/26/05 **Opening Date:** 07/08/05	Project complete Final payment & close out	 ▨ Design ■ Bid ☐ Const ☐ Move In
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,521,284 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/01/06	Shelving & outlet rough ins at access flooring Painting No change orders processed this month	 ▨ Design ☐ Const ☐ Move In
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 3/1/05	Interior restrooms Sprinkler system No payments made till finished Design of interior construction proceeding. Bid spring 2006.	 ▨ Design ☐ Const ■ Bid Interiors ■ Interior Const ☐ Move In

Branch	Contacts	Statistics	Activities	Schedule
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $0 **Total Contract:** $2,980,000 **Payments:** $355,498 **Duration:** 460 days **Extensions:** 0 days **Total Duration:** 460 days **Substantial:** 4/10/06 **Final Compl:** 6/9/06	Concrete at building addition – 2nd floor walls Change orders pending: 2 month non-compensatory extension for permit delays, add Ardex floor leveling compound $46k, various hidden conditions $5k	
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** $2,393,700 **Change Orders:** $0 **Total Contract:** $2,393,700 **Payments:** $227,564 **Duration:** 425 days **Extensions:** 0 days **Total Duration:** 425 days **Substantial:** 10/31/06 **Final Compl:** 12/29/06	Rough framing, plumbing & electrical in existing building Foundation excavation & rebar Structural steel on site Change orders pending: revise curtain wall system $41k, various hidden conditions $8.7k	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** $796,888 **Change Orders:** $0 **Total Contract:** $796,888 **Payments:** $128,448 **Duration:** 300 days **Extensions:** 0 days **Total Duration:** 300 days **Substantial:** 7/11/06 **Final Compl:** 9/9/06	Rough plumbing Electrical conduits Change orders pending: remove library furniture 3.6k	

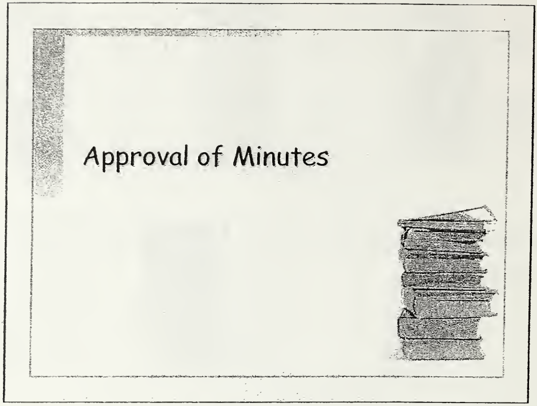


San Francisco Public Library

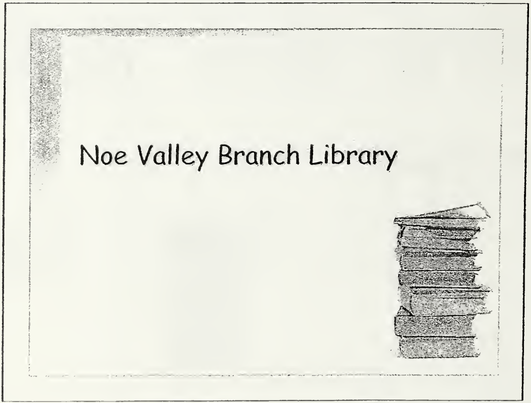
Library Commission
January 19, 2006



Public Comment



Approval of Minutes



Noe Valley Branch Library

Noe Valley Branch Library

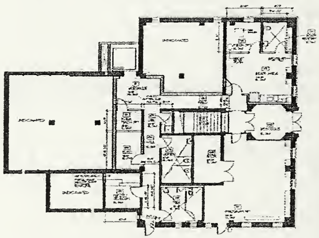
- Original Budget 10/2001
  - **$4.410** million project cost
- Approved Budget 01/2002
  - **$4.189** million project cost
- Quarterly Report First Quarter 2002
  - $2.933 million construction
  - **$4.189** million project cost
- Approved Budget 05/2005
  - $3.558 million construction
  - **$4.882** million project cost
- Actual Cost per bids received 11/2005
  - $4.508 million construction
  - **$5.844** million project cost

Noe Valley Branch Library

- Opinions of Probable Cost
- Architect's estimates vs. Bids
- Evaluation of Bids
- Actual cost for this scope of work

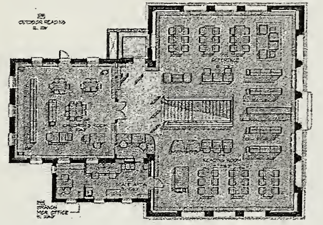
Noe Valley Branch Library

- Rebid
- Award
- Redesign



FIRST FLOOR - ALTERNATE A $490,770 - $872,615 OVER BUDGET

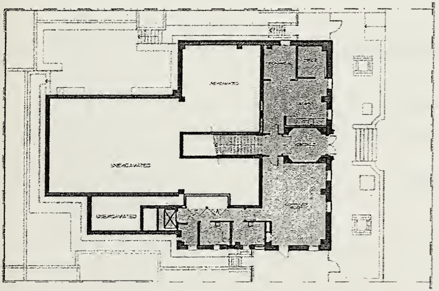
NOE VALLEY BRANCH LIBRARY


OUTDOOR READING
UNEXCAVATED

SECOND FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

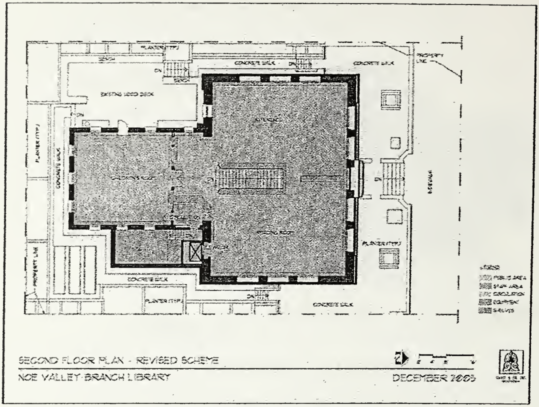
MAY 2005


UNEXCAVATED
EXCAVATED
LEGEND

FIRST FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

DECEMBER 2005

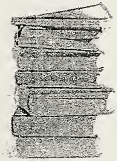

PLANTER (TYP.)
CONCRETE WALK
PROPERTY LINE
EXISTING WOOD DECK
CHILDREN'S ROOM
READING ROOM
ELEVATOR
PLANTER (TYP.)
SIDEWALK
CONCRETE WALK
PROPERTY LINE
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVING
SECOND FLOOR PLAN - REVISED SCHEME
NOE VALLEY BRANCH LIBRARY
DECEMBER 2005

Noe Valley Branch Library

- Increase budget
- Reduce scope of work

Recommendation

Bond Program Manager's Reports



Informational Presentations - none
Regular Reports
Special Reports – none

Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach

Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 DRE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR,
PRE, SUN; updated revenues from Prop 14
05-05-05 NVA increased up to $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA,
RIC, WPO, WSA; increased Public Art from RIC, POT
TODAY Proposal to increase NVA

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy:
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy;
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
TODAY No changes

Active Projects Reports
New Construction

- Glen Park
    - Construction start 9/04
    - Interior: Construction Documents Phase
- Mission Bay
    - Construction start 3/04
- Ingleside
    - Design Development Phase – Budget, Schedule
    - Next- State 100%DD submittal
- Portola
    - Construction Document Phase

Active Projects Reports
Renovations

- Excelsior
    - Opened 7/8/05
- West Portal
    - Construction start 3/05
- Marina
    - Construction start 10/05
- Sunset
    - Construction start 11/05

Active Projects Reports Renovations

- Noe Valley
  - Bids received 11/23
- Presidio Retaining Wall
  - Award processing
- Western Addition
  - Construction Document Phase
  - RecPark Commission
  - Interim Services

Active Projects Reports Renovations

- Richmond
  - Construction Document Phase
  - Next - State 95% CD submittal
- Bernal Heights
  - Schematic Design Phase - Redesign
  - Board of Supervisor's Resolution
  - Community meeting notes
- Potrero
  - Design Development Phase - Schedule
  - Next – Variance submittal

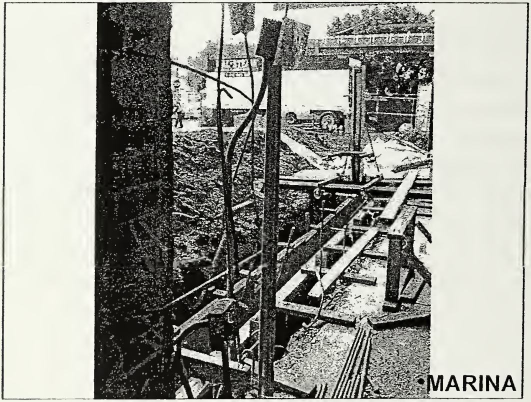
Active Projects Reports Renovations

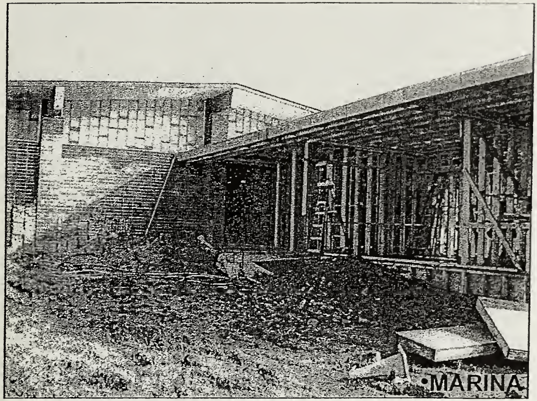
- Eureka Valley
    - Conceptual Design Phase
- Ortega
    - Conceptual Phase – hold

Construction Reports

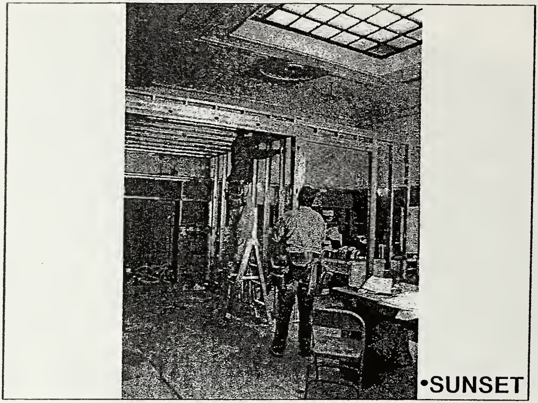
- Excelsior - complete
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset

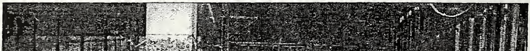
•MARINA

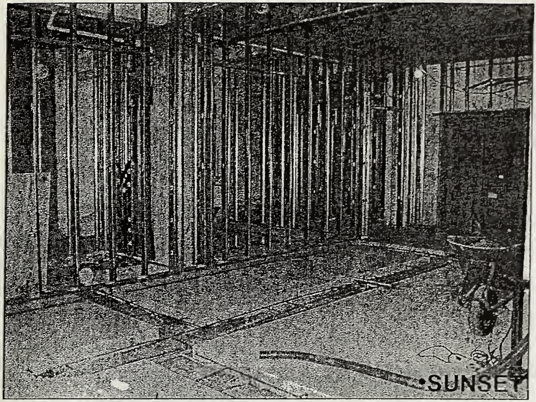

•MARINA


MARINA

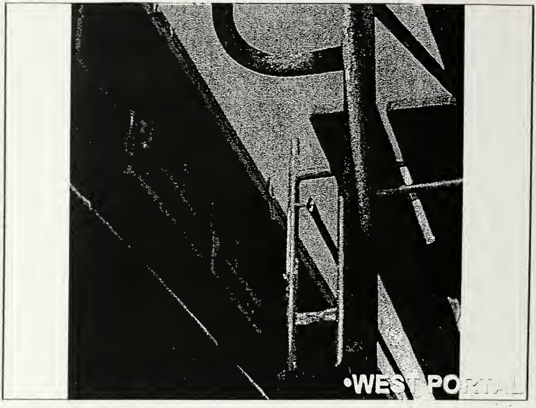
SUNSET

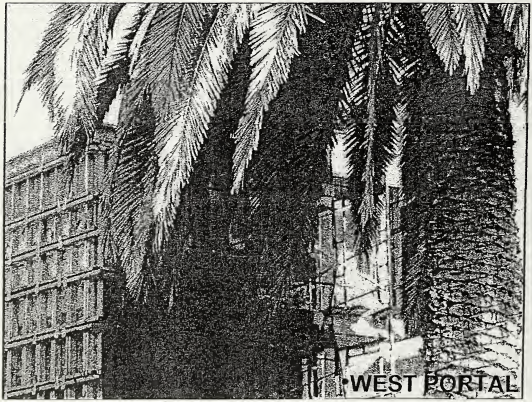

•SUNSET

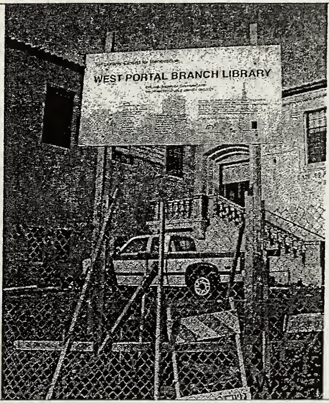

•SUNSET


•SUNSET

•WEST PORTAL


•WEST PORTAL

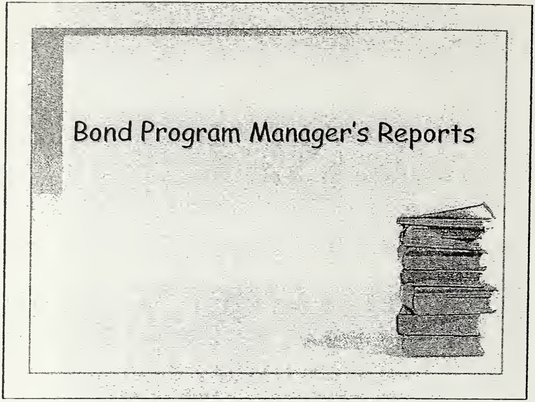

•WEST PORTAL



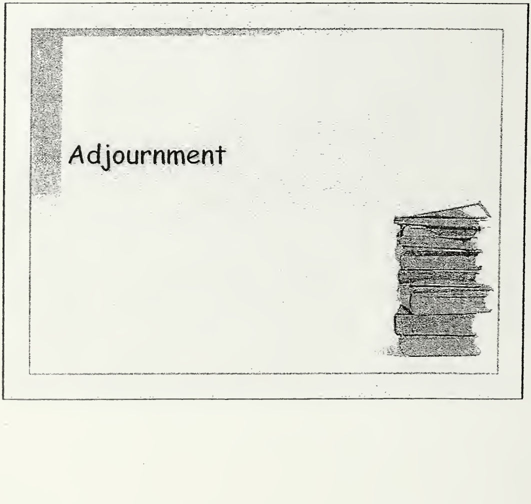
WEST PORTAL

Community Outreach Update

- BLIP events:
  none
- Other events and / or Library presence:
  1/18 Potrero Artist's Orientation Meeting
- Related Boards/Commissions:
  1/5 RecPark Operations Committee (WSA)
  1/19 RecPark Commission (WSA)
- Other Outreach:
  Website
  Bulletin Board – Sixth Floor



Bond Program Manager's Reports



Adjournment

CAREY & CO. INC.
ARCHITECTURE

December 9, 2005

Ms. Marilyn Thompson
Bond Program Manager
Branch Library Improvement Program
190 Ninth Street, 3rd Floor
San Francisco, CA

RE: Noe Valley Library
Bid vs. Estimate

Dear Marilyn,

We have been asked to address the possible reasons why the bids for our Noe Valley Library project came in $950,000 over the $2,800,000 bid budget. As you know, there is no simple answer. This letter includes a project history, explaining our cost-control measures to date, and possible reasons why we saw the bid amounts so far in excess of the budget.

Com
oject background

The original bid budget was set in 2001 at $2,400,000. Carey & Co. was awarded the contract in September, 2003. We were given an incredible building, an ambitious program, a two-year-old budget, and a very enthusiastic community. Helping us on the project was a full retinue of consultants, including a cost consultant, Saylor Consulting Group. We begin the project with a series of community meetings, where we showed the community a number of schemes and had them "vote" on their favorite. This resulted in a scheme that met all programmatic requirements. However, once our structural engineer and cost consultant looked at this, we realized that we needed to scale back. This was our first value engineering phase, which resulted in shifting as much excavation as possible from the west side of the building to the east, to avoid underpinning.

We continued with this plan through design development, with all of the cost estimates showing our project to be under budget. However, 2003 and 2004 were very unusual years in the construction industry, with inflation running at 10-15% higher than the historical average of 3 or 3 1/2%. Our 50% construction documents cost estimate showed a project cost of $2,900,000. After discussion with the City, we found a second cost estimator to estimate our 95% construction documents set, simultaneously with Saylor. To our surprise, both estimates were within $20,000 of each other. Unfortunately, they were predicting a project cost of $3,200,000. Once again, we conducted value engineering. We found ways to streamline the project by rearranging some of the back-of-house spaces, by keeping the mechanical room in its present location, and by reusing parts of the existing mechanical system. Our additional value engineering cost estimate showed a savings of $200,000. We examined the project again, shifting some elements into FFE and flagging others as add-alternates. We hoped to save another $200,000 by so doing. We received authorization to proceed with the revised scheme in May of 2005, along with an increase in the bid budget to $2,800,000.

The summer was spent finishing the documents and getting approvals. Bid documents were submitted to the City in August, and the project was put out to bid in September. Unfortunately, when the bids were opened, the numbers were much higher than any of us expected.

Reasons

I have spoken to both our cost estimators, Saylor Consulting Group and Dabri, Inc. I have also compared the last cost estimate with the sub-contractor breakdown of LC Construction, the low bidder, to see if there were any areas in particular that were responsible for the cost overrun.

Looking at the sub-contractor breakdown, most of the bid prices were within 10% of the estimate. The electrical and mechanical were somewhat higher, but this amounted to less than $150,000 of the total overage. Since the subcontractor line-items were only responsible for approximately $2,000,000 of the total budget, the remaining costs were the General Contractor's, such as the "General Conditions." If a more detailed breakdown of the bids is available, it may shed further light upon where and why the overruns occurred.

The "General Conditions" might be a major factor in the project's costs. This would cover not only difficulties associated with the site, such as staging and parking, but also difficulties – real or perceived – in working for the City. While the cost estimates included these items, they may have underestimated their importance in the overall bids.

While the rampant inflation in construction of the past couple of years has slowed down in 2005 – coming down to 6.5% - the unprecedented hurricane season was responsible for driving up fuel costs, albeit temporarily, during the period when the project was bidding. This unforeseen "act of God" may also have played a part in driving up the bid prices.

Lack of multiple bidders may also be a factor. While the estimators were told to assume only three bids (since we anticipated a lack of qualified, interested bidders), and that is the number that was received, we do not know whether multiple sub-consultant bids were available. According to Saylor Consulting, bid costs could be higher than estimates if fewer than 4-5 subcontractor bids are received for each discipline.

Also, the many factors that each make this a difficult project – historic preservation, city work, difficult site, major structural, excavation and underpinning – when taken together, may have a snowball effect, resulting in a total greater than the sum of the parts.

Finally, estimates are estimates and not bids. While they are useful documents, and a valuable tool for checking project costs on a complex project at various phases, they are not bids. The only accurate way to predict costs is to work with a contractor beginning in the early phases of the project, in a negotiated bid scenario. This process, unfortunately, is not allowed on projects subject to Public Procurement laws.

We would be happy to discuss this with you further.

Sincerely,

Nancy Goldenberg

Nancy Goldenberg
Sr. Vice President
Carey & Co., Inc.

Title: Noe Valley Branch Library

Bids Received: November 23, 2005

Bidders: (In the order of bids received & opened)

	D.F.P.F. Corporation dba Fine Line Construction	L C General Engineering &Construction, Inc.	Galliera Inc dba Trico Construction	Average Bid	Architect's Estimates:	% of Architect's Estimate:
Bid Discount Claimed:	DBE	DBE	DBE			
Base Bid	3,883,000.00	3,770,000.00	3,998,000.00	3,883,666.67	2,818,960.00	137.77%
Alt No. 1	7,313.00	2,750.00	4,995.00	5,019.33	4,662.00	107.66%
Alt No. 2	40,000.00	33,000.00	31,345.00	34,781.67	6,000.00	579.69%
Alt No. 3	98,239.00	44,000.00	40,520.00	60,919.67	10,000.00	609.20%
Alt No. 4	87,124.00	67,100.00	48,840.00	67,688.00	85,855.00	78.84%
Alt No. 5	12,077.00	8,910.00	10,047.00	10,344.67	7,472.00	138.45%
Alt No. 6	7,755.00	5,500.00	1,166.00	4,807.00	3,657.00	131.45%
Alt No. 7	21,375.00	5,500.00	56,610.00	27,828.33	4,571.00	608.80%
Alt No. 8	10,944.00	3,300.00	9,213.00	7,819.00	4,632.00	168.80%
Alt No. 9	224.00	550.00	244.00	339.33	427.00	79.47%
Alt No. 10	48,600.00	16,500.00	53,835.00	39,645.00	1,426.33	2779.51%
Total Base Bid and Alternates	4,216,651.00	3,957,110.00	4,254,815.00	4,142,858.67	2,947,662.33	140.55%

The following announcement was made in the bid opening:
"The construction budget for this project is $2,818,960 and the priority of the alternates is Alt 4, Alt 2, Alt 5, Alt 10, Alt 6, Alt 1, Alt 9, Alt 7, Alt 8 and Alt 3".

Marilyn Thompson
Mark Dorian
Greg Braswell

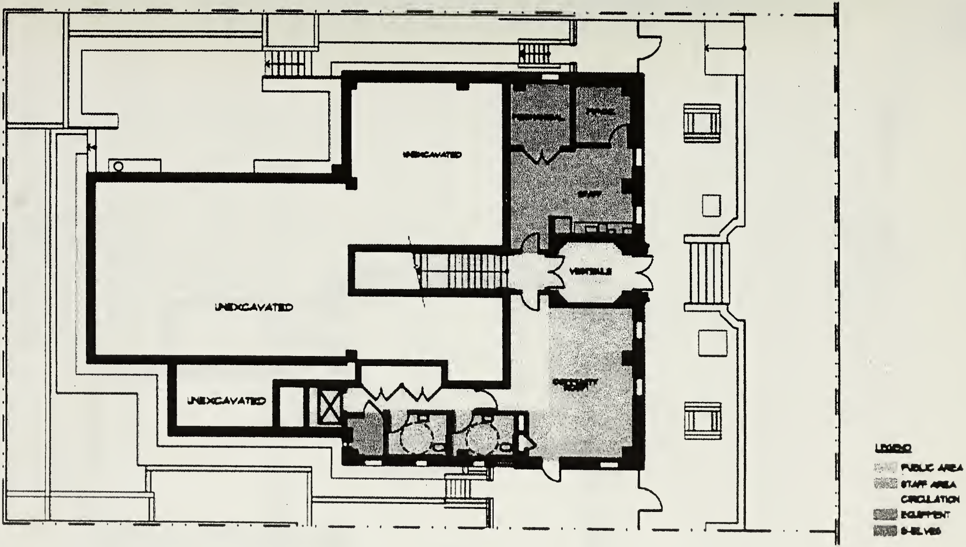
Bob Beck
Maurice Williams
DTS

Nelson Wong
Don Eng
All Bidders

Preston Tom
Joe Cheung

GC:ns

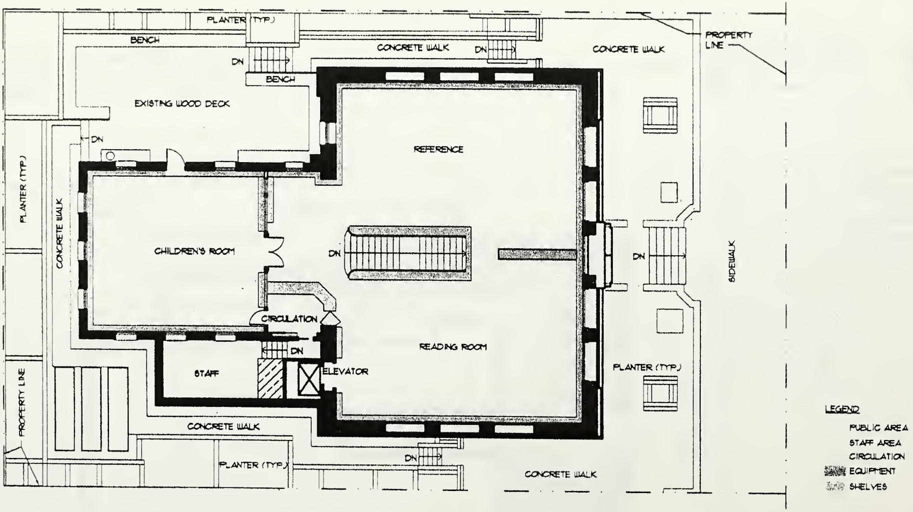
November 23, 2005


UNEXCAVATED
UNEXCAVATED
UNEXCAVATED
VESTIBULE
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVES

FIRST FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

DECEMBER 2005


PLANTER (TYP.)
BENCH
CONCRETE WALK
DN
CONCRETE WALK
PROPERTY LINE
BENCH
EXISTING WOOD DECK
DN
REFERENCE
PLANTER (TYP.)
CONCRETE WALK
CHILDREN'S ROOM
DN
DN
SIDEWALK
CIRCULATION
DN
READING ROOM
STAFF
ELEVATOR
PROPERTY LINE
PLANTER (TYP.)
CONCRETE WALK
PLANTER (TYP.)
DN
CONCRETE WALK
LEGEND
PUBLIC AREA
STAFF AREA
CIRCULATION
EQUIPMENT
SHELVES

SECOND FLOOR PLAN - REVISED SCHEME

NOE VALLEY BRANCH LIBRARY

0' 4' 8' 16'

DECEMBER 2005

CAREY & CO. INC.

City & County of San Francisco
Branch Library Improvement Program

CH LIBRARY
MENT PROGRAM

Noe Valley/Sally Brunn Branch Library Renovation
Frequently Asked Questions

What are the plans for the branch?

The project provides for a complete renovation including seismic strengthening, accessibility provements, energy-efficiency and technology upgrades. The historic integrity of this 1916 rnegie landmark will be maintained and the building restored to its original grandeur. A all expansion is planned to accommodate an elevator and recoup space needed for disabled cess, seismic work, and building system upgrades.

What will be some of the benefits of the renovated branch?

- Seismic strengthening
- Accessible entry
- A designated Teen Area
- Renovated program room for library and community programs
- Access to deck and garden area
- Fully accessible restrooms
- Quiet adult reading area
- A safe accessible elevator
- ccessible after hours book drop
- Improved landscaping to showcase the wonderful façade
- Infrastructure to provide modern technologies and flexibility for the future
- More welcoming and flexible Children's Area
- Better lighting
- New and restored furniture
- Clearer signage
- More computers with access to the Internet and library online resources
- Restored historic features such as windows, ceilings, and woodwork
- Express checkout machines
- Wireless (Wi-Fi) access to the internet
- Comfortable seating and variety of seating choices

hen will the branch be closed and for how long?

he branch was scheduled to close for move out, abatement and construction in fall 2005 eopen winter 2007 or sooner. However, in November 2005, the contractors' bids came in derably over the architect's estimate. The City Librarian and the Library Commission are dering whether to increase the construction budget or redesign. These deliberations will ld during the January and February 2006 Library Commission meetings with a decision ng prior to the deadline date for the bid acceptance. During the renovation, library will be provided by increasing hours at nearby branches, holding programs at borhood schools and community centers, and bookmobile service.

Q. Who are the architects?
A. Carey & Co. Architecture of San Francisco.

Q. Will the amount of books and seating remain the same?
A. Because of the efficiency of the new furniture and shelving, there is space for a small increase in shelving. New materials (books, CDs, DVDs, videos, books on tape, etc.) will be purchased during closure to keep the collection current. Also, the collection will be easier to find on new shelves in an improved layout. The expansion is needed for increased accessibility and new restrooms.

Q. What happens to the existing furniture?
A. Historic pieces will be restored, and some of the furniture will be replaced. The Library has eveloped interior design guidelines to help the architects and staff choose or restore ppropriate furniture based on functionality, ergonomics, durability, maintenance, flexibility, ustainability, as well as the architectural period.

. Is the community involved in the design process?
. Yes. A community needs assessment was conducted in fall 2003 by consultant Marilyn mulyan, who interviewed key community stakeholders about materials, facilities, and services t the branch and analyzed a survey of 494 people. Five community meetings plus a two-day esign Workshop were held to discuss designs, landscaping, furniture & finishes, and interim ervices (March 2002, September 2002, October 2003, May 2004, September 2004, & eptember 2005). The Library Commission held a Peer Review in May 2004 where an ndependent architect, historic preservationist, and an interior designer publicly reviewed the esign.

. Where does the money come from to renovate the branch?
. In November 2000, the voters overwhelmingly passed a bond measure for $106 million to pgrade San Francisco's branch library system. The bond's priorities are to reduce seismic risk, eet modern technological needs and current code requirements, comply with the Americans ith Disabilities Act (ADA), and provide spaces that are responsive to current services, yet exible enough to meet future needs. While the bond pays for a significant portion of the costs, does not pay for furniture, fixtures, and equipment. The Friends of the San Francisco Public ibrary will raise $16 million from private donations to pay for these costs. Call 626-7512 x 03 to help with this campaign.

. How much does construction cost for the Noe Valley/Sally Brunn Branch?
. The project had a construction budget of $2.9 million to renovate the building, not including rniture and equipment. In May 2005, the Library Commission approved increasing the nstruction budget up to $3.56 million.

. How do I find out more information about my branch renovation?
. Contact the Branch Library Improvement Program at (415) 557-4354, check www.sfpl.org, email BLIP@sfpl.org.

BRANCH LIBRARY
IMPROVEMENT PROGRAM

NOE VALLEY/SALLY BRUNN BRANCH LIBRARY UPDATE

As part of the bond measure overwhelmingly passed by the voters in November 2000, the San Francisco Public Library is restoring the Noe Valley/Sally Brunn Branch Library. The priorities are to reduce seismic risk, meet current code requirements and modern technological needs, and comply with the Americans with Disabilities Act (ADA).

The historic details of the building – lights, woodwork, finishes, etc. – will be restored and all improvements will be compatible with the original Carnegie architecture. There will be a new elevator, a variety of seating choices, new and restored furniture, new restrooms, restored bookshelves, and better lighting.

The branch was scheduled to close in fall 2005. However, in November 2005, three contractors' bids came in considerably over the architect's estimate and the project budget. At this meeting, the Library Commission will hear renovation options, discuss possible sources of additional funding, take public comment, and may take action to increase the budget or redesign.

ng the renovation, library services will be provided by increasing hours at nearby branches, continuing programs at other locations, and bookmobile service.

Library Commission Meeting
Thursday, January 19, 2006
Main Library, 100 Larkin Street, Koret Auditorium
Meeting starts at 4:00 P.M.

Public comment is welcome!

For more information,
call the Library's Chief of Branches at 415.557.4353
or the Office of the Bond Program Manager at 415.557.4354

For more information about the Branch Library Improvement Program,
check the Library website at www.sfpl.org

San Francisco Public Library

DOCUMENTS DEPT

JAN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
ewelle Gomez
Larry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, February 2, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Library Commission meeting of January 5, 2006.
Explanatory document: draft minutes

3. FRIENDS OF THE LIBRARY REPORT — DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.).

4. POST OCCUPANCY EVALUATION PROJECT UPDATE — DISCUSSION

Presentation of and discussion of the Post Occupancy Evaluation (POE) project at the Main Library.

5. LIBRARY 2006-07 BUDGET WORKSHOP — DISCUSSION

Presentation of and discussion of the Library's FY 2006-07 preliminary budget.
Explanatory document: draft of the Library's 2006-07 preliminary budget

6. CITY LIBRARIAN'S REPORT by City Librarian Luis Herrera — DISCUSSION

(This item is to allow the City Librarian to report on recent Library activities and make announcements)
The City Librarian will report on the following subjects: Mayor Newsom's appointment of San Francisco's Poet Laureate; attendance of the American Library Association's mid-winter conference; update on SFPL's support of relief efforts for the New Orleans's Public Library; and highlights of exhibitions and programs.

7. ELECTION OF COMMISSION OFFICERS FOR 2006 — ACTION

Presentation of, discussion of, and possible action to nominate and/or elect Public Library Commission officers for 2006.

(Commissioner Charles Higueras was nominated for President and Commissioner Steve Coulter was nominated for Vice-President at the January 19, 2006 Commission meeting.)

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - ACCESSIBLE MEETINGS POLICY

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

8. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

9. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

10. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary, 1/30/06

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

DRAFT

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

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Larry Kane
rah Strobin
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Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, February 2, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, February 2, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter at 4:06PM.

Commissioners present: Chin, Coulter, Higueras, and Strobin
Commissioners excused: Commissioner Kane
Commissioner Bautista's arrival was expected. A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public voiced their opposition to support for the Friends of the Library; discussed the rationale underlying the Catholic Church's discipline of clerical celibacy, contrasted the mechanisms of aristocracies and democracies, and noted that public libraries served to break down entrenched power, and discussed Library Commission history related to former Library Commission President James Herlighy.

Mr. Jim Buckley, a neighbor of the Eureka Valley-Harvey Milk Memorial Branch Library, inquired as to the status of a proposed joint use proposal and the planned branch library renovation project and requested that the neighbors be informed of any changes in plans.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

An anonymous member of the Public noted that their reported comments lacked detail citing their reported comments concerning insider status related specifically to Commissioner Kane's position as a member of a well-known law firm. This person noted two issues were not reported in these Minutes, that the Library's Business, Science, and Technology Center was described as not an "affinity center" and it had no need of funds. This person also found no report under the City Librarian's Report of a discussion about increased Sunday hours between Commissioner Kane and the City Librarian.

Mr. Peter Warfield commented: these Minutes needed correction, noting the lack of specificity in reporting both his and Librarian's Guild representative Melissa Riley's public comments, as well as in Ms. Riley's Labor Union Report remarks, about the serious issues not just concerns with possible threats to user privacy posed by the Library's use of self-pick up of Reserves as well as his view that there was a problem with privacy breaches through use of the self-pick up of reserves at some Branches .

Commissioner Bautista joined the meeting at 4:22pm.
Commissioner Gomez joined the meeting at 4:25pm.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

MOTION: by Commissioner Bautista, 2nd by Commissioner Chin for approval of the Minutes of the regular Library Commission meeting of January 5, 2006.

ACTION: 6-0 aye (Bautista, Chin, Gomez, Higueras, Kane, and Strobin)

AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Friends of the Library Executive Detractor Donna Bero presented a brief recap of her first year as Executive Director. Ms. Bero then highlighted recent Friend's programs, including the annual "Writers Remembered" celebration honoring writers who had passed away during 2005, about a program in remembrance of author Hunter S. Thompson; about recollections on the 50th Anniversary of the 1st reading of Ginsberg's HOWL; a lecture by author and activist Kate Michelman, a recent Hip Hop Poetry event; The Friends Executive Director then discussed the contributions made by the 736 volunteers who donated 29,000 volunteer hours in support of our public libraries. Ms. Bero reported on: the active ongoing neighborhood capital campaigns in support of the Branch Library Improvement Program; the support provided to the libraries damaged by Hurricane Katrina; the support provide by the Friends for Library programs such as Summer Reading; and concluded with a reminder about the upcoming 10th Anniversary Library Laureates Dinner. Ms. Bero then introduced Mr. Rand Salwasser, Manager of Book Bay at the Main, who described the great popularity and success of the bookstore's operation since its relocation to the Grove Street entry five years ago. Mr. Salwasser noted that the Book Bay at the Main had supported numerous author events, and has had sales of over $1, 100, 000, producing significant funds for the Library. Ms. Bero noted that the Book Bay at the Main was so successful that it turned over its 2000 book inventory 28 times last year while turning inventory only two or three times per year was consider very successful for small bookstore. Mr. Salwasser thanked the Commission and Library staff for their support.

Public comment on AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

An anonymous member of the public: opposed support for the Friends of the Library; commented on the "public comment" fund; discussed implications of the recent presentation of a new translation of Dante's "Paradisio" to the Library by author Robert Anderson quoting "anti-hippie" comments found in his fiction. This person self-identified as a "hippie", suggesting it was commonplace in his generation to do so. This speaker suggested that Mr. Anderson's views typified the Friends and concluded in rejoinder, "long live hippies".

Commission discussion of AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Vice President Coulter commended the important contributions of the Friends in providing critically important additional resources to the Library, and found the great success gained by the Friends Bookstore amazing.

Commissioner Gomez commended Ms. Bero for a successful first year as the Friends' Executive Director and lauded the Book Bay at the Main for enlivening and enriching the experience of all who use the Main Library. Commissioner Gomez noted that while she liked hippies, she had not, although of the appropriate generation, identified as one.

Commissioner Bautista thanked the many Friend's volunteers, who she noted made great and invaluable contributions to our libraries.

Commissioner Chin called attention to the Friends' providing free books for teachers and thereby supporting public education in San Francisco as well libraries

President Higueras noted that the Friends exist to serve as a fiscal agent to facilitate fundraising and serve as advocates for our libraries. The Commission President honored the Friends' staff's exceptional professionalism, and reported that having the Friends made the San Francisco Public Library the envy of other library systems. The Commission President thanked and congratulated Ms. Bero for her highly successful first year as Executive Director of the Friends of the San Francisco Public Library.

AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

Chief of the Main Library Kathy Lawhun presented an extensive overview report on the Post Occupancy Evaluation (POE) Report response. Ms. Lawhun discussed the now completed 17 Phase I projects noting that the final element, the Signage Project had been finished in April 2005. The Chief of the Main Library then discussed in some detail, (copy attached), the upcoming Phase II First Floor renovations planned for the Main Library.

Public comment on AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

An anonymous member of the public noted a lack of listed explanatory documents although such documents had been presented; decried the lack of a floor plan of the existing space for comparison; suggested that the combination of function check out and registration would to lead to lines and observed they found for those who did not like self-check out this plan diminished public service, wondering how much new public space was being added and if the changes were worth the $5 million cost .

Mr. Peter Warfield approved of the planned expansion of public services areas but complained at the lack of information about book counts, asked about how much of an increase in public access spaces would be created, noted poor lighting conditions in first stop. Decried new compact storage proposed; expressed concern with the proposed automated reserves retrieval system no requested by the POE Report, and found a lack of tracking of specific responses to specific recommendations made in the POE Report. Mr. Warfield also asked about possible impacts on public services during the construction process.

A second anonymous member of the public asked to be provided with an electronic copy of the POE Presentation and requested more details about the book counts.

Ms. Donna Bero thanked and commended Ms. Lawhun and her staff for their hard work and careful planning that had earned the Library a reputation for good management.

Commission discussion of AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

In response to a question by Commissioner Helen Marte Bautista, the City Librarian noted that the Phase II POE projects were scheduled to begin in June.

Vice President Coulter found the plans thoughtful and noted that it was good a decade later to be able to relocate the back office space out of the Main Library and create more public spaces. In response to questions Ms. Lawhun described the bathroom designs in greater detail.

In response to questions by President Higueras, Ms. LAwhum discussed the phasing of the interim services and construction expressing a hope that the plan will be available by the end of May. Ms. Lawhun reported that the proposed redesign would increase the current 7,000 liner feet of shelving to more than 15,000. The Chief of the Main Library noted that the compact storage would be in addition to this increase in shelving. The Chief of the Main emphasized that the architect Phil Sowers was adhering carefully to maintaining the quality and nature of the finishes and colors to maintain the integrity of the original architectural design.

In response to a question about the match up of the POE Report recommendations to planned work, Deputy City Librarian Paul Underwood noted that a report tracking the recommendations of the POE Report with proposed solutions had been previously presented and could be updated.

Responding to a question by Commission Strobin, the Chief of Main Library discussed how the touch screen self-return system would function noting appropriate signage would follow.

Answering questions by Commissioner Chin concerning the new automated retrieval of reserves system, Ms. Lawhun described where it would be located and its approximate size, then outlined how he new system would work, and noted that blue was the proposed color choice for the storage bins in the unit.

The City Librarian concluded the discussion by congratulating Ms. Lawhun and her staff for a job well done and noted every effort would be made to minimize disruption during project construction

AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

The City Librarian reported that this was a "good news" Budget and then introduced Library Chief Financial Officer Jay Manglicmot, who presented a detailed report highlighting the Library's projected revenues and expenditures. The City Librarian then described in detail the various aspects of the proposed budget and concluded the Budget Report with presentation of the specifics of a series of 32 Budget Change Proposals (BCP) totaling $6.1 million that were recommended by staff. (copy attached)

President Higueras called at recess at 5:55pm

President Higueras left the meeting during the recess.
The Commission, chaired by Vice President Coulter who had assumed the Chair, returned to session at 6:06pm.

Public comment on AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

An anonymous member of the public expressed dismay that President Higueras had not remained to hear public comment; noted mention of the Fuhrman Trust; and concluded by presenting an historical perspective on the proposed transfer of $2 million from the Library Preservation Fund discussing previous legal opinions regarding allowed uses of such funds.

Mr. Peter Warfield expressed happiness at the increase in the book budget and wanted more information concerning any enhancements to be made to the Library's regular book collections, suggested that there were RFID related implications in the proposed designs of the Phase II renovations; and said that he believed self-service to be a potential public service reduction. Mr. Warfield suggested

A 2nd anonymous member of the public questioned the proposed $25,000 expenditures for Wi-Fi improvements at the Library, suggesting that the Library delay improvements to its Wi-Fi capacity until a proposed citywide Wi-Fi System was created. This person had privacy and coverage concerns about the Library's current levels of Wi-Fi access.

Commission discussion of AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

Commissioner Jewelle Gomez commended the proposed increased budget for custodial staff and maintenance, noting that it was essential that these behind the scenes activities be properly funded. Commissioner Gomez commended the Library Custodial staff noting their work was very important. In response to a question, the City Librarian informed Commissioner Gomez that the Library had three delivery trucks. Mr. Herrera noted that implementation of citywide Wi-Fi access was some time off and that it was important to improve the very popular services now available. Deputy City Attorney Catharine Barnes noted that the City's RFP (request for proposals) for a proposed citywide Wi-Fi access network was very broad and general and that there were a great many unanswered questions and most certainly a very complicated and lengthy process yet to occur before bids for such a system could be sought. Responding to a question, the Chief of the Main Library clarified that the self-check machines did not include RFID capacity. Commissioner Gomez applauded the planned Privacy Audit.

Commissioner Bautista noted that the needed upgrades in technological infrastructure were critical and lauded efforts to improve the Library Security Services. Commissioner Bautista noted the given the situation facing the Branch Library Improvement Program it was necessary and prudent to act now to add the additional funds to complete the Bond Program as planned. Commissioner Bautista expressed support for the proposed budget

Commissioner Chin expressed happiness that cuts were not necessary and inquired concerning how the Library planned to meet increases in staffing costs anticipated in the coming year. In response to Commissioner Chin's inquiry, Mr. Herrera outlined how the staff planned to address the anticipated personnel cost increases, increased workers compensation costs, and department personal cost increases

Responding to questions posed by Vice President Coulter, Mr. Herrera reported that there were approximately 700 FTE (full time equivalents) staff positions at the Library. The City Librarian then reported a break-down of the propose increase in the Library's books and materials budgets. Mr. Herrera concluded by confirming that the City Attorney and the Controller had found the proposed transfer of funds from the Library Preservation Fund to the BLIP Budget proper.

AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

City Librarian Herrera announced that the Noe Valley Branch Library would be closing for renovation on February 11th. Mr. Herrera then noted that the Mayor announced his appointment of internationally famed poet, and essayist Jack Hirschman as our new Poet Laureate, and called attention to Marcia Schneider and Commissioner Gomez's service on the search committee. The City Librarian then reported on the recent American Library Association (ALA) Mid-Winter Conference, noting the President Higueras and Commissioner Bautista had attended; reporting the meeting's focus on libraries' response to the Patriot Act, and generating support for libraries in New Orleans and the Gulf Coast areas damaged in Hurricane Katrina. Mr. Herrera reported on San Francisco's participation in the ALA's Adopt-a-Library Program through the Friends of the Library. The City Librarian highlighted the prestigious awards given at the annual conference and about the ALA's new strategic Plan.

The City Librarian then presented a brief overview of recent and upcoming Library programs and exhibitions highlighting a March 11th series of programs on Irish-Americans and socials justice; noting on the same day there would be a discussion of the historical significance of Artist Diego Rivera's mural located at City College; that on March 15th Andres Sean Greer will discuss his work The Confessions of Max Tivoli. Turning to Teen Programs, Mr. Herrera discussed upcoming Teen SAT preparation programs at the Bayview and Excelsior Branch Libraries, called attention to a planned March Hip Hop Poetry event, and concluding with an update on March Children's Program by reporting on several children's March 18th puppet theater presentations.

Public comment on AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

An anonymous member of the public suspected that Mr. Hirschman was a hippie: was please to learn that librarians were still concerned about the Patriot Act, and noted the program on Irish-Americans and Social Justice saying they were traditionally in the forefront and very concerned with social justice issues, and lauded mention of the the Confessions of Max Tivoli.

A 2nd Anonymous member of the public commented about his plan to submit an "immediate disclosure" public records request for all documents concerning the Wi-Fi item in the Library's budget .

Mr. Peter Warfield commented that he was glad to hear about the activities highlighted in the City Librarian's report.

Commission discussion of AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

Vice President Coulter thanked the City Librarian for his report and expressed wonder at many and varied kinds of exhibitions and programs offered at the libraries.

Commissioner Bautista found the report excellent and applauded the great work being done by Library staff.

AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

Public comment on AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

An anonymous member of the public observed that perhaps the Commission should elect a President who would remain for the entire meeting and recommended returning to a later start time for Library Commission meetings.

Commission discussion of AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

MOTION: by Commissioner Chin , 2nd by Commissioner Bautista that Commissioner Higueras be elected President and Commissioner Coulter be elected Vice President of the San Francisco Public Library Commission for 2006.

Vice President Coulter thanked his colleagues for their expression of confidence and lauded President Higueras' leadership of the Commission.

ACTION: AYE 5-0 (Bautista, Chin, Coulter, Gomez, and Strobin)

AGENDA ITEM # 8 LABOR UNION REPORT

No report was offered.

AGENDA ITEM # 9 NEW BUSINESS

Commissioner Bautista requested an update report on the Library's music collections.

Public comment on AGENDA ITEM # 9 NEW BUSINESS

An anonymous member of the public found timely that an update report on the Library's Dorothy Starr Sheet Music Collection should be presented.

Mr. Peter Warfield supported the request to agendize more reports on Library Collections and urged taking a wider view of the topics to be discussed, such as inquiry into the status of planned digitization of some Library collections, and concerning collections not fully or not at all listed in the Library's catalog.

Commission discussion of AGENDA ITEM # 9 NEW BUSINESS

Vice President Coulter called attention to the critical role played by the Friends in acquiring the Starr Music Collection for the Library.

AGENDA ITEM #10 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to adjourn the regular February 2, 2006 Public Library Commission meeting.

Commissioner Gomez decried the adversarial tone taken in public comments suggesting that honey was a better method of attracting favorable responses than vinegar. Commissioner Chin noted that those few who attended meetings did not speak for the City's 750,000 residents.

ACTION: AYE 5-0 (Bautista, Chin, Coulter, Gomez, and Strobin)

The Commission meeting adjourned at 6:48pm

Michael Housh, Commission Secretary 2/15/05

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

Fiscal Year 2006-07 Budget Planning Report (1/31/06)
Main Library POE Phase II Update (2/2/06)

Minutes of the Library Commission Meeting February 2, 2006

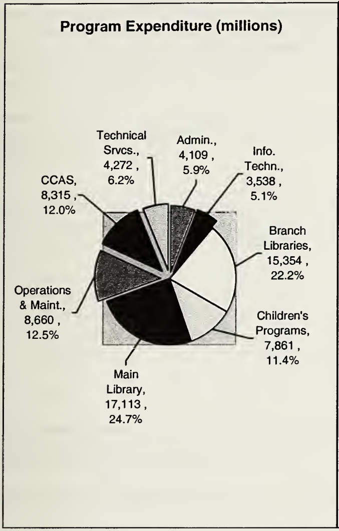
Appendix A

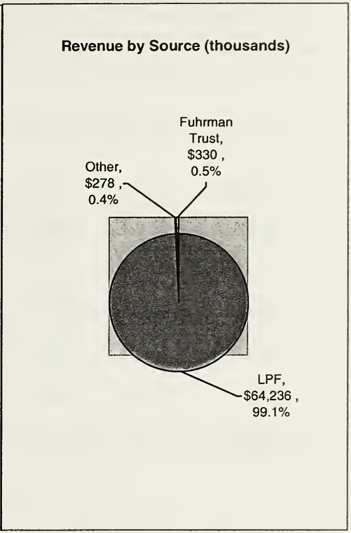
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

PUBLIC LIBRARY: 2006-07 Proposed Budget

Budget Overview: 2006-07





	2005-06 AAO	2006-07 Proposed	Change	% Chg
Expenditures – Operations	$60,634,996	$67,221,932	$6,586,936	10.86%
Expenditures – Capital/Transfer	$1,699,249	$2,555,049	$855,800	50.36%
Total Expenditures	$62,334,245	$69,776,984	$7,442,736	11.94%
FTE	607.71	620.00	12.29	20.22%

The Library's proposed budget for 2006-07 totals $69.777 million & supports approximately 620 FTE. It includes:

- $1.315 million in baseline increases (salary/fringe adjustments required by labor contracts including partial restoration of retirement payments and additional contributions to the retirement system from the LPF); and,
- $6.127 million in budget change proposals (BCP) which includes a $2 million transfer from the General Fund allocation to augment the BLIP Reserve to support renovation costs for the Branch Library Improvement Program (BLIP).

Revenue Budget

Public Library services are funded by annual revenue allocations made pursuant to Charter Section 16.109. The Charter requires allocation of property taxes equivalent to 2½ cents for every $100 of assessed property valuation in the City; and, allocation of non-discretionary General Fund equal to the percentage of non-discretionary General Fund received by the Library in 1992-93 (approximately 2%). Funding is appropriated to the Library through the Library Preservation Fund (LPF). For 2006-07, the Library is expecting an increase allocation of 6.86% from the Library Preservation Fund, totaling $63,061,001.

Revenue sources total $69.8 million with LPF baseline and other annual miscellaneous revenue (Fuhrman, gifts, grants, etc) accounting for 93.03% of proposed spending. The balance of revenue 6.97% is from LPF reserves. Revenue detail is shown below:

	2005-06	2006-07	Change	% Change
Property Tax	$25,327,000	$27,340,000	$ 2,013,000	7.94%
General Fund	$33,681,226	$35,721,000	$ 2,039,774	6.05%
Subtotal LPF Base	$59,008,226	$63,061,000	$ 4,052,774	6.86%
Misc. Annual Sources	$ 1,598,201	$ 1,518,443	-$ 79,758	-4.99%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 1,284,485	$ 4,867,538	$ 3,583,053	278.94%
LIF Reserve	$ 113,333	$ 0	$ 0	0%
Subtotal	$ 3,326,019	$ 6,715,981	$ 3,389,962	101.92%
Total	$62,334,245	$69,776,981	$ 7,442,736	11.94%

LPF allocations (General Fund & Property Tax) are up $4.052 million or 6.86% from calendar year appropriation levels (from $59.008 million to $63,061 million). Property tax allocations are projected to increase $2.013 million or 7.94% (from $25.327 million to $27.340 million).

With regard to the Library Preservation Fund (LFP) reserve:

- Current balance is $6.223 million and administration recommends using $4.867 million to support the budget.
- If approved, the LPF would have a remaining balance of $1.356 million or 2.11% of baseline revenue.

Anticipated revenue growth means that:

- The Library will not have an operating budget deficit in 2006-07.
- There are funds available in the Library Preservation Fund to support spending proposals that enhance public service, increase operating efficiencies, and maintain and repair Library facilities.

BUDGET FORM 1

PUBLIC LIBRARY: 2006-07 Proposed Budget

Summary:

Baseline revenue available to fund Library operations in 2006-07 totals $63,061,000. The proposed baseline budget for 2006-07 totals $69,776,981 or $6,715,981 more than available revenue. The increase covers mandated salary increases and Budget Change Proposals totaling $6,127,625. The Administration proposes spending $4,867,538 from the Library Preservation Fund reserve to bring spending in line with available revenue. The Library Preservation Fund Reserve would have a remaining balance of $1,355,850 or 2.11% of baseline revenue.

The proposed budget supports library services and operations in keeping with the priorities set forth in the Library's Strategic Plan with emphasis on public services and outreach; improved library collections; asset management; public safety and security; technology infrastructure and the Branch Library Improvement Program.

Next Steps:

All City Departments are required by the Mayor to submit their budgets on February 21, 2006. The Library Commission will be asked to take action during its meeting on February 16th. A summary of the Budget Change Proposals (BCP) are included in this report.

SUMMARY 2006-2007 BUDGET CHANGE PROPOSALS:			Amount
	Public Services and Outreach (Implementing Key elements of Library's Strategic Plan		
	01	New Self Check Equipment	$ 406,145
	02	Staffing for *Supporting Successful Teens* Program	$ 231,632
	03	Staffing for Mission Bay Branch Library	$ 187,119
	04	Staffing for Glen Park Branch Library	$ 156,804
	05	Early Childhood Literacy Specialist	$ 109,768
	06	Staffing for BLIP Bookmobile	$ 93,231
	07	Personnel Clerk in Human Resources Division	$ 55,188
	08	Project Read Position Upgrade	$ 32,731
	09	Supplies and Equipment	$ 25,000
	10	Increase to Staff Training	$ 6,500
	11	Position Upgrade	$ 5,455
	12	Supplies for Main	$ 4,000
	Library Collections		
	13	Augmentation to Library Book and Materials Budget	$ 990,000
	Asset Management		
	14	Operating Budget Increase	$ 236,259
	15	Maintenance Budget Enhancement	$ 205,800
	16	Increase Custodial Staffing	$ 110,810
	17	Replace Carpet 3rd Floor Public Area	$ 100,000
	18	Carpet Extractors	$ 9,000
	Public Safety and Security		
	19	HVAC Repairs in Main Library	$ 277,750
	20	190 Ninth Street Fire Alarm Upgrade	$ 70,100
	21	Delivery Truck Vehicle	$ 70,000
	22	Work Order to Dept. of Public Health/Dept. of Human Services	$ 50,000
	23	Security System Upgrade	$ 49,500
	24	Security Operations Budget Increase	$ 40,000
	25	Upgrade Security Supervisory Positions	$ 35,366
	Technology Infrastructure		
	26	Technology Refreshment	$ 250,000
	27	Integrated Library System (ILS) Maintenance & Service	$ 172,732
	28	Privacy Audit Consultant	$ 27,000
	29	Public Wi-Fi Configuration	$ 25,000
	30	Bar Code Scanner Replacement	$ 15,000
	Branch Library Improvement Program		
	31	Transfer to Branch Library Improvement Program	$ 2,000,000
	General Services		
	32	Increase in services of other Departments	$ 79,735
		TOTAL	**$ 6,127,625**

FY 2006 - 2007
Budget Change Proposals

Public Services and Outreach:

1. New Self Check Equipment $406,145

The Self Service Taskforce is preparing to issue an RFP after extensive study for replacing and adding self check equipment system-wide. The Friends of the Library will be purchasing this equipment for the renovated and new branches. This request is to purchase equipment for the Main Library and up to 6 branches. A set of security gates is also included for the new AV Center in the remodeled 1st Floor.

2. Staffing for *Supporting Successful Teens* Program $231,632

Office of Children and Youth Services is requesting 2.5 FTE Teen Librarians for the Mission, Visitacion Valley, and Portola Branch Libraries and the Youth Guidance Center/Log Cabin Ranch. The request includes $24,500 for a consultant to provide assessment on teen space needs as libraries are renovated.

3. Staffing for Mission Bay Branch Library $187,119

The new Mission Bay Branch Library will open in June 2006. The Library's newest branch will be located at a transportation hub in a neighborhood that is witnessing an explosion in housing and commercial development. As the city's newest neighborhood with an infrastructure that is still in its infancy, Mission Bay residents will be especially eager to use their new branch library. Adequate staffing will be critical in meeting the high patron demand anticipated. At present, only the branch manager position (3632 Librarian II) is budgeted and the building will need a full complement of regular library staff. Proposed staffing includes: 1 Librarian I (3630); .5 Library Assistant (3610); 1.5 Library Page (3602).

4. Staffing for Glen Park Branch Library $156,804

The new Glen Park Branch Library which will open in the summer 2006 replaces a small leased facility currently staffed with 3.3 FTE. The new facility will have high patron demand and use, thus requiring additional staff to meet the public service needs. Proposed staffing includes: .5 Librarian I (3630); 1.5 Library Assistant (3610); .5 Library Page (3602).

5. Early Childhood Literacy Specialist $109,768

Office of Children and Youth Services is requesting an Early Childhood Literacy Specialist and additional materials and supplies to implement the *Every Child Ready to Read* Program.

6. Staffing for Branch Library Improvement Program (BLIP) Bookmobile $93,231

The BLIP bookmobile has been operating with only 2 FTE staff (additional staffing has come from staff who volunteer from closed branches). With 3 bookmobiles in operation, the Library is often unable to meet the schedule due to limited staffing. Adequate bookmobile staffing is needed to meet the public service needs as part of the Interim Services Plan during the branch renovation program.

7. Personnel Clerk in Human Resources Division **$55,188**

One 1202 Personnel Clerk (1 FTE) is required to perform specialized clerical duties in the HR Division. This position would provide clerical/technical support to the Library Human Resources Director and Human Resources Analysts.

8. Project Read Position Upgrade **$32,731**

Main Division is requesting an upgrade of the .75 FTE 1404 Clerk to a 1.0 FTE 1840 Jr. Management Assistant in the Library's adult literacy program. The current 1404 Clerk is doing comparable work to the two other 1840's in Project Read. (The Main Division has used the annual State Literacy Grant in the past to augment the .75, 1404 clerk salary to 39 hours.)

9. Supplies and Equipment **$25,000**

As branches close and open during the Branch Library Improvement Program, additional equipment and supply needs are created. In newly opened branches, additional program supplies are needed. Before closing branches, bar code duplicators, banners, boxes and bins, etc. are required. During closure, reassigned staff must be outfitted to work in other branch locations, often requiring laptops, wireless hubs, chairs, book carts, etc.

10. Increase to Staff Training **$6,500**

The Library has a strong commitment to ongoing staff training. This increase supports training for supervisors as well as additional computer training modules.

11. Position Upgrade **$5,455**

Library Human Resources Division is requesting to reclassify the 1450 Executive Secretary I to 1452 Executive Secretary II.

12. Supplies for Main **$4,000**

Poster Display unit: Unique poster collection in the 4th Floor is currently not available for public. Exhibit case: This exhibit case will be permanently placed to floor and match existing cases.

Library Collections:

13. Augmentation to Library Book and Materials Budget **$990,000**

The book and materials collection is an essential and core service of the San Francisco Public Library. This is reinforced by the intent of the Library Preservation Fund, as well as the 2003 – 2006 Library Strategic Plan. Enhancements include additional funding for opening day collections, new and renewed electronic databases, funding for early literacy and teen materials and international languages.

Asset Management:

14. Operating Budget Increase $236,259

Restores funding omitted from last year's budget for cleaning exterior of Main Library and washing exterior and interior windows ($128,000); Equipment maintenance ($20,000); Janitorial supplies ($20,000);and other materials and supplies ($60,000). This also includes an increase in work order to DPH for Health and Safety related services ($5,459) and for DPH toxic waste work order ($2,800).

15. Maintenance Budget Enhancement $205,800

These funds will be directed towards repairs that have been deferred on the Main Library and Branches from past years, and are a key part of the strategy for implementing a long term regular maintenance cycle on the Main and the Branches. This plan is important for maintenance of our newly remodeled BLIP branches, and to maintain the Main Library – at ten years of age, maintenance needs have increased and a regular maintenance plan is crucial to keeping the building in excellent shape.

16. Increase Custodial Staffing $110,810

This funding would pay for two additional full time janitors, allowing the divisions to increase and maintain services at the Main and branch libraries. There are more demands on janitorial services for preventive maintenance at the Main, and also as the new branch libraries come online. To enhance public service, the Library plans to increase janitorial resources as needed to maintain all facilities in excellent condition.

17. Replace Carpet 3rd Floor Public Area $100,000

Replace all, or sections, of the carpet on the 3rd Floor that is badly stained. Cost includes removing the existing carpet and installing a new carpet with the same patterns and colors but woven with Everset, a new treatment woven into the fibers that resist staining and clean easily with plain room temperature water. Cost is approximately $5-$7 per square foot for the approximately 42,000 sq ft of public space. Costs reflect union labor regular hours and minimal furniture movement.

18. Carpet Extractors $9,000

This request would purchase two extractor type carpet cleaners to maintain carpeting in the Main and branch libraries. These heavy duty machines clean carpeting very thoroughly, resulting in cost savings through increased life span for the carpet, and patron and staff satisfaction from improved appearance.

Public Safety and Security:

19. HVAC Repairs at Main Library	**$277,750**

Work consists of replacement and upgrading of components in the air handling systems of the building. The work will repair rust damaged air dampers which regulate the flow of fresh air into the building, and upgrade motor and fan control systems in the building's fan rooms, giving the system increased reliability and lengthening its service life.

20. 190 Ninth Street Fire Alarm Upgrade	**$70,100**

The fire alarm system at 190 Ninth St. requires modernization. For instance, there are areas of the building where there are no alarm strobe lights to alert a deaf person of an emergency. Upgrading the safety of this building is a priority.

21. Delivery Truck Vehicle	**$70,000**

A new delivery truck is needed to maintain and increase reliable deliveries to the branches. Demand is very heavy on the delivery truck fleet, and reliability of the vehicles is crucial to ensuring that reserves are delivered to the branches in a timely manner for the public.

22. Work Order to Dept. of Public Health/Dept. of Human Services	**$50,000**

Additional resource support with expertise in social work and mental health services is needed to assist security personnel and public service staff who handle the myriad of issues that arise daily at the Main Library. This would allow library staff to work proactively with skilled personnel in other city agencies to proactively assist patrons or library staff in dealing with unacceptable behavior or criminal activity. Potential classifications that could help are senior social worker, medical social worker and psychiatric social worker. Potential programs to contact are DPH's Community Programs and MOST (Mental Health Outreach) and MAP (Mobile Assistance Program) out of the Mayor's Office on Homeless.

23. Security System Upgrade	**$49,500**

The Main Library is now ten years old, and the original security system has lost reliability and lacks many features that are desirable in the current security environment. This funding would provide improvements and the implementation of a plan to regularly upgrade security systems to increase reliability and safety.

24. Security Operations Budget Increase	**$40,000**

Public Safety and security items including additional funding for DTIS provision of walkie-talkies ($2,000); a fire alarm system upgrade at the Main library ($30,000); and additional funds for uniforms ($8,000).

25. Upgrade Security Supervisory Positions **$35,366**

Improving security in and around the Main and branch libraries is a high public safety priority for patrons and staff. Upgrades would provide security with improved supervision in the form of a new Institutional Police Lieutenant position, assisted by an Institutional Police Sergeant.

Technology Infrastructure:

26. Technology Refreshment **$250,000**

Information Technology Division is requesting to replace and add equipment necessary for the daily operation of critical Library systems and to support the daily workload of Library staff. This requests would add 20 servers to create a backup solution for critical library operations and applications; replace specialized, non-standard data jacks in 18 Main telecomm closets with standard data jacks approved and serviceable by DTIS; and replace 50 network printers used by staff and re-deploy existing useable network printers as desktop printers for staff.

27. Integrated Library System (ILS) Maintenance and Service **$172,732**

Information Technology Division is requesting maintenance and support of its ILS - Innovative Interfaces Millennium System. The enhancement modules include the Link+ program; courier services associated with the implementation of Millennium Link+; purchase of E-commerce software; and maintenance and support of the Library's blind and print disabled system, Keystone Automated Library System (KLAS).

28. Privacy Audit Consultant **$27,000**

In order to ensure the Library's practices comply with optimum privacy and confidentiality protections for its users as stated in the Library's Privacy Policy, the Library will undertake a privacy audit during FY2006-07. This proposal seeks to enlist the assistance of an independent consultant with specific expertise in conducting library privacy audit. This was a key recommendation in the Library's Technology and Privacy Advisory Committee's report regarding RFID implementation.

29. Public Wi-Fi Configuration **$25,000**

The Information Technology Division is requesting wi-fi equipment and network re-configuration to provide a more robust configuration for public wi-fi access. Currently, library locations with wi-fi access have equipment suitable for small applications comparable for the home market. Furthermore, each library location has its own individual DSL or cable modem access to the internet. Wi-fi equipment has evolved for larger applications and for enterprise systems. Replacing existing equipment with an enterprise system and re-configuring access to enable centralized management would improve the users' wi-fi experience.

30. Bar Code Scanner Replacement **$15,000**

The Information Technology Division is requesting to replace barcode scanners on circulation desks and in areas where scanners are heavily used with Omni directional barcode scanners.

Branch Library Improvement Program:

31. Transfer to Branch Library Improvement Program **$2,000,000**

This BCP calls for appropriating $2,000,000 from the Library's General Fund allocation to augment the BLIP reserve to support renovation costs for the Branch Library Improvement Program (BLIP).

General Services:

32. Increase in services of other Departments **$79,735**

City attorney ($10,000); DTIS ($14,735); DPW for trash collection ($35,000); and new fees at two new branches (Mission Bay and Glen Park) in shared-use facilities ($20,000).

Grand Total: **$6,127,625**

Post Occupancy Evaluation
Phase II Update
First Floor Renovation

February 2, 2006

Revised Schedule

- Planning 3/04 to present
- Schematic Design/Design Development 8/04 to 12/05
- Construction Documents 1/06 to 4/06
- Bid & Award 4/06 to 6/06
- Construction 6/06 to 2/07
- Project Closeout 2/07 to 3/07

Projected Construction Costs

- Construction Costs $2.8 million
  - Demolition
  - Doors
  - Casework
  - Glass
  - Floor Coverings
  - Workstations
  - Elevator
  - Mechanical
  - Electrical
  - Data communications
  - Lights

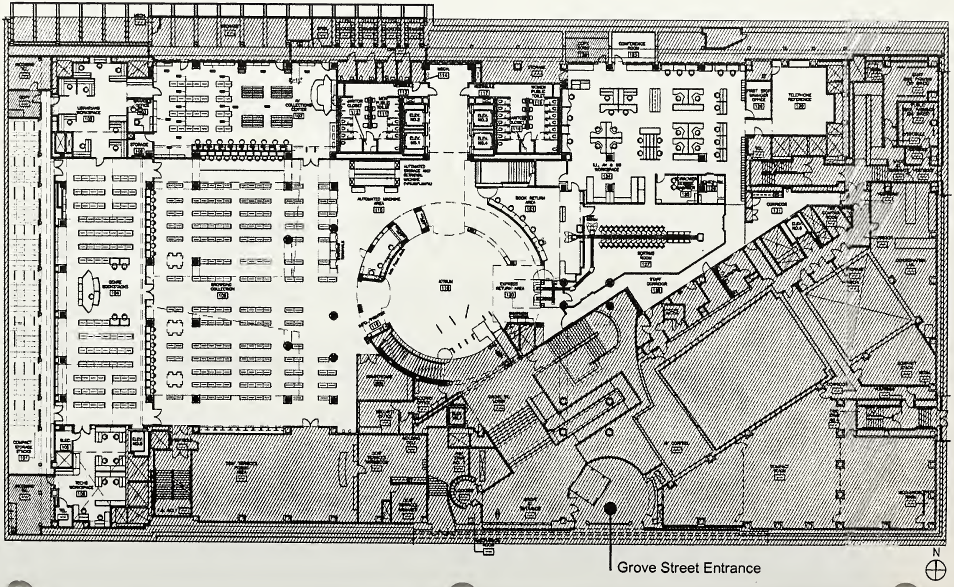
Projected Costs (cont)

- Project Management $900,000
  Architects
  Design
  Consultants
  Construction Documents & Permits
  Construction Management

Projected Costs (cont)

- Automatic Sorting and Hold Units $1.3 million
- Total Project $5.0 million
- Total to be spent through construction documents phase $454,331

San Francisco Main Library Renovation
First Floor Plan


Grove Street Entrance
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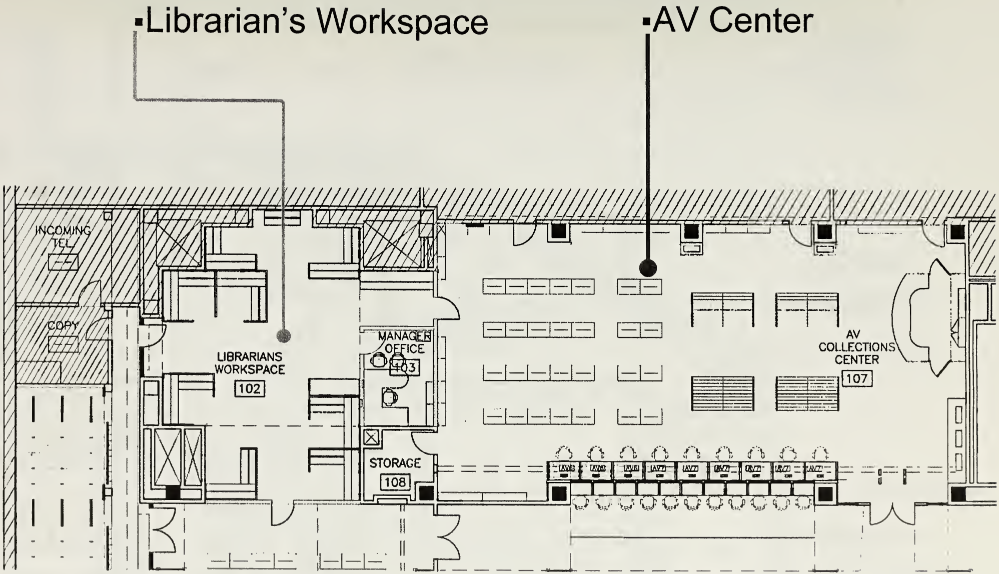
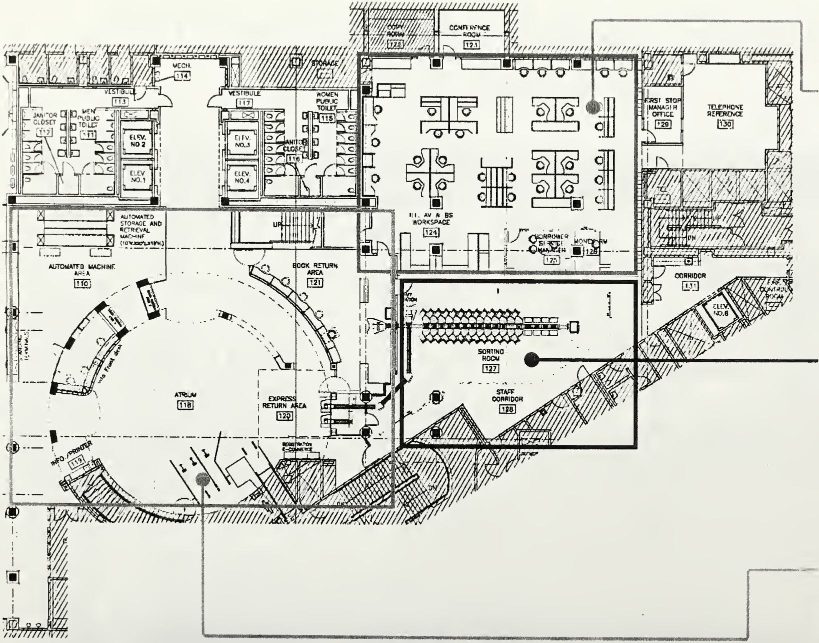

▪Librarian's Workspace
▪AV Center
INCOMING TEL.
COPY
LIBRARIANS WORKSPACE
102
MANAGER OFFICE
103
STORAGE
108
AV COLLECTIONS CENTER
107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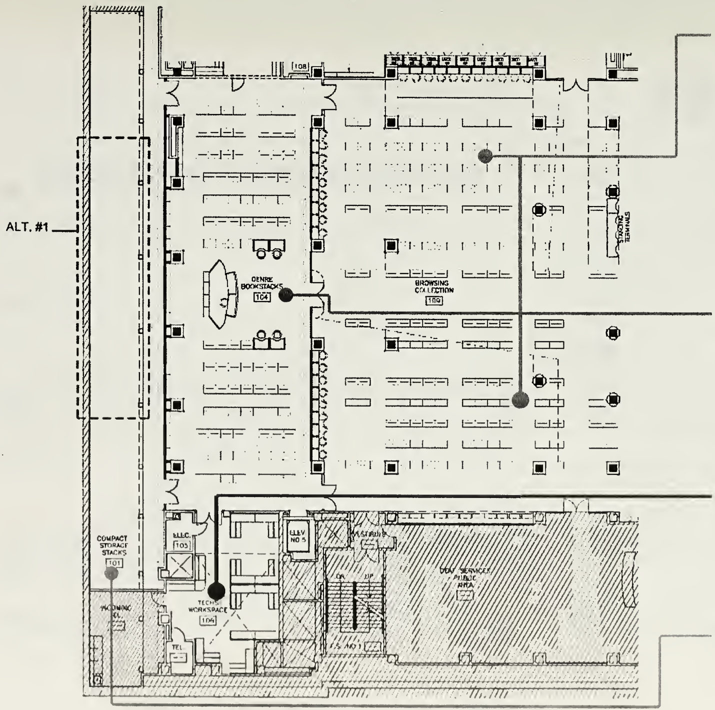
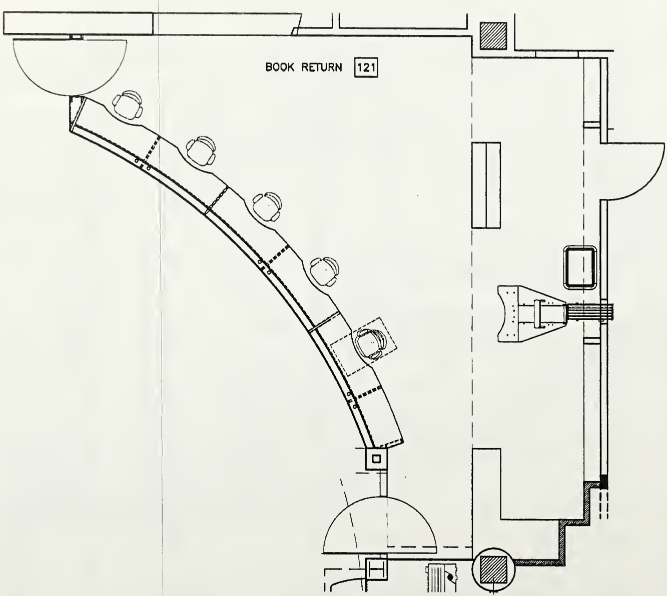
CONFERENCE ROOM 123
MECH. 114
STORAGE
VESTIBULE 113
VESTIBULE 117
WOMEN PUBLIC TOILET 115
JANITOR CLOSET 112
MEN PUBLIC TOILET 111
ELEV. NO 2
ELEV. NO.1
ELEV. NO.3
ELEV. NO.4
JANITOR CLOSET 116
ILL, AV & BS WORKSPACE 124
BORROWER SERVICE MANAGER 125
HONOR RM 126
FIRST STOP MANAGER OFFICE 129
TELEPHONE REFERENCE 130
AUTOMATED STORAGE AND RETRIEVAL MACHINE
AUTOMATED MACHINE AREA 110
UP
BOOK RETURN AREA 121
CORRIDOR 131
ELEV. NO.6
FIRE CONTROL ROOM
SORTING ROOM 127
STAFF CORRIDOR 128
ATRIUM 118
EXPRESS RETURN AREA 120
INFO./PRINTER 119
REGISTRATION E-COMMERCE
DN

- ILL, AV, BS Workspace
- Sorting Room
- Atrium Area

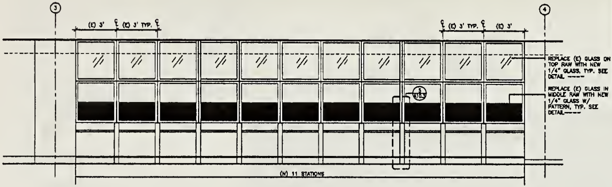

ALT. #1
108
STANDING TERMINALS
GENRE BOOKSTACKS 104
BROWSING COLLECTION 109
COMPACT STORAGE STACKS 101
ELEC. 105
ELEV NO 5
VESTIBULE
TECHS WORKSPACE 106
TEL
DN
UP
DEAF SERVICES PUBLIC AREA

- Browsing Collection
- GENRE Bookstacks
- Tech Workspace
- Compact Storage Stacks

- Enlarged New Circulation Desk


BOOK RETURN
121

▪Browsing Collection Casework



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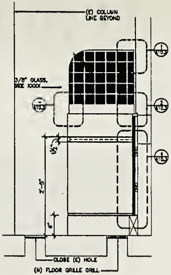
③ CASEWORK - ELEVATION



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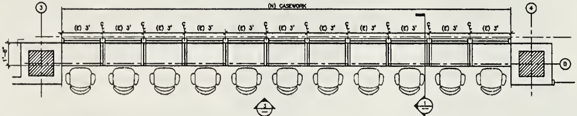
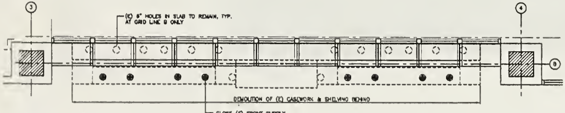
2 / A10.3
4 / A10.3
1 1/2"
2'-5"
6"
CLOSE (E) HOLE
(N) FLOOR GRILLE GRILL

① CASEWORK - NEW



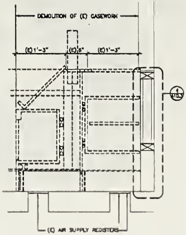
(N) CASEWORK
3
4
B
(E) 3'
1'-6"

④ CASEWORK - NEW



3
4
B
(E) 6" HOLES IN SLAB TO REMAIN, TYP. AT GRID LINE B ONLY
DEMOLITION OF (E) CASEWORK & SHELVING BEHIND
CLOSE (E) FRONT SUPPLY AIR REGISTERS

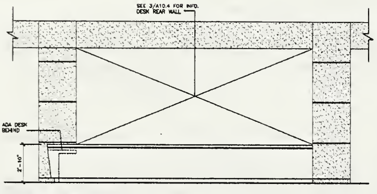
⑤ CASEWORK - DEMOLITION



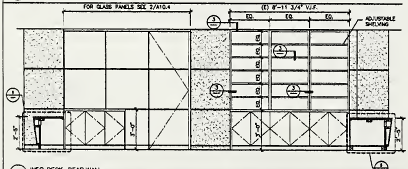
DEMOLITION OF (E) CASEWORK
(E) 1'-3"
(E) 6"
(E) 1'-3"
4 / A10.3
(E) AIR SUPPLY REGISTERS

② CASEWORK - DEMOLITION

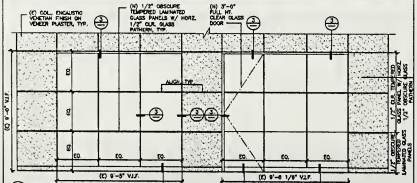
- New Information Desk


SEE 3/A10.4 FOR INFO. DESK REAR WALL
ADA DESK BEHIND
2'-10"

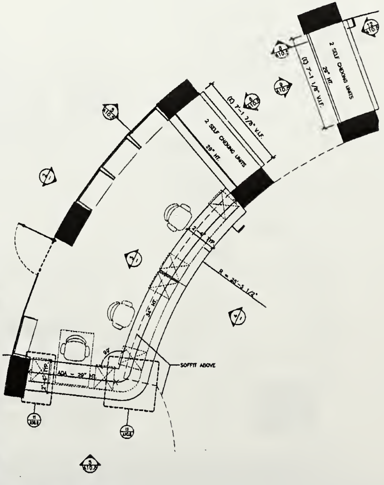
4 INFO DESK - FRONT ELEVATION


FOR GLASS PANELS SEE 2/A10.4
(E) 8'-11 3/4" V.I.F.
EQ.
EQ.
EQ.
ADJUSTABLE SHELVING
3'-0"
3'-0"
2'-5"
2'-5"

3 INFO DESK - REAR WALL


(E) COL., ENCAUSTIC VENETIAN FINISH ON VENEER PLASTER, TYP.
(N) 1/2" OBSCURE TEMPERED LAMINATED GLASS PANELS W/ HORZ. 1/2" CLR. GLASS PATHERN, TYP.
(N) 3'-0" FULL HT. CLEAR GLASS DOOR
ALIGN TYP.
EQ.
(E) 9'-0" V.I.F.
(E) 9'-5" V.I.F.
(E) 9'-6 1/8" V.I.F.
1/2" CLR. TEMPERED GLASS PANEL W/ HORZ 1/2" OBSCURE GLASS PATHERN
1/2" OBSCURE TEMPERED LAMINATED GLASS PANELS

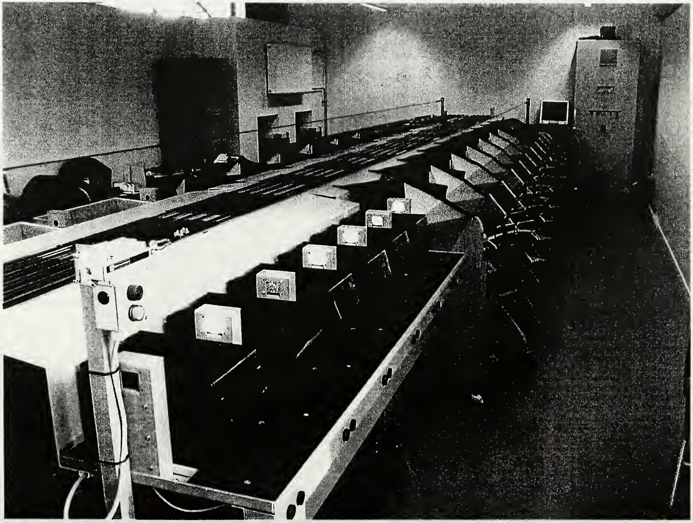
2 GLASS PANELS - ELEVATION


2 SELF CHECKING UNITS
29" HT.
(E) 7'-1 1/8" V.I.F.
2 SELF CHECKING UNITS
29" HT.
(E) 7'-1 7/8" V.I.F.
2'-4" TYP.
R = 25'-5 1/2"
34" HT.
SOFFIT ABOVE
ADA - 29" HT.
2'-4" TYP.

1 INFORMATION CIRCULATION DESK

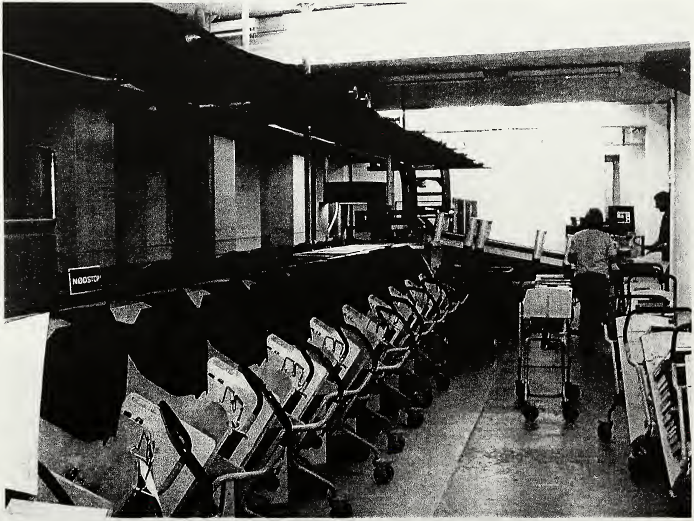
Automated Sorting Unit

Automated Sorting Unit

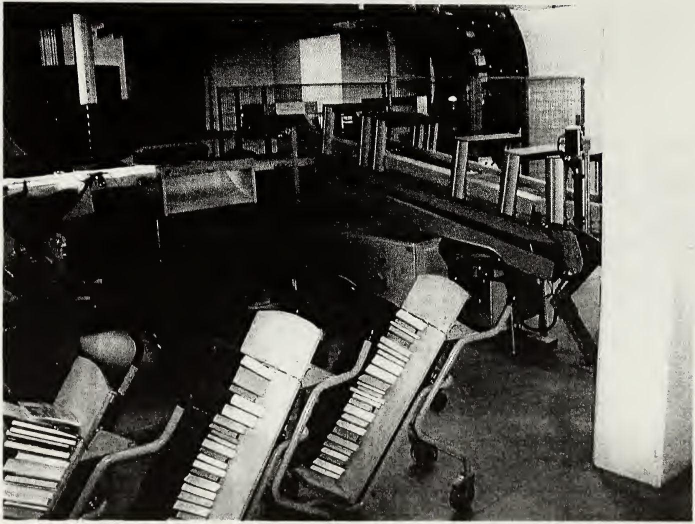


Automated Sorting Unit

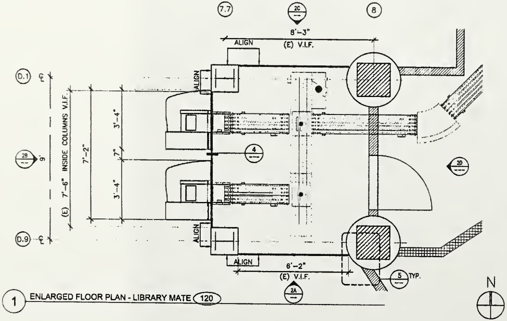
Automated Sorting Unit



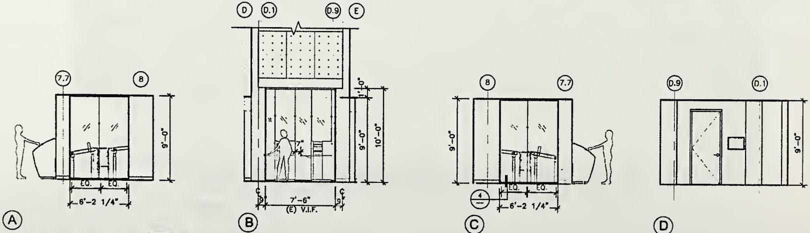
Ergonomic carts



Public Self-Return Station


7.7
2C
8
8'-3"
ALIGN
(E) V.I.F.
D.1
D.9
2B
9'
(E) 7'-6" INSIDE COLUMNS V.I.F.
7'-2"
3'-4"
7"
3'-4"
ALIGN
ALIGN
4
2D
ALIGN
6'-2"
(E) V.I.F.
2A
5
TYP.
N

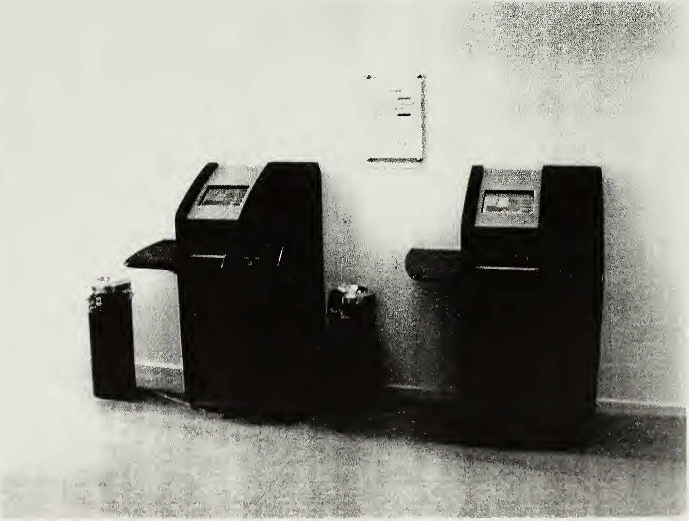
1 ENLARGED FLOOR PLAN - LIBRARY MATE 120


7.7
8
9'-0"
EQ.
EQ.
6'-2 1/4"
A
D
D.1
D.9
E
1'-0"
9'-0"
10'-0"
7"
9
7'-6"
(E) V.I.F.
9
B
8
7.7
9'-0"
EQ.
EQ.
6'-2 1/4"
4
C
D.9
D.1
9'-0"
D

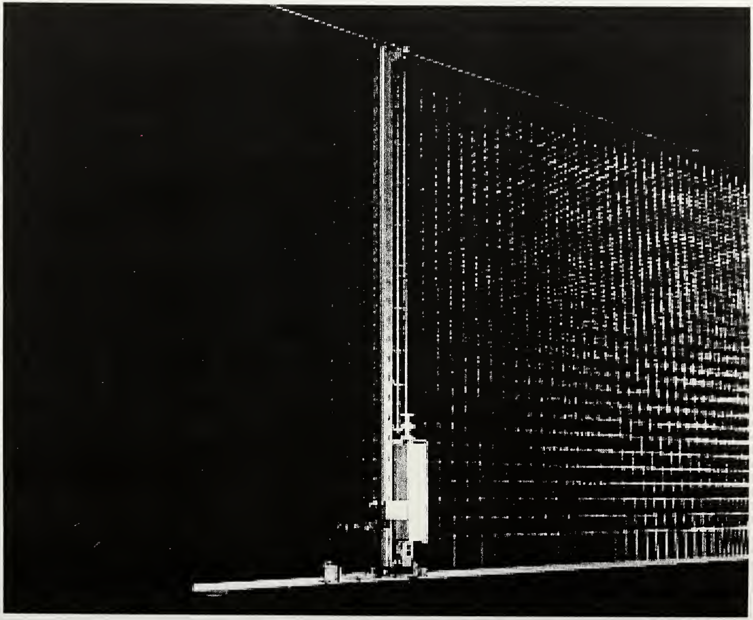
3 ELEVATION - LIBRARY MATE 120

1/4" =1'-0"

Public Self-Return Station



'Holds Units Demo



San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT
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SF
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approved

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
rah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, February 2, 2006.
(As approved amended March 2, 2006)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 2, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:06PM.

Commissioners present: Chin, Coulter, Higueras, and Strobin
Commissioners excused: Commissioner Kane
Commissioners Gomez and Bautista's arrival was expected.
A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public voiced their opposition to support for the Friends of the Library; discussed the rationale underlying the Catholic Church's discipline of clerical celibacy, contrasted the mechanisms of aristocracies and democracies, and noted that public libraries served to break down entrenched power, and discussed Library Commission history related to former Library Commission President James Herlighy.

Mr. Jim Buckley, a neighbor of the Eureka Valley-Harvey Milk Memorial Branch Library, inquired as to the status of a proposed joint use proposal and the planned branch library renovation project and requested that the neighbors be informed of any changes in plans.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

An anonymous member of the Public noted that their reported comments lacked detail citing their reported comments concerning insider status related specifically to Commissioner Kane's position as a member of a well-known law firm. This person noted two issues were not reported in these Minutes, that the Library's Business, Science, and Technology Center was described as not an "affinity center" and it had no need of funds. This person also found no report under the City Librarian's Report of a discussion about increased Sunday hours between Commissioner Kane and the City Librarian.

Mr. Peter Warfield commented: these Minutes needed correction, noting the lack of specificity in reporting both his and Librarian's Guild representative Melissa Riley's public comments, as well as in Ms. Riley's Labor Union Report remarks, about the serious issues not just concerns with possible threats to user privacy posed by the Library's use of self-pick up of reserves as well as his view that there was a problem with privacy breaches through use of the self-pick up of reserves at some Branches .

Commissioner Bautista joined the meeting at 4:22pm.

Commissioner Gomez joined the meeting at 4:25pm.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

MOTION: by Commissioner Bautista, 2nd by Commissioner Chin for approval of the Minutes of the regular Library Commission meeting of January 5, 2006.

ACTION: 6-0 aye (Bautista, Chin, Coulter, Gomez, Higueras, and Strobin)

AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Friends of the Library Executive Detractor Donna Bero presented a brief recap of her first year as Executive Director. Ms. Bero then highlighted recent Friend's programs, including: the annual "Writers Remembered" celebration honoring writers who had passed away during 2005; a program in remembrance of author Hunter S. Thompson; recollections on the 50th Anniversary of the 1st reading of Ginsberg's HOWL; a lecture by author and activist Kate Michelman; a recent Hip Hop Poetry event. The Friends Executive Director then discussed the contributions made by the 736 Friend's volunteers who donated 29,000 volunteer hours in support of our public libraries. Ms. Bero reported on: the active ongoing neighborhood capital campaigns in support of the Branch Library Improvement Program; the support provided to the libraries damaged by Hurricane Katrina; the support provide by the Friends for Library programs such as Summer Reading; and concluded with a reminder about the upcoming 10th Anniversary Library Laureates Dinner. Ms. Bero then introduced Mr. Rand Salwasser, Manager of Book Bay at the Main, who described the great popularity and success of the bookstore's operation since its relocation to the Grove Street entry five years ago. Mr. Salwasser noted that the Book Bay at the Main had supported numerous author events, and has had sales of over $1, 100, 000, producing significant funds for the Library. Ms. Bero noted that the Book Bay at the Main was so successful that it turned over its 2000 book inventory 28 times last year while turning inventory only two or three times per year was consider very successful for small bookstore. Mr. Salwasser thanked the Commission and Library staff for their support.

Public comment on AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

An anonymous member of the public: opposed support for the Friends of the Library; commented on the "public comment" fund; discussed implications of the recent presentation of a new translation of Dante's "Paradisio" to the Library by author Robert Anderson quoting "anti-hippie" comments found in his fiction. This person self-identified as a "hippie", suggesting it was commonplace in his generation to do so. This speaker suggested that Mr. Anderson's views typified the Friends and concluded in rejoinder, "long live hippies".

Commission discussion of AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Vice President Coulter commended the important contributions of the Friends in providing critically important additional resources to the Library, and found the great success gained by the Friends Bookstore amazing.

Commissioner Gomez commended Ms. Bero for a successful first year as the Friends' Executive Director and lauded the Book Bay at the Main for enlivening and enriching the experience of all who use the Main Library. Commissioner Gomez noted that while she liked hippies, she had not, although of the appropriate generation, identified as one.

Commissioner Bautista thanked the many Friend's volunteers, who she noted made great and invaluable contributions to our libraries.

Commissioner Chin called attention to the Friends' providing free books for teachers and thereby supporting public education in San Francisco as well libraries

President Higueras noted that the Friends exist to serve as a fiscal agent to facilitate fundraising and serve as advocates for our libraries. The Commission President honored the Friends' staff's exceptional professionalism, and reported that having the Friends made the San Francisco Public Library the envy of other library systems. The Commission President thanked and congratulated Ms. Bero for her highly successful first year as Executive Director of the Friends of the San Francisco Public Library.

AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

Chief of the Main Library Kathy Lawhun presented an extensive overview report on the Post Occupancy Evaluation (POE) Report response. Ms. Lawhun discussed the now completed 17 Phase I projects noting that the final element, the Signage Project had been finished in April 2005. The Chief of the Main Library then discussed in some detail, (copy attached), the upcoming Phase II First Floor renovations planned for the Main Library.

Public comment on AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

An anonymous member of the public noted a lack of listed explanatory documents although such documents had been presented; decried the lack of a floor plan of the existing space for comparison; suggested that the combination of check out and registration would to lead to lines and observed they found for those who did not like self-check out functions in this plan diminished public service, wondering how much new public space was being added and if the changes were worth the $5 million cost.

Mr. Peter Warfield commented: that he approved of the planned expansion of public services areas but complained at the lack of information about book counts; asked about how much of an increase in public access spaces would be created; and noted poor lighting conditions in first stop. Mr. Warfield decried the new compact storage proposed; expressed concern with the proposed automated reserves retrieval system not requested by the POE Report; and found a lack of tracking of specific responses to specific recommendations made in the POE Report. Mr. Warfield also asked about possible impacts on public services during the construction process.

A second anonymous member of the public asked to be provided with an electronic copy of the POE Presentation and requested more details about the book counts.

Ms. Donna Bero thanked and commended Ms. Lawhun and her staff for their hard work and careful planning that had earned the Library a reputation for good management.

Commission discussion of AGENDA ITEM #4 POST OCCUPANCY EVALAUTION REPORT PROJECT UDATE REPORT

In response to a question by Commissioner Helen Marte Bautista, the City Librarian noted that the Phase II POE projects were scheduled to begin in June.

Vice President Coulter found the plans thoughtful and noted that it was good a decade later to be able to relocate the back office space out of the Main Library and create more public spaces. In response to questions, Ms. Lawhun described the bathroom designs in greater detail.

In response to questions by President Higueras, Ms. Lawhun discussed the phasing of the interim services and construction, expressing a hope that the plan will be available by the end of May. Ms. Lawhun reported that the proposed redesign would increase the current 7,000 liner feet of shelving to more than 15,000. The Chief of the Main Library noted that the compact storage would be in addition to this increase in shelving. The Chief of the Main emphasized that the architect Phil Sowers was adhering carefully to maintaining the quality and nature of the finishes and colors to maintain the integrity of the original architectural design.

In response to a question about the match up of the POE Report recommendations to planned work, Deputy City Librarian Paul Underwood noted that a report tracking the recommendations of the POE Report with proposed solutions had been previously presented and could be updated.

Responding to a question by Commission Strobin, the Chief of Main Library discussed how the touch screen self-return system would function, noting appropriate signage would follow.

Answering questions by Commissioner Chin concerning the new automated retrieval of reserves system, Ms. Lawhun described where it would be located and its approximate size, then outlined how he new system would work, and noted that blue was the proposed color choice for the storage bins in the unit.

The City Librarian concluded the discussion by congratulating Ms. Lawhun and her staff for a job well done and noted every effort would be made to minimize disruption during project construction

AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

The City Librarian reported that this was a "good news" Budget and then introduced Library Chief Financial Officer Jay Manglicmot, who presented a detailed report highlighting the Library's projected revenues and expenditures. The City Librarian then described in detail the various aspects of the proposed budget and concluded the Budget Report with presentation of the specifics of a series of 32 Budget Change Proposals (BCP) totaling $6.1 million that were recommended by staff. (copy attached)

President Higueras called at recess at 5:55pm
President Higueras left the meeting during the recess.
The Commission, chaired by Vice President Coulter who had assumed the Chair, returned to session at 6:06pm.

Public comment on AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

An anonymous member of the public expressed dismay that President Higueras had not remained to hear public comment; noted mention of the Fuhrman Trust; and concluded by presenting an historical perspective on the proposed transfer of $2 million from the Library Preservation Fund discussing previous legal opinions regarding allowed uses of such funds.

Mr. Peter Warfield expressed happiness at the increase in the book budget and wanted more information concerning any enhancements to be made to the Library's regular book collections, suggested that there were RFID related implications in the proposed designs of the Phase II renovations; and said that he believed self-service to be a potential public service reduction. Mr. Warfield suggested

A 2nd anonymous member of the public questioned the proposed $25,000 expenditures for Wi-Fi improvements at the Library, suggesting that the Library delay improvements to its Wi-Fi capacity until a proposed citywide Wi-Fi System was created. This person had privacy and coverage concerns about the Library's current levels of Wi-Fi access.

Commission discussion of AGENDA ITEM #5 LIBRARY 2006-07 BUDGET WORKSHOP

Commissioner Jewelle Gomez commended the proposed increased budget for custodial staff and maintenance, noting that it was essential that these behind the scenes activities be properly funded. Commissioner Gomez commended the Library Custodial staff noting their work was very important. In response to a question, the City Librarian informed Commissioner Gomez that the Library had three delivery trucks. Mr. Herrera noted that implementation of citywide Wi-Fi access was some time off and that it was important to improve the very popular services now available. Deputy City Attorney Catharine Barnes noted that the City's RFP (request for proposals) for a proposed citywide Wi-Fi access network was very broad and general and that there were a great many unanswered questions and most certainly a very complicated and lengthy process yet to occur before bids for such a system could be sought. Responding to a question, the Chief of the Main Library clarified that the self-check machines did not include RFID capacity. Commissioner Gomez applauded the planned Privacy Audit.

Commissioner Bautista noted that the needed upgrades in technological infrastructure were critical and lauded efforts to improve the Library Security Services. Commissioner Bautista noted the given the situation facing the Branch Library Improvement Program it was necessary and prudent to act now to add the additional funds to complete the Bond Program as planned. Commissioner Bautista expressed support for the proposed budget

Commissioner Chin expressed happiness that cuts were not necessary and inquired concerning how the Library planned to meet increases in staffing costs anticipated in the coming year. In response to Commissioner Chin's inquiry, Mr. Herrera outlined how the staff planned to address the anticipated personnel cost increases, increased workers compensation costs, and department personal cost increases

Responding to questions posed by Vice President Coulter, Mr. Herrera reported that there were approximately 700 FTE (full time equivalents) staff positions at the Library. The City Librarian then reported a break-down of the propose increase in the Library's books and materials budgets. Mr. Herrera concluded by confirming that the City Attorney and the Controller had found the proposed transfer of funds from the Library Preservation Fund to the BLIP Budget proper.

AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

City Librarian Herrera announced that the Noe Valley Branch Library would be closing for renovation on February 11th. Mr. Herrera then noted that the Mayor announced his appointment of internationally famed poet and essayist Jack Hirschman as our new Poet Laureate, and called attention to Marcia Schneider and Commissioner Gomez's service on the search committee. The City Librarian then reported on the recent American Library Association (ALA) Mid-Winter Conference, noting the President Higueras and Commissioner Bautista had attended; reporting the meeting's focus on libraries' response to the Patriot Act, and generating support for libraries in New Orleans and the Gulf Coast areas damaged in Hurricane Katrina. Mr. Herrera reported on San Francisco's participation in the ALA's Adopt-a-Library Program through the Friends of the Library. The City Librarian highlighted the prestigious awards given at the annual conference and about the ALA's new strategic Plan.

The City Librarian then presented a brief overview of recent and upcoming Library programs and exhibitions highlighting a March 11th series of programs on Irish-Americans and socials justice; noting on the same day there would be a discussion of the historical significance of Artist Diego Rivera's mural located at City College; that on March 15th Andrew Sean Greer will discuss his work The Confessions of Max Tivoli. Turning to Teen Programs, Mr. Herrera discussed upcoming Teen SAT preparation programs at the Bayview and Excelsior Branch Libraries, called attention to a planned March Hip Hop Poetry event, and concluding with an update on March Children's Program by reporting on several children's March 18th puppet theater presentations.

Public comment on AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

An anonymous member of the public suspected that Mr. Hirschman was a hippie: was pleased to learn that librarians were still concerned about the Patriot Act, and noted the program on Irish-Americans and Social Justice saying they were traditionally in the forefront and very concerned with social justice issues, and lauded mention of the Confessions of Max Tivoli.

A 2nd Anonymous member of the public commented about his plan to submit an "immediate disclosure" public records request for all documents concerning the Wi-Fi item in the Library's Budget.

Mr. Peter Warfield commented that he was glad to hear about the activities highlighted in the City Librarian's report.

Commission discussion of AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

Vice President Coulter thanked the City Librarian for his report and expressed wonder at many and varied kinds of exhibitions and programs offered at the libraries.

Commissioner Bautista found the report excellent and applauded the great work being done by Library staff.

AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

Public comment on AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

An anonymous member of the public observed that perhaps the Commission should elect a President who would remain for the entire meeting and recommended returning to a later start time for Library Commission meetings.

Commission discussion of AGENDA ITEM #7 ELECTION OF COMMISSION OFFICERS FOR 2006

MOTION: by Commissioner Chin , 2nd by Commissioner Bautista that Commissioner Higueras be elected President and Commissioner Coulter be elected Vice President of the San Francisco Public Library Commission for 2006.

Vice President Coulter thanked his colleagues for their expression of confidence and lauded President Higueras' leadership of the Commission.

ACTION: AYE 5-0 (Bautista, Chin, Coulter, Gomez, and Strobin)

AGENDA ITEM # 8 LABOR UNION REPORT

No report was offered.

AGENDA ITEM # 9 NEW BUSINESS

Commissioner Bautista requested an update report on the Library's music collections.

Public comment on AGENDA ITEM # 9 NEW BUSINESS

An anonymous member of the public found timely that an update report on the Library's Dorothy Starr Sheet Music Collection should be presented.

Mr. Peter Warfield supported the request to agendize more reports on Library Collections and urged taking a wider view of the topics to be discussed, such as inquiry into the status of planned digitization of some Library collections, and concerning collections not fully or not at all listed in the Library's catalog.

Commission discussion of AGENDA ITEM # 9 NEW BUSINESS

Vice President Coulter called attention to the critical role played by the Friends in acquiring the Starr Music Collection for the Library.

AGENDA ITEM #10 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to adjourn the regular February 2, 2006 Public Library Commission meeting.

Commissioner Gomez decried the adversarial tone taken in public comments suggesting that honey was a better method of attracting favorable responses than vinegar. Commissioner Chin noted that those few who attended meetings did not speak for the City's 750,000 residents.

ACTION: AYE 5-0 (Bautista, Chin, Coulter, Gomez, and Strobin)

The Commission meeting adjourned at 6:48pm

Michael Housh, Commission Secretary 3/6/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

Fiscal Year 2006-07 Budget Planning Report (1/31/06)
Main Library POE Phase II Update (2/2/06)

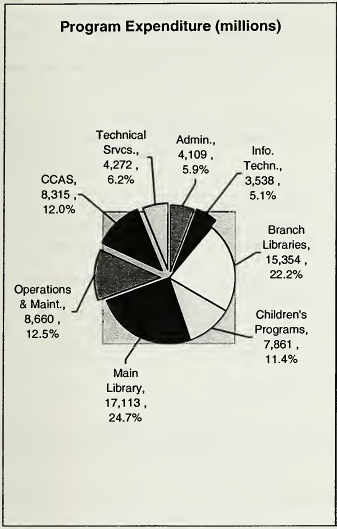
Minutes of the Library Commission Meeting February 2, 2006

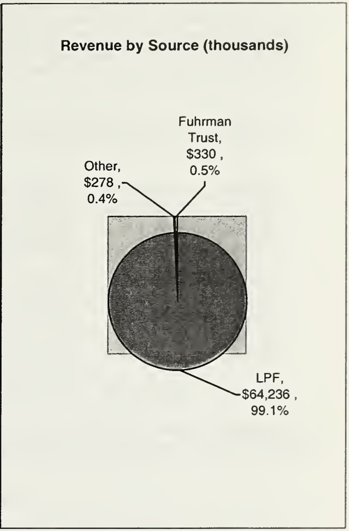
Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Budget Overview: 2006-07





	2005-06 AAO	2006-07 Proposed	Change	% Chg
Expenditures – Operations	$60,634,996	$67,221,932	$6,586,936	10.86%
Expenditures – Capital/Transfer	$1,699,249	$2,555,049	$855,800	50.36%
Total Expenditures	$62,334,245	$69,776,984	$7,442,736	11.94%
FTE	607.71	620.00	12.29	20.22%

The Library's proposed budget for 2006-07 totals $69.777 million & supports approximately 620 FTE. It includes:

- $1.315 million in baseline increases (salary/fringe adjustments required by labor contracts including partial restoration of retirement payments and additional contributions to the retirement system from the LPF); and,
- $6.127 million in budget change proposals (BCP) which includes a $2 million transfer from the General Fund allocation to augment the BLIP Reserve to support renovation costs for the Branch Library Improvement Program (BLIP).

PUBLIC LIBRARY: 2006-07 Proposed Budget

Revenue Budget

Public Library services are funded by annual revenue allocations made pursuant to Charter Section 16.109. The Charter requires allocation of property taxes equivalent to 2½ cents for every $100 of assessed property valuation in the City; and, allocation of non-discretionary General Fund equal to the percentage of non-discretionary General Fund received by the Library in 1992-93 (approximately 2%). Funding is appropriated to the Library through the Library Preservation Fund (LPF). For 2006-07, the Library is expecting an increase allocation of 6.86% from the Library Preservation Fund, totaling $63,061,001.

Revenue sources total $69.8 million with LPF baseline and other annual miscellaneous revenue (Fuhrman, gifts, grants, etc) accounting for 93.03% of proposed spending. The balance of revenue 6.97% is from LPF reserves. Revenue detail is shown below:

	2005-06	2006-07	Change	% Change
Property Tax	$25,327,000	$27,340,000	$ 2,013,000	7.94%
General Fund	$33,681,226	$35,721,000	$ 2,039,774	6.05%
Subtotal LPF Base	$59,008,226	$63,061,000	$ 4,052,774	6.86%
Misc. Annual Sources	$ 1,598,201	$ 1,518,443	-$ 79,758	-4.99%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 1,284,485	$ 4,867,538	$ 3,583,053	278.94%
LIF Reserve	$ 113,333	$ 0	$ 0	0%
Subtotal	$ 3,326,019	$ 6,715,981	$ 3,389,962	101.92%
Total	$62,334,245	$69,776,981	$ 7,442,736	11.94%

LPF allocations (General Fund & Property Tax) are up $4.052 million or 6.86% from calendar year appropriation levels (from $59.008 million to $63,061 million). Property tax allocations are projected to increase $2.013 million or 7.94% (from $25.327 million to $27.340 million).

With regard to the Library Preservation Fund (LFP) reserve:

- Current balance is $6.223 million and administration recommends using $4.867 million to support the budget.
- If approved, the LPF would have a remaining balance of $1.356 million or 2.11% of baseline revenue.

Anticipated revenue growth means that:

- The Library will not have an operating budget deficit in 2006-07.
- There are funds available in the Library Preservation Fund to support spending proposals that enhance public service, increase operating efficiencies, and maintain and repair Library facilities.

PUBLIC LIBRARY: 2006-07 Proposed Budget

Summary:

Baseline revenue available to fund Library operations in 2006-07 totals $63,061,000. The proposed baseline budget for 2006-07 totals $69,776,981 or $6,715,981 more than available revenue. The increase covers mandated salary increases and Budget Change Proposals totaling $6,127,625. The Administration proposes spending $4,867,538 from the Library Preservation Fund reserve to bring spending in line with available revenue. The Library Preservation Fund Reserve would have a remaining balance of $1,355,850 or 2.11% of baseline revenue.

The proposed budget supports library services and operations in keeping with the priorities set forth in the Library's Strategic Plan with emphasis on public services and outreach; improved library collections; asset management; public safety and security; technology infrastructure and the Branch Library Improvement Program.

Next Steps:

All City Departments are required by the Mayor to submit their budgets on February 21, 2006. The Library Commission will be asked to take action during its meeting on February 16th. A summary of the Budget Change Proposals (BCP) are included in this report.

SUMMARY 2006-2007 BUDGET CHANGE PROPOSALS:			Amount
	Public Services and Outreach (Implementing Key elements of Library's Strategic Plan		
	01	New Self Check Equipment	$ 406,145
	02	Staffing for *Supporting Successful Teens* Program	$ 231,632
	03	Staffing for Mission Bay Branch Library	$ 187,119
	04	Staffing for Glen Park Branch Library	$ 156,804
	05	Early Childhood Literacy Specialist	$ 109,768
	06	Staffing for BLIP Bookmobile	$ 93,231
	07	Personnel Clerk in Human Resources Division	$ 55,188
	08	Project Read Position Upgrade	$ 32,731
	09	Supplies and Equipment	$ 25,000
	10	Increase to Staff Training	$ 6,500
	11	Position Upgrade	$ 5,455
	12	Supplies for Main	$ 4,000
	Library Collections		
	13	Augmentation to Library Book and Materials Budget	$ 990,000
	Asset Management		
	14	Operating Budget Increase	$ 236,259
	15	Maintenance Budget Enhancement	$ 205,800
	16	Increase Custodial Staffing	$ 110,810
	17	Replace Carpet 3rd Floor Public Area	$ 100,000
	18	Carpet Extractors	$ 9,000
	Public Safety and Security		
	19	HVAC Repairs in Main Library	$ 277,750
	20	190 Ninth Street Fire Alarm Upgrade	$ 70,100
	21	Delivery Truck Vehicle	$ 70,000
	22	Work Order to Dept. of Public Health/Dept. of Human Services	$ 50,000
	23	Security System Upgrade	$ 49,500
	24	Security Operations Budget Increase	$ 40,000
	25	Upgrade Security Supervisory Positions	$ 35,366
	Technology Infrastructure		
	26	Technology Refreshment	$ 250,000
	27	Integrated Library System (ILS) Maintenance & Service	$ 172,732
	28	Privacy Audit Consultant	$ 27,000
	29	Public Wi-Fi Configuration	$ 25,000
	30	Bar Code Scanner Replacement	$ 15,000
	Branch Library Improvement Program		
	31	Transfer to Branch Library Improvement Program	$ 2,000,000
	General Services		
	32	Increase in services of other Departments	$ 79,735
		TOTAL	$ 6,127,625

FY 2006 - 2007
Budget Change Proposals

Public Services and Outreach:

1. New Self Check Equipment $406,145

The Self Service Taskforce is preparing to issue an RFP after extensive study for replacing and adding self check equipment system-wide. The Friends of the Library will be purchasing this equipment for the renovated and new branches. This request is to purchase equipment for the Main Library and up to 6 branches. A set of security gates is also included for the new AV Center in the remodeled 1st Floor.

2. Staffing for *Supporting Successful Teens* Program $231,632

Office of Children and Youth Services is requesting 2.5 FTE Teen Librarians for the Mission, Visitacion Valley, and Portola Branch Libraries and the Youth Guidance Center/Log Cabin Ranch. The request includes $24,500 for a consultant to provide assessment on teen space needs as libraries are renovated.

3. Staffing for Mission Bay Branch Library $187,119

The new Mission Bay Branch Library will open in June 2006. The Library's newest branch will be located at a transportation hub in a neighborhood that is witnessing an explosion in housing and commercial development. As the city's newest neighborhood with an infrastructure that is still in its infancy, Mission Bay residents will be especially eager to use their new branch library. Adequate staffing will be critical in meeting the high patron demand anticipated. At present, only the branch manager position (3632 Librarian II) is budgeted and the building will need a full complement of regular library staff. Proposed staffing includes: 1 Librarian I (3630); .5 Library Assistant (3610); 1.5 Library Page (3602).

4. Staffing for Glen Park Branch Library $156,804

The new Glen Park Branch Library which will open in the summer 2006 replaces a small leased facility currently staffed with 3.3 FTE. The new facility will have high patron demand and use, thus requiring additional staff to meet the public service needs. Proposed staffing includes: .5 Librarian I (3630); 1.5 Library Assistant (3610); .5 Library Page (3602).

5. Early Childhood Literacy Specialist $109,768

Office of Children and Youth Services is requesting an Early Childhood Literacy Specialist and additional materials and supplies to implement the *Every Child Ready to Read* Program.

6. Staffing for Branch Library Improvement Program (BLIP) Bookmobile $93,231

The BLIP bookmobile has been operating with only 2 FTE staff (additional staffing has come from staff who volunteer from closed branches). With 3 bookmobiles in operation, the Library is often unable to meet the schedule due to limited staffing. Adequate bookmobile staffing is needed to meet the public service needs as part of the Interim Services Plan during the branch renovation program.

7. Personnel Clerk in Human Resources Division **$55,188**

One 1202 Personnel Clerk (1 FTE) is required to perform specialized clerical duties in the HR Division. This position would provide clerical/technical support to the Library Human Resources Director and Human Resources Analysts.

8. Project Read Position Upgrade **$32,731**

Main Division is requesting an upgrade of the .75 FTE 1404 Clerk to a 1.0 FTE 1840 Jr. Management Assistant in the Library's adult literacy program. The current 1404 Clerk is doing comparable work to the two other 1840's in Project Read. (The Main Division has used the annual State Literacy Grant in the past to augment the .75, 1404 clerk salary to 39 hours.)

9. Supplies and Equipment **$25,000**

As branches close and open during the Branch Library Improvement Program, additional equipment and supply needs are created. In newly opened branches, additional program supplies are needed. Before closing branches, bar code duplicators, banners, boxes and bins, etc. are required. During closure, reassigned staff must be outfitted to work in other branch locations, often requiring laptops, wireless hubs, chairs, book carts, etc.

10. Increase to Staff Training **$6,500**

The Library has a strong commitment to ongoing staff training. This increase supports training for supervisors as well as additional computer training modules.

11. Position Upgrade **$5,455**

Library Human Resources Division is requesting to reclassify the 1450 Executive Secretary I to 1452 Executive Secretary II.

12. Supplies for Main **$4,000**

Poster Display unit: Unique poster collection in the 4th Floor is currently not available for public.
Exhibit case: This exhibit case will be permanently placed to floor and match existing cases.

Library Collections:

13. Augmentation to Library Book and Materials Budget **$990,000**

The book and materials collection is an essential and core service of the San Francisco Public Library. This is reinforced by the intent of the Library Preservation Fund, as well as the 2003 – 2006 Library Strategic Plan. Enhancements include additional funding for opening day collections, new and renewed electronic databases, funding for early literacy and teen materials and international languages.

Asset Management:

14. Operating Budget Increase $236,259

Restores funding omitted from last year's budget for cleaning exterior of Main Library and washing exterior and interior windows ($128,000); Equipment maintenance ($20,000); Janitorial supplies ($20,000);and other materials and supplies ($60,000). This also includes an increase in work order to DPH for Health and Safety related services ($5,459) and for DPH toxic waste work order ($2,800).

15. Maintenance Budget Enhancement $205,800

These funds will be directed towards repairs that have been deferred on the Main Library and Branches from past years, and are a key part of the strategy for implementing a long term regular maintenance cycle on the Main and the Branches. This plan is important for maintenance of our newly remodeled BLIP branches, and to maintain the Main Library – at ten years of age, maintenance needs have increased and a regular maintenance plan is crucial to keeping the building in excellent shape.

16. Increase Custodial Staffing $110,810

This funding would pay for two additional full time janitors, allowing the divisions to increase and maintain services at the Main and branch libraries. There are more demands on janitorial services for preventive maintenance at the Main, and also as the new branch libraries come online. To enhance public service, the Library plans to increase janitorial resources as needed to maintain all facilities in excellent condition.

17. Replace Carpet 3rd Floor Public Area $100,000

Replace all, or sections, of the carpet on the 3rd Floor that is badly stained. Cost includes removing the existing carpet and installing a new carpet with the same patterns and colors but woven with Everset, a new treatment woven into the fibers that resist staining and clean easily with plain room temperature water. Cost is approximately $5-$7 per square foot for the approximately 42,000 sq ft of public space. Costs reflect union labor regular hours and minimal furniture movement.

18. Carpet Extractors $9,000

This request would purchase two extractor type carpet cleaners to maintain carpeting in the Main and branch libraries. These heavy duty machines clean carpeting very thoroughly, resulting in cost savings through increased life span for the carpet, and patron and staff satisfaction from improved appearance.

Public Safety and Security:

19. HVAC Repairs at Main Library	**$277,750**

Work consists of replacement and upgrading of components in the air handling systems of the building. The work will repair rust damaged air dampers which regulate the flow of fresh air into the building, and upgrade motor and fan control systems in the building's fan rooms, giving the system increased reliability and lengthening its service life.

20. 190 Ninth Street Fire Alarm Upgrade	**$70,100**

The fire alarm system at 190 Ninth St. requires modernization. For instance, there are areas of the building where there are no alarm strobe lights to alert a deaf person of an emergency. Upgrading the safety of this building is a priority.

21. Delivery Truck Vehicle	**$70,000**

A new delivery truck is needed to maintain and increase reliable deliveries to the branches. Demand is very heavy on the delivery truck fleet, and reliability of the vehicles is crucial to ensuring that reserves are delivered to the branches in a timely manner for the public.

22. Work Order to Dept. of Public Health/Dept. of Human Services	**$50,000**

Additional resource support with expertise in social work and mental health services is needed to assist security personnel and public service staff who handle the myriad of issues that arise daily at the Main Library. This would allow library staff to work proactively with skilled personnel in other city agencies to proactively assist patrons or library staff in dealing with unacceptable behavior or criminal activity. Potential classifications that could help are senior social worker, medical social worker and psychiatric social worker. Potential programs to contact are DPH's Community Programs and MOST (Mental Health Outreach) and MAP (Mobile Assistance Program) out of the Mayor's Office on Homeless.

23. Security System Upgrade	**$49,500**

The Main Library is now ten years old, and the original security system has lost reliability and lacks many features that are desirable in the current security environment. This funding would provide improvements and the implementation of a plan to regularly upgrade security systems to increase reliability and safety.

24. Security Operations Budget Increase	**$40,000**

Public Safety and security items including additional funding for DTIS provision of walkie-talkies ($2,000); a fire alarm system upgrade at the Main library ($30,000); and additional funds for uniforms ($8,000).

25. Upgrade Security Supervisory Positions **$35,366**

Improving security in and around the Main and branch libraries is a high public safety priority for patrons and staff. Upgrades would provide security with improved supervision in the form of a new Institutional Police Lieutenant position, assisted by an Institutional Police Sergeant.

Technology Infrastructure:

26. Technology Refreshment **$250,000**

Information Technology Division is requesting to replace and add equipment necessary for the daily operation of critical Library systems and to support the daily workload of Library staff. This requests would add 20 servers to create a backup solution for critical library operations and applications; replace specialized, non-standard data jacks in 18 Main telecomm closets with standard data jacks approved and serviceable by DTIS; and replace 50 network printers used by staff and re-deploy existing useable network printers as desktop printers for staff.

27. Integrated Library System (ILS) Maintenance and Service **$172,732**

Information Technology Division is requesting maintenance and support of its ILS - Innovative Interfaces Millennium System. The enhancement modules include the Link+ program; courier services associated with the implementation of Millennium Link+; purchase of E-commerce software; and maintenance and support of the Library's blind and print disabled system, Keystone Automated Library System (KLAS).

28. Privacy Audit Consultant **$27,000**

In order to ensure the Library's practices comply with optimum privacy and confidentiality protections for its users as stated in the Library's Privacy Policy, the Library will undertake a privacy audit during FY2006-07. This proposal seeks to enlist the assistance of an independent consultant with specific expertise in conducting library privacy audit. This was a key recommendation in the Library's Technology and Privacy Advisory Committee's report regarding RFID implementation.

29. Public Wi-Fi Configuration **$25,000**

The Information Technology Division is requesting wi-fi equipment and network re-configuration to provide a more robust configuration for public wi-fi access. Currently, library locations with wi-fi access have equipment suitable for small applications comparable for the home market. Furthermore, each library location has its own individual DSL or cable modem access to the internet. Wi-fi equipment has evolved for larger applications and for enterprise systems. Replacing existing equipment with an enterprise system and re-configuring access to enable centralized management would improve the users' wi-fi experience.

30. Bar Code Scanner Replacement **$15,000**

The Information Technology Division is requesting to replace barcode scanners on circulation desks and in areas where scanners are heavily used with Omni directional barcode scanners.

Branch Library Improvement Program:

31. Transfer to Branch Library Improvement Program **$2,000,000**

This BCP calls for appropriating $2,000,000 from the Library's General Fund allocation to augment the BLIP reserve to support renovation costs for the Branch Library Improvement Program (BLIP).

General Services:

32. Increase in services of other Departments **$79,735**

City attorney ($10,000); DTIS ($14,735); DPW for trash collection ($35,000); and new fees at two new branches (Mission Bay and Glen Park) in shared-use facilities ($20,000).

Grand Total: **$6,127,625**

Post Occupancy Evaluation
Phase II Update
First Floor Renovation

February 2, 2006

Revised Schedule

- Planning 3/04 to present
- Schematic Design/Design Development 8/04 to 12/05
- Construction Documents 1/06 to 4/06
- Bid & Award 4/06 to 6/06
- Construction 6/06 to 2/07
- Project Closeout 2/07 to 3/07

Projected Construction Costs

- Construction Costs $2.8 million
  - Demolition
  - Doors
  - Casework
  - Glass
  - Floor Coverings
  - Workstations
  - Elevator
  - Mechanical
  - Electrical
  - Data communications
  - Lights

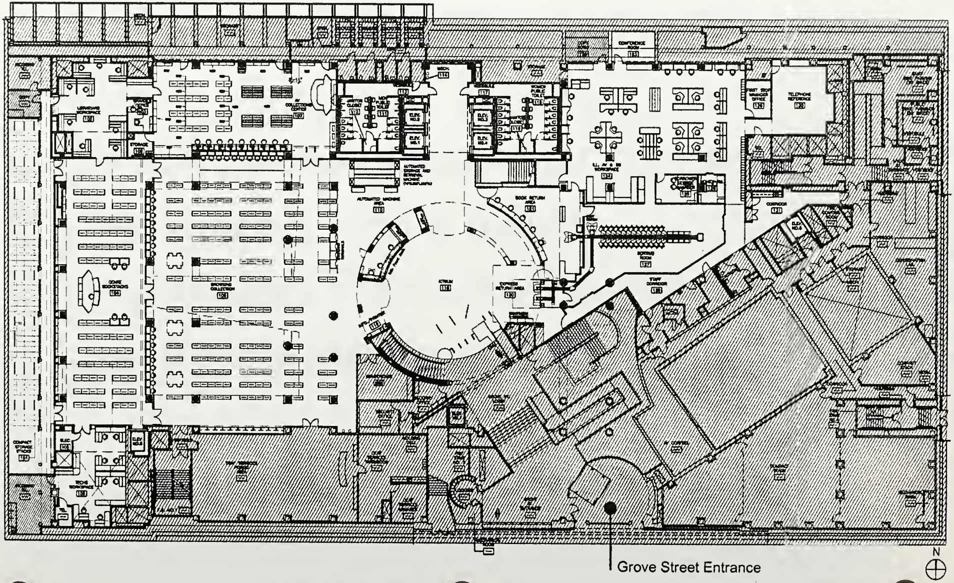
Projected Costs (cont)

- Project Management $900,000
  Architects
  Design
  Consultants
  Construction Documents & Permits
  Construction Management

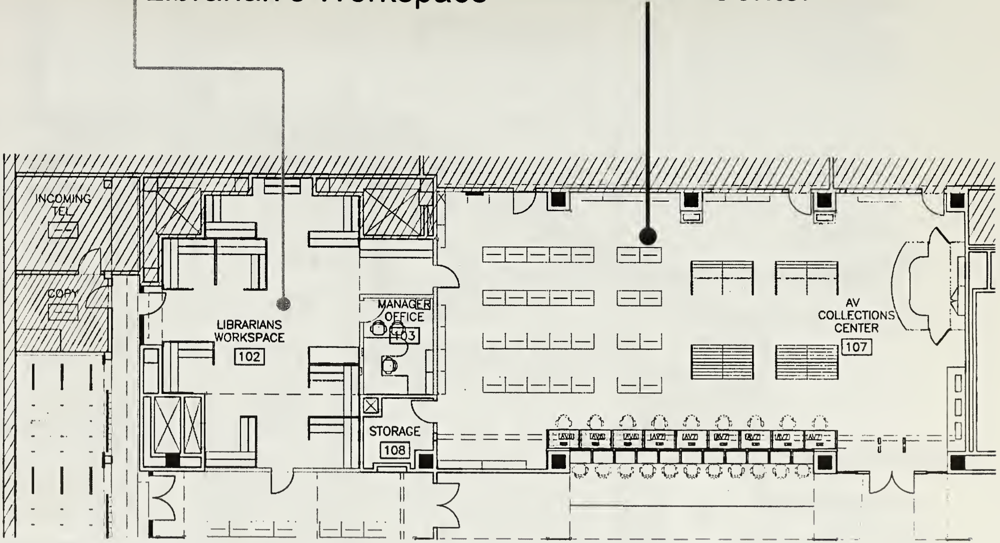
Projected Costs (cont)

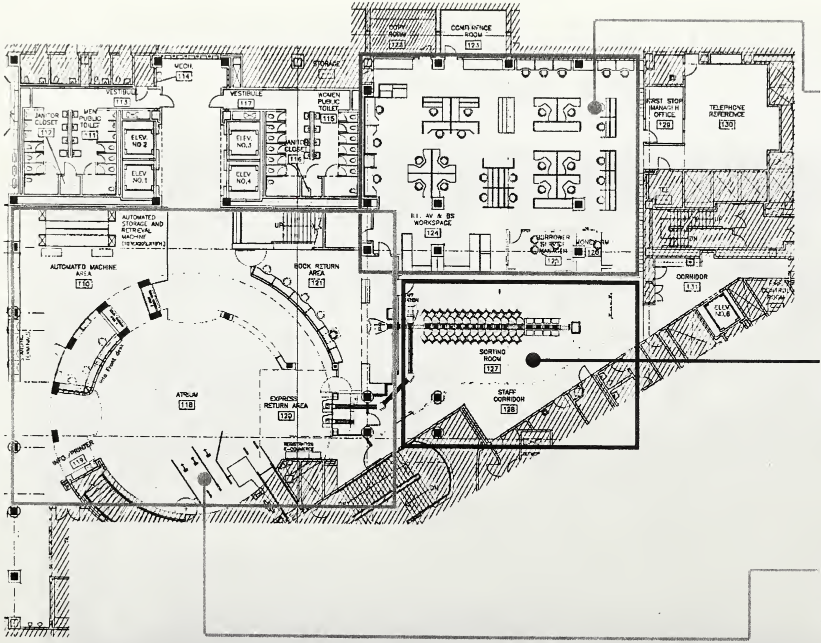
- Automatic Sorting and Hold Units $1.3 million
- Total Project $5.0 million
- Total to be spent through construction documents phase $454,331

San Francisco Main Library Renovation
First Floor Plan

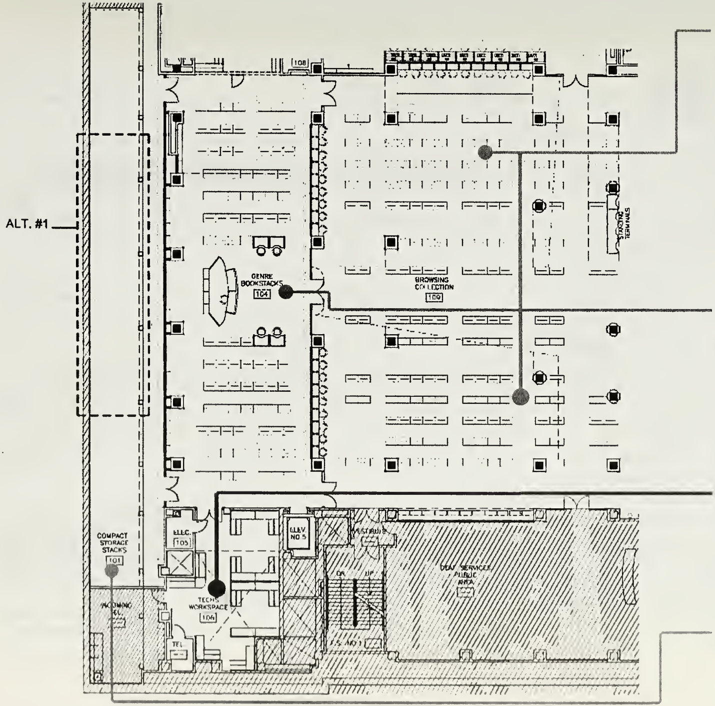

ATRIUM
BROWSING COLLECTION
GENRE BOOKSTACKS
TELEPHONE REFERENCE
Grove Street Entrance
N

- Librarian's Workspace
- AV Center


INCOMING TEL.
COPY
LIBRARIANS WORKSPACE
102
MANAGER OFFICE
103
STORAGE
108
AV COLLECTIONS CENTER
107
AV1
AV2
AV3
AV4
AV5
AV6
AV7
AV8
AV9

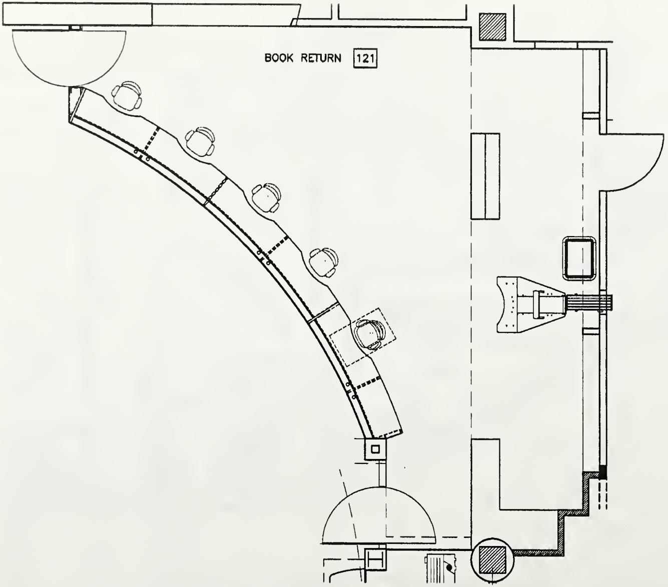

COPY ROOM 122
CONFERENCE ROOM 123
MECH. 114
STORAGE
VESTIBULE 113
VESTIBULE 117
WOMEN PUBLIC TOILET 115
JANITOR CLOSET 112
MEN PUBLIC TOILET 111
ELEV. NO.2
ELEV NO.1
ELEV. NO.3
ELEV NO.4
JANITOR CLOSET 116
FIRST STOP MANAGER OFFICE 129
TELEPHONE REFERENCE 130
ILL, AV & BS WORKSPACE 124
BORROWER SERVICE MANAGER 125
HONDERU 126
UP
DN
AUTOMATED STORAGE AND RETRIEVAL MACHINE
AUTOMATED MACHINE AREA 110
BOOK RETURN AREA 121
CORRIDOR 131
ELEV NO.6
SORTING ROOM 127
STAFF CORRIDOR 128
ATRIUM 118
EXPRESS RETURN AREA 120
REGISTRATION E-COMMERCE
INFO./PRINTER 119
Info Front desk

- ILL, AV, BS Workspace
- Sorting Room
- Atrium Area

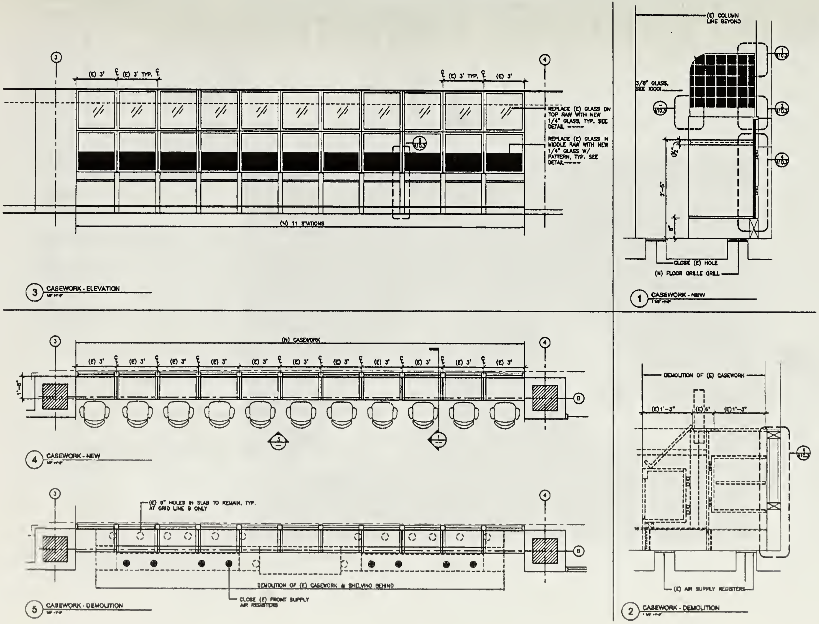

ALT. #1
108
GENRE BOOKSTACKS
104
BROWSING COLLECTION
109
STACKING TERMINALS
ELEC.
105
ELEV NO 5
VESTIBULE
DN
UP
DEAF SERVICES PUBLIC AREA
TECHS WORKSPACE
106
TEL
COMPACT STORAGE STACKS
101

- Browsing Collection
- GENRE Bookstacks
- Tech Workspace
- Compact Storage Stacks

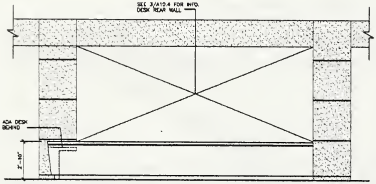
▪Enlarged New Circulation Desk


BOOK RETURN
121

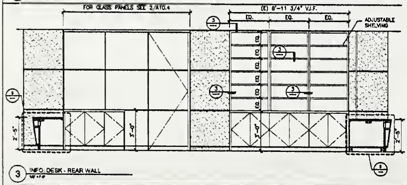
▪Browsing Collection Casework


3
(E) 3'
(E) 3' TYP.
4
REPLACE (E) GLASS ON TOP RAW WITH NEW 1/4" GLASS, TYP. SEE DETAIL ----
REPLACE (E) GLASS IN MIDDLE RAW WITH NEW 1/4" GLASS W/ PATTERN, TYP. SEE DETAIL----
(N) 11 STATIONS
3 CASEWORK - ELEVATION
(E) COLUMN LINE BEYOND
3/8" GLASS, SEE XXXX
2'-5"
6"
CLOSE (E) HOLE
(N) FLOOR GRILLE GRILL
1 CASEWORK - NEW
(N) CASEWORK
1'-8"
B
4 CASEWORK - NEW
(E) 8" HOLES IN SLAB TO REMAIN, TYP. AT GRID LINE B ONLY
DEMOLITION OF (E) CASEWORK & SHELVING BEHIND
CLOSE (E) FRONT SUPPLY AIR REGISTERS
5 CASEWORK - DEMOLITION
DEMOLITION OF (E) CASEWORK
(E) 1'-3"
(E) 6"
(E) AIR SUPPLY REGISTERS
2 CASEWORK - DEMOLITION

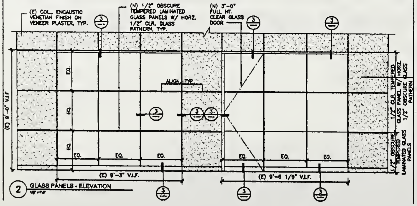
- New Information Desk


SEE 3/A10.4 FOR INFO. DESK REAR WALL
ADA DESK BEHIND
2'-10"

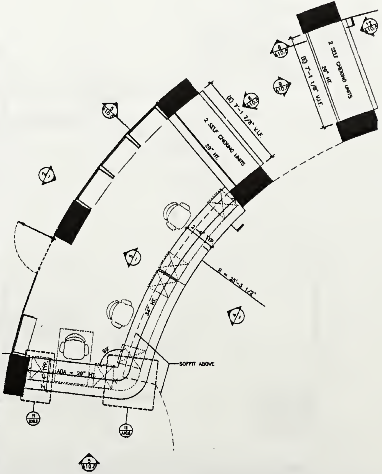
4 INFO DESK - FRONT ELEVATION


FOR GLASS PANELS SEE 2/A10.4
(E) 8'-11 3/4" V.I.F.
EQ.
EQ.
EQ.
ADJUSTABLE SHELVING
3
2'-5"
3'-0"
3'-0"
2'-5"

3 INFO DESK - REAR WALL

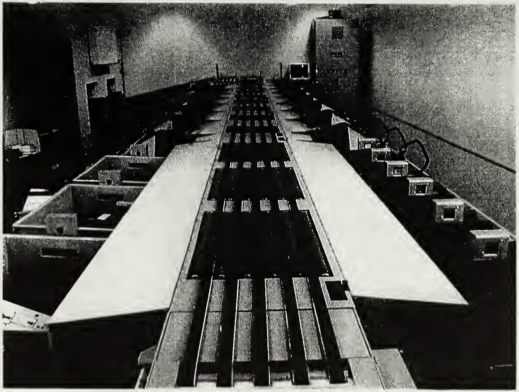

(E) COL. ENCAUSTIC VENETIAN FINISH ON VENEER PLASTER, TYP.
(N) 1/2" OBSCURE TEMPERED LAMINATED GLASS PANELS W/ HORZ. 1/2" CLR. GLASS PATHERN, TYP.
(N) 3'-0" FULL HT. CLEAR GLASS DOOR
ALIGN TYP.
EQ.
1/2" CLR. TEMPERED GLASS PANEL W/ HORZ. 1/2" OBSCURE GLASS PATHERN
1/2" OBSCURE TEMPERED LAMINATED GLASS PANELS
(E) 9'-3" V.I.F.
(E) 9'-6 1/8" V.I.F.
(E) 9'-0" V.I.F.
3

2 GLASS PANELS - ELEVATION

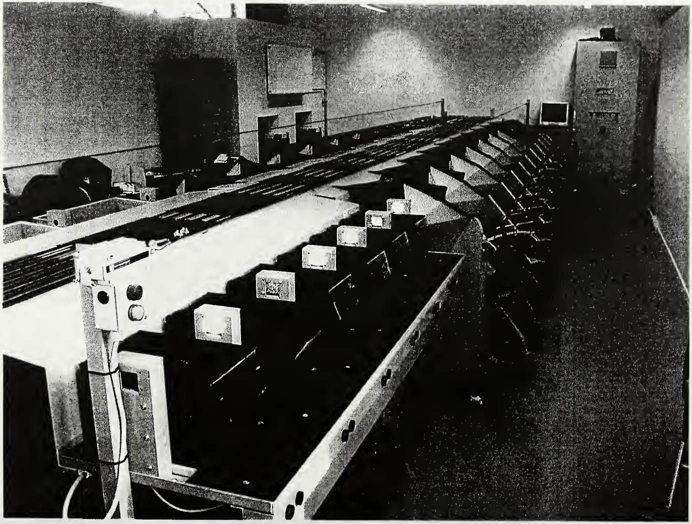

2 SELF CHEKING UNITS
29" HT.
(E) 7'-1 1/8" V.I.F.
2 SELF CHEKING UNITS
29" HT.
(E) 7'-1 7/8" V.I.F.
R = 25'-5 1/2"
2'-4" TYP.
34" HT.
SOFFIT ABOVE
ADA - 29" HT.
A10.4
A10.5

1 INFORMATION CIRCULATION DESK

Automated Sorting Unit

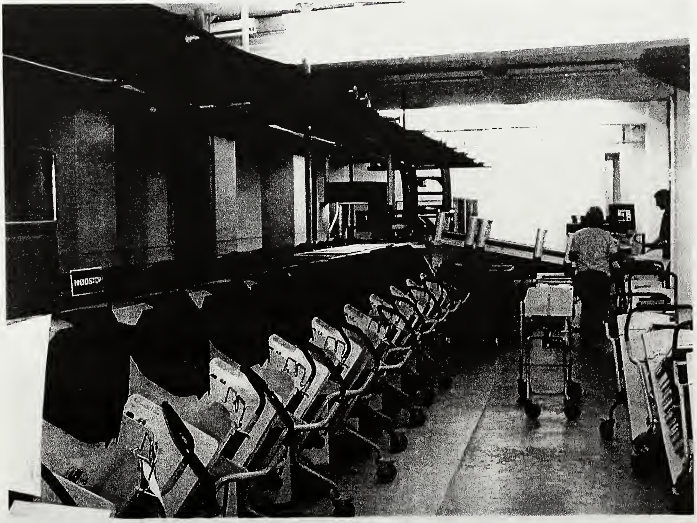


Automated Sorting Unit

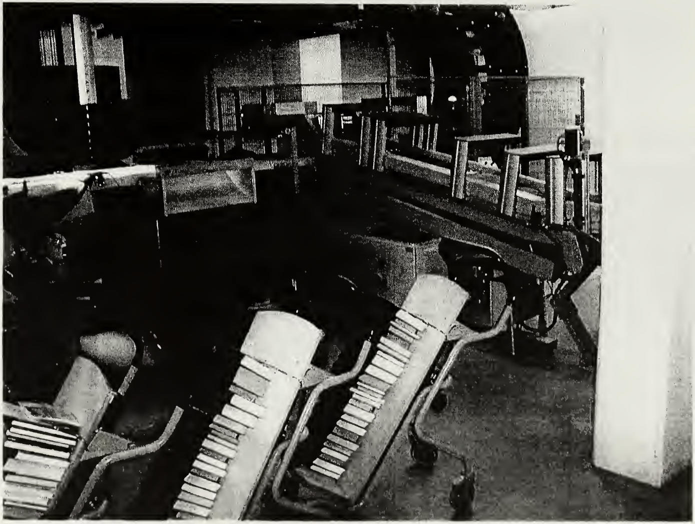


Automated Sorting Unit

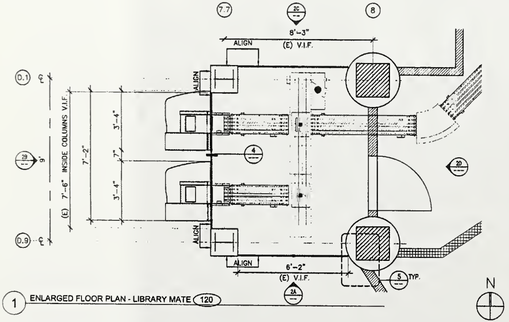
Automated Sorting Unit



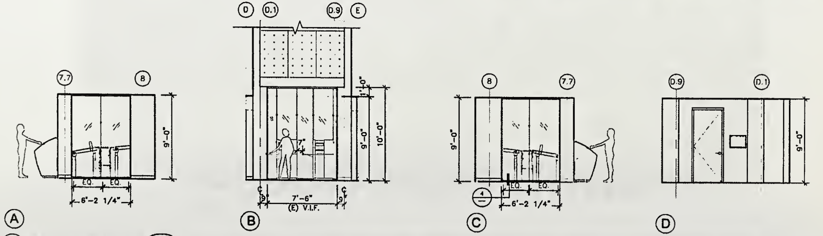
Ergonomic carts



Public Self-Return Station


7.7
2C
8
8'-3"
(E) V.I.F.
ALIGN
D.1
29
9'
D.9
(E) 7'-6" INSIDE COLUMNS V.I.F.
7'-2"
3'-4"
7"
3'-4"
4
20
ALIGN
6'-2"
(E) V.I.F.
2A
5
TYP.
N

1 ENLARGED FLOOR PLAN - LIBRARY MATE 120

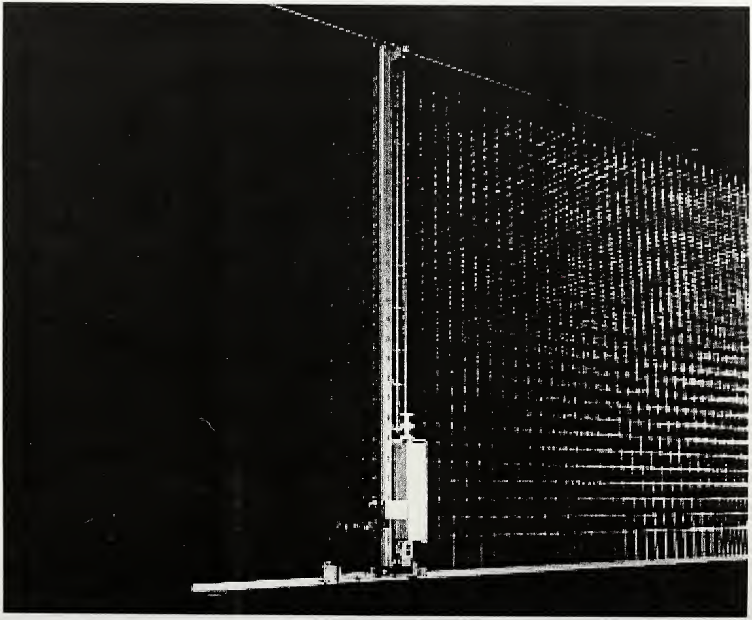

7.7
8
9'-0"
EQ.
EQ.
6'-2 1/4"
A
D
D.1
D.9
E
1'-0"
9'-0"
10'-0"
7"
9"
7'-6"
(E) V.I.F.
9"
B
8
7.7
9'-0"
4
EQ.
EQ.
6'-2 1/4"
C
D.9
D.1
9'-0"
D

3 ELEVATION - LIBRARY MATE 120

1/4" = 1'-0"

Public Self-Return Station

'Holds Units Demo



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Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, February 16, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting of January 19, 2006.
Explanatory documents: draft minutes

3. BOND PROGRAM MANAGER'S REPORT — DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none
Explanatory documents: current Budget Report and Branch Library Summary Schedules

4. LIBRARY 2006-07 BUDGET — ACTION

Presentation and discussion of, and possible action to approve the Library's proposed FY 2006-07 Budget.
Explanatory document: proposed Library 2006-07 Budget Report

5. ADJOURNMENT (requires motion and public comment) — ACTION

M. Housh, Secretary. 2/13/06

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b) & 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - ACCESSIBLE MEETINGS POLICY

TO ENSURE THE PARTICIPATION OF THE DISABLED PUBLIC IN ALL COMMISSION PUBLIC MEETINGS, THE FOLLOWING ITEMS CONCERNING ACCESSIBILITY WILL BE AVAILABLE:

SIGN LANGUAGE INTERPRETERS OR NOTE TAKERS WILL BE AVAILABLE UPON REQUEST. PLEASE CONTACT SERVICES FOR THE DEAF AND HEARING IMPAIRED AT 415/557-4433 (TDD) OR 415/557-4434 (VOICE) AT LEAST 48 HOURS PRIOR TO THE MEETING. LATE REQUESTS WILL BE HONORED IF POSSIBLE.

A SOUND ENHANCEMENT SYSTEM WILL BE AVAILABLE UPON REQUEST AT THE MEETINGS. PLEASE CONTACT SERVICES FOR THE DEAF AND HEARING IMPAIRED AT 415/557-4433 (TDD) OR 415/557-4434 (VOICE) AT LEAST 48 HOURS PRIOR TO THE MEETING. LATE REQUESTS WILL BE HONORED IF POSSIBLE.

A PERSON WHO IS DEAF OR HEARING IMPAIRED MAY GAIN MEETING INFORMATION PRIOR TO THE MEETING BY CALLING 415/557-4433 (TDD) OR 415/557-4434 (VOICE). IN ADDITION, THE CALIFORNIA RELAY SERVICE CAN BE USED BY INDIVIDUALS WITH HEARING AND SPEECH IMPAIRMENTS BY CALLING 1-800/735-2929 (TDD) OR 1-800/735-2992 (VOICE).

MINUTES OF THE MEETINGS ARE AVAILABLE IN ALTERNATIVE FORMATS. IF YOU REQUIRE THE USE OF A READER DURING THE MEETING, PLEASE CONTACT THE LIBRARY FOR THE BLIND AND PRINT HANDICAPPED AT 415/557-4253 AT LEAST 48 HOURS IN ADVANCE OF THE NEED.

INDIVIDUALS WITH SEVERE ALLERGIES, ENVIRONMENTAL ILLNESS, MULTIPLE CHEMICAL SENSITIVITY OR RELATED DISABILITIES SHOULD CALL THE ACCESSIBILITY HOTLINE AT 415/554-8925 TO DISCUSS MEETING ACCESSIBILITY. IN ORDER TO ASSIST SAN FRANCISCO'S EFFORTS TO ACCOMMODATE SUCH PEOPLE, ATTENDEES AT PUBLIC MEETINGS ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL-BASED PRODUCTS. PLEASE HELP THE CITY TO ACCOMMODATE THESE INDIVIDUALS.

LIBRARY COMMISSION MEETINGS WILL BE HELD AT THE MAIN LIBRARY, 100 LARKIN STREET AT GROVE, LOWER LEVEL, KORET AUDITORIUM, EXCEPT WHEN OTHERWISE NOTICED. THE COMMISSION MEETING ROOM IS WHEELCHAIR ACCESSIBLE. THE CLOSEST ACCESSIBLE BART STATION IS CIVIC CENTER. THE ACCESSIBLE MUNI LINE SERVING THIS LOCATION IS THE #19 POLK. FOR INFORMATION ABOUT MUNI'S ACCESSIBLE SERVICE, PLEASE CALL 415/923-6142.

THERE IS ACCESSIBLE PARKING AVAILABLE AT 355 MCALLISTER, CIVIC CENTER PLAZA GARAGE. CALL 415/863-1537.

ACCESSIBLE SEATING FOR PERSONS WITH DISABILITIES (INCLUDING THOSE USING WHEELCHAIRS) WILL BE AVAILABLE AT MEETINGS.

THE RINGING OF AND USE OF CELL PHONES, PAGERS AND SIMILAR SOUND-PRODUCING ELECTRONIC DEVICES ARE PROHIBITED AT THIS MEETING. PLEASE BE ADVISED THAT THE CHAIR MAY ORDER THE REMOVAL FROM THE MEETING ROOM OF ANY PERSON(S) RESPONSIBLE FOR THE RINGING OR USE OF A CELL PHONE, PAGER, OR OTHER SIMILAR SOUND PRODUCING ELECTRONIC DEVICES.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

GOVERNMENT'S DUTY IS TO SERVE THE PUBLIC, REACHING ITS DECISION IN FULL VIEW OF THE PUBLIC. COMMISSIONS, BOARDS, COUNCILS AND OTHER AGENCIES OF THE CITY AND COUNTY EXIST TO CONDUCT THE PEOPLE'S BUSINESS. THIS ORDINANCE ASSURES THAT DELIBERATIONS ARE CONDUCTED BEFORE THE PEOPLE AND THAT CITY OPERATIONS ARE OPEN TO THE PEOPLE'S REVIEW. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT FRANK DARBY BY MAIL TO ADMINISTRATOR, SUNSHINE ORDINANCE TASK FORCE, 1 DR. CARLTON B. GOODLETT PLACE, ROOM 244, SAN FRANCISCO CA 94102-4689; BY PHONE AT 415 554 7724; BY FAX AT 415 554 7854; OR BY EMAIL AT SOTF@SFGOV.ORG.

CITIZENS INTERESTED IN OBTAINING A FREE COPY OF THE SUNSHINE ORDINANCE CAN REQUEST A COPY FROM MS. DESTRO OR BY PRINTING CHAPTER 67 OF THE SAN FRANCISCO ADMINISTRATIVE CODE ON THE INTERNET, HTTP://WWW.SFGOV.ORG/SUNSHINE/

SAN FRANCISCO LOBBYIST ORDINANCE

ATTENTION: INDIVIDUALS AND ENTITIES THAT INFLUENCE OR ATTEMPT TO INFLUENCE LOCAL LEGISLATIVE OR ADMINISTRATIVE ACTION MAY BE REQUIRED BY THE SAN FRANCISCO LOBBYIST ORDINANCE [SF CAMPAIGN & GOVERNMENTAL CONDUCT CODE SEC. 2.100] TO REGISTER AND REPORT LOBBYING ACTIVITY. FOR MORE INFORMATION ABOUT THE LOBBYIST ORDINANCE, PLEASE CONTACT THE ETHICS COMMISSION AT 30 VAN NESS AVENUE, SUITE 3900, SAN FRANCISCO, CA 94102, TELEPHONE (415) 581-2300, FAX (415) 581-2317 AND WEB SITE: SFGOV.ORG/ETHICS.

MICHAEL HOUSH, COMMISSION SECRETARY 12/29/04

DRAFT

DOCUMENTS DEPT.

MAR 10 2006

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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draft

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Deborah Strobin
nissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, February 16, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, February 16, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter s at 4:03 pm.

Commissioners present: Coulter, Gomez, Kane, and Strobin.
A quorum was present. Commissioner Chin was excused attendance.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public recommended against support for the Friends of the Library; commented on the importance of Sunshine laws to maintain an open society; and discussed how decline in the quality of information available in a large organization results in manipulation of information that shapes decision making. This person cited the virtue of open society is that it is open to a variety of sources of information

Ms. Nancy Fries, Friends of the Library Board Vice Chair, called attention to upcoming 10th Anniversary Library Laureates Dinner, and discussed the Friends participation in the upcoming San Francisco Antiquarian Book Fair.

M. Deborah Doyle, Friends of the Library, wished everyone "Happy Mardi Gras!" and distributed the distinctive purple green and gold bead necklaces to the Commissioners.

Tatiana, a Richmond Branch Library user, suggested use of a temporary location in the Presidio at Building 1808 for branch library services while the Richmond Branch was closed for renovation.

President Higueras and Commissioner Bautista joined the meeting at 4:08pm.
President Higueras assumed the Chair.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

An anonymous member of the public found the minutes appalling, suggested that the Friends of the Library were improperly identified; noted that a speaker on the Bernal Heights Branch Library issues, Katie Gough's comments were not reported; pointed that the name of another speaker Paul Cantus was misidentified as Paul Kangus, and called attention to instances of misuse of "it's" and "its".

Mr. Peter Warfield found his reported comments drained of meaning, that his comments had been focused on self-pick up of reserves rather than self check-out; and that he had spoken more strongly about the system as breaching user privacy. Regarding his comments on the proposed transfer of $2 million, Mr. Warfield said that he had cited the requirements of Proposition E rather than expressing his own preference for more hours and books.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

President Higueras recalled public comment offered that was not reported as was noted by the anonymous member of the public and also requested corrections of the identification of two speakers, Mr. Kantus and Mr. Boscovich.

Commissioner Gomez recommended that speakers be encouraged to use speaker cards so that we have the correct spelling of the names of speakers. It was suggested that a sign asking those who wished to do so to offer correct spelling of their names when offering public comments be posted on the podium

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the Minutes of the regular Public Library Commission meeting of January 19, 2006 as amended.

ACTION: 6-0 AYE (Bautista, Coulter, Higueras, Gomez, Kane, and Strobin)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager began by reporting that no informational or special reports would be presented at this meeting. Ms. Thompson next presented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached). Ms. Thompson reported Ms. Thompson informed the Library Commissioners about the ongoing Branch Library Improvement Program's active projects: new construction; renovations; presented detail of ongoing construction, and discussed recent and upcoming BLIP community outreach activities, (copy attached).

Public comment on AGENDA ITEM #4 BLIP MANAGER'S REPORT

An anonymous member of the public commented: there was still some use of dark text on dark photos; asked if there would be response to unanswered Peer Panelist's questions concerning the Western Addition, and Potrero Branches. This speaker concluded with a discussion about the transfer of $2 million from the Library Budget Reserve to the Bond Program, asking which projects were to be funded; and requested a close analysis of how these funds were to be spent.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

Commissioner Kane asked if an overview of the budget outlook for the remaining Bond Program Projects was to be brought to the Commission. Commissioner Bautista noted that it was essential that future Bond Project bids be closely watched. City Librarian Herrera informed the Commissioners that a mid-point overview of the entire Bond Program was in preparation and would be brought to the Commissioner for discussion. In response to a question by Commissioner Gomez, Ms. Thompson discussed ongoing problems with a neighbor of the West Portal Branch Renovation Project. President Higueras noted that the Bond Program made extensive outreach to the neighbors of each of the Construction projects and would continue to do so even when differences of opinion occurred. In response to a question by Commissioner Kane, the City Librarian noted that very early in the Bond Program the decision was made not to use the limited bond funds for temporary locations. Mr. Herrera noted instead an array of interim services was offered including longer hours as nearby branches, and bookmobile services. The City Librarian citing the case of special language collections, such as the Richmond Branch Library's Russian materials, noted that the Library planned top relocate some collections to nearby branches so that they would continue to be available during renovation of their home branch.

AGENDA ITEM # 3 LIBRARY 2006-07 BUDGET

City Librarian Luis Herrera presented a recap of the preliminary overview of the Library's 2006-07 Budget as presented at the February 5th Commission meeting and reported that there were proposed changes and increases, including a $4 million increase in the baseline revenues, that would be presented in detail.

Library Chief Financial Officer Jay Manglicmot began his presentation (copy attached) by thanking the Library's managers for all of their long hours and hard work in developing the proposed 2006-07 Library Budget. The Chief Financial Officer then began his presentation of the Library's proposed $71,056,206 Budget for 2006-07. Mr. Manglicmot noted the Budget Change Proposals (BCPs) presented previously remained unchanged but that there were two significant additional changes that were being proposed. The first was addition of $962,602 for a Page Benefits adjustment and the second $666,748 for a Mobile Teen Library. The City Librarian provided background on the three groups of Library staff employed as Pages and outlined how this change proposed to eliminate inequities, and allow redeployment of pages in better ways to support Library services. Mr. Herrera then discussed the Mayor's $16 million Anti-Youth Violence Initiative and reported that the Library's contribution to this effort would be purchase and operation of a special teen-centered bookmobile to operate in the Western Addition neighborhood.

Mr. Manglicmot then discussed the proposed Book and materials Budget $7,475,370, an increase $1,042,000, for the highest annual increase. The City Librarian provided a snapshot of the kinds of materials that the proposed increase in the Book and Materials Budget would allow the Library to acquire. The Chief Financial Officer then discussed mandated increases in Library Labor costs to support a proposed 632.6 FTE staffing level. The Library Chief Financial Officer then concluded his presentation by describing how the budget was balanced through increase revenues that left a budget reserve of $3,642,826.

Public comment on AGENDA ITEM #3 LIBRARY 2006-07 BUDGET

An anonymous member of the Public remarked that this was a fascinating budget; that they had received the budget explanatory documents in advance, but not at the same time as the meeting agenda was posted. This speaker discussed what the different budget figures offered by the Library and the Office of the Controller represented in the discussion of how to spend money, such as for more hours, but was glad of additional funds for books.

Mr. Peter Warfield commented that he was pleased that the book budget was to be increased and noted that the City Librarian had presented information on the Budget to the Library Citizens Advisory Committee (LCAC) on which he served. Mr. Warfield asked for a breakdown concerning how this increase in the book budget would benefit the Library's regular book collections; expressed concern with the proposed $2 million transfer to the Bond Program; and suggested again additional public services hours could be added for $1.9 million.

Mr. Kimo Crossman concurred with the previous speakers concerns and questions. Mr. Crossman objected to the Library's proposed enhancement of its existing Wi-Fi access given the City's ongoing plan to provide Citywide Wi-Fi access. Mr. Crossman noted that he had submitted a public records request for information on this proposal.

Ms. Victoria Susoev, an Excelsior Branch Librarian and union steward representing LUKE, thanked City Librarian Herrera for ending the inequity experienced by Library Pages; urged the Commissioners to approve the proposed 06-07 Budget; and reported that the Union supported approval of the entire Budget as proposed.

Ms. Andrea Grimes, Special Collections Librarian and Steward for the Librarian's Guild, also thanked the City Librarian, and strongly urged the Commissioners to approve the proposed proactive and responsive Library Budget.

Ms. Faye Rowe, Local 790 SEIU Representative, expressed the Union's strong support of the Budget proposed by the City Librarian. Ms Rowe noted that the Union had had an excellent relationship with Mr. Herrera since he became City Librarian.

Ms. Deborah Doyle, Friends off the Library, offered the Friends strong endorsement of the proposed Budget, expressed happiness at the increase in the book budget, and recommended that it be approved.

Mr. Mauricio Vela, Bernal Heights resident, speaking about the proposed transfer of $2 million to the Bond Program, noted that even if the Preschool did not return to the Branch Library that it was a matter of simple equity that the Bernal Heights Branch, serving an underserved community, receives a similar increase in funds to expand as originally planned as had already been provided to the Noe Valley Branch Library.

A 2^{nd} anonymous member of the public inquired regarding the total number of hours that Branches would be open during the renovation process, noting that the interim services were not the same as the level of service offered at the regular branch library. This person suggested that extra revenues should go for additional hours and books rather than for the Bond Projects

Commission discussion of AGENDA ITEM 3 LIBRARY 2006-07 BUDGET

In response to questions by Commissioner Bautista, Mr. Herrera clarified that the $2 million proposed to be transferred to the Bond Program had been found to be acceptable uses by both the Controller's Office and the City Attorney. The City Librarian also noted that regarding interim services, while additional hours were offered at nearby Branches they did not duplicate the regular branch hours. Acting Chief of Branches Joan Goldman explained that while the Branches staff was reallocated among other Branches, helping with materials processing, and the bookmobiles, there was no attempt to exactly duplicate the hours of service of the Branch. Ms. Goldman noted that how this was allocated was, by necessity, on a case by case basis. The City Librarian informed President Higueras and Commissioner Bautista that the total number of benefited 20 hour Pages would be increased and the increased hours would be used to support Library services. Library Human Resources Director Donna Marion clarified how the City Charter limitations had eventually required that partially benefited groups of city employees would be integrated into a regular 20 hour classification.

Vice President Coulter noted that this issue had been discussed many times before, noting that our Page Classification was treated differently than a just an un benefited entry level position as in many other library. The Commission Vice President noted that this increase in labor costs , as the increases in the Book Budget from $1 to $7 million were only possible because of Proposition E (Library Preservation Fund 1994) that had not been supported by the Library's unions. Vice President Coulter expressed the hope that Library Union's would extend their expressed support for this budget to an extension of Proposition E when that was presented to the voters. The Human Resources Director noted that the majority of the Library's Pages were temporary exempt as needed positions. The City Librarian noted that this proposal resolved an existing inequity and allowed time to evaluate how the Library might use the temporary exempt as needed Page classification in the future. In response to a question by President Higueras, Mr. Herrera noted that he planned to continue to hire 20 hour benefited Pages for as most appropriate some positions. Ms. Marion noted that regularly scheduled positions such as those at Mission Bay, required staff not so restricted.

City Librarian noted that this proposed Budget must be based on the figures for revenues the Library knew were available now but that the good news was that the projected revenues could go as high as $12 million this year. The City Librarian pointed that there would also still be a healthy budget reserve. Mr. Manglicmot noted that this budget was based on available funds, rather than projections, as was required.

In response to a question by Vice President Coulter, the City Librarian and John Kenny, the Acting Chief of Technology Services described the current pilot project Wi-Fi Services at the Main Library with the branches using lesser quality equipment and reported that the proposed $25,000 Budget item fund bringing the entire system up to a higher standard of operation. Mr. Kenny estimated that the citywide Wi-Fi system would not be up before 2007.

In answer to questions by President Higueras and Commissioner Bautista, Library Chief of Children and Youth Services Toni Bernardi gave a overview of how the proposed "teen centered" bookmobile would be integrated with other community agencies and schools in the neighborhoods as well as primarily learning from the teen users about what they wanted. Ms. Bernardi noted that the new bookmobile would have to be custom built and would serve as a "pilot project" featuring technology, media, and design to serve teens in the Western Addition. Ms. Bernardi explained that the amount budgeted was for the entire cost not just the bookmobile itself.

Commissioner Kane applauded the Teen Bookmobile and noted that he was satisfied concerning the transfer of Proposition E funds to the Bond Program after discussions with the City Attorney. Commissioner Kane noted it was essential that the Branch Library renovations be done correctly, and that the Library was fortunate to have Prop. E revenues available to do the job.

MOTION: Vice President Coulter, 2nd by Commissioner Bautista for approval of the proposed 2006-07 Library Budget as presented.

ACTION: 6-0 AYE (Bautista, Coulter, Gomez, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Vice President Coulter to adjourn the regular January 19, 2006 Public Library Commission meeting.

Public comment on AGENDA ITEM #4 ADJOURNMENT

An anonymous member of the public discussed their views, by example of several quotations, of how people got want they wanted from entrenched power.

Mr. Kimo Crossman inquire of this was public comment and was informed that it was public comment on adjournment of the meeting.

ACTION: AYE 6-0 (Bautista, Coulter, Gomez, Higueras, Kane, and Strobin)

The Commission meeting adjourned at 5:51pm.

Michael Housh, Commission Secretary 2/27/06

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

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ATTACHMENTS:

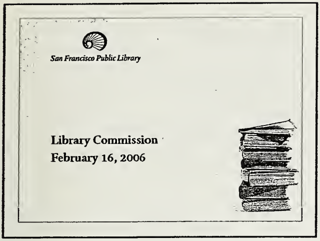
BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
LIBRARY 2006-07 Budget Change Proposal, Overview, Summary; Teen's Mobile Library Proposal

Minutes of the Library Commission Meeting February 16, 2006

Appendix A

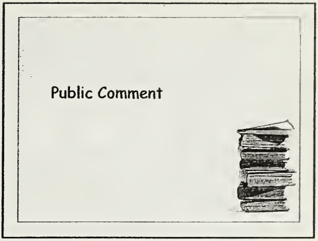
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

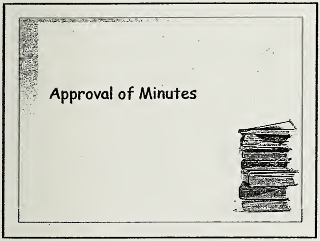


San Francisco Public Library

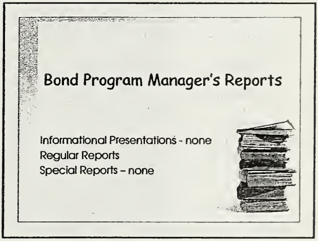
Library Commission
February 16, 2006



Public Comment



Approval of Minutes



Bond Program Manager's Reports

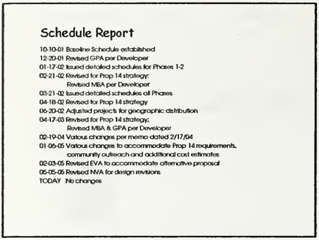
Informational Presentations - none
Regular Reports
Special Reports – none

Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach

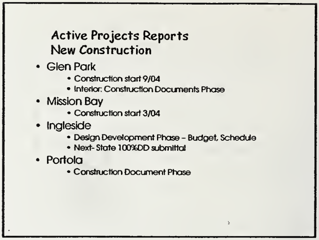
Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 DRE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN:
updated revenues from Prop 14
05-05-05 NVA increased $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA,
RIC, WPO, WSA; increased Public Art from RIC, POT
01-19-06 NVA increased $825,000
TODAY no changes proposed



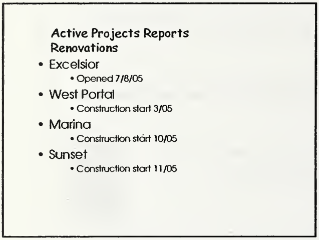
Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy:
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy:
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
TODAY No changes



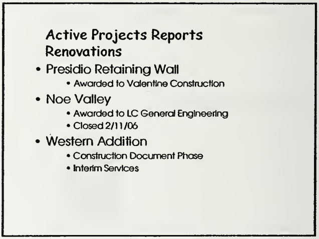
Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase



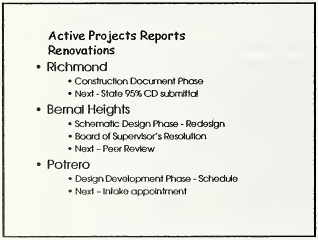
Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05



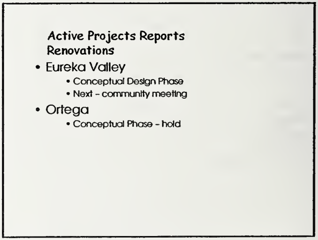
Active Projects Reports
Renovations

- Presidio Retaining Wall
  - Awarded to Valentine Construction
- Noe Valley
  - Awarded to LC General Engineering
  - Closed 2/11/06
- Western Addition
  - Construction Document Phase
  - Interim Services



Active Projects Reports
Renovations

- Richmond
  - Construction Document Phase
  - Next - State 95% CD submittal
- Bernal Heights
  - Schematic Design Phase - Redesign
  - Board of Supervisor's Resolution
  - Next – Peer Review
- Potrero
  - Design Development Phase - Schedule
  - Next – Intake appointment

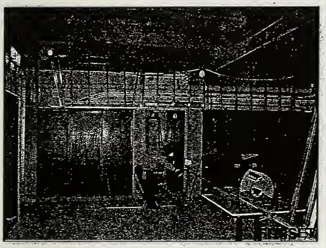


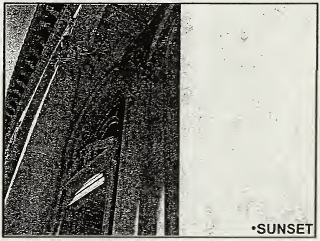
Active Projects Reports
Renovations

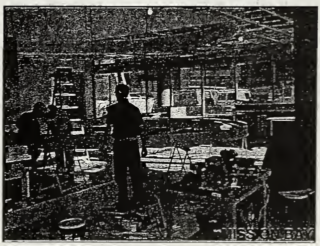
- Eureka Valley
  - Conceptual Design Phase
  - Next – community meeting
- Ortega
  - Conceptual Phase – hold

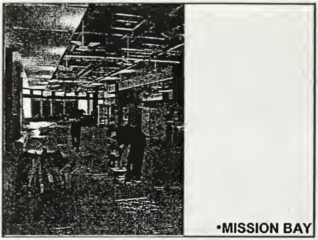
Construction Reports

- Excelsior - complete
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset
- Presidio Retaining Wall
- Noe Valley






MISSION BAY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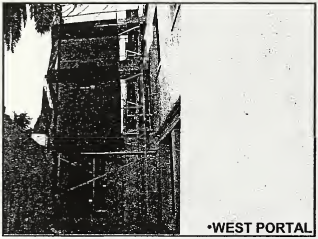
•MISSION BAY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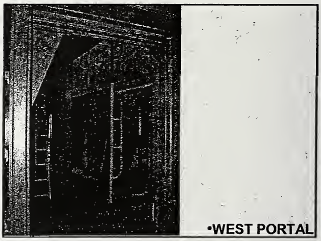
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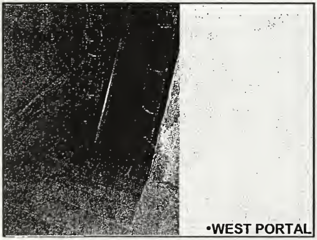
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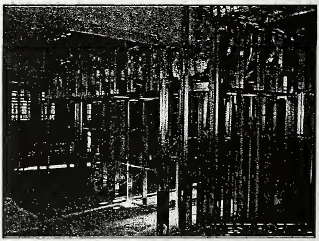
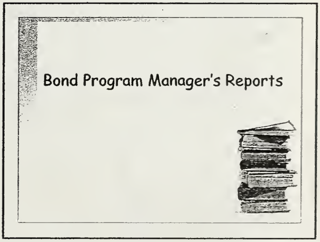
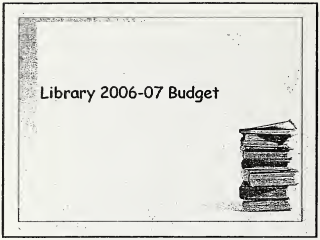

•WEST PORTAL

Community Outreach Update

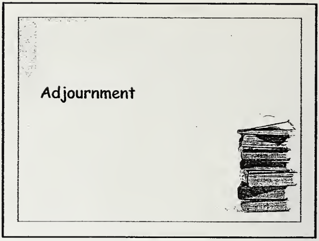
- BLIP events:
  - 2/11 Noe Valley Closing Celebration
- Other events and / or Library presence:
  - 3/4-18 Potrero Exhibit of Public Art Proposals
- Related Boards/Commissions:
  - none
- Other Outreach:
  - Website
  - Bulletin Board – Sixth Floor



Bond Program Manager's Reports



Library 2006-07 Budget



Adjournment

CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
February 16, 2005

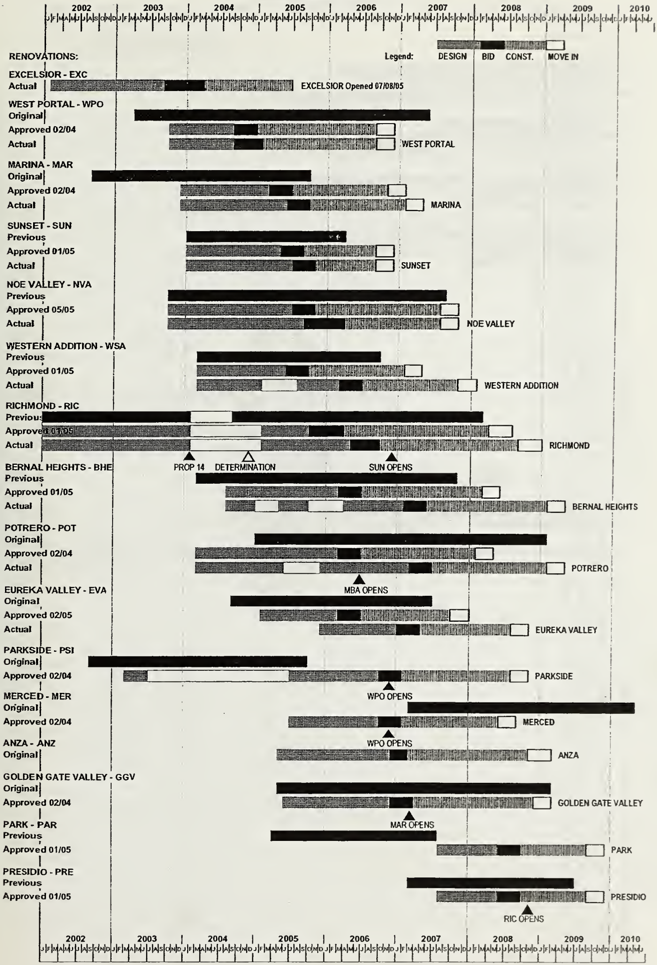
	BUDGET		REVENUE FUND STRATEGY				EXPENDITURES/ENCUMBRANCES	
Branch	Baseline Budget (10/01)	Approved Budget (01/06)	City Prop. A Bonds	State Prop. 14 Grants	Other Funds	Total All Sources	Actual 31-Jan-05	New This Month
							B	
Site Acquisitions & New Construction								
Glen Park	4,570,000	4,881,000	4,681,000		200,000 (5)	4,881,000	319,653	1,387
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-	5,751,855	2,586,948	8,020
Mission Bay	3,350,000	3,967,000	3,957,000		10,000 (7)	3,967,000	3,738,215	1
Portola	4,570,000	4,818,520	4,388,000		430,520 (5)	4,818,520	1,878,067	6
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000 (6)	5,884,500	2,217,072	-
Support Services	9,080,000	8,946,342	8,876,000		70,342 (6)	8,946,342	8,850,502	7,496
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*	*34,249,217*	*19,590,457*	*16,910*
Renovations								
Anza	4,740,000	4,503,000	4,503,000		-	4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-	3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-	5,082,500	294,009	62,391
Eureka Valley	4,580,000	4,351,000	4,351,000		-	4,351,000	71,567	15,608
Excelsior	3,820,000	3,655,648	3,629,000		26,648 (7)	3,655,648	3,569,006	10,769
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-	5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000 (7)	3,924,500	3,159,360	63,148
Merced	4,200,000	3,990,000	3,990,000		-	3,990,000		
Noe Valley	4,410,000	5,707,318	5,687,318		20,000 (7)	5,707,318	816,450	1,459
North Beach	3,460,000	3,763,600	3,287,000		476,600 (5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-	3,382,000	129,933	419
Park	1,310,000	1,310,000	1,244,500		65,500 (5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-	3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-	3,968,500	132,652	1,753
Presidio	1,530,000	1,530,000	1,453,500		76,500 (5)	1,530,000	144,287	3,682
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000 (2),(7)	9,032,642	1,419,677	77,197
Sunset	1,490,000	1,510,000	1,415,500		94,500 (5),(7)	1,510,000	1,144,312	24,450
West Portal	4,110,000	4,574,500	4,554,500		20,000 (7)	4,574,500	4,035,752	31,752
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000 (7)	3,278,500	453,127	91,890
SUBTOTAL	*74,000,000*	*75,501,708*	*66,776,924*	*5,485,036*	*3,239,748*	*75,501,708*	*15,478,535*	*384,518*
Program-Wide Services & Costs								
Library Program Costs	800,000	800,000	800,000			800,000	707,406	1,194
Program Consultants	750,000	750,000	750,000			750,000	381,830	31,937
City Program Management	3,600,000	4,900,000	4,900,000			4,900,000	1,852,042	69,438
Real Estate Dept	120,000	235,281	235,281			235,281	235,281	
Art Enrichment Program		362,000	302,000		60,000 (7)	362,000	213,729	38,906
Moving & Interim Services	4,360,000	711,752	328,400		383,352 (4),(7)	711,752	443,522	
Furniture & Equipment Reserv	15,000,000	16,000,000	-	759,170	16,000,000 (3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000			1,000,000	344,227	
Program Reserve	1,675,000	1,008,479	758,618		899,861 (5),(7)	1,658,479		
SUBTOTAL	*27,805,000*	*25,767,512*	*9,074,299*	*759,170*	*17,343,213*	*27,176,682*	*4,178,037*	*141,475*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,351,823**	**136,927,607**	**39,247,029**	**542,903**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program Summary Schedules

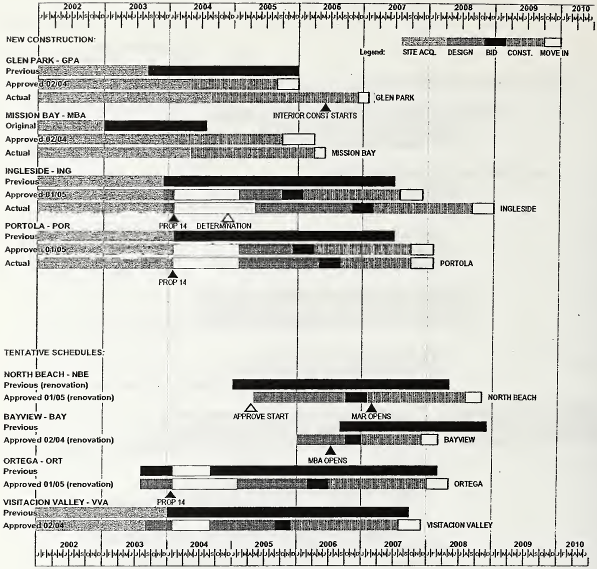
Approved May 5, 2005

Commission Meeting February 16, 2006

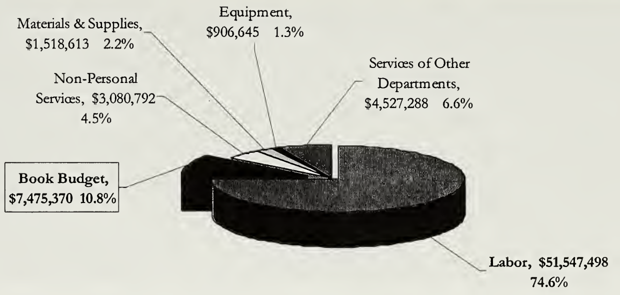


Branch Library Improvement Program Summary Schedules

Approved May 5, 2005
Commission Meeting February 16, 2006



2006-07 Budget
(Operating Budget)



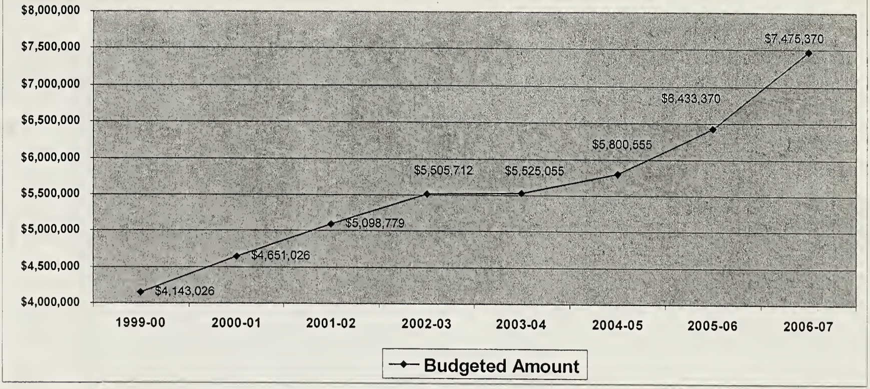
The final proposed FY 06-07 budget totals $71,056,206. That includes an operating budget of $69,056,206 and the $2,000,000 General Fund transfer to support Branch Library Improvement Program budget.

The Budget Change Proposals (BCP's) remain the same.

Significant changes from the previous Library Commission discussion include the following:

- $962,602 for Page benefits adjustments.
- $666,748 for Mobile Teen Library.

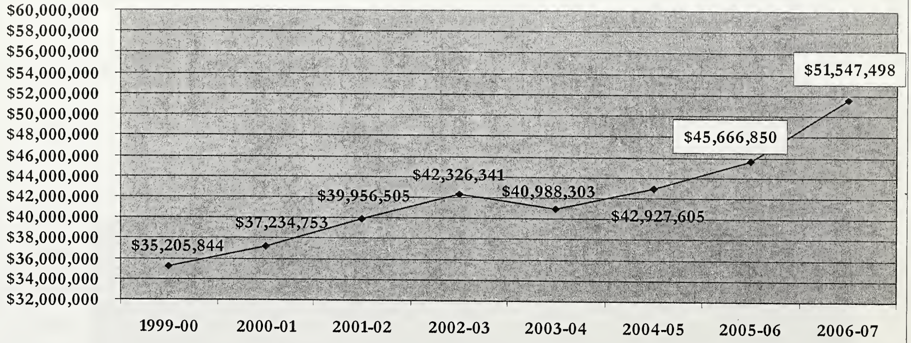
BOOKS & MATERIALS BUDGET



Our FY 06-07 proposed budget for Books and Materials totaled $7,475,370 compared to $6,433,370 an increase of $1,042,000 or 16.2%.

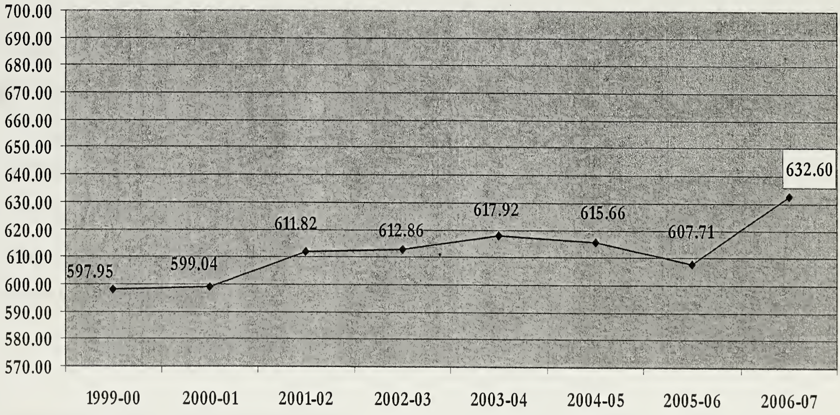
LABOR COSTS

Salaries & Fringe Benefits



Our FY 06-07 proposed budget for Labor (Salaries & Fringes) totaled $51,547,498 compare to $45,666,850, an increase of $5,880,648 or 12.87%.

Budgeted FTE by Fiscal Year



Our FY 06-07 proposed budget included employee Full Time Equivalent (FTE) of 632.60 compared to 607.22 an increase of 24.89 FTE or 4.09%.

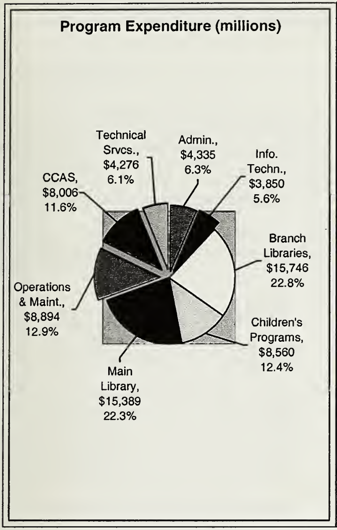
How did we balance our budget?

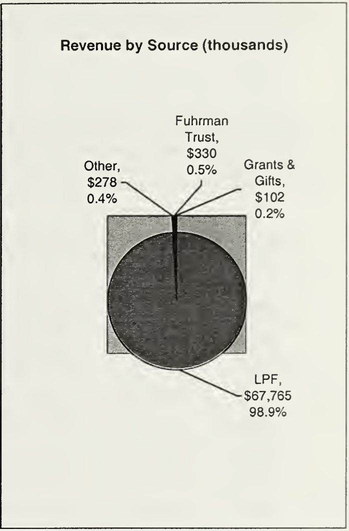
Baseline Revenues		$ 66,590,000
General Fund Support	$37,350,000	
Unallocated Property Tax	$29,240,000	
Fuhrman Trust		$ 330,000
Grants & Gifts		$ 102,450
Other Local Revenues		$ 1,453,214
Reserve Balance		$ 6,223,388
Total Revenues		$ 74,699,052
Proposed FY 06-07 Budget		$71, 056,206
Remaining Reserve		**$ 3,642,846**

BUDGET FORM 1

PUBLIC LIBRARY: 2006-07 Proposed Budget

Budget Overview: 2006-07





	2005-06 AAO	2006-07 Proposed	Change	% Chg
Expenditures – Operations	$60,519,468	$69,056,206	$8,536,738	14.10%
Expenditures – Capital/Transfer	$1,699,249	$2,000,000	$300,751	17.69%
Total Expenditures	$62,218,717	$71,056,206	$8,837,489	14.20%
FTE	607.71	632.60	24.89	4.09%

The Library's proposed budget for 2006-07 totals $71.056 million & supports approximately 632.6 FTE. It includes:

- $1.081 million in baseline increases;
- $6.127 million in budget change proposals (BCP) which includes a $2 million transfer from the General Fund allocation to augment the BLIP budget to support renovation costs for the Branch Library Improvement Program (BLIP);

- $962,602 for Page employee benefits; and,
- $666,748 for a Mobile Teen Library – As part of the City's Public Safety and Violence Prevention initiative, the Library is proposing the purchase of a Teen Services Bookmobile to provide programming and resources to young adults at targeted sites in the Western Addition neighborhood. (See attachment A)

Revenue Budget

Public Library services are funded by annual revenue allocations made pursuant to Charter Section 16.109. The Charter requires allocation of property taxes equivalent to 2½ cents for every $100 of assessed property valuation in the City; and, allocation of non-discretionary General Fund equal to the percentage of non-discretionary General Fund received by the Library in 1992-93 (approximately 2%). Funding is appropriated to the Library through the Library Preservation Fund (LPF). For 2006-07, the Library is expecting an increase allocation of 12.84% from the Library Preservation Fund, totaling $66,590,000

Revenue sources total $71 million with LPF baseline and other annual miscellaneous revenue (Fuhrman, gifts, grants, etc) accounting for 93.03% of proposed spending. The balance of revenue 6.97% is from LPF reserves. Revenue detail is shown below:

	2005-06	2006-07	Change	% Change
Property Tax	$25,327,000	$29,240,000	$ 3,913,000	15.44%
General Fund	$33,681,226	$37,350,000	$ 3,668,774	10.89%
Subtotal LPF Base	$59,008,226	$66,590,000	$ 7,581,774	12.84%
Misc. Annual Sources	$ 1,598,201	$ 1,555,664	($ 42,537)	-2.84%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 1,168,957	$ 2,580,542	$ 1,411,585	120.75%
LIF Reserve	$ 113,333	$ 0	($ 113,333)	0%
Subtotal	$ 3,210,491	$ 4,466,206	$ 1,255,715	39.11%
Total	$62,218,717	$71,056,206	$ 8,837,489	14.20%

LPF allocations (General Fund & Property Tax) are up $7.582 million or 12.84% from calendar year appropriation levels (from $59.008 million to $66.590 million). Property tax allocations are projected to increase $3.913 million or 15.44% (from $25.327 million to $29.240 million).

With regard to the Library Preservation Fund (LFP) reserve:

- Current balance is $6.223 million and administration recommends using $2.580 million to support the budget.
- If approved, the LPF would have a remaining balance of $3.643 million or 5.38% of baseline revenue.

Anticipated revenue growth means that:

- The Library will not have an operating budget deficit in 2006-07.
- There are funds available in the Library Preservation Fund to support spending proposals that enhance public service, increase operating efficiencies, and maintain and repair Library facilities.

Summary:

Baseline revenue available to fund Library operations in 2006-07 totals $66,590,000. The proposed baseline budget for 2006-07 totals $71,056,206 or $4,466,206 more than available revenue. The increase covers mandated salary increases and Budget Change Proposals totaling $6,127,625. The Administration proposes spending $2,580,542 from the Library Preservation Fund reserve to bring spending in line with available revenue. The Library Preservation Fund Reserve would have a remaining balance of $3,642,846 or 5.38% of baseline revenue.

The proposed budget supports library services and operations in keeping with the priorities set forth in the Library's Strategic Plan with emphasis on public services and outreach; improved library collections; asset management; public safety and security; technology infrastructure and the Branch Library Improvement Program.

Next Steps:

All City Departments are required by the Mayor to submit their budgets on February 21, 2006. The Library Commission will be asked to take action during its meeting on February 16th. A summary of the Budget Change Proposals (BCP) are included in this report.

SUMMARY 2006-2007 BUDGET CHANGE PROPOSALS:		Amount
Public Services and Outreach (Implementing Key elements of Library's Strategic Plan		
01	New Self Check Equipment	$ 406,145
02	Staffing for *Supporting Successful Teens* Program	$ 231,632
03	Staffing for Mission Bay Branch Library	$ 187,119
04	Staffing for Glen Park Branch Library	$ 156,804
05	Early Childhood Literacy Specialist	$ 109,768
06	Staffing for BLIP Bookmobile	$ 93,231
07	Delivery Truck Vehicle	$ 70,000
08	Personnel Clerk in Human Resources Division	$ 55,188
09	Project Read Position Upgrade	$ 32,731
10	Supplies and Equipment	$ 25,000
11	Increase to Staff Training	$ 6,500
12	Position Upgrade	$ 5,455
13	Supplies for Main	$ 4,000
Library Collections		
14	Augmentation to Library Book and Materials Budget	$ 990,000
Asset Management		
15	Operating Budget Increase	$ 236,259
16	Maintenance Budget Enhancement	$ 205,800
17	Increase Custodial Staffing	$ 110,810
18	Replace Carpet 3rd Floor Public Area	$ 100,000
19	Carpet Extractors	$ 9,000
Public Safety and Security		
20	HVAC Repairs in Main Library	$ 277,750
21	190 Ninth Street Fire Alarm Upgrade	$ 70,100
22	Work Order to Dept. of Public Health/Dept. of Human Services	$ 50,000
23	Security System Upgrade	$ 49,500
24	Security Operations Budget Increase	$ 40,000
25	Upgrade Security Supervisory Positions	$ 35,366
Technology Infrastructure		
26	Technology Refreshment	$ 250,000
27	Integrated Library System (ILS) Maintenance & Service	$ 172,732
28	Privacy Audit Consultant	$ 27,000
29	Public Wi-Fi Configuration	$ 25,000
30	Bar Code Scanner Replacement	$ 15,000
Branch Library Improvement Program		
31	Transfer to Branch Library Improvement Program	$ 2,000,000
General Services		
32	Increase in services of other Departments	$ 79,735
	TOTAL	$ 6,127,625

FY 2006 - 2007
Budget Change Proposals

Public Services and Outreach:

1. New Self Check Equipment **$406,145**

The Self Service Taskforce is preparing to issue an RFP after extensive study for replacing and adding self check equipment system-wide. The Friends of the Library will be purchasing this equipment for the renovated and new branches. This request is to purchase equipment for the Main Library and up to 6 units at 3 branches. A set of security gates is also included for the new AV Center in the remodeled 1st Floor.

2. Staffing for *Supporting Successful Teens* Program **$231,632**

Office of Children and Youth Services is requesting 2.5 FTE Teen Librarians for the Mission, Visitacion Valley, and Portola Branch Libraries and the Youth Guidance Center/Log Cabin Ranch. The request includes $24,500 for a consultant to provide assessment on teen space needs as libraries are renovated.

3. Staffing for Mission Bay Branch Library **$187,119**

The new Mission Bay Branch Library will open in June 2006. The Library's newest branch will be located at a transportation hub in a neighborhood that is witnessing an explosion in housing and commercial development. As the city's newest neighborhood with an infrastructure that is still in its infancy, Mission Bay residents will be especially eager to use their new branch library. Adequate staffing will be critical in meeting the high patron demand anticipated. At present, only the branch manager position (3632 Librarian II) is budgeted and the building will need a full complement of regular library staff. Proposed staffing includes: 1 Librarian I (3630); .5 Library Assistant (3610); 1.5 Library Page (3602).

4. Staffing for Glen Park Branch Library **$156,804**

The new Glen Park Branch Library which will open in the summer 2006 replaces a small leased facility currently staffed with 3.3 FTE. The new facility will have high patron demand and use, thus requiring additional staff to meet the public service needs. Proposed staffing includes: .5 Librarian I (3630); 1.5 Library Assistant (3610); .5 Library Page (3602).

5. Early Childhood Literacy Specialist **$109,768**

Office of Children and Youth Services is requesting an Early Childhood Literacy Specialist and additional materials and supplies to implement the *Every Child Ready to Read* Program.

6. Staffing for Branch Library Improvement Program (BLIP) Bookmobile **$93,231**

The BLIP bookmobile has been operating with only 2 FTE staff (additional staffing has come from staff who volunteer from closed branches). With 3 bookmobiles in operation, the Library is often unable to meet the schedule due to limited staffing. Adequate bookmobile staffing is needed to meet the public service needs as part of the Interim Services Plan during the branch renovation program.

7. Delivery Truck Vehicle **$70,000**

A new delivery truck is needed to maintain and increase reliable deliveries to the branches. Demand is very heavy on the delivery truck fleet, and reliability of the vehicles is crucial to ensuring that reserves are delivered to the branches in a timely manner for the public.

8. Personnel Clerk in Human Resources Division **$55,188**

One 1202 Personnel Clerk (1 FTE) is required to perform specialized clerical duties in the HR Division. This position would provide clerical/technical support to the Library Human Resources Director and Human Resources Analysts.

9. Project Read Position Upgrade **$32,731**

Main Division is requesting an upgrade of the .75 FTE 1404 Clerk to a 1.0 FTE 1840 Jr. Management Assistant in the Library's adult literacy program. The current 1404 Clerk is doing comparable work to the two other 1840's in Project Read. (The Main Division has used the annual State Literacy Grant in the past to augment the .75, 1404 clerk salary to 39 hours.)

10. Supplies and Equipment **$25,000**

As branches close and open during the Branch Library Improvement Program, additional equipment and supply needs are created. In newly opened branches, additional program supplies are needed. Before closing branches, bar code duplicators, banners, boxes and bins, etc. are required. During closure, reassigned staff must be outfitted to work in other branch locations, often requiring laptops, wireless hubs, chairs, book carts, etc.

11. Increase to Staff Training **$6,500**

The Library has a strong commitment to ongoing staff training. This increase supports training for supervisors as well as additional computer training modules.

12. Position Upgrade **$5,455**

Library Human Resources Division is requesting to reclassify the 1450 Executive Secretary I to 1452 Executive Secretary II.

13. Supplies for Main **$4,000**

Poster Display unit: Unique poster collection in the 4th Floor is currently not available for public.
Exhibit case: This exhibit case will be permanently placed to floor and match existing cases.

Library Collections:

14. Augmentation to Library Book and Materials Budget	**$990,000**

The book and materials collection is an essential and core service of the San Francisco Public Library. This is reinforced by the intent of the Library Preservation Fund, as well as the 2003 – 2006 Library Strategic Plan. Enhancements include additional funding for opening day collections, new and renewed electronic databases, funding for early literacy and teen materials and international languages.

Asset Management:

15. Operating Budget Increase	**$236,259**

Restores funding omitted from last year's budget for cleaning exterior of Main Library and washing exterior and interior windows ($128,000); Equipment maintenance ($20,000); Janitorial supplies ($20,000);and other materials and supplies ($60,000). This also includes an increase in work order to DPH for Health and Safety related services ($5,459) and for DPH toxic waste work order ($2,800).

16. Maintenance Budget Enhancement	**$205,800**

These funds will be directed towards repairs that have been deferred on the Main Library and Branches from past years, and are a key part of the strategy for implementing a long term regular maintenance cycle on the Main and the Branches. This plan is important for maintenance of our newly remodeled BLIP branches, and to maintain the Main Library – at ten years of age, maintenance needs have increased and a regular maintenance plan is crucial to keeping the building in excellent shape.

17. Increase Custodial Staffing	**$110,810**

This funding would pay for two additional full time janitors, allowing the divisions to increase and maintain services at the Main and branch libraries. There are more demands on janitorial services for preventive maintenance at the Main, and also as the new branch libraries come online. To enhance public service, the Library plans to increase janitorial resources as needed to maintain all facilities in excellent condition.

18. Replace Carpet 3rd Floor Public Area	**$100,000**

Replace all, or sections, of the carpet on the 3rd Floor that is badly stained. Cost includes removing the existing carpet and installing a new carpet with the same patterns and colors but woven with Everset, a new treatment woven into the fibers that resist staining and clean easily with plain room temperature water. Cost is approximately $5-$7 per square foot for the approximately 42,000 sq ft of public space. Costs reflect union labor regular hours and minimal furniture movement.

19. Carpet Extractors	**$9,000**

This request would purchase two extractor type carpet cleaners to maintain carpeting in the Main and branch libraries. These heavy duty machines clean carpeting very thoroughly, resulting in cost savings through increased life span for the carpet, and patron and staff satisfaction from improved appearance.

Public Safety and Security:

20. HVAC Repairs at Main Library $277,750

Work consists of replacement and upgrading of components in the air handling systems of the building. The work will repair rust damaged air dampers which regulate the flow of fresh air into the building, and upgrade motor and fan control systems in the building's fan rooms, giving the system increased reliability and lengthening its service life.

21. 190 Ninth Street Fire Alarm Upgrade $70,100

The fire alarm system at 190 Ninth St. requires modernization. For instance, there are areas of the building where there are no alarm strobe lights to alert a deaf person of an emergency. Upgrading the safety of this building is a priority.

22. Work Order to Dept. of Public Health/Dept. of Human Services $50,000

Additional resource support with expertise in social work and mental health services is needed to assist security personnel and public service staff who handle the myriad of issues that arise daily at the Main Library. This would allow library staff to work proactively with skilled personnel in other city agencies to proactively assist patrons or library staff in dealing with unacceptable behavior or criminal activity. Potential classifications that could help are senior social worker, medical social worker and psychiatric social worker. Potential programs to contact are DPH's Community Programs and MOST (Mental Health Outreach) and MAP (Mobile Assistance Program) out of the Mayor's Office on Homeless.

23. Security System Upgrade $49,500

The Main Library is now ten years old, and the original security system has lost reliability and lacks many features that are desirable in the current security environment. This funding would provide improvements and the implementation of a plan to regularly upgrade security systems to increase reliability and safety.

24. Security Operations Budget Increase $40,000

Public Safety and security items including additional funding for DTIS provision of walkie-talkies ($2,000); a fire alarm system upgrade at the Main library ($30,000); and additional funds for uniforms ($8,000).

25. Upgrade Security Supervisory Positions **$35,366**

Improving security in and around the Main and branch libraries is a high public safety priority for patrons and staff. Upgrades would provide security with improved supervision in the form of a new Institutional Police Lieutenant position, assisted by an Institutional Police Sergeant.

Technology Infrastructure:

26. Technology Refreshment **$250,000**

Information Technology Division is requesting to replace and add equipment necessary for the daily operation of critical Library systems and to support the daily workload of Library staff. This requests would add 20 servers to create a backup solution for critical library operations and applications; replace specialized, non-standard data jacks in 18 Main telecomm closets with standard data jacks approved and serviceable by DTIS; and replace 50 network printers used by staff and re-deploy existing useable network printers as desktop printers for staff.

27. Integrated Library System (ILS) Maintenance and Service **$172,732**

Information Technology Division is requesting maintenance and support of its ILS - Innovative Interfaces Millennium System. The enhancement modules include the Link+ program; courier services associated with the implementation of Millennium Link+; purchase of E-commerce software; and maintenance and support of the Library's blind and print disabled system, Keystone Automated Library System (KLAS).

28. Privacy Audit Consultant **$27,000**

In order to ensure the Library's practices comply with optimum privacy and confidentiality protections for its users as stated in the Library's Privacy Policy, the Library will undertake a privacy audit during FY2006-07. This proposal seeks to enlist the assistance of an independent consultant with specific expertise in conducting library privacy audit. This was a key recommendation in the Library's Technology and Privacy Advisory Committee's report regarding RFID implementation.

29. Public Wi-Fi Configuration **$25,000**

The Information Technology Division is requesting wi-fi equipment and network re-configuration to provide a more robust configuration for public wi-fi access. Currently, library locations with wi-fi access have equipment suitable for small applications comparable for the home market. Furthermore, each library location has its own individual DSL or cable modem access to the internet. Wi-fi equipment has evolved for larger applications and for enterprise systems. Replacing existing equipment with an enterprise system and re-configuring access to enable centralized management would improve the users' wi-fi experience.

30. Bar Code Scanner Replacement **$15,000**

The Information Technology Division is requesting to replace barcode scanners on circulation desks and in areas where scanners are heavily used with Omni directional barcode scanners.

Branch Library Improvement Program:

31. Transfer to Branch Library Improvement Program **$2,000,000**

This BCP calls for appropriating $2,000,000 from the Library's General Fund allocation to augment the BLIP budget to support renovation costs for the Branch Library Improvement Program (BLIP).

General Services:

32. Increase in services of other Departments **$79,735**

City attorney ($10,000); DTIS ($14,735); DPW for trash collection ($35,000); and new fees at two new branches (Mission Bay and Glen Park) in shared-use facilities ($20,000).

Grand Total: $6,127,625

Attachment A

Mobile Teen Library Proposal

Creating a Mobile Teen Library to serve the Western Addition neighborhood would act as a detriment to youth violence, providing a visible, positive environment just for area teens. This mobile, highly visible, teen-specific environment would provide print, media and electronic resources responsive to the interests and needs of youth. Further, it would provide pro-teen, non-judgmental professionals to assist youth in accessing the materials and information that they want and need as well as supporting them in their school career.

A SFPL Mobile Teen Library would be a special environment without the requirement to serve adults and younger children. It would be a space that would completely reflect teen sensibilities, thus validating their importance and their interests. This library would:

- **Visually reflect and validate youth interests inside and out, making an obvious statement that it is "their" library.**
- **Provide print and nonprint collections that reflect the ethnicity, language needs, interests, reading levels and broad educational goals of the area's teen population.**
- **Offer laptop computers with Wi-Fi access for use on site.**
- **Participate in area community and school events while also providing the ability to travel outside the community to highlight teen services and needs at major city-wide events.**
- **Work with other community agencies serving teens to develop and support positive programs and activities for area youth.**
- **Provide specialized staff knowledgeable about the interests and needs of youth as well as the resources available to help them.**

In brief, a Mobile Teen Library would provide specialized space, resources and staff to help Western Addition youth explore their interests, support their school careers, promote reading as a positive activity and encourage them to explore the positive possibilities of their future.

Costs:

Vehicle	**$171,500**
Staffing – 3.5 staffing	**$295,886**
Collection	**$ 60,000**
Technology	
4 staff computers @2100	**$ 8,400**
6 public laptops @2500	**$ 15,000**

Vehicle Maintenance and gasoline	**$ 10,000**
Materials and supplies	**$ 3,000**
Ongoing costs for last 4 month of FY05/06	**$102,962**
TOTAL COST	**$666,748**

San Francisco Public Library

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, February 16, 2006.
(As approved amended March16, 2006)
The San Francisco Public Library Commission held a regular meeting on Thursday, February 16, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter s at 4:03 pm.

Commissioners present: Coulter, Gomez, Kane, and Strobin.
A quorum was present. Commissioner Chin was excused attendance.

AGENDA ITEM #1 PUBLIC COMMENT

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An anonymous member of the public recommended against support for the Friends of the Library; commented on the importance of Sunshine laws to maintain an open society; and discussed how decline in the quality of information available in a large organization results in manipulation of information that shapes decision making. This person cited the virtue of open society is that it is open to a variety of sources of information

Ms. Nancy Farese, Friends of the Library Board Vice Chair, called attention to upcoming 10th Anniversary Library Laureates Dinner, and discussed the Friends participation in the upcoming San Francisco Antiquarian Book Fair.

M. Deborah Doyle, Friends of the Library, wished everyone "Happy Mardi Gras!" and distributed the distinctive purple, green, and gold bead necklaces to the Commissioners.

Tatiana, a Richmond Branch Library user, suggested use of a temporary location in the Presidio at Building 1808 for branch library services while the Richmond Branch was closed for renovation.

President Higueras and Commissioner Bautista joined the meeting at 4:08pm.
President Higueras assumed the Chair.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

An anonymous member of the public found the minutes appalling, suggested that the Friends of the Library were improperly identified; noted that a speaker on the Bernal Heights Branch Library issues, Katie Gough's comments were not reported; pointed that the name of another speaker Paul Kantus was misidentified as Paul Kangus, and called attention to instances of misuse of "it's" and "its".

Mr. Peter Warfield found his reported comments drained of meaning, that his comments had been focused on self-pick up of reserves rather than self check-out; and

that he had spoken more strongly about the system as breaching user privacy. Regarding his comments on the proposed transfer of $2 million, Mr. Warfield said that he had cited the requirements of Proposition E rather than expressing his own preference for more hours and books.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 19, 2006

President Higueras recalled public comment offered that was not reported as was noted by the anonymous member of the public and also requested corrections of the identification of two speakers, Mr. Kantus and Mr. Boscovich.

Commissioner Gomez recommended that speakers be encouraged to use speaker cards so that we have the correct spelling of the names of speakers. It was suggested that a sign asking those who wished to do so to offer correct spelling of their names when offering public comments be posted on the podium

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the Minutes of the regular Public Library Commission meeting of January 19, 2006 as amended.

ACTION: 6-0 AYE (Bautista, Coulter, Higueras, Gomez, Kane, and Strobin)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager began by reporting that no informational or special reports would be presented at this meeting. Ms. Thompson next presented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached).

Ms. Thompson informed the Library Commissioners about the ongoing Branch Library Improvement Program's active projects: new construction; renovations; presented detail of ongoing construction, and discussed recent and upcoming BLIP community outreach activities, (copy attached).

Public comment on AGENDA ITEM #4 BLIP MANAGER'S REPORT

An anonymous member of the public commented: there was still some use of dark text on dark photos; asked if there would be response to unanswered Peer Panelist's questions concerning the Western, Addition, and Potrero Branches. This speaker concluded with a discussion about the transfer of $2 million from the Library Budget Reserve to the Bond Program, asking which projects were to be funded; and requested a close analysis of how these funds were to be spent.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

Commissioner Kane asked if an overview of the budget outlook for the remaining Bond Program Projects was to be brought to the Commission. Commissioner Bautista

noted that it was essential that future Bond Project bids be closely watched. City Librarian Herrera informed the Commissioners that a mid-point overview of the entire Bond Program was in preparation and would be brought to the Commission for discussion. In response to a question by Commissioner Gomez, Ms. Thompson discussed ongoing problems with a neighbor of the West Portal Branch Renovation Project. President Higueras noted that the Bond Program made extensive outreach to the neighbors of each of the Construction projects and would continue to do so even when differences of opinion occurred. In response to a question by Commissioner Kane, the City Librarian noted that very early in the Bond Program the decision was made not to use the limited bond funds for temporary locations. Mr. Herrera noted instead an array of interim services would be offered including longer hours at nearby branches, and bookmobile services. The City Librarian citing the case of special language collections, such as the Richmond Branch Library's Russian materials, noted that the Library planned top relocate some collections to nearby branches so that they would continue to be available during renovation of their home branch.

AGENDA ITEM # 3 LIBRARY 2006-07 BUDGET

City Librarian Luis Herrera presented a recap of the preliminary overview of the Library's 2006-07 Budget as presented at the February 5th Commission meeting and reported that there were proposed changes and increases, including a $4 million increase in the baseline revenues, that would be presented in detail.

Library Chief Financial Officer Jay Manglicmot began his presentation (copy attached) by thanking the Library's managers for all of their long hours and hard work in developing the proposed 2006-07 Library Budget. The Chief Financial Officer then began his presentation of the Library's proposed $71,056,206 Budget for 2006-07. Mr. Manglicmot noted the Budget Change Proposals (BCPs) presented previously remained unchanged but that there were two significant additional changes that were being proposed. The first was addition of $962,602 for a Page Benefits adjustment and the second $666,748 for a Mobile Teen Library. The City Librarian provided background on the three groups of Library staff employed as Pages and outlined how this change proposed to eliminate inequities, and allow redeployment of pages in better ways to support Library services. Mr. Herrera then discussed the Mayor's $16 million Anti-Youth Violence Initiative and reported that the Library's contribution to this effort would be purchase and operation of a special teen-centered bookmobile to operate in the Western Addition neighborhood.

Mr. Manglicmot then discussed the proposed Book and materials Budget $7,475,370, an increase $1,042,000, for the highest annual increase. The City Librarian provided a snapshot of the kinds of materials that the proposed increase in the Book and Materials Budget would allow the Library to acquire. The Chief Financial Officer then discussed mandated increases in Library Labor costs to support a proposed 632.6 FTE staffing level. The Library Chief Financial Officer then concluded his presentation by describing how the budget was balanced through increase revenues that left a budget reserve of $3,642,826.

Public comment on AGENDA ITEM #3 LIBRARY 2006-07 BUDGET

An anonymous member of the Public remarked that this was a fascinating budget; that they had received the budget explanatory documents in advance, but not at the same time as the meeting agenda was posted. This speaker discussed what the different budget figures offered by the Library and the Office of the Controller represented in the discussion of how to spend money, such as for more hours, but was glad of additional funds for books.

Mr. Peter Warfield commented that he was pleased that the book budget was to be increased and noted that the City Librarian had presented information on the Budget to the Library Citizens Advisory Committee (LCAC) on which he served. Mr. Warfield asked for a breakdown concerning how this increase in the book budget would benefit the Library's regular book collections; expressed concern with the proposed $2 million transfer to the Bond Program; and suggested again additional public services hours could be added.

Mr. Kimo Crossman concurred with the previous speakers concerns and questions. Mr. Crossman objected to the Library's proposed enhancement of its existing Wi-Fi access given the City's ongoing plan to provide Citywide Wi-Fi access. Mr. Crossman noted that he had submitted a public records request for information on this proposal.

Ms. Victoria Susoev, an Excelsior Branch Librarian and union steward representing LUKE, thanked City Librarian Herrera for ending the inequity experienced by Library Pages; urged the Commissioners to approve the proposed 06-07 Budget; and reported that the Union supported approval of the entire Budget as proposed.

Ms. Andrea Grimes, Special Collections Librarian and Steward for the Librarian's Guild, also thanked the City Librarian, and strongly urged the Commissioners to approve the proposed proactive and responsive Library Budget.

Ms. Faye Rowe, Local 790 SEIU Representative, expressed the Union's strong support of the Budget proposed by the City Librarian. Ms Rowe noted that the Union had had an excellent relationship with Mr. Herrera since he became City Librarian.

Ms. Deborah Doyle, Friends off the Library, offered the Friends strong endorsement of the proposed Budget, expressed happiness at the increase in the book budget, and recommended that it be approved.

Mr. Mauricio Vela, Bernal Heights resident, speaking about the proposed transfer of $2 million to the Bond Program, noted that even if the Preschool did not return to the Branch Library that it was a matter of simple equity that the Bernal Heights Branch, serving an underserved community, receives a similar increase in funds to expand as originally planned as had already been provided to the Noe Valley Branch Library.

A 2nd anonymous member of the public inquired regarding the total number of hours that Branches would be open during the renovation process, noting that the interim services were not the same as the level of service offered at the regular branch library. This person suggested that extra revenues should go for additional hours and books rather than for the Bond Projects

Commission discussion of AGENDA ITEM 3 LIBRARY 2006-07 BUDGET

In response to questions by Commissioner Bautista, Mr. Herrera clarified that the $2 million proposed to be transferred to the Bond Program had been found to be acceptable uses by both the Controller's Office and the City Attorney. The City Librarian also noted that regarding interim services, while additional hours were offered at nearby Branches they did not duplicate the regular branch hours. Acting Chief of Branches Joan Goldman explained that while the Branches staff was reallocated among other Branches, helping with materials processing, and the bookmobiles, there was no attempt to exactly duplicate the hours of service of the Branch. Ms. Goldman noted that how this was allocated was, by necessity, on a case by case basis. The City Librarian informed President Higueras and Commissioner Bautista that the total number of benefited 20 hour Pages would be increased and the increased hours would be used to support Library services. Library Human Resources Director Donna

Marion clarified how the City Charter limitations had eventually required that partially benefited groups of city employees would be integrated into a regular 20 hour classification.

Vice President Coulter noted that this issue had been discussed many times before, noting that our Page Classification was treated differently than as an un-benefited entry level position as in many other library. The Commission Vice President noted that this increase in labor costs , as the increases in the Book Budget from $1 to $7 million were only possible because of Proposition E (Library Preservation Fund 1994) that had not been supported by the Library's unions. Vice President Coulter expressed the hope that Library Union's would extend their expressed support for this budget to an extension of Proposition E when that was presented to the voters. The Human Resources Director noted that the majority of the Library's Pages were temporary exempt as needed positions. The City Librarian noted that this proposal resolved an existing inequity and allowed time to evaluate how the Library might use the temporary exempt as needed Page classification in the future. In response to a question by President Higueras, Mr. Herrera noted that he planned to continue to hire 20 hour benefited Pages for as most appropriate some positions. Ms. Marion noted that regularly scheduled positions such as those at Mission Bay, required staff not so restricted.

City Librarian noted that this proposed Budget must be based on the figures for revenues the Library knew were available now but that the good news was that the projected revenues could go as high as $12 million this year. The City Librarian pointed that there would also still be a healthy budget reserve. Mr. Manglicmot noted that this budget was based on available funds, rather than projections, as was required.

In response to a question by Vice President Coulter, the City Librarian and John Kenny, the Acting Chief of Technology Services described the current pilot project Wi-Fi Services at the Main Library with the branches using lesser quality equipment and reported that the proposed $25,000 Budget item fund bringing the entire system up to a higher standard of operation. Mr. Kenny estimated that the citywide Wi-Fi system would not be up before 2007.

In answer to questions by President Higueras and Commissioner Bautista, Library Chief of Children and Youth Services Toni Bernardi gave a overview of how the proposed "teen centered" bookmobile would be integrated with other community agencies and schools in the neighborhoods as well as primarily learning from the teen users about what they wanted. Ms. Bernardi noted that the new bookmobile would have to be custom built and would serve as a "pilot project" featuring technology, media, and design to serve teens in the Western Addition. Ms. Bernardi explained that the amount budgeted was for the entire cost not just the bookmobile itself.

Commissioner Kane applauded the Teen Bookmobile and noted that he was satisfied concerning the transfer of Proposition E funds to the Bond Program after discussions with the City Attorney. Commissioner Kane noted it was essential that the Branch Library renovations be done correctly, and that the Library was fortunate to have Prop. E revenues available to do the job.

MOTION: Vice President Coulter, 2nd by Commissioner Bautista for approval of the proposed 2006-07 Library Budget as presented.

ACTION: 6-0 AYE (Bautista, Coulter, Gomez, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Vice President Coulter to adjourn the regular February 16, 2006 Public Library Commission meeting.

Public comment on AGENDA ITEM #4 ADJOURNMENT

An anonymous member of the public discussed their views, by example of several quotations, of how people got want they wanted from entrenched power.

Mr. Kimo Crossman inquire of this was public comment and was informed that it was public comment on adjournment of the meeting.

ACTION: AYE 6-0 (Bautista, Coulter, Gomez, Higueras, Kane, and Strobin)

The Commission meeting adjourned at 5:51pm.

Michael Housh, Commission Secretary 3/17/06

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
LIBRARY 2006-07 Budget Change Proposal, Overview, Summary; Teen's Mobile Library Proposal

Minutes of the Library Commission Meeting February 16, 2006

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, March 2, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Library Commission meeting of February 2, 2006.
Explanatory document: draft minutes

3. FRIENDS OF THE LIBRARY REPORT — DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.).

4. CITY LIBRARIAN'S REPORT by City Librarian Luis Herrera — DISCUSSION

(This item is to allow the City Librarian to report on recent Library activities and make announcements)
The City Librarian will report on the following subjects: The Board of Supervisors action renaming a portion of 16th Street at the Eureka Valley-Harvey Milk Memorial Library between Pond and Prosper Street to honor Jose Sarria; an announcement regarding new email courtesy notices to Library users; plans for the next "One City, One Book" and "On the Same Page" reading projects; the date for the inaugural address of the San Francisco Poet Laureate; and an update on exhibitions and programs.

5. NEIGHBORHOOD LIBRARY CAMPAIGN GIFT RECOGNITION POLICY REVISION — ACTION

Presentation of, discussion of, and possible action to revise the Library's Neighborhood Library Campaign Gift Recognition Policy.

6. "EVERY CHILD READY TO READ" UPDATE REPORT — DISCUSSION

Presentation on and discussion of the Library's "Every Child Ready to Read" Program.

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

7. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

8. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

9. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 2/27/06

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

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Neighborhood Library Campaign Gift Recognition Policy #603

Section: Facilities

Adopted: Sept. '03

Revised:

PURPOSE

The purpose of recognition is to commemorate the gifts of all donors. Therefore, all gifts to the Neighborhood Library campaign will be recognized. Donors who prefer to remain anonymous will indicate this preference on their campaign pledge form.

Donor recognition will include the naming of specific funds, programs, facilities, spaces and fixtures associated with the Neighborhood Library Campaign being sponsored by the Friends & Foundation of the San Francisco Public Library.

The purpose of naming is to inspire exceptional giving at levels that enable the campaign to attain its goal within the anticipated time period of five to seven years. Naming opportunities are based on gifts received during the campaign period.

There may be cases where the objectives of a donor require special consideration. Friends and Foundation staff will assist donors in designing gifts that match donors' interests with those of the Library.

POLICY

Types of Recognition:

All branch gifts will be acknowledged in a permanent book titled "The Honor Roll of Gifts" that will become a part of the permanent collection of each branch library. During the campaign, this book will be displayed or shelved in a prominent location at the branch library, under protective cover and updated as new donations for the branch library are received.

All gifts of $1,000 and more will be acknowledged with permanent recognition on a plaque or other publicly visible fixture placed in the branch location in an area approved by the Library.

All gifts of $5,000 to $25,000 will be acknowledged as above in a distinct category for special gifts and with the additional option to place a name plate on any fixture or furniture universal to all branches such as the end of book stacks or tables and chairs. Friends and Foundation will create a "catalogue" of selected items appropriate for name plates in the branches. The Library and the Library Commission will approve the items in this catalogue.

All gifts of $25,000 to $100,000 will be acknowledged as above with a distinct category for major gifts and with the additional option to place a name plate adjacent to a room or other specifically designated area within the branch library. In either case the naming recognition for spaces/ rooms will read as follows:
"________room/space is made possible through the generous donation from ____________."

Change to read: "______room/space is a gift from __________."

All gifts of $100,000 and up will be acknowledged as above with a distinct category for leadership gifts and with the additional option of permanent recognition for the citywide Neighborhood Library Campaign at the Main Library. Donors at this level (gifts of $100,000 or more) of giving may request recognition at one or more branch libraries benefiting from their donation.

The Library Commission must approve all and any exceptions to this policy.

As approved SEPTEMBER 18, 2003

DRAFT

San Francisco Public Library Commission
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Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
Jewelle Gomez
Larry Kane
borah Strobin
missioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, March 2, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, March 2, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter at 4:03PM.

Commissioners present: Bautista, Coulter, Gomez, and Strobin
A quorum was present. Commissioners Chin, Higueras, and Kane's arrival was delayed.

Commissioner Chin joined the meeting at 4:12p.m.
President Higueras joined the meeting and assumed the Chair at 4:15p.m.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: a recent POE (Post Occupancy Evaluation) Report related projects tour of the Main Library for the members of the Library Citizen's Advisory Committee (LCAC) of the Board of Supervisors; critiqued planned changes, and discussed their view of former City Librarian Dowlin's plans for the then new Main Library.

Mr. Kimo Crossman commented on: criticized and called to the Commissioner's attention the Library and the City Attorney's response to several public records requests that he had submitted to the Library; and discussed his requests.

Mr. Peter Warfield spoke about: a notice requesting members of the public provide spelling of their names when offering comment; the importance of timely response to requests made under the Sunshine Ordinance; his participation in the POE (Post Occupancy Evaluation) Report related projects tour of the Main Library for the members of the Library Citizen's Advisory Committee (LCAC) of the Board of Supervisors; discussed evaluation of Main Library furniture; and about his concern with the changes in the Library's Interlibrary Loan process.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

An anonymous member of the Public commented: the Minutes were more detailed that others recently suggesting a different author; noted there were two anonymous speakers but lack of explanatory footnotes describing the numbers of anonymous speakers; that page one report of their comments lacked detail; discussed public comment on adjournment; and lack of report of a comment about the Friends attributed to President Higueras.

Mr. Peter Warfield commented: found the Minutes more detailed than usual; and requested improvements and correction of inaccuracies, and reporting more details of his comments about the Library's use of the self-pick up of reserves suggesting in particular adding "and non- self pick up" to a page one comment.

Mr. Kimo Crossman commented: the quality of the minutes was improved and accurately reflected his comments

Commissioner Kane joined the meeting at 4:27pm.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

President Higueras suggested amending the Minutes to include the three words on Page One requested by Mr. Warfield. Vice President Coulter called attention to a mistake noting that President Higueras had opening the meeting. Vice President Coulter found merit in the inclusion of footnotes concerning the number of anonymous speakers, and asked correction in an error in the reported title of the Executive Director of the Friends of the Library.

In response to questions by Commissioner Bautista, the Commission Secretary reported the Library's procedures for responding to public records requested and noted that all current public records requests were being addressed in accordance with the requirements of law and these procedures.

MOTION: by Commissioner Chin, 2nd by Commissioner Coulter for approval of the Minutes of the regular Library Commission meeting of February 2, 2006 as corrected.

ACTION: 7-0 aye (Bautista, Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

President Higueras announced that AGENDA ITEM #5 NEIGHBORHOOD LIBRARY CAMPAIGN GIFT RECOGNITION POLICY REVISION would be tabled to an upcoming meeting of the Commission.

AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Friends of the Library Executive Director Donna Bero thanked the Commissioners and Library staff as well as Deputy City Attorney Catharine Barnes for their hard work benefiting our libraries. The Friends Executive Director, Ms. Bero reminded the Commissioners of the April 21st - 10th Anniversary Library Laureates Dinner and called attention to its theme commemorating the centennial of the Great San Francisco Earthquake and Fire of 1906. Ms. Bero noted that Commissioner Gomez was among the literary luminaries of this year's Library Laureates, and thanked Commissioner Kane for sponsoring a table at the dinner.

Ms. Bero then introduced Jo Trotter, 3618 Library Technician II in Collection Development Department and head of the staff Educational Opportunities Committee. Ms. Trotter thanked the Friends and reported on the generous support provided by the Friends since 1992 for Library staff training, educational enrichment, and professional development. Ms. Trotter identified the committee members: Isabel Delgadillo-Romo – Anza Branch; Alan D'Souza – Information Services; Donna Persechino – Information Technology; Paul Signorelli – Human Resources; Barbara VanderBorght - Office of

Children's Services; and lauded the Committee members' contributions in assisting their colleagues to increase their educational attainments and improve Library staff's professional skills.

Ms Bero then introduced Ms. Christine Lieshman, the Friend's staffer for the Sunset Neighborhood Capital Campaign who presented a brief update on campaign activities and then introduced Sunset Library Branch Manager Jane Hudson. Ms. Hudson expressed delight with the campaign and discussed the rich resources of San Francisco History in the neighborhood. Ms. Hudson then discussed recent events in support of the Sunset Library and introduced Manny Moynihan, a 36 year Sunset resident and key neighborhood Capital Campaign volunteer who lauded Ms. Lieshman's leadership's and pledged to continue to support the branch library.

Ms. Bero noted that the "public comment" fund had raised $1,100, and continued the Friends of the Library report with a presentation on several upcoming Friend's sponsored events including: this year's "Library Legislative Day in Sacramento on April 26th. The Friends Executive Director concluded her report by discussion the Friend's leadership role in the statewide efforts to enact Prop. 81, the new State Library Construction Bond Initiative.

Commissioner Kane joined the meeting during the Friends of the Library Report.

Public comment on AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Mr. Kimo Crossman expressed dismay that the Deputy City Attorney would offer advice to the Friends of the Library and pledged to find out more about what advice was given, and questioned the Commissioner Secretary's role in responding to public records requests.

An anonymous member of the public commented: in opposition to the Friends of the Library; noted they now understood their lack of invitation to participate in the Legislative Day activities, noted their doing their part to increase the public comment fund. This person lauded the expenditures for staff training, expressed disappointment that it was not directly funded by the Library; expressed regret that the agenda item concerning the Gift Recognition Policy had been tabled; and discussed what they found to be surreal at a recent "Writer's Remembered" event sponsored by the Friends of the Library.

Commission discussion of AGENDA ITEM #3 FRIENDS OF THE LIBRARY REPORT

Vice President Coulter noted the impressive support provided by the Friends to the Library's staff, and commended Ms. Hudson and Mr. Moynihan for their efforts on behalf of the Sunset Library.

Commissioner Bautista lauded the invaluable contributions made by the many volunteers that supported the crucially important services provided to the Library by the Friends.

President Higueras seconded those comments and draw attention to Ms. Lieshman's dedication and leadership in bringing the community together to support their library.

Commissioner Chin lauded the Friends achievements in developing a sense of community around our branch libraries and maintaining community support for our libraries and challenged their critics to demonstrate equivalent fundraising ability on behalf of libraries.

AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

City Librarian Herrera called the Commissioner's attention to the recent Board of Supervisor's Resolution renaming that portion of 16th Street between Pond and Prosper Streets, (the Location of the Eureka Valley- Harvey Milk Memorial Branch Library), in honor of gay rights pioneer and International Imperial Court system founder Jose Sarria.

The City Librarian then discussed the Library's introduction of a services enhancement though emailed courtesy notices reminding users two days in advance of when their library materials were due.

Mr. Herrera then introduced Library Chief of Public Affairs and Exhibitions Marcia Schneider, who presented an extensive report on the background of and the ongoing "One City One Book "Program and the Library's "On the same Page" reading programs. Ms. Schneider discussed aspects of the current programs and provided information concerning upcoming authors and their titles to be included in these very popular reading programs following a nationwide trend.

The City Librarian then reported on the upcoming Inaugural of the next Poet Laureate of San Francisco Jack Hirschman on April 4th. The Chief of Adult Services then concluded her presentation with an overview of upcoming Library Observances marking the Centennial of the 1906 Earthquake and Fire; and

Public comment on AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

An anonymous member of the public found the report encouraging questioned if the use of the emailed courtesy notices would replace regular mailed notices rather than supplement them. This person discussed the differences between online "reader's advisory and those provided by professional Librarians. This person called attention to the contributions to the history of the 1906 Earthquake by the Library' own Gladys Hansen.

Mr. Peter Warfield was troubled by the use of emailed notices suggesting that the Library was violating its principle of "free and equal access, and granting those with online access privileged services. Mr. Warfield noted that it was good to get mailed reminders as a means of keeping fines down. Mr. Warfield noted that he was glad of the dueling book programs and to hear details of other Library programs

Commission discussion of AGENDA ITEM #4 CITY LIBRARIAN'S REPORT

Commissioner Bautista emphasized each library user's personal responsibility to return borrowed materials and was informed by John Kenny, Library Acting Chief of Information Technical Services, how the both the current written notices and the new emailed "courtesy" notices would be handled and noted that the new notices would be done at no additional expense to the Library. Mr. Kenny noted that in the future telephone notification might also be provided given the limitation of the Library's existing equipment.

In response to a query by Commissioner Chin, the City Librarian explained that the 16th Street name change had not been brought to the Commission for action but was done by the Board of Supervisors, and that there was no Commission jurisdiction involved.

Commissioner Bautista applauded the "One City, One Book" and "On the Same Page" reading programs. The City Librarian explained how the authors and titles were selected.

President Higueras called at recess at 5:22pm
President Higueras and Commissioner Kane left the meeting during the recess.
The Commission, chaired by Vice President Coulter who had assumed the Chair, returned to session at 5:32pm.

AGENDA ITEM #6 EVERY CHILD READY TO READ

Library Chief of Children and Youth Services Toni Bernardi presented a detailed update report on the Library's "Every Child Ready to Read" Program. Ms Bernardi highlighted the critical importance of work of the "Every Child ready To Read " Program Coordinator Christy Burgess and outlined the background to the model two track reading skills development Library program. The Chief of Children and Youth Service called attention to program activities coordinated with the "Week of the Young Child" observances during the first week of April. Ms. Bernardi reported that the program was ready in English and Spanish and would hopefully in the future be available in Chinese. Ms Bernardi explained what services would be made available to parents to he support reading development skills in their children.

Public comment on AGENDA ITEM AGENDA ITEM #6 EVERY CHILD READY TO READ

Ms. Ellen Egbert noted that she was glad that this was a program for adults to support children's reading and called attention to the wildly popular "lap sit" program at the Bernal Heights Branch Library.

An anonymous member of the found the presentation confusing as to whether this was a library program or a children's program asking for more information about how much it would cost and who would benefit.

Mr. Peter Warfield complained at the lack of written explanatory materials. Mr. Warfield requested more specific information of how the $500,000 in funding for this program would be expended and who it would benefit. He suggested that the program lacked measurable objectives, and suggested that half of this amount could provide addition public services hours at branches on Sundays.

Commission discussion of AGENDA ITEM AGENDA ITEM #6 EVERY CHILD READY TO READ

Commissioner Chin commended the effort to prepare young children to read and noted that this was a major area of focus of early childhood education. The City Librarian highlighted how this Program could engage parents and caregivers in helping young children build a strong skill base for future learning.

Commissioner Bautista expressed strong support for this program noting that as a teacher she deeply appreciated the importance of early development of fundamental reading skills.

Commissioner Chin suggested that the California Department of Education and local community based non-profit organizations be contacted to find out if they could provide needed translation of the Program materials into Chinese.

AGENDA ITEM # 7 LABOR UNION REPORT

No report was offered.

Commissioner Strobin left the meeting at 5:54pm.

AGENDA ITEM # 8 NEW BUSINESS

No new business items were proposed.

AGENDA ITEM #9 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Chin to adjourn the regular March 2, 2006 Public Library Commission meeting.

Public comment on AGENDA ITEM # 9 ADJOURNMENT

An anonymous member of the public decried Commissioners' comments offered during the meeting, the Library's response to public records requests, and noted that public comment was an opportunity for the public to offer its opinions.

ACTION: AYE 4-0 (Bautista, Chin, Coulter, Gomez)

The Commission meeting adjourned at 5:58pm

Michael Housh, Commission Secretary 3/18/06

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting March 2, 2006

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

DOCUMENTS DEPT
SEP - 5 2006
SAN FRANCISCO PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, March 2, 2006.
(As approved May 4, 2006)

The San Francisco Public Library Commission held a regular meeting on Thursday, March 2, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter at 4:03PM.

Commissioners present: Bautista, Coulter, Gomez, and Strobin
A quorum was present. Commissioners Chin, Higueras, and Kane's arrival was delayed.

Commissioner Chin joined the meeting at 4:12p.m.
President Higueras joined the meeting and assumed the Chair at 4:15p.m.

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AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: a recent POE (Post Occupancy Evaluation) Report related projects tour of the Main Library for the members of the Library Citizen's Advisory Committee (LCAC) of the Board of Supervisors; critiqued planned changes, and discussed their view of former City Librarian Dowlin's plans for the then new Main Library.

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AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF JANUARY 5, 2006

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Mr. Kimo Crossman commented: the quality of the minutes was improved and accurately reflected his comments

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President Higueras suggested amending the Minutes to include the three words on Page One requested by Mr. Warfield. Vice President Coulter called attention to a mistake noting that President Higueras had opening the meeting. Vice President Coulter found merit in the inclusion of footnotes concerning the number of anonymous speakers, and asked correction in an error in the reported title of the Executive Director of the Friends of the Library.

In response to questions by Commissioner Bautista, the Commission Secretary reported the Library's procedures for responding to public records requested and noted that all current public records requests were being addressed in accordance with the requirements of law and these procedures.

MOTION: by Commissioner Chin, 2nd by Commissioner Coulter for approval of the Minutes of the regular Library Commission meeting of February 2, 2006 as corrected.

ACTION: 7-0 aye (Bautista, Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

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Commissioner Bautista lauded the invaluable contributions made by the many volunteers that supported the crucially important services provided to the Library by the Friends.

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Mr. Herrera then introduced Library Chief of Public Affairs and Exhibitions Marcia Schneider, who presented an extensive report on the background of and the ongoing "One City One Book "Program and the Library's "On the same Page" reading programs. Ms. Schneider discussed aspects of the current programs and provided information concerning upcoming authors and their titles to be included in these very popular reading programs following a nationwide trend.

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Commissioner Bautista applauded the "One City, One Book" and "On the Same Page" reading programs. The City Librarian explained how the authors and titles were selected.

President Higueras called at recess at 5:22pm
President Higueras and Commissioner Kane left the meeting during the recess.
The Commission, chaired by Vice President Coulter who had assumed the Chair, returned to session at 5:32pm.

AGENDA ITEM #6 EVERY CHILD READY TO READ

Library Chief of Children and Youth Services Toni Bernardi presented a detailed update report on the Library's "Every Child Ready to Read" Program. Ms Bernardi highlighted the critical importance of work of the "Every Child ready To Read " Program Coordinator Christy Burgess and outlined the background to the model two track reading skills development Library program. The Chief of Children and Youth Service called attention to program activities coordinated with the "Week of the Young Child" observances during the first week of April. Ms. Bernardi reported that the program was ready in English and Spanish and would hopefully in the future be available in Chinese. Ms Bernardi explained what services would be made available to parents to he support reading development skills in their children.

Public comment on AGENDA ITEM AGENDA ITEM #6 EVERY CHILD READY TO READ

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Commission discussion of AGENDA ITEM AGENDA ITEM #6 EVERY CHILD READY TO READ

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Commissioner Bautista expressed strong support for this program noting that as a teacher she deeply appreciated the importance of early development of fundamental reading skills.

Commissioner Chin suggested that the California Department of Education and local community based non-profit organizations be contacted to find out if they could provide needed translation of the Program materials into Chinese.

AGENDA ITEM # 7 LABOR UNION REPORT

No report was offered.

Commissioner Strobin left the meeting at 5:54pm.

AGENDA ITEM # 8 NEW BUSINESS

No new business items were proposed.

AGENDA ITEM #9 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Chin to adjourn the regular March 2, 2006 Public Library Commission meeting.

Public comment on AGENDA ITEM # 9 ADJOURNMENT

An anonymous member of the public decried Commissioners' comments offered during the meeting, the Library's response to public records requests, and noted that public comment was an opportunity for the public to offer its opinions.

ACTION: AYE 4-0 (Bautista, Chin, Coulter, Gomez)

The Commission meeting adjourned at 5:58pm

Michael Housh, Commission Secretary 3/18/06

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

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Minutes of the Library Commission Meeting March 2, 2006

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

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DOCUMENTS DEPT
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SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, March 16, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES ACTION

Presentation and discussion of, and possible action to approve the Minutes of the regular Commission meeting of February 16, 2006.
Explanatory documents: draft minutes

3. BERNAL HEIGHTS BRANCH LIBRARY ACTION

Presentation and discussion of, and possible action to confirm or revise the scope, budget, and schedule for the Bernal Heights Branch Library renovation; and a response to Board of Supervisors Resolution #0883-05 regarding the Bernal Preschool.
Explanatory documents: Board of Supervisors Resolution #0883-05, the City Attorney's response to Resolution #0883-05

4. BERNAL HEIGHTS LIBRARY PEER REVIEW DISCUSSION

Presentation and discussion of proposed designs for the Bernal Heights Branch Library.

5. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none
Explanatory documents: current Budget Report and Branch Library Summary Schedules

6. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 3/10/06

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - ACCESSIBLE MEETINGS POLICY

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

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There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

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San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

FILE NO. 051928

As Amended in Board
12/13/05

RESOLUTION NO. 883-05

[Bernal Heights preschool.]

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

Whereas, with the successful passage of Proposition A in 2000 of a $106,000,000 Branch Library Bond, the San Francisco Public Library Commission approves the plans for the implementation of the renovation and retrofit of branch libraries subject to the review of the Board of Supervisors; and

Whereas, the Commission voted on March 17, 2005, as part of their approval of the Bernal Branch renovation plan to not expand the building's physical plan and to evict the Bernal Preschool from the building; and

Whereas, the San Francisco Public Library Bernal Branch Renovation is estimated to cost $4,939,069 including a 15% contingency for a 9,865 expanded building at a cost of $500 per square foot which is extremely high; and

Whereas, the Bernal Preschool would occupy only 13% of the expanded building; and

Whereas, the Bernal Preschool has been located in 1300 square feet of the lower level of the Bernal Branch Public Library for almost 30 years operated by City College of San Francisco, rent free from the city; and

Whereas, the Bernal Preschool has been serving annually, 25 3-5 year olds from low-income Bernal families of color in a safe, nurturing environment for our children to learn and prepare for entry into elementary school; and

Whereas, Bernal residents under the leadership of the Bernal Heights Neighborhood Center have actively raised funds and participated in the planning and advocacy of the renovations of the Bernal Playground playstructure and the Bernal Playground gymnasium, to keep the Bernal library open despite Mayoral and library administration attempts to close it, and the renovation of the Bernal Heights Neighborhood Center to develop a community civic center to better serve those Bernal families most in need and maintain the racial and economic diversity of Bernal Heights; and

Whereas, Bernal Community residents under the leadership of the Bernal Heights Neighborhood Center have actively participated in the planning and advocacy for the expansion of the Ingleside Police Station's Community Policing program to Cortland Avenue, and the revitalization of Cortland's commercial corridor; and

Whereas, School Readiness is one of the primary goals of the Educate America Act passed by Congress in 1994, and preparing preschoolers for learning has been identified as one of the eight major roles that libraries can play in their communities which characterize libraries as the preschoolers door to learning; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* which supports the expansion of Bernal library services and believes this is a great community opportunity to enhance the interfacing between the preschool and the public library staff and clients (families and patrons) and make the library a significant part of the lives of our children and families; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has waged a 13 month campaign to stop the eviction and find a more creative partnership between the community and the library bringing together parents and grandparents of current and former students, community members, practitioners, and professionals to join forces to stop the eviction of this highly valued preschool and their families and advocate for the return to the library after renovation; and

Whereas, the relocation to site in a very low performing school underlines the overly high concentration of poverty of these children and takes them away from the more accessible community hub, and provides a smaller area than the current site including a $1416.00 monthly rent payment that could instead go towards maintaining quality and program enhancements directly benefiting the children; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has the support of numerous individuals and organizations including the Bernal Heights Neighborhood Center and City College Board of Trustees to return to library after the renovation; and

Whereas, the temporary site for Bernal preschool, located at Paul Revere Elementary School, can become a permanent location for another program thus, doubling the preschool and/or child care slots in Bernal at both sites, which is a priority site for the City's "Preschool for All" program and also in anticipation of the proposed universal preschool state initiative; and now therefore be it

RESOLVED, that the Library Commission hold a 3rd community meeting which would allow for preschool families and supporters as well as other community members to

participate in the design planning for the renovation of Bernal Branch Library with sufficient notice to the community; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the Budget Analyst to review the library's Schematic Design Estimate Summary for the Bernal Branch Renovation and its' estimated cost of $500 per square foot; and be it

FURTHER RESOLVED, the Board of Supervisors instruct the Budget Analyst to review the library budget to identify funds to support the accurate cost of the Bernal library building expansion including the Bernal preschool; and be it

FURTHER RESOLVED, the Board of Supervisor request the Mayor's Budget Director to identify budget funds to support the building expansion to include the preschool, which the current library budget presumably can not support; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the City Attorney to review the 2000 Branch Library Bond and determine how the branch expansion can take place without the Bernal Preschool being required to contribute to the cost of the mandated building upgrade but assuming that it will contribute for the tenant improvements of the renovation for preschool use; and be it

FURTHER RESOLVED, that the Board of Supervisors request the San Francisco Library Commission to reconsider its prior decision and state in unequivocal terms the condition of the potential return of the preschool to the Bernal Branch Library after the completion of the renovations; and be it

FURTHER RESOLVED, that the Board of Supervisors communicate to the Mayor it's support and willingness to work together to have the Bernal Preschool return to its current location after the renovations are completed and to identify the funds to support this critical and valued program.

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails

Resolution

File Number: 051928 **Date Passed:**

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

December 6, 2005 Board of Supervisors — CONTINUED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — AMENDED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — ADOPTED AS AMENDED

Ayes: 10 - Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval
Noes: 1 - Alioto-Pier

File No. 051928

I hereby certify that the foregoing Resolution was ADOPTED AS AMENDED on December 13, 2005 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young
Clerk of the Board

DEC 16 2005

Date Approved

Mayor Gavin Newsom

Date: December 23, 2005

I hereby certify that the foregoing resolution, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, became effective without his approval in accordance with the provision of said Section 3.103 of the Charter.

Clerk of the Board

File No.
051928

CITY AND COUNTY OF SAN FRANCISCO

DENNIS J. HERRERA
City Attorney

OFFICE OF THE CITY ATTORNEY

MICHAEL MARTIN
Deputy City Attorney

DIRECT DIAL: (415) 554-4648
E-MAIL: michael.martin@sfgov.org

MEMORANDUM

`TO: Honorable Members, Board of Supervisors

CC: Honorable Members, Library Commission

FROM: Michael Martin
Deputy City Attorney

DATE: January 10, 2006

RE: Bernal Heights Branch Library Expansion

Question

In this memorandum we respond to your Resolution No. 883-05. In that Resolution you asked our office to review the Branch Library Improvement General Obligation Bond authorization, approved by the voters in November 2000, to determine whether the City may use proceeds of the Branch Library Improvement General Obligation Bonds (the "Bonds") to renovate and possibly expand the Bernal Heights Branch Library building for a mixed-use occupancy by the Bernal Heights Branch Library and the Bernal Preschool. Specifically, we understand your inquiry to be whether proceeds of the Bonds may be used to pay for the entire building upgrade and expansion with the Bernal Preschool paying only for improvements to the portion of the renovated building to be dedicated to the Preschool's own use.

Short Answer

Proceeds of the Bonds may only be used to construct facilities for library use. General improvements (e.g. seismic strengthening) to a mixed-use building housing a library along with other space exclusively dedicated to non-library uses may only be financed with Bond funds in an amount proportional to the library space within the building relative to the total building space. We are not aware of any evidence that the Preschool would further a library purpose, but if there is any such evidence we could reconsider this advice in light of such facts.

Background

The Bernal Preschool is a state early childhood education program administered by the City College of San Francisco. The Preschool has occupied, without a lease or reimbursement to the City, certain building space in the lower level of the Bernal Heights Branch Library building for more than a decade.

As part of the Branch Library Renovation Program, the Bernal Heights Branch Library building will undergo extensive seismic, mechanical, disability access, operational and public

service upgrades, and possible expansion. The Branch Library improvements are currently programmed to be financed from Bond funds.

We understand that the Preschool wishes to occupy space for its own exclusive use in the upgraded building. The Preschool has offered to pay for tenant improvements to the area that the Preschool proposes to occupy in the upgraded building. We further understand that City College has made arrangements to permanently relocate the preschool to a nearby school (Paul Revere Elementary School).

Analysis

California courts have held that the lawful use of bond funds is governed by the language of the ballot question and the ordinance placing the measure onto the ballot. See, e.g., *Associated Students of North Peralta College v. Board of Trustees of the Peralta Community College Dist.* 92 Cal.App.3d 672, 677 (1979). The ballot question for the Bonds reads as follows: "Shall the City incur $105,865,000 of bonded indebtedness for the acquisition, renovation, and construction of branch libraries and other library facilities, other than the Main Library, and all other works, property, and structures necessary or convenient for the foregoing purposes?" The ballot ordinance submitting this question to the voters did not contain any provisions amplifying or broadening the meaning of the phrase "branch libraries and other library facilities" to apply to school facilities or other mixed uses. After consultation with outside bond counsel for the Bonds we agree that the voter authorization is properly understood to be confined to facilities used for library purposes.

Based on that analysis, proceeds of the Bonds may only be used to improve library facilities. Therefore, these Bond funds may not be used for improvements or renovations to any portion of the Bernal Heights Branch Library building that would be dedicated to a non-library use like the Preschool. Further, the project costs that benefit the building as whole must be apportioned based on the relative building space occupied for library use and for non-library use.

Accordingly, Bond funds may only be used to finance the Branch Library's proportional share of the project costs applicable to the building as a whole and improvements or renovations to the space used for library purposes. If the building is renovated for a mix of uses including non-library purposes, such as the Preschool, then non-Bond funds must be provided to finance the cost of the proportional share of common building improvements as described above. Therefore, the proposal described in Resolution 883-05 would not be a lawful use of Bond funds.

This analysis is limited to the use of Bond funds as currently programmed for the Bernal Heights Branch Library expansion. The City may be able to use other City funds to finance the renovation of the Bernal Preschool space so long as such expenditure serves a public purpose and complies with any restrictions applicable to the particular proposed funding source.

cc: Luis Herrera, City Librarian

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, March 16, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, March 16, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter s at 4:03 pm.

Commissioners present: Bautista, Coulter, Gomez, and Strobin.
President Higueras, and Commissioners Chin and Kane's arrival was expected.
A quorum was present.

Commissioner Chin joined the meeting at 4:10pm

DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public commented on: opposition to the Friends of the Library, divergent views concerning the destruction of the Brazilian rainforests; our negative role in the world environment; the issue of private money subverting public policy; the privatization of the of the 'commons"; and the relationship of this to the privatization of the Library.

Peter Warfield commented on: his concerns with the increasing amounts of Library materials only available on an online basis; and what he viewed as problematic associated user issues.

Mr. Kimo Crossman commented on: the observance of National Sunshine Week, his views concerning open government and meeting laws; and his concerns with the Library's response to public records requests he had submitted.

Ms. Deirdre Hockett, Friends of the Library Board, called attention to upcoming 10th Anniversary Library Laureates Dinner, and discussed the Friends participation in the upcoming California Library Association Lobby Day in Sacramento on April 26th and the Friends active support for the voters' enactment of Prop. 81, a new State Library Bond proposal.

Ron Estes, a School Bus Driver's Union member and 4th generation San Franciscan, commented on: what he viewed as a "colonial" process in responding to demands concerning the Bernal Heights Preschool; his views concerning the conduct of a community held to discuss the renovation of the Bernal Heights Branch Library; and what he perceived as discourtesy to those opposing the Library's plans at that meeting.

Mr. David Pilpel, Sunshine Task Force Education and Outreach Committee Chair, commented on: the Library's response to public records requests; that in such situation the critical public interest should always be kept in mind; and that the Commission should not hesitate to act to maintain order at its meetings when threatened by a disruptive member of the public.

Ms. Molly Martin, a Bernal Heights resident and neighborhood preservationist, commented on: the importance of preservation of the Bernal Heights Branch Library's historical finishing and furnishings; and on the importance to the Community of the Library's Community Meeting Room.
Ms. Katie Gough commented on: her emphatic difference of opinion on the Bernal Heights community meeting with a previous public speaker's negative comments; and suggested that opponents of the Library's renovation plan made false accusations, and had a subjective agenda.

Ms. Lurilla Harris, a Bernal Heights resident; commented on the demonstration held in conjunction with the Bernal Heights Brach Library renovation project community meeting.

Vice President Coulter announced that Approval of the Minutes would be taken up later in the meeting's agenda after the Bernal Heights Branch Library item in deference to the large numbers of members of the public in attendance to offer comments on that item.

AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

Branch Library Improvement Program Manager Marilyn Thompson presented a background and overview of the development of plans for the renovation of the Bernal Heights Branch Library. Ms. Thompson discussed in some detail the situation regarding the City College Preschool and its relocation to a larger space at the nearby Paul Reverse Elementary School. Ms. Thompson outlined the goals of the renovation project and described how those goals might be met within the project's budget.

City Librarian Luis Herrera then outlined the Library's services plan for the renovated branch library including creation of a dedicated "teen space"; an increase in computer access, and enlarged children's area, as well as his recommendation that a reconfigured Community Room be retained. The City Librarian then discussed the Library's efforts in cooperation with the Department of Children Youth and their Families, and City College of San Francisco to facilitate the Bernal Preschool's transition to its new location.

Ms. Thompson then outlined various scenarios including the location of space potentially available for co-location of the Preschool in a new separate facility.

The City Librarian concluded the report with his recommendation that the Commissioners approve the proposed scope, budget, and schedule for as planned for the renovation of the Bernal Heights Branch Library. Mr. Herrera also recommended the Commission's consideration of the possibility for collocation of the Preschool under acceptable guidelines.

Public comment on AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

An anonymous member of the public commented on: that this renovation project had been a disaster from its beginnings; suggested that the Preschool had been excluded from the process; on divisions in the community resulting from this dispute; and about the importance of democracy.

Mr. Peter Wiley, author, founder of a community daycare center, and 38 year Bernal Heights resident commented on: reconciling the community concerns through an expanded Preschool located at the Revere School; found possible co-location worthy of consideration; and urged the Commission to actively engage City College so that they took responsibility for taking care of their preschool program.

Commissioner Kane joined the meeting at 4:47PM.

Ms. Carey Miller, Bernal Heights resident commented: in support of the planned renovation of the branch library; in opposition to any action leading to reduction of the library's programs; and encouraged active efforts to preserve the historical appearance and furnishing of the Bernal heights Branch Library.

Ms. Lurilla Harris, community activist, commented on: the need for, value of, and importance of including solar power installations on the renovated branch; questioned the size of the proposed ADA (Americans with Disabilities Act) access ramp; and found that the Library was not an appropriate location for the City College Preschool program.

Mr. Ron Estes, School Bus Driver's Union member, commented: that opponents of the Library were not liars, that the City Librarian had not treated the Preschool proponents well at the community meeting; that the Paul Revere School was a failing school that was at high risk to be closed, and thus not a good option for the Preschool.

Mr. Mauricio Vela; Stop the Eviction, commented on: the difficult and healthy process surrounding the planning for renovation of the Branch Library and the future of the City College Preschool Program; that proponents of the Preschool also supported the Branch Library; that there were serious concerns with the use of the Paul Revere School as the alternative home for the Preschool, that Preschool proponents appreciated the opportunity to consider future co-location at the Branch Library; and that the community would continue to actively engaged the Mayor's Office and Supervisor Ammiano to find the best solution for the neighborhood.

Ms. Miriam Muller, a Bernal Heights neighbor, urged the Commission not to delay until the Preschool Program was ready, but to move forward with the renovation of the Bernal Heights Branch Library as planned.

President Higueras joined the meeting at 4:55pm.

Mr. Peter Warfield commented on: the focus on the Preschool Program's relocation; about the future of the Preschool Program at its alternative location; and asked about the timeline for this process.

Ms. Laverne Fisher, Bernal Heights resident, commented on: the long wait the neighborhood had experienced for the renovation of its Branch Library; urged the Commissioners to act to go forward with the renovation as planned; and suggested that the Library had political motives.

Ms. Ellen Egbert, a Bernal Heights civic activist, commented on: her appreciation of the Library's efforts to renovate the Bernal Heights Branch Library; and noted that the Preschool Program served a very limited number of children for very limited numbers of hours each week in contrast to the great many neighborhood children who used the Branch Library during all of its open hours.

Ms. Vicky Walker, a five year Bernal Heights resident; commented on: the unbalanced coverage of this issue in the Bernal Journal; on what she found to be its censorship of the proponents of the Branch Library's renovation; that the leadership of the Neighborhood community Center had become partisans in this disagreement and that threats had been made against proponents of the Branch Library's renovation; and that City College not the Library, should pay any costs related to its' Preschool Program.

Mr. David Turner, a Bernal Heights resident, submitted a letter in support of the renovation of the Branch Library.

Ms. Rosanne Liggett, Bernal Heights resident, commented on: her strong support for the renovation of the Branch Library; that City College had been remiss in its duty to its Preschool Program; that there was no rationale for opposing the Preschool's relocation as neighboring Paul Revere School was an excellent location for the Preschool Program; that she did not believe that the Paul Revere School would be closed; and in general expressed frustration at the negative tone expressed by the Preschool's partisans.

Mr. Kimo Crossman commented on: Sunshine issues related to this matter; said that he would request all related public records and asked that they be provided in an electronic format; and supported use of solar panels.

Ms. Molly Martin, Preservation Bernal Heights, commented on: the importance of providing equal emphasis on both the adult and child users of the Branch Library; urged every effort be made to preserve the historic character and furnishings of the Bernal Heights Branch Library;

Ms. noted that the Board of Supervisors had neither allowed nor taken any public comment when adopting their resolution on this issue; and that a relative few children used the Preschool Program in contrast to the great need for library services for the many children n the neighborhood.

Mr. Davis Hooper, an Excelsior District resident married to the Librarian of the Bernal Heights Branch Library, commented: that after its renovation the Excelsior Branch Library was thriving and that the same was certain to be the case at Bernal Heights; that the Branch Libraries were magnets for neighborhood users; and that this question was a matter of balancing the diverse needs of the neighborhood; and suggested that both sides now needed to work together to heal divisions and build consensus.

Mr. Frank Martinez Campos, a member of the San Francisco Labor Council; commented on: the Labor Council's support for the Board of Supervisors resolution on this issue; urged that the Preschool be returned to the Branch Library after its renovation; and that this was a watershed issue that should be addressed in response to the demands of the community.

Ms. Amy Trachtenberg, a longtime Bernal Heights resident, commented on: the Preschool returning to the Branch Library; urged that the renovation get underway as soon as possible; and urged that the building's historic character be retained.

Commission discussion of AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

Commissioner Bautista regretted the division in the neighborhood on this issue. Commissioner Bautista point out that the Commission had a duty to renovate the Branch Library, and that the College District, not the Library was responsible for its Preschool Program. Commissioner Bautista observed that it was critically important that the renovated branch have the best possible program of library services to meet the needs of both the adult and child users in its neighborhood. Commissioner Bautista recalled that as a teacher she understated the issues involved and knew that the library was critical resource for the community

Vice President Coulter inquired about use of solar panels on the renovated branch facility, and lauded that planned preservation of the historic character and features of the existing branch building.

Vice President Coulter recalled the extensive number of public meeting that had been held to discuss these issues, criticized City College for its lack of leadership when the controversy began, noted that the renovated branch Library would serve far greater numbers of children, found the Paul Revere School ad good and reasonable alternative location for the Preschool Program, and noted in the final analysis the Preschool's students would also benefit as future users of their neighborhood library. The Commission Vice President supported the planned renovation of the Branch Library as proposed and expressed doubt as to the viability of the suggested potential for a future co-location.

Commissioner Gomez congratulated both sides in what she described as a lively community process noting both supported worthy goals. Commissioner Gomez expressed appreciation to the City Librarian for his efforts to seek a solution and noted that there was time for the Preschool to consider various options for its future. Commissioner Gomez urged that the community use the focus and energy generated by this issue to find a solution and urged that they keep trying.

Commissioner Kane noted that both he and his infant daughter had attended the lively community meeting; lauded the City Librarian's efforts to make meaningful outreach to the community; and recommended that the renovation project go forward as quickly as possible.

Commissioner Chin noting that she was both a teacher and a longtime union member pointed out that the Commission's duty was to seek a solution that was in the best interest of all of the children in the neighborhood. Commissioner Chin stated that the Revere School was the best location for the Preschool, that it offered space for the children that would never be possible at the Branch Library. Commissioner Chin recalled her familiarity with the work of the former principal of the Paul Revere School Randy Hayes, and noted that the new dynamic Principle at the Paul Revere School was committed to providing the highest quality education and that having the Preschool at the school site enhancing the learning environment of its students.

Commissioner Strobin noted that the discussion might be illuminated by the comments offer by the Peer Panelists in the upcoming Peer Review of the proposed renovation plans for the Bernal Heights Branch Library.

President Higueras noted that the Library had made every possible effort to find a just and fair solution to this matter. The Commission President noted that it was the Commission's duty to provide the best possible renovation for this branch and that the right thing to do was to focus on the Library. Mr. Higueras noted that the Revere School was a good location that offered more room and better facilities for the Preschool. The Library Commissioner President observed that the Commission was precluded by law from expending library resources for the Preschool Program and called attention to the lack of funding for this program in City College's proposed budget. President Higueras suggested that there was sufficient time to consider the future potential for co-location of the Preschool at the Branch Library site and that proper and due consideration would be given should that option find the necessary funding to make it possible.

There followed an extensive discussion of various ways the motions on this question might be worded.

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the proposed scope, budget and schedule for the renovation of the Bernal Heights Branch Library as recommended.

ACTION: 7-0 AYE (Bautista, Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

MOTION: by Commissioner Gomez, 2nd by Commissioner Kane to cooperate with and explore City College's consideration of collocation of the preschool, as long as the building or operation of the preschool does not impact library services, funds, and schedule, or the existing library.

ACTION: 4 AYE (Coulter, Gomez, Higueras, Kane) 3 NO (Bautista, Chin, Strobin)

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

Branch Library Improvement Program Manager Marilyn Thompson provided an overview of the issues involved with this renovation project and then introduced Bureau of Architecture Architect Andrew Maloney to present his proposed designs for the renovation.

The Commission repaired to the audience and the Peer Panelists took the stage for their review and response to Mr. Maloney's proposed renovation plans for the Bernal Heights Branch Library

Mr. Maloney presented a detailed overview of the planned renovation of both floors as well as his proposed exterior modifications to the historic Bernal Height Branch Library.

Deputy City Librarian Paul Underwood then presented the Library's response to Mr. Maloney's proposed designs.

Ms. Thompson then introduced the Peer Panel members: Ms. Sandra Vivanco, Mr. Lawson Willard, and Mr. Byron Shiles.

Ms. Vivanco, a former neighbor and user of the Bernal Heights Branch Library, began her critique of the proposed renovation plans by discussing essential steps she believed to be necessary to preserve and enhance the fine historic character and finishes of the Branch facility. Ms. Vivanco the discussed a strengthening of the design for the entry area urged the architect to maximize use of space, such as by combining proposed bathroom facilities, to add to available program space. Ms Vivanco then urged a way be found to squeeze more space from the services areas to add to program space as well. Ms. Vivanco concluided with a discussion of the 1960's mural on the building's exterior.

Mr. Willard then expressed strong support for the architect's proposal to maximize the potential of the original 1936 design of the building. Mr. Willard lauded the proposed restoration and enhancement of the spaces in the building to maximize usable public areas. Mr. Willard called attention to the enhanced lighting from the North window and recommended removal of the security barriers to add more. Mr. Willard found the ADA ramp a well executed design.

Mr. Shiles offered his comments noting that the renovation was well laid out and the stair elevations well considered. Mr. Shiles recommended consolidation of proposed rest room facilities to provide even more public space and also recommended relocation of the book shelving proposed at the entry area finding the placement awkward. Mr. Shiles also suggested shifting the placement of the staff work area on the second floor to create even more public use space suggesting that a wood and glass screen could sympathetically mask back of house activities while admitting additional light. Mr. Shiles approved of the propose alignment new windows with the reading Room windows.

The Peer Panelist retired from the podium and the Commissioners subsumed their usual seats.

Commissioners Bautista and Chin left the meeting during the Peer Panel Presentation.

President Higueras and Ms. Thompson thanked the Per Panelists for their presentations.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

An anonymous member of the public commented on: a lack of availability of explanatory documents in advance of the meeting; noted that there has also been a preschool at the Park Branch Library; noted nothing had been said regarding security issues; found that the proposed staff desk was not located near the entry, and queried whether any lessons had been learned regarding replacing exterior murals.

Mr. David Hooper commented: that the exterior mural was worn and dated; and that a good location for an appropriate child-oriented replacement might be the building's south elevation overlooking the adjoining playground.

Mr. Peter Warfield commented on: the lack of explanatory documents, including before and after views; applauded the effort to preserve original elements and increase in public spaces; questioned if this were a "green building; commented on the location of staffing desks,; and spoke favorably of the separation of the circulation and reference desks as proposed.

Ms. Ellen Egbert commented on: the importance of maintaining staff sight lines in the lower level; expressed concern that the adjacency of the Children's area and the outdoor playground could lead to spill-over of inappropriate activity and noise; and suggested lower level access be limited to the Moultrie entry as there were restrictions on access to Recreation and Park Department Property.

Ms Lurilla Harris commented that there had been no discussion about use of solar panels.

Mr. Brock, commented on: what exact area was being proposed for the co-location; expressed disappointment with the Commissioner's vote suggesting that the Commission should have responded to the public comment in support of the Preschool; and noted that the Bernal Preschool Program had been cited as a model internationally.

Ms. Vicky Walker, Bernal Preservation, commented: asked that neighborhood preservationists have access to the project during renovation to monitor ongoing work; recommended use of solar panels; and suggested use of "native plants" in the renovation of the Branch's exterior landscape.

Ms. Rosanne Liggett, commented on: use of the corner plaza stairway as the main access to the Children's area rather than from the playground; that the mural was both worn out and inappropriate; that the renovation should seek to restore the building's original appearance; that she had security concerns with the designs for the lower level areas; and that in general she was pleased with the proposed design.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

Commissioner Gomez expressed admiration for the sensitivity to the historic design of the proposed renovation. Commissioner Gomez agreed with the public comment recommending use of the corner plaza stairway as a better point of entry for the Children's area. In response to Commissioner Gomez' questions, she was informed concerning how lower level security issues were proposed to be addressed. Commissioner Gomez also agreed that the mural was old and faded and suggested discussions

In response to a question by commission Strobin, the size and length of the proposed ADA access ramp was explained as necessary to meet code requirements.

In response to queries by Commissioners Gomez and Kane concerning use of solar panels, Ms. Thompson informed the Commissioners that a Public Utilities Commission (PUC) staff survey of branch library renovation projects had determined that the Bernal Heights Branch Library was not an appropriate candidate for use of solar panels.

Commissioner Gomez left the meeting at 6:55pm.

Vice President Coulter was impressed with the architect's design and asked concerning what could be done with the mural. The City Librarian responded that questions concerning the who had authority over and any decision about the fate of the mural had not yet been determined.

President Higueras inquired concerning the addition of pilasters in the lower level that had not originally existed, suggesting that perhaps too many were being proposed for the spaces in question. In response to President Higueras questions about how the teen area would be differentiated Mt. Maloney discussed how the proposed design could set off that area from the main adult reading room. Ms. Toni Bernardi, Chief of Children and Youth Services and the Library's Teen Advisory Council were to be involved in considering "teen friendly" finishes and furnishing for this area. In response to President Higueras' questions about the proposed floor finishes Mr. Maloney reported that they would be blended to remain harmonious. . President Higueras also agreed that the proposed book shelves at the entry area might be reconsidered and noted that new opening should correlate with the existing ones.

AGENDA ITEM #5 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager noted that no informational or special reports would be presented at this meeting.

Ms. Thompson then presented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached).

The Branch Library Improvement Program Manager then informed the Library Commissioners about the ongoing active projects: new construction; renovations; report on construction work currently underway, and concluding her presentation with a report on recent and upcoming BLIP community outreach activities, (copy attached).

Public comment on AGENDA ITEM #5 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that text provided was difficult to read; inquired about the construction start dates reported and the proposed opening days; suggested that there were "permit problems" at the Noe Valley Branch Library renovation project; asked about the status of the Eureka Valley Branch Library renovation project; and inquired if the Commission proposed to set policy to address issues related to proposed co-location of branch libraries with other entities.

Commission discussion of AGENDA ITEM #5 BLIP MANAGER'S REPORT

There was no Commission discussion of this report.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 16, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 19, 2006

An anonymous member of the public found the minutes not worse, that an effort had been made to address some concerns, and "as approved" Minutes had been corrected as requested. This person called attention to a Friends of the Library Board member's name being mis-spelled, and suggested that the Minutes demonstrated that the Library failed to recognize the virtue of an open society.

Mr. Peter Warfield raised two points concerning his comments firstly about exactly what his concerns had been with what he felt were an ongoing breech of user privacy by the Library's use of self-pick up of reserves, and secondly that he had not said a figure of $1.9 million for additional hours in his comments concerning the Library Budget.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 16, 2006

Vice President Coulter called attention to a Page 5 error. Commissioner Kane noted several missing periods and suggested removal of the figure cited by Mr. Warfield.

MOTION: by Vice President Coulter, 2nd by Commissioner Kane for approval of the Minutes of the regular Public Library Commission meeting of February 16, 2006 as amended.

ACTION: 4-0 AYE (Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Vice President Coulter, 2nd by Commissioner Kane to adjourn the regular March 16 , 2006 Public Library Commission meeting In Memoriam of the former Library Commissioner Walter Jebe.

Public comment on AGENDA ITEM #6 ADJOURNMENT

An anonymous member of the public called attention to the passing of former Library Commissioner Walter Jebe and discussed his decades of service to San Francisco.

ACTION: AYE 4-0 (Bautista, Coulter, Kane, and Strobin)

The Commission meeting adjourned at 7:51pm.

Michael Housh, Commission Secretary 3/27/06

Please note: These are draft Minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

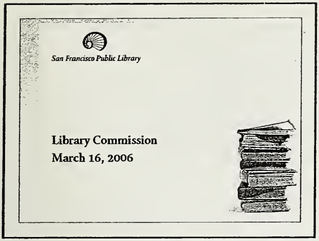
ATTACHMENTS:
BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
Board of Supervisors resolution
City Attorney's opinion
Floor plans for the Bernal Heights branch Library Renovation Project

Minutes of the Library Commission Meeting March 16, 2006

Appendix A

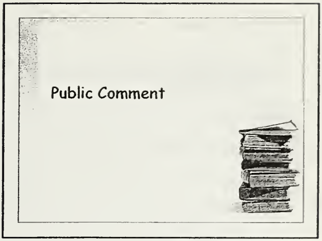
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

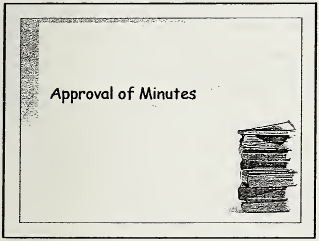


San Francisco Public Library

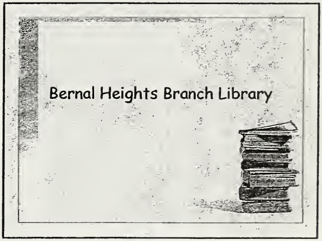
Library Commission
March 16, 2006



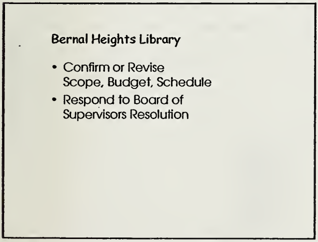
Public Comment



Approval of Minutes

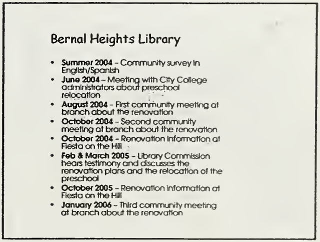


Bernal Heights Branch Library



Bernal Heights Library

- Confirm or Revise Scope, Budget, Schedule
- Respond to Board of Supervisors Resolution



Bernal Heights Library

- **Summer 2004** – Community survey in English/Spanish
- **June 2004** – Meeting with City College administrators about preschool relocation
- **August 2004** – First community meeting at branch about the renovation
- **October 2004** – Second community meeting at branch about the renovation
- **October 2004** – Renovation information at Fiesta on the Hill
- **Feb & March 2005** – Library Commission hears testimony and discusses the renovation plans and the relocation of the preschool
- **October 2005** – Renovation information at Fiesta on the Hill
- **January 2006** – Third community meeting at branch about the renovation

Bernal Heights Library

Scope
- Bond Program mandates
- No addition; reduced site work
- Bigger Children & Adult areas
- Teen Area
- Program Room
- Increased collections

Budget
- No change - $5,082,500 ($3,557,750 construction)

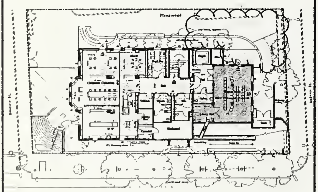
Schedule
- Bid February 2007

Bernal Heights Library

Library Service Plan:
- Population & demographics
- Library service needs
- Collections & resources
- Library program needs
- Space needs

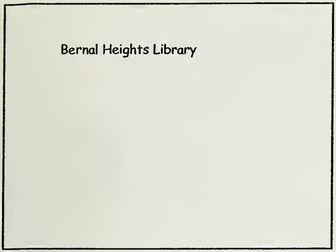
Bernal Heights Library

- Use of Library funds
- Paul Revere School
- Co-location concept

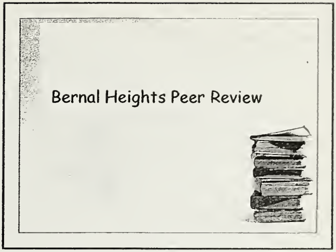


Bernal Heights Library

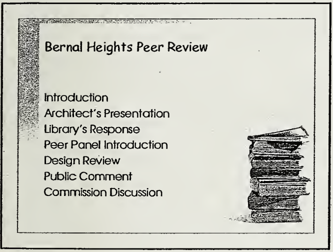
- Recommended action



Bernal Heights Library

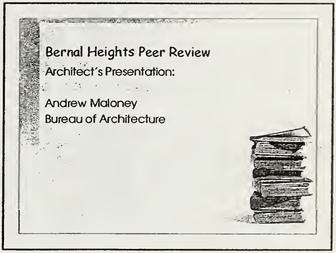


Bernal Heights Peer Review



Bernal Heights Peer Review

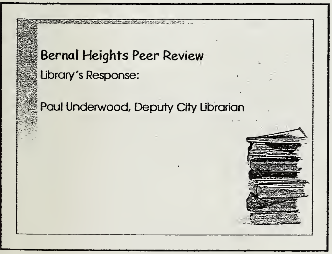
Introduction
Architect's Presentation
Library's Response
Peer Panel Introduction
Design Review
Public Comment
Commission Discussion



Bernal Heights Peer Review

Architect's Presentation:

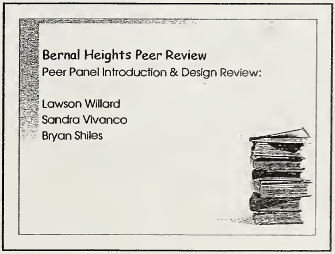
Andrew Maloney
Bureau of Architecture



Bernal Heights Peer Review

Library's Response:

Paul Underwood, Deputy City Librarian



Bernal Heights Peer Review

Peer Panel Introduction & Design Review:

Lawson Willard
Sandra Vivanco
Bryan Shiles

Bernal Heights Peer Review

Public Comment

Bernal Heights Peer Review

Commission Discussion

BRANCH LIBRARY
IMPROVEMENT PROGRAM

Bond Program Manager's Reports

Informational Presentations - none
Regular Reports
Special Reports – none

Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach

Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 DRE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN;
updated revenues from Prop 14
05-05-05 NVA increased $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA,
RIC, WPO, WSA; increased Public Art from RIC, POT
01-19-06 NVA increased $825,000
TODAY no changes proposed

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy:
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy;
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
TODAY BHE schedule revision proposed

Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase

Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05

Active Projects Reports
Renovations

- Presidio Retaining Wall
  - Awarded to Valentine Construction
- Noe Valley
  - Awarded to LC General Engineering
  - Closed 2/11/06
- Western Addition
  - Construction Document Phase
  - Interim Services
  - Next – advertise for bid

Active Projects Reports
Renovations

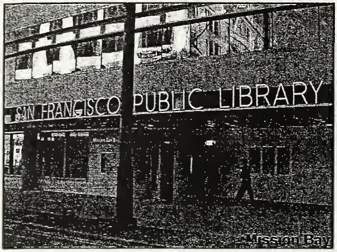
- Richmond
  - Construction Document Phase
  - Next – State's 95% CD submittal
- Bernal Heights
  - Schematic Design Phase
  - Board of Supervisor's Resolution
- Potrero
  - Design Development Phase - Schedule
  - Next – Planning Commission hearing

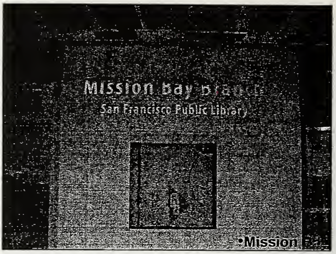
Active Projects Reports
Renovations

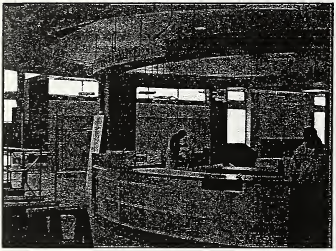
- Eureka Valley
  - Conceptual Design Phase
  - Next – community meeting
- Ortega
  - Conceptual Phase – hold

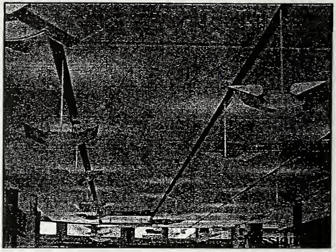
Construction Reports

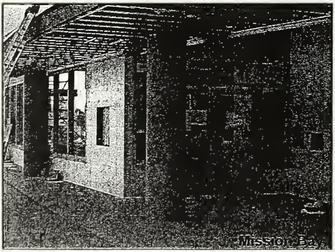
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset
- Presidio Retaining Wall
- Noe Valley

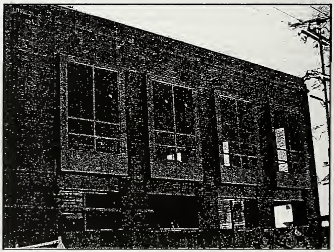

SAN FRANCISCO PUBLIC LIBRARY
•Mission Bay

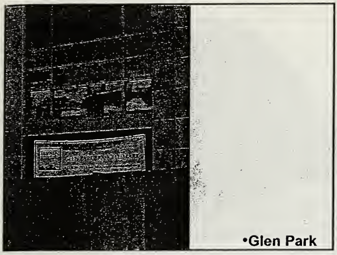

Mission Bay Branch
San Francisco Public Library
•Mission



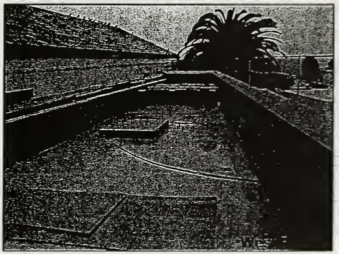

Missio

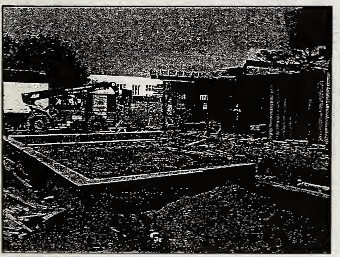

•Mission Bay



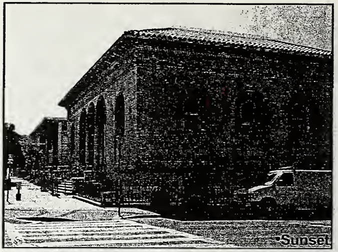

•Glen Park

West Portal

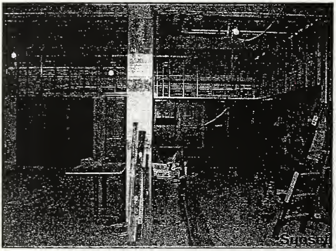




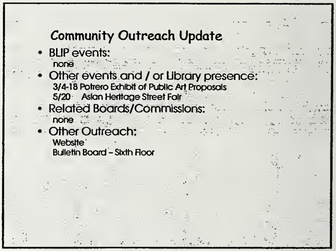
•Marina



•Sunset

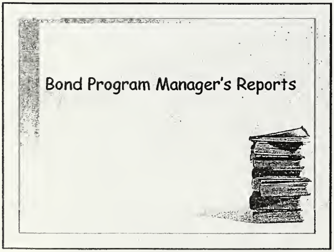


Sunset

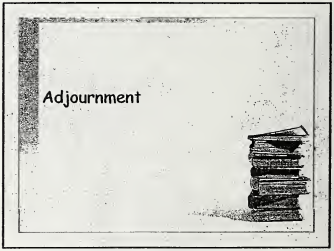


Community Outreach Update

- BLIP events:
  none
- Other events and / or Library presence:
  3/4-18 Potrero Exhibit of Public Art Proposals
  5/20 Asian Heritage Street Fair
- Related Boards/Commissions:
  none
- Other Outreach:
  Website
  Bulletin Board – Sixth Floor



Bond Program Manager's Reports



Adjournment

FILE NO. 051928

As Amended in Board
12/13/05

RESOLUTION NO. 883-05

[Bernal Heights preschool.]

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

Whereas, with the successful passage of Proposition A in 2000 of a $106,000,000 Branch Library Bond, the San Francisco Public Library Commission approves the plans for the implementation of the renovation and retrofit of branch libraries subject to the review of the Board of Supervisors; and

Whereas, the Commission voted on March 17, 2005, as part of their approval of the Bernal Branch renovation plan to not expand the building's physical plan and to evict the Bernal Preschool from the building; and

Whereas, the San Francisco Public Library Bernal Branch Renovation is estimated to cost $4,939,069 including a 15% contingency for a 9,865 expanded building at a cost of $500 per square foot which is extremely high; and

Whereas, the Bernal Preschool would occupy only 13% of the expanded building; and

Whereas, the Bernal Preschool has been located in 1300 square feet of the lower level of the Bernal Branch Public Library for almost 30 years operated by City College of San Francisco, rent free from the city; and

Whereas, the Bernal Preschool has been serving annually, 25 3-5 year olds from low-income Bernal families of color in a safe, nurturing environment for our children to learn and prepare for entry into elementary school; and

Whereas, Bernal residents under the leadership of the Bernal Heights Neighborhood Center have actively raised funds and participated in the planning and advocacy of the renovations of the Bernal Playground playstructure and the Bernal Playground gymnasium, to keep the Bernal library open despite Mayoral and library administration attempts to close it, and the renovation of the Bernal Heights Neighborhood Center to develop a community civic center to better serve those Bernal families most in need and maintain the racial and economic diversity of Bernal Heights; and

Whereas, Bernal Community residents under the leadership of the Bernal Heights Neighborhood Center have actively participated in the planning and advocacy for the expansion of the Ingleside Police Station's Community Policing program to Cortland Avenue, and the revitalization of Cortland's commercial corridor; and

Whereas, School Readiness is one of the primary goals of the Educate America Act passed by Congress in 1994, and preparing preschoolers for learning has been identified as one of the eight major roles that libraries can play in their communities which characterize libraries as the preschoolers door to learning; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* which supports the expansion of Bernal library services and believes this is a great community opportunity to enhance the interfacing between the preschool and the public library staff and clients (families and patrons) and make the library a significant part of the lives of our children and families; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has waged a 13 month campaign to stop the eviction and find a more creative partnership between the community and the library bringing together parents and grandparents of current and former students, community members, practitioners, and professionals to join forces to stop the eviction of this highly valued preschool and their families and advocate for the return to the library after renovation; and

Whereas, the relocation to site in a very low performing school underlines the overly high concentration of poverty of these children and takes them away from the more accessible community hub, and provides a smaller area than the current site including a $1416.00 monthly rent payment that could instead go towards maintaining quality and program enhancements directly benefiting the children; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has the support of numerous individuals and organizations including the Bernal Heights Neighborhood Center and City College Board of Trustees to return to library after the renovation; and

Whereas, the temporary site for Bernal preschool, located at Paul Revere Elementary School, can become a permanent location for another program thus, doubling the preschool and/or child care slots in Bernal at both sites, which is a priority site for the City's "Preschool for All" program and also in anticipation of the proposed universal preschool state initiative; and now therefore be it

RESOLVED, that the Library Commission hold a 3rd community meeting which would allow for preschool families and supporters as well as other community members to

participate in the design planning for the renovation of Bernal Branch Library with sufficient notice to the community; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the Budget Analyst to review the library's Schematic Design Estimate Summary for the Bernal Branch Renovation and its' estimated cost of $500 per square foot; and be it

FURTHER RESOLVED, the Board of Supervisors instruct the Budget Analyst to review the library budget to identify funds to support the accurate cost of the Bernal library building expansion including the Bernal preschool; and be it

FURTHER RESOLVED, the Board of Supervisor request the Mayor's Budget Director to identify budget funds to support the building expansion to include the preschool, which the current library budget presumably can not support; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the City Attorney to review the 2000 Branch Library Bond and determine how the branch expansion can take place without the Bernal Preschool being required to contribute to the cost of the mandated building upgrade but assuming that it will contribute for the tenant improvements of the renovation for preschool use; and be it

FURTHER RESOLVED, that the Board of Supervisors request the San Francisco Library Commission to reconsider its prior decision and state in unequivocal terms the condition of the potential return of the preschool to the Bernal Branch Library after the completion of the renovations; and be it

FURTHER RESOLVED, that the Board of Supervisors communicate to the Mayor it's support and willingness to work together to have the Bernal Preschool return to its current location after the renovations are completed and to identify the funds to support this critical and valued program.

City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails

Resolution

File Number: 051928 **Date Passed:**

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

December 6, 2005 Board of Supervisors — CONTINUED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — AMENDED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — ADOPTED AS AMENDED

Ayes: 10 - Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval
Noes: 1 - Alioto-Pier

File No. 051928

I hereby certify that the foregoing Resolution was ADOPTED AS AMENDED on December 13, 2005 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young
Clerk of the Board

DEC 16 2005

Date Approved

Mayor Gavin Newsom

Date: December 23, 2005

I hereby certify that the foregoing resolution, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, became effective without his approval in accordance with the provision of said Section 3.103 of the Charter.

Clerk of the Board

File No.
051928

CITY AND COUNTY OF SAN FRANCISCO

DENNIS J. HERRERA
City Attorney

OFFICE OF THE CITY ATTORNEY

MICHAEL MARTIN
Deputy City Attorney

DIRECT DIAL: (415) 554-4648
E-MAIL: michael.martin@sfgov.org

MEMORANDUM

TO: Honorable Members, Board of Supervisors
CC: Honorable Members, Library Commission
FROM: Michael Martin
Deputy City Attorney
DATE: January 10, 2006
RE: Bernal Heights Branch Library Expansion

Question

In this memorandum we respond to your Resolution No. 883-05. In that Resolution you asked our office to review the Branch Library Improvement General Obligation Bond authorization, approved by the voters in November 2000, to determine whether the City may use proceeds of the Branch Library Improvement General Obligation Bonds (the "Bonds") to renovate and possibly expand the Bernal Heights Branch Library building for a mixed-use occupancy by the Bernal Heights Branch Library and the Bernal Preschool. Specifically, we understand your inquiry to be whether proceeds of the Bonds may be used to pay for the entire building upgrade and expansion with the Bernal Preschool paying only for improvements to the portion of the renovated building to be dedicated to the Preschool's own use.

Short Answer

Proceeds of the Bonds may only be used to construct facilities for library use. General improvements (e.g. seismic strengthening) to a mixed-use building housing a library along with other space exclusively dedicated to non-library uses may only be financed with Bond funds in an amount proportional to the library space within the building relative to the total building space. We are not aware of any evidence that the Preschool would further a library purpose, but if there is any such evidence we could reconsider this advice in light of such facts.

Background

The Bernal Preschool is a state early childhood education program administered by the City College of San Francisco. The Preschool has occupied, without a lease or reimbursement to the City, certain building space in the lower level of the Bernal Heights Branch Library building for more than a decade.

As part of the Branch Library Renovation Program, the Bernal Heights Branch Library building will undergo extensive seismic, mechanical, disability access, operational and public

service upgrades, and possible expansion. The Branch Library improvements are currently programmed to be financed from Bond funds.

We understand that the Preschool wishes to occupy space for its own exclusive use in the upgraded building. The Preschool has offered to pay for tenant improvements to the area that the Preschool proposes to occupy in the upgraded building. We further understand that City College has made arrangements to permanently relocate the preschool to a nearby school (Paul Revere Elementary School).

Analysis

California courts have held that the lawful use of bond funds is governed by the language of the ballot question and the ordinance placing the measure onto the ballot. See, e.g., *Associated Students of North Peralta College v. Board of Trustees of the Peralta Community College Dist.* 92 Cal.App.3d 672, 677 (1979). The ballot question for the Bonds reads as follows: "Shall the City incur $105,865,000 of bonded indebtedness for the acquisition, renovation, and construction of branch libraries and other library facilities, other than the Main Library, and all other works, property, and structures necessary or convenient for the foregoing purposes?" The ballot ordinance submitting this question to the voters did not contain any provisions amplifying or broadening the meaning of the phrase "branch libraries and other library facilities" to apply to school facilities or other mixed uses. After consultation with outside bond counsel for the Bonds we agree that the voter authorization is properly understood to be confined to facilities used for library purposes.

Based on that analysis, proceeds of the Bonds may only be used to improve library facilities. Therefore, these Bond funds may not be used for improvements or renovations to any portion of the Bernal Heights Branch Library building that would be dedicated to a non-library use like the Preschool. Further, the project costs that benefit the building as whole must be apportioned based on the relative building space occupied for library use and for non-library use.

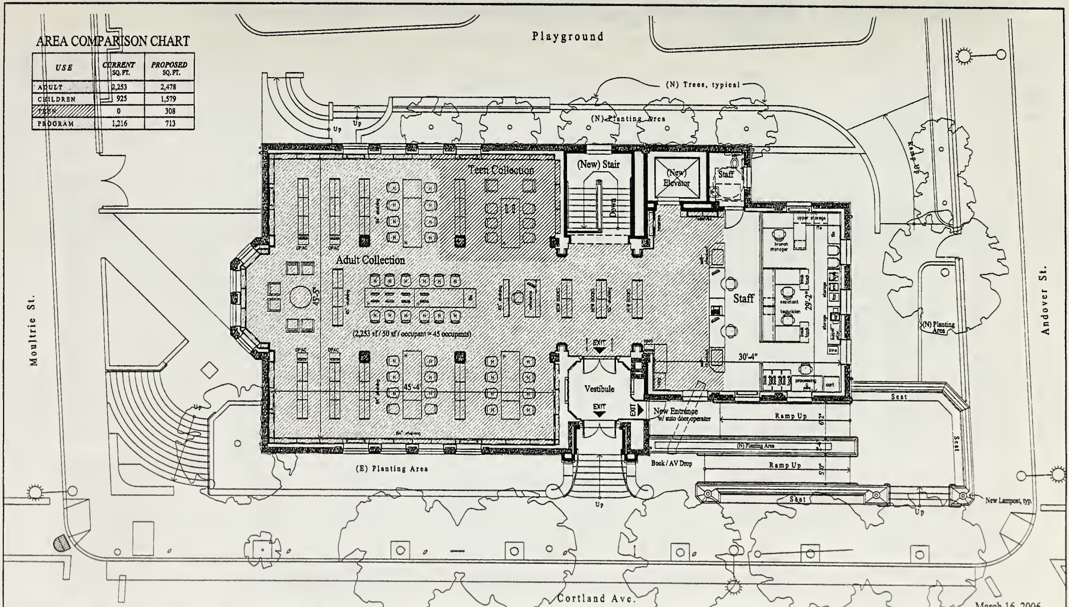
Accordingly, Bond funds may only be used to finance the Branch Library's proportional share of the project costs applicable to the building as a whole and improvements or renovations to the space used for library purposes. If the building is renovated for a mix of uses including non-library purposes, such as the Preschool, then non-Bond funds must be provided to finance the cost of the proportional share of common building improvements as described above. Therefore, the proposal described in Resolution 883-05 would not be a lawful use of Bond funds.

This analysis is limited to the use of Bond funds as currently programmed for the Bernal Heights Branch Library expansion. The City may be able to use other City funds to finance the renovation of the Bernal Preschool space so long as such expenditure serves a public purpose and complies with any restrictions applicable to the particular proposed funding source.

cc: Luis Herrera, City Librarian

AREA COMPARISON CHART

USE	CURRENT SQ. FT.	PROPOSED SQ. FT.
ADULT	2,253	2,478
CHILDREN	925	1,579
▨ TEEN	0	308
PROGRAM	1,216	713


Playground
(N) Trees, typical
(N) Planting Area
Ramp Up
Up
Up
(New) Stair
Down
(New) Elevator
Staff
Teen Collection
Adult Collection
OPAC
45'-5"
(2,253 sf / 50 sf / occupant = 45 occupants)
45'-4"
64" shelving
45" shelving
NEW BOOKS
reference
Staff
branch manager
assistant
technician
book truck
upper storage
storage
processing
cart
29'-2"
30'-4"
EXIT
EXIT
EXIT
Vestibule
New Entrance w/ auto door operator
Ramp Up
6'2"
(N) Planting Area
Ramp Up
5'0"
Book / AV Drop
Seat
Seat
Seat
(N) Planting Area
New Lampost, typ.
(E) Planting Area
Up
Up
Moultrie St.
Andover St.
Cortland Ave.

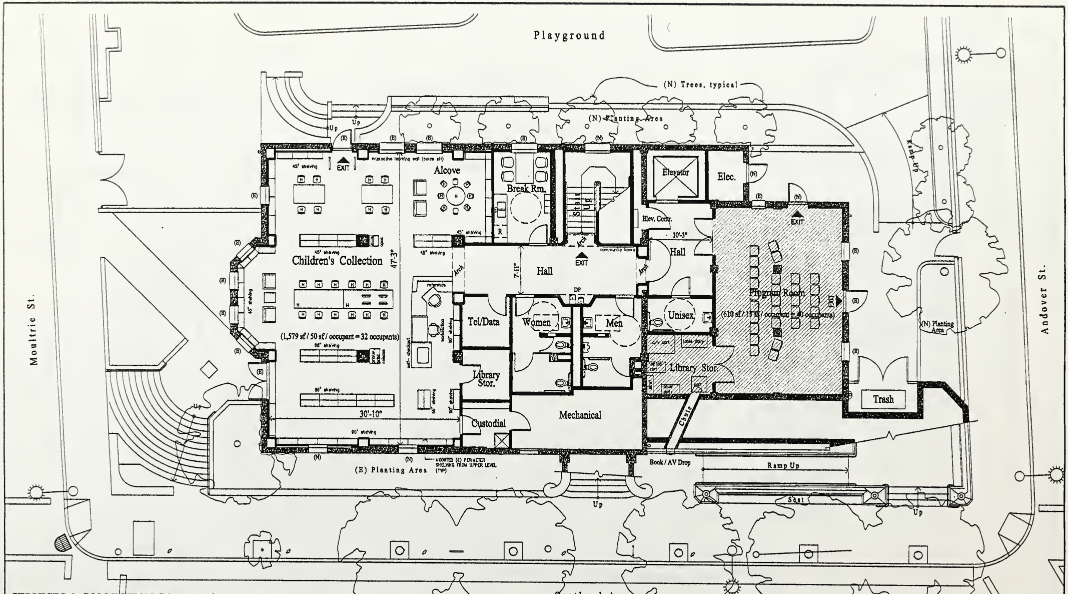
GROSS UPPER FLOOR AREA (existing): 4,370 sf
GROSS LOWER FLOOR AREA (existing): 4,407 sf
TOTAL GROSS FLOOR AREA (existing): 8,777 sf

UPPER LEVEL FLOOR PLAN

Not to Scale

March 16, 2006
Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY


Playground
(N) Trees, typical
(N) Planting Area
Ramp Up
Up
EXIT
interactive learning wall (below sill)
45° shelving
Alcove
Break Rm.
R
Stair
UP
Elevator
Elec.
Elev. Contr.
10'-3"
Hall
Program Room
(610 sf / 15 sf / occupant = 40 occupants)
Children's Collection
47'-3"
opac
(1,579 sf / 50 sf / occupant = 32 occupants)
66" shelving
90" shelving
printer
reserve
self-checkout
reference
workstation
30'-10"
Arch
community board
7'-11"
DF
Tel/Data
Women
Men
Unisex
a/v cart
table dolly
laptop cart
book cart
shelf dolly
Library Stor.
Library Stor.
Custodial
Mechanical
Chute
Trash
(N) Planting Area
MODIFIED (E) PERIMETER SHELVING FROM UPPER LEVEL (TYP)
(E) Planting Area
(E)
(N)
Book / AV Drop
Seat
Moultrie St.
Andover St.
Cortland Ave.

SERVICES & COLLECTION COMPARISON CHART

AREA	SEATING		PUBLIC COMPUTERS		SHELVING (LF)		
	CURRENT	PROPOSED	CURRENT	PROPOSED	CURRENT	PROPOSED	CHANGE
ADULT	52	42	4	8	1,124	1,620	44% increase
CHILDREN	26	32	2	4	604	843	39% increase
TEEN	0	8	0	2	88	393	446% increase

LOWER LEVEL FLOOR PLAN

Not to Scale

N

March 16, 2006

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

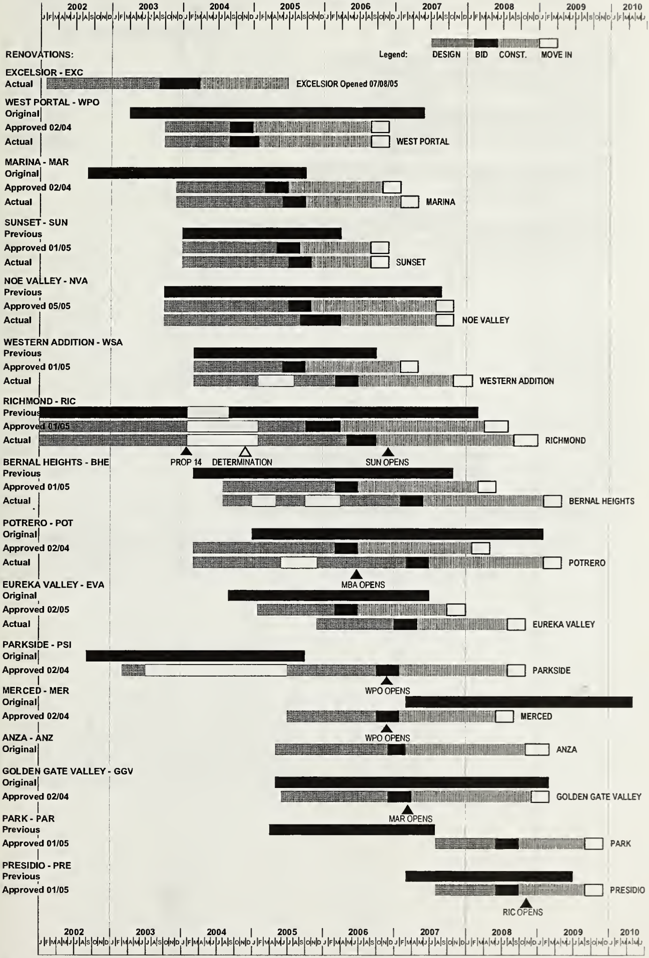
CUR[illegible] BUDGET REPORT-2000 Branch Library Improvement Bond Program
March 16, 2006

Branch	BUDGET Baseline Budget (10/01)	Approved Budget (01/06)	REVENUE – FUND STRATEGY City Prop. A Bonds	State Prop. 14 Grants	Other Funds		Total All Sources	EXPENDITURES/ENCUMBRANCES Actual 28-Feb-06	New This Month
								B	
Site Acquisitions & New Construction									
Glen Park	4,570,000	4,881,000	4,681,000		200,000	(5)	4,881,000	320,044	391
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-		5,751,855	2,586,948	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000	(7)	3,967,000	3,738,215	-
Portola	4,570,000	4,818,520	4,388,000		430,520	(5)	4,818,520	1,878,067	-
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000	(6)	5,884,500	2,217,073	1
Support Services	9,080,000	8,946,342	8,876,000		70,342	(6)	8,946,342	8,850,502	-
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*		*34,249,217*	*19,590,849*	*392*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		-		4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-		3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-		5,082,500	294,464	455
Eureka Valley	4,580,000	4,351,000	4,351,000		-		4,351,000	71,986	419
Excelsior	3,820,000	3,655,648	3,629,000		26,648	(7)	3,655,648	3,589,088	20,082
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-		5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000	(7)	3,924,500	3,258,402	99,042
Merced	4,200,000	3,990,000	3,990,000		-		3,990,000		
Noe Valley	4,410,000	5,707,318	5,687,318		20,000	(7)	5,707,318	816,450	-
North Beach	3,460,000	3,763,600	3,287,000		476,600	(5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-		3,382,000	129,944	11
Park	1,310,000	1,310,000	1,244,500		65,500	(5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-		3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-		3,968,500	135,350	2,698
Presidio	1,530,000	1,530,000	1,453,500		76,500	(5)	1,530,000	348,853	204,566
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000	(2),(7)	9,032,642	1,434,614	14,937
Sunset	1,490,000	1,510,000	1,415,500		94,500	(5),(7)	1,510,000	1,157,662	13,350
West Portal	4,110,000	4,574,500	4,554,500		20,000	(7)	4,574,500	4,039,147	3,395
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000	(7)	3,278,500	545,784	92,657
SUBTOTAL	*74,000,000*	*75,501,708*	*66,776,924*	*5,485,036*	*3,239,748*		*75,501,708*	*15,930,147*	*451,612*
Program-Wide Services & Costs									
Library Program Costs	800,000	800,000	800,000				800,000	707,564	158
Program Consultants	750,000	750,000	750,000				750,000	399,103	17,273
City Program Management	3,600,000	4,900,000	4,900,000				4,900,000	1,900,100	48,058
Real Estate Dept	120,000	235,281	235,281				235,281	235,281	
Art Enrichment Program		362,000	302,000		60,000	(7)	362,000	212,263	(1,466)
Moving & Interim Services	4,360,000	711,752	328,400		383,352	(4),(7)	711,752	443,522	
Furniture & Equipment Resen	15,000,000	16,000,000	-	759,170	16,000,000	(3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000				1,000,000	344,227	
Program Reserve	1,675,000	1,008,479	758,618		899,861	(5),(7)	1,658,479		
SUBTOTAL	*27,805,000*	*25,767,512*	*9,074,299*	*759,170*	*17,343,213*		*27,176,682*	*4,242,060*	*64,023*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,351,823**		**136,927,607**	**39,763,056**	**516,027**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program Summary Schedules

Approved May 5, 2005
Commission Meeting March 16, 2006



Branch Library Improvement Program Summary Schedules

Approved May 5, 2005
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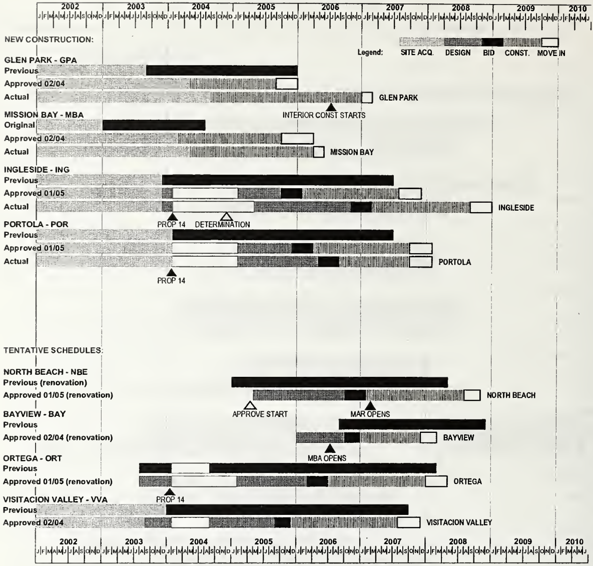
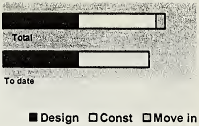
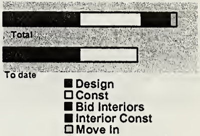
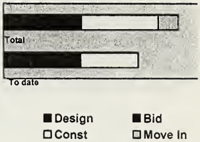
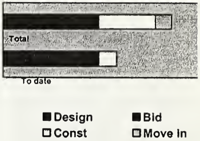
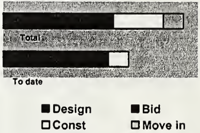
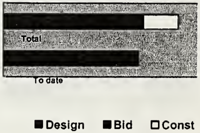
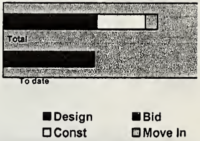


Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,819,019 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/24/06 **Final Compl:** 4/7/06	Punchlist walk-thru – 3/17/06 Temp. Certificate of Occupancy for entire building – 3/15/06 Finished carpentry, shelving & carpeting Hard hat tour 3/15/06 Art installation – 3/20/06 No change orders processed this month	
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 3/1/06	Scaffolding & dust barrier removed No payments made till finished Design of interior construction proceeding. Bid Spring 2006	
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $54,458 **Total Contract:** $3,034,458 **Payments:** $996,276 **Duration:** 460 days **Extensions:** 73 days **Total Duration:** 533 days **Substantial:** 6/22/06 **Final Compl:** 8/21/06	Framing completed Electrical conduits – 90% Duct work – 75% Plumbing rough – 90% Change orders pending: floor leveling compound, window revision, etc totaling $105K	

Branch	Contacts	Statistics	Activities	Schedule
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** $2,393,700 **Change Orders:** $71,113 **Total Contract:** $2,464,813 **Payments:** $472,651 **Duration:** 425 days **Extensions:** 0 days **Total Duration:** 425 days **Substantial:** 10/31/06 **Final Compl:** 12/29/06	Force account work for dry rot repair Footing poured for addition Change orders pending: various electrical & interior finish changes totaling $24K	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** $796,888 **Change Orders:** $0 **Total Contract:** $796,888 **Payments:** $329,283 **Duration:** 300 days **Extensions:** 0 days **Total Duration:** 300 days **Substantial:** 7/11/06 **Final Compl:** 9/9/06	Sheetrock hung, taping Fire alarm drawings submitted for SFFD approval Change orders pending: remove library furniture, various hidden conditions totaling $29k	
Presidio Branch 3150 Sacramento Street	**District/Supervisor:** 7 / Elsbernd **Engineer:** DPW **Contractor:** Valentine Construction	**Award:** $204,566 **Change Orders:** $0 **Total Contract:** $204,566 **Payments:** $0 **Duration:** 105 days **Extensions:** 0 days **Total Duration:** 105 days **Substantial:** tbd **Final Compl:** tbd	This contract is only for retaining wall repairs Contract awarded	
Noe Valley Branch 451 Jersey Street	**District/Supervisor:** 8 / Dufty **Architect:** Carey & Co., Inc. **Contractor:** LC General Engineering & Const., Inc.	**Award:** $3,770,000 **Change Orders:** $0 **Total Contract:** $3,770,000 **Payments:** $0 **Duration:** 485 days **Extensions:** 0 days **Total Duration:** 485 days **Substantial:** tbd **Final Compl:** tbd	Closed 2/11/06 NTP expected week of 4/10/06 Change orders pending: None	

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
APR 21 2006
SAN FRANCISCO
PUBLIC LIBRARY

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76
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3/16/06
approved

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
ewelle Gomez
Larry Kane
orah Strobin
nmissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, March 16, 2006.
(As approved April 20, 2006)

The San Francisco Public Library Commission held a regular meeting on Thursday, March 16, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Coulter s at 4:03 pm.

Commissioners present: Bautista, Coulter, Gomez, and Strobin.
President Higueras, and Commissioners Chin and Kane's arrival was expected.
A quorum was present.

Commissioner Chin joined the meeting at 4:10pm

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public commented on: opposition to the Friends of the Library, divergent views concerning the destruction of the Brazilian rainforests; our negative role in the world environment; the issue of private money subverting public policy; the privatization of the of the 'commons"; and the relationship of this to the privatization of the Library.

Peter Warfield commented on: his concerns with the increasing amounts of Library materials only available on an online basis; and what he viewed as problematic associated user issues.

Mr. Kimo Crossman commented on: the observance of National Sunshine Week, his views concerning open government and meeting laws; and his concerns with the Library's response to public records requests he had submitted.

Ms. Deirdre Hockett, Friends of the Library Board, called attention to upcoming 10th Anniversary Library Laureates Dinner, and discussed the Friends participation in the upcoming California Library Association Lobby Day in Sacramento on April 26th and the Friends active support for the voters' enactment of Prop. 81, a new State Library Bond proposal.

Brock Estes, a School Bus Driver's Union member and 4th generation San Franciscan, commented on: what he viewed as a "colonial" process in responding to demands concerning the Bernal Heights Preschool; his views concerning the conduct of a community meeting held to discuss the renovation of the Bernal Heights Branch Library; and what he perceived as discourtesy to those opposing the Library's plans.

Mr. David Pilpel, Sunshine Task Force Education and Outreach Committee Chair, commented on: the Library's ongoing response to members of the public; that in such a decision making process the critical public interest should always be kept in mind; and that the Commission should not hesitate to act to maintain order at its meetings when threatened by a disruptive member of the public.

Ms. Molly Martin, a 25 year Bernal Heights resident and neighborhood preservationist, commented on: the importance of preservation of the Bernal Heights Branch Library's historical finishing and furnishings; and on the importance to the community of the Library's Community Meeting Room.

Ms. Katie Gough commented on: her emphatic disagreement about the Bernal Heights community meeting with a previous public speaker's negative comments; and suggested that opponents of the Library's renovation plan made false accusations, and had a subjective agenda.

Ms. Lurilla Harris, a 31 year Bernal Heights resident; commented on the demonstration held in conjunction with the Bernal Heights Brach Library renovation project community meeting.

Vice President Coulter announced that Approval of the Minutes would be taken up later in the meeting's agenda after the Bernal Heights Branch Library item in deference to the large numbers of members of the public in attendance to offer comments on that item.

AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

Branch Library Improvement Program Manager Marilyn Thompson presented a background and overview of the development of plans for the renovation of the Bernal Heights Branch Library, (copy of presentation slides attached). Ms. Thompson discussed in some detail the situation regarding the City College Preschool and its relocation to a larger space at the nearby Paul Revere Elementary School. Ms. Thompson outlined the goals of the renovation project and described how those goals might be met within the project's budget.

City Librarian Luis Herrera then outlined the Library's services plan for the renovated branch library including creation of a dedicated "teen space"; an increase in computer access, and enlarged children's area, as well as his recommendation that a reconfigured Community Room be retained. The City Librarian then discussed the Library's efforts in cooperation with the Department of Children, Youth, and their Families, and City College of San Francisco to facilitate the Bernal Preschool's transition to its new location.

Ms. Thompson then outlined various scenarios including the location of space potentially available for co-location of the Preschool in a new separate facility.

The City Librarian concluded the report with his recommendation that the Commissioners approve the proposed scope, budget, and schedule for as planned for the renovation of the Bernal Heights Branch Library. Mr. Herrera also recommended the Commission's consideration of the possibility for collocation of the Preschool under acceptable guidelines.

Public comment on AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

An anonymous member of the public commented on: that this renovation project had been a disaster from its beginnings; suggested that the Preschool had been excluded from the process; on divisions in the community resulting from this dispute; and about the importance of respect and democracy.

Mr. Peter Wiley, author, A parent, founder of a community daycare center, and a 38 year Bernal Heights resident commented on: reconciling the community concerns through an expanded Preschool located at the Revere School; found the possible co-location worthy of consideration; and urged the Commission to actively engage City College so that they took responsibility for taking care of their preschool program.

Commissioner Kane joined the meeting at 4:47PM.

Mr. Carey Milne, Bernal Heights resident commented: in support of the planned renovation of the branch library; in opposition to any action leading to reduction of the library's programs; and encouraged active efforts to preserve the historical appearance, decorative features, and especially the furnishing of the Bernal heights Branch Library.

Ms. Lurilla Harris, community activist, commented on: the need for, value of, and importance of including solar power installations on the renovated branch; questioned the size of the proposed ADA (Americans with Disabilities Act) access ramp; and found that the Library was not an appropriate location for the City College Preschool program.

Mr. Brock Estes, School Bus Driver's Union member, commented: that opponents of the Library were not liars, that the City Librarian had not treated the Preschool proponents well at the community meeting; about a previous Revere School Principal and that the Paul Revere School was a failing school that was at high risk to be closed, and thus was not a good option for the Preschool.

Mr. Mauricio Vela; "Save the Preschool-Stop the Eviction", commented on: the difficult and healthy process surrounding the planning for renovation of the Branch Library and the future of the City College Preschool Program; that proponents of the Preschool also supported the Branch Library; that there were serious concerns with the use of the Paul Revere School as the alternative home for the Preschool, that Preschool proponents appreciated the opportunity to consider future co-location at the Branch Library; and that the community would continue to actively engaged the Mayor's Office and Supervisor Ammiano to find the best solution for the neighborhood.

Ms. Miriam Muller, a Bernal Heights neighbor, urged the Commission start this project and not to delay until the Preschool Program was ready, but to move forward with the renovation of the Bernal Heights Branch Library as planned.

President Higueras joined the meeting at 4:55pm and assumed the Chair.

Mr. Peter Warfield commented on: the focus on the Preschool Program's relocation; about the future of the Preschool Program at its alternative location; and asked about the timeline for this process.

Ms. Laverne Fisher, a 25 year Bernal Heights resident, commented on: the long wait the neighborhood had experienced for the renovation of its Branch Library; urged the

Commissioners to act to go forward with the renovation as planned; and suggested that the opponents of Library's planned renovation had political motives.

Ms. Ellen Egbert, a Bernal Heights civic activist, commented on: her appreciation of the Library's efforts to renovate the Bernal Heights Branch Library; and noted that the Preschool Program served a very limited number of children for very limited numbers of hours each week in contrast to the great many neighborhood children who used the Branch Library during all of its open hours.

Ms. Vicky Walker, a five year Bernal Heights resident; commented on: the unbalanced coverage of this issue in the Bernal Journal; on what she found to be its censorship of the proponents of the Branch Library's renovation; that the leadership of the Neighborhood Community Center had become partisans in this disagreement; that threats had been made against proponents of the Branch Library's renovation; and that City College not the Library, should pay any costs related to its' Preschool Program.

Mr. David Turner, a Bernal Heights resident, submitted a letter in support of the renovation of the Branch Library.

Ms. Rosanne Liggett, Bernal Heights resident, commented on: her strong support for the renovation of the Branch Library; that City College had been remiss in its duty to its Preschool Program; that there was no rationale for opposing the Preschool's relocation as neighboring Paul Revere School was an excellent location for the Preschool Program; that she did not believe that the Paul Revere School would be closed; and in general expressed frustration at the negative tone expressed by the Preschool's partisans.

Mr. Kimo Crossman commented on: Sunshine issues related to this matter; said that he would request all related public records and asked that they be provided in an electronic format; and supported use of solar panels.

Ms. Molly Martin, Preservation Bernal Heights Group, commented on: the importance of providing equal emphasis on both the adult and child users of the Branch Library; and urged on behalf of the Preservation Group that every effort be made to preserve the historic character and furnishings of the Bernal Heights Branch Library;

A Bernal Heights Resident noted that the Board of Supervisors had neither allowed nor taken any public comment when adopting their resolution on this issue; and that a relative few children used the Preschool Program in contrast to the great need for library services for the many children n the neighborhood.

Mr. Davis Hooper, an Excelsior District resident married to the Librarian of the Bernal Heights Branch Library, commented: that after its renovation the Excelsior Branch Library was thriving and that the same was certain to be the case at Bernal Heights; that the Branch Libraries were magnets for neighborhood users; and that this question was a matter of balancing the diverse needs of the neighborhood; and suggested that both sides now needed to work together to heal divisions and build consensus.

Mr. Frank Martinez Campos, a member of the San Francisco Labor Council; commented on: the Labor Council's support for the Board of Supervisors resolution on this issue; urged that the Preschool be returned to the Branch Library after its renovation; and that this was a watershed issue that should be addressed in response to the demands of the community.

Ms. Amy Trachtenberg, a longtime Bernal Heights resident, commented on: mistakes in addressing the Preschool's returning to the Branch Library; urged that the renovation get underway as soon as possible; and urged that the building's historic character and use as a branch library be retained.

Commission discussion of AGENDA ITEM #3 BERNAL HEIGHTS BRANCH LIBRARY

Commissioner Bautista regretted the division in the neighborhood on this issue. Commissioner Bautista point out that the Commission had a duty to renovate the Branch Library, and that the College District, not the Library was responsible for its Preschool Program. Commissioner Bautista observed that it was critically important that the renovated branch have the best possible program of library services to meet the needs of both the adult and child users in its neighborhood. Commissioner Bautista recalled that as a teacher she understated the issues involved and knew that the library was critical resource for the community

Vice President Coulter inquired about use of solar panels on the renovated branch facility, and lauded that planned preservation of the historic character and features of the existing branch building.

Vice President Coulter recalled the extensive number of public meeting that had been held to discuss these issues, criticized City College for its lack of leadership when the controversy began, noted that the renovated branch Library would serve far greater numbers of children, found the Paul Revere School ad good and reasonable alternative location for the Preschool Program, and noted in the final analysis the Preschool's students would also benefit as future users of their neighborhood library. The Commission Vice President supported the planned renovation of the Branch Library as proposed and expressed doubt as to the viability of the suggested potential for a future co-location.

Commissioner Gomez congratulated both sides in what she described as a lively community process noting both supported worthy goals. Commissioner Gomez expressed appreciation to the City Librarian for his efforts to seek a solution and noted that there was time for the Preschool to consider various options for its future. Commissioner Gomez urged that the community use the focus and energy generated by this issue to find a solution and urged that they keep trying.

Commissioner Kane noted that both he and his infant daughter had attended the lively community meeting; lauded the City Librarian's efforts to make meaningful outreach to the community; and recommended that the renovation project go forward as quickly as possible.

Commissioner Chin noting that she was both a teacher and a longtime union member pointed out that the Commission's duty was to seek a solution that was in the best interest of all of the children in the neighborhood. Commissioner Chin stated that the Revere School was the best location for the Preschool, that it offered space for the children that would never be possible at the Branch Library. Commissioner Chin recalled her familiarity with the work of the former principal of the Paul Revere School Randy Hayes, and noted that the new dynamic Principle at the Paul Revere School was committed to providing the highest quality education and that having the Preschool at the school site enhancing the learning environment of its students.

Commissioner Strobin noted that the discussion might be illuminated by the comments offer by the Peer Panelists in the upcoming Peer Review of the proposed renovation plans for the Bernal Heights Branch Library.

President Higueras noted that the Library had made every possible effort to find a just and fair solution to this matter. The Commission President noted that it was the Commission's duty to provide the best possible renovation for this branch and that the right thing to do was to focus on the Library. Mr. Higueras noted that the Revere School was a good location that offered more room and better facilities for the Preschool. The Library Commissioner President observed that the Commission was precluded by law from expending library resources for the Preschool Program and called attention to the lack of funding for this program in City College's proposed budget. President Higueras suggested that there was sufficient time to consider the future potential for co-location of the Preschool at the Branch Library site and that proper and due consideration would be given should that option find the necessary funding to make it possible.

There followed an extensive discussion of various ways the motions on this question might be worded.

MOTION: by Vice President Coulter, 2nd by Commissioner Strobin for approval of the proposed scope, budget and schedule for the renovation of the Bernal Heights Branch Library as recommended.

ACTION: 7-0 AYE (Bautista, Chin, Coulter, Gomez, Higueras, Kane, and Strobin)

MOTION: by Commissioner Gomez, 2nd by Commissioner Kane to cooperate with and explore City College's consideration of collocation of the preschool, as long as the building or operation of the preschool does not impact library services, funds, and schedule, or the existing library.

ACTION: 4 AYE (Coulter, Gomez, Higueras, Kane) 3 NO (Bautista, Chin, Strobin)

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

Branch Library Improvement Program Manager Marilyn Thompson provided an overview of the issues involved with this renovation project and then introduced Bureau of Architecture Architect Andrew Maloney to present his proposed designs for the renovation.

The Commission repaired to the audience and the Peer Panelists took the stage for their review and response to Mr. Maloney's proposed renovation plans for the Bernal Heights Branch Library

Mr. Maloney presented a detailed overview of the planned renovation of both floors as well as his proposed exterior modifications to the historic Bernal Height Branch Library.

Deputy City Librarian Paul Underwood then presented the Library's response to Mr. Maloney's proposed designs.

Ms. Thompson then introduced the Peer Panel members: Ms. Sandra Vivanco, Mr. Lawson Willard, and noted that Mr. Byron Shiles, unable to attend due to a family emergency, had submitted his written notes that would be reported.

Ms. Vivanco, a former neighbor and familiar user of the Bernal Heights Branch Library, began her critique of the proposed renovation plans by discussing essential steps she believed to be necessary to preserve and enhance the fine historic character and finishes of the Branch facility. Ms. Vivanco the discussed a strengthening of the design for the entry area urged the architect to maximize use of space, such as by combining proposed bathroom facilities, to add to available program space. Ms Vivanco then urged a way be found to squeeze more space from the services areas to add to program space as well. Ms. Vivanco concluided with a discussion of the 1960's mural on the building's exterior. Ms. Vivanco then left the meeting due to a previous commitment.

Mr. Willard then expressed strong support for the architect's proposal to maximize the potential of the original 1936 design of the building. Mr. Willard lauded the proposed restoration and enhancement of the spaces in the building to maximize usable public areas. Mr. Willard called attention to the enhanced lighting from the North window and recommended removal of the security barriers to add more. Mr. Willard found the ADA ramp a well executed design.

As presented by Mr. Underwood, Mr. Shiles notes offered his comments finding the renovation was well laid out and the stair elevations well considered. Mr. Shiles recommended consolidation of proposed rest room facilities to provide even more public space and also recommended relocation of the book shelving proposed at the entry area finding the placement awkward. Mr. Shiles also suggested shifting the placement of the staff work area on the second floor to create even more public use space suggesting that a wood and glass screen could sympathetically mask back of house activities while admitting additional light. Mr. Shiles written comments approved of the propose alignment new windows with the reading Room windows.

The remaining Peer Panelist, Mr. Willard retired from the podium and the Commissioners resumed their usual seats.

Commissioner Chin left the meeting during the Peer Panel Presentation.

Mr. Underwood thanked the Per Panelists for their presentations.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

An anonymous member of the public commented on: a lack of availability of explanatory documents in advance of the meeting; noted that there has also been a preschool at the Park Branch Library; noted nothing had been said regarding security issues; found that the proposed staff desk was not located near the entry, and queried whether any lessons had been learned regarding replacing exterior murals.

Mr. David Hooper commented: that the exterior mural was worn and dated; and that a good location for an appropriate child-oriented replacement might be the building's south elevation overlooking the adjoining playground.

Mr. Peter Warfield commented on: the lack of explanatory documents, including before and after views; applauded the effort to preserve original elements and increase in public spaces; questioned if this were a "green building; commented on the location of staffing desks,; and spoke favorably of the separation of the circulation and reference desks as proposed.

Ms. Ellen Egbert commented on: the importance of maintaining staff sight lines in the lower level; expressed concern that the adjacency of the Children's area and the outdoor playground could lead to spill-over of inappropriate activity and noise; and suggested lower level access be limited to the Moultrie entry as there were restrictions on access to Recreation and Park Department Property.

Ms Lurilla Harris commented that there had been no discussion about use of solar panels.

Mr. Brock Estes commented on: what exact area was being proposed for the co-location; expressed disappointment with the Commissioner's vote suggesting that the Commission should have responded to the public comment in support of the Preschool; and noted that the Bernal Preschool Program had been cited as a model internationally.

Ms. Vicky Walker, Bernal Preservation, commented: asked that neighborhood preservationists have access to the project during renovation to monitor ongoing work; recommended use of solar panels; and suggested use of "native plants" in the renovation of the Branch's exterior landscape.

Ms. Rosanne Liggett, commented on: use of the corner plaza stairway as the main access to the Children's area rather than from the playground; that the mural was both worn out and inappropriate; that the renovation should seek to restore the building's original appearance; that she had security concerns with the designs for the lower level areas; and that in general she was pleased with the proposed design.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY PEER REVIEW

Commissioner Gomez expressed admiration for the sensitivity to the historic design of the proposed renovation. Commissioner Gomez agreed with the public comment recommending use of the corner plaza stairway as a better point of entry for the Children's area. In response to Commissioner Gomez' questions, she was informed concerning how lower level security issues were proposed to be addressed. Commissioner Gomez also agreed that the mural was old and faded and suggested discussions

In response to a question by commission Strobin, the size and length of the proposed ADA access ramp was explained as necessary to meet code requirements.

In response to queries by Commissioners Gomez and Kane concerning use of solar panels, Ms. Thompson informed the Commissioners that a Public Utilities Commission (PUC) staff survey of branch library renovation projects had determined that the Bernal Heights Branch Library was not an appropriate candidate for use of solar panels.

Commissioner Gomez left the meeting at 6:55pm.

Vice President Coulter was impressed with the architect's design and asked concerning what could be done with the mural. The City Librarian responded that questions concerning who had authority over and any decision about the fate of the mural had not yet been determined.

President Higueras inquired concerning the addition of pilasters in the lower level that had not originally existed, suggesting that perhaps too many were being proposed for the spaces in question. In response to President Higueras questions about how the teen area would be differentiated Mt. Maloney discussed how the proposed design could set off that area from the main adult reading room. Ms. Toni Bernardi, Chief of Children and Youth Services and the Library's Teen Advisory Council were to be involved in considering "teen friendly" finishes and furnishing for this area. In response to President Higueras' questions about the proposed floor finishes Mr. Maloney reported that they would be blended to remain harmonious. . President Higueras also agreed that the proposed book shelves at the entry area might be reconsidered and noted that new opening should correlate with the existing ones.

AGENDA ITEM #5 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager noted that no informational or special reports would be presented at this meeting.

Ms. Thompson then presented her usual monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached).

The Branch Library Improvement Program Manager then informed the Library Commissioners about the ongoing active projects: new construction; renovations; report on construction work currently underway, and concluding her presentation with a report on recent and upcoming BLIP community outreach activities, (copy attached).

Commissioner Bautista left the meeting during Ms. Thompson's report.

Public comment on AGENDA ITEM #5 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that text provided was difficult to read; inquired about the construction start dates reported and the proposed opening days; spoke about "permit problems" at the Noe Valley Branch Library renovation project; asked about the status of the Eureka Valley Branch Library renovation project; and inquired if the Commission proposed to set policy to address issues related to proposed co-location of branch libraries with other entities.

Commission discussion of AGENDA ITEM #5 BLIP MANAGER'S REPORT

President Higueras thanked Ms. Thompson for her report.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 16, 2006

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 19, 2006

An anonymous member of the public found the minutes not worse, that an effort had been made to address some concerns, and "as approved" Minutes had been corrected as requested. This person called attention to a Friend's Board member's name being misspelled, and suggested that the point of his Minutes comment was to demonstrate that the Library administration failed to recognize the virtue of an open society.

Mr. Peter Warfield raised two points concerning his comments firstly about exactly what his concerns had been with what he felt were an ongoing breech of user privacy by display of user's names in the Library's use of self-pick up of reserves and other places where materials are held, and secondly that he had not said a figure of $1.9 million for additional hours in his comments concerning the Library Budget rather that he had requested additional funding for more public services hours.

Commission discussion of AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 16, 2006

Commissioner Kane noted several missing periods and suggested removal of the figure cited by Mr. Warfield. Vice President Coulter called attention to a Page 5 error.

MOTION: by Vice President Coulter, 2nd by Commissioner Kane for approval of the Minutes of the regular Public Library Commission meeting of February 16, 2006 as amended.

ACTION: 4-0 AYE (Coulter, Higueras, Kane, and Strobin)

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Vice President Coulter, 2nd by Commissioner Kane to adjourn the regular March 16 , 2006 Public Library Commission meeting In Memoriam of the former Library Commissioner Walter Jebe.

Public comment on AGENDA ITEM #6 ADJOURNMENT

An anonymous member of the public called attention to the passing of former Library Commissioner Walter Jebe and discussed his decades of service to San Francisco.

ACTION: AYE 4-0 (Coulter, Higueras, Kane, and Strobin)

The Commission meeting adjourned at 7:51pm.

Michael Housh, Commission Secretary 4/21/06

Please note: copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

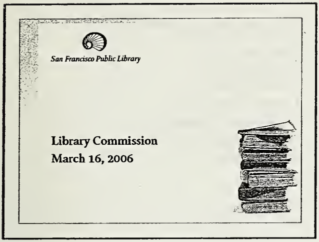
BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports
Board of Supervisors resolution
City Attorney's opinion
Floor plans for the Bernal Heights branch Library Renovation Project

Minutes of the Library Commission Meeting March 16, 2006

Appendix A

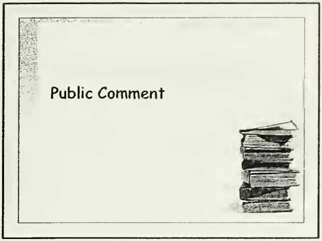
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

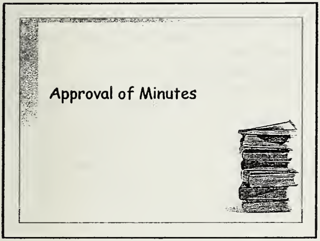


San Francisco Public Library

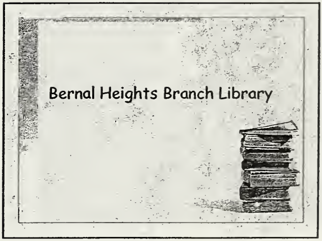
Library Commission
March 16, 2006



Public Comment



Approval of Minutes



Bernal Heights Branch Library

Bernal Heights Library

- Confirm or Revise Scope, Budget, Schedule
- Respond to Board of Supervisors Resolution

Bernal Heights Library

- **Summer 2004** – Community survey in English/Spanish
- **June 2004** – Meeting with City College administrators about preschool relocation
- **August 2004** – First community meeting at branch about the renovation
- **October 2004** – Second community meeting at branch about the renovation
- **October 2004** – Renovation information at Fiesta on the Hill
- **Feb & March 2005** – Library Commission hears testimony and discusses the renovation plans and the relocation of the preschool
- **October 2005** – Renovation information at Fiesta on the Hill
- **January 2006** – Third community meeting at branch about the renovation

Bernal Heights Library

Scope

- Bond Program mandates
- No addition; reduced site work
- Bigger Children & Adult areas
- Teen Area
- Program Room
- Increased collections

Budget

- No change - $5,082,500 ($3,557,750 construction)

Schedule

- Bid February 2007

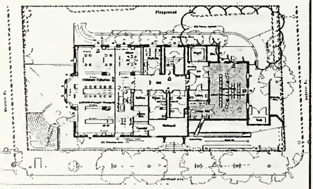
Bernal Heights Library

Library Service Plan:

- Population & demographics
- Library service needs
- Collections & resources
- Library program needs
- Space needs

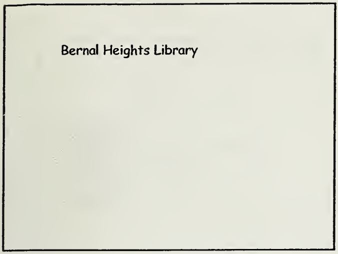
Bernal Heights Library

- Use of Library funds
- Paul Revere School
- Co-location concept

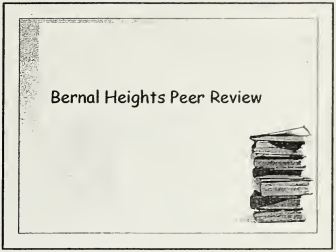


Bernal Heights Library

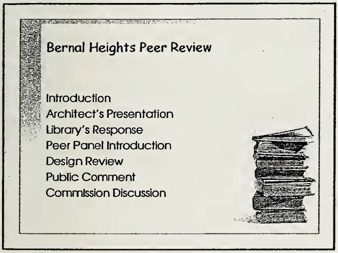
- Recommended action



Bernal Heights Library

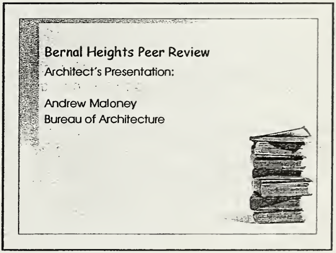


Bernal Heights Peer Review



Bernal Heights Peer Review

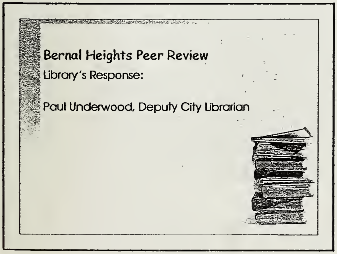
Introduction
Architect's Presentation
Library's Response
Peer Panel Introduction
Design Review
Public Comment
Commission Discussion



Bernal Heights Peer Review

Architect's Presentation:

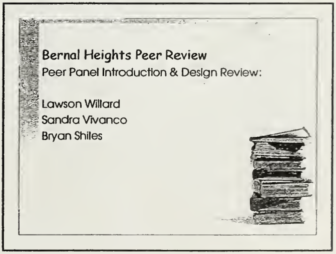
Andrew Maloney
Bureau of Architecture



Bernal Heights Peer Review

Library's Response:

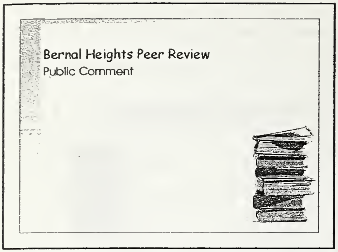
Paul Underwood, Deputy City Librarian



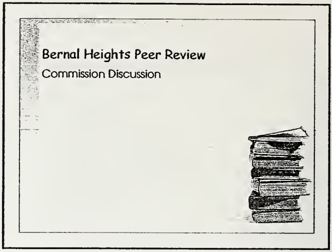
Bernal Heights Peer Review

Peer Panel Introduction & Design Review:

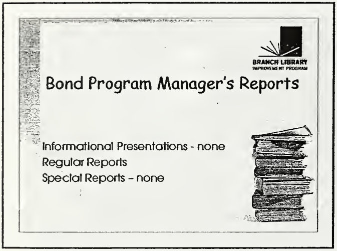
Lawson Willard
Sandra Vivanco
Bryan Shiles



Bernal Heights Peer Review
Public Comment



Bernal Heights Peer Review
Commission Discussion



Bond Program Manager's Reports

Informational Presentations - none
Regular Reports
Special Reports - none

Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach

Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $456,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 DRE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN:
updated revenues from Prop 14
05-05-05 NVA increased $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA,
RIC, WPO, WSA; increased Public Art from RIC, POT
01-19-06 NVA increased $825,000
TODAY no changes proposed

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy:
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy:
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
TODAY BHE schedule revision proposed

Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase

Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05

Active Projects Reports
Renovations

- Presidio Retaining Wall
  - Awarded to Valentine Construction
- Noe Valley
  - Awarded to LC General Engineering
  - Closed 2/11/06
- Western Addition
  - Construction Document Phase
  - Interim Services
  - Next – advertise for bid

Active Projects Reports
Renovations

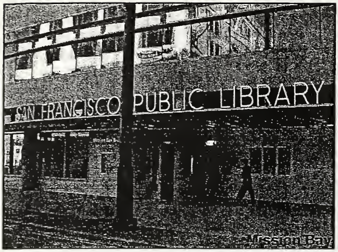
- Richmond
  - Construction Document Phase
  - Next – State's 95% CD submittal
- Bernal Heights
  - Schematic Design Phase
  - Board of Supervisor's Resolution
- Potrero
  - Design Development Phase - Schedule
  - Next – Planning Commission hearing

Active Projects Reports
Renovations

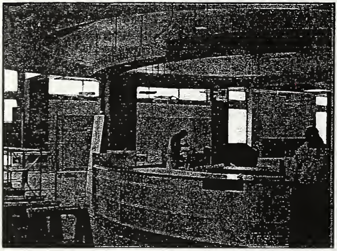
- Eureka Valley
  - Conceptual Design Phase
  - Next – community meeting
- Ortega
  - Conceptual Phase – hold

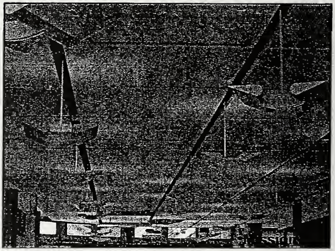
Construction Reports

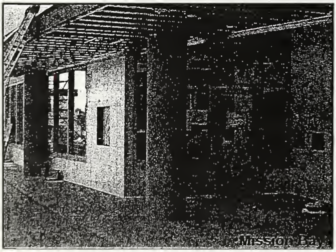
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset
- Presidio Retaining Wall
- Noe Valley

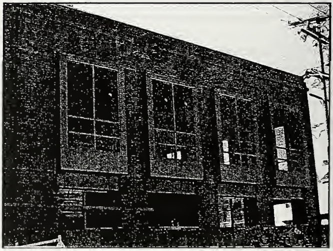

SAN FRANCISCO PUBLIC LIBRARY
Mission Bay

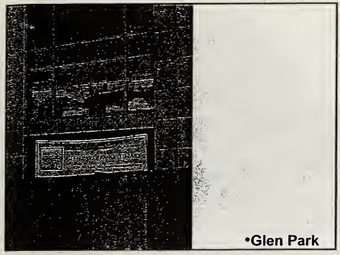
Mission Bay Branch
San Francisco Public Library
•Mission

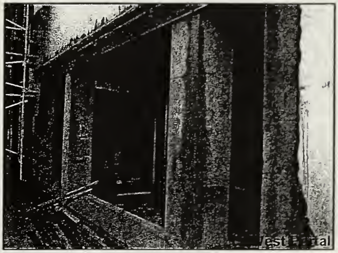



Missio


•Mission Bay




•Glen Park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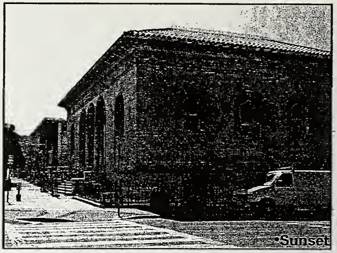
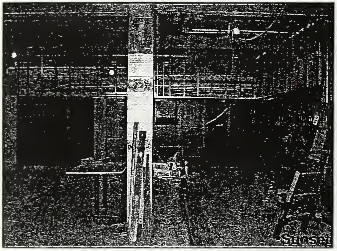
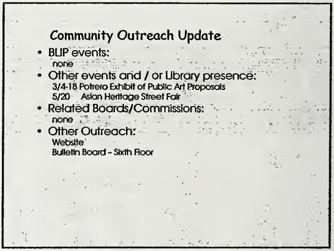
•Marina

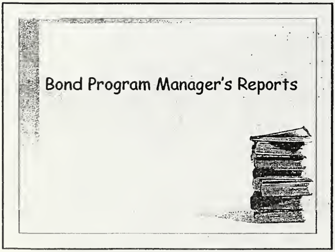




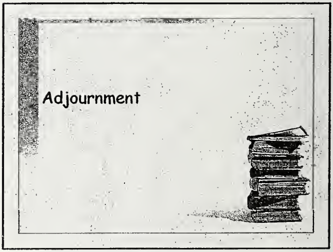


Community Outreach Update

- BLIP events:
  none
- Other events and / or Library presence:
  3/4-18 Potrero Exhibit of Public Art Proposals
  5/20 Asian Heritage Street Fair
- Related Boards/Commissions:
  none
- Other Outreach:
  Website
  Bulletin Board - Sixth Floor



Bond Program Manager's Reports



Adjournment

FILE NO. 051928 | As Amended in Board 12/13/05 | RESOLUTION NO. 883-05

[Bernal Heights preschool.]

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

Whereas, with the successful passage of Proposition A in 2000 of a $106,000,000 Branch Library Bond, the San Francisco Public Library Commission approves the plans for the implementation of the renovation and retrofit of branch libraries subject to the review of the Board of Supervisors; and

Whereas, the Commission voted on March 17, 2005, as part of their approval of the Bernal Branch renovation plan to not expand the building's physical plan and to evict the Bernal Preschool from the building; and

Whereas, the San Francisco Public Library Bernal Branch Renovation is estimated to cost $4,939,069 including a 15% contingency for a 9,865 expanded building at a cost of $500 per square foot which is extremely high; and

Whereas, the Bernal Preschool would occupy only 13% of the expanded building; and

Whereas, the Bernal Preschool has been located in 1300 square feet of the lower level of the Bernal Branch Public Library for almost 30 years operated by City College of San Francisco, rent free from the city; and

Whereas, the Bernal Preschool has been serving annually, 25 3-5 year olds from low-income Bernal families of color in a safe, nurturing environment for our children to learn and prepare for entry into elementary school; and

Supervisors Ammiano,
BOARD OF SUPERVISORS

Whereas, Bernal residents under the leadership of the Bernal Heights Neighborhood Center have actively raised funds and participated in the planning and advocacy of the renovations of the Bernal Playground playstructure and the Bernal Playground gymnasium, to keep the Bernal library open despite Mayoral and library administration attempts to close it, and the renovation of the Bernal Heights Neighborhood Center to develop a community civic center to better serve those Bernal families most in need and maintain the racial and economic diversity of Bernal Heights; and

Whereas, Bernal Community residents under the leadership of the Bernal Heights Neighborhood Center have actively participated in the planning and advocacy for the expansion of the Ingleside Police Station's Community Policing program to Cortland Avenue, and the revitalization of Cortland's commercial corridor; and

Whereas, School Readiness is one of the primary goals of the Educate America Act passed by Congress in 1994, and preparing preschoolers for learning has been identified as one of the eight major roles that libraries can play in their communities which characterize libraries as the preschoolers door to learning; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* which supports the expansion of Bernal library services and believes this is a great community opportunity to enhance the interfacing between the preschool and the public library staff and clients (families and patrons) and make the library a significant part of the lives of our children and families; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has waged a 13 month campaign to stop the eviction and find a more creative partnership between the community and the library bringing together parents and grandparents of current and former students, community members, practitioners, and professionals to join forces to stop the eviction of this highly valued preschool and their families and advocate for the return to the library after renovation; and

Whereas, the relocation to site in a very low performing school underlines the overly high concentration of poverty of these children and takes them away from the more accessible community hub, and provides a smaller area than the current site including a $1416.00 monthly rent payment that could instead go towards maintaining quality and program enhancements directly benefiting the children; and

Whereas, *the Save the Bernal Preschool – Stop The Eviction Campaign* has the support of numerous individuals and organizations including the Bernal Heights Neighborhood Center and City College Board of Trustees to return to library after the renovation; and

Whereas, the temporary site for Bernal preschool, located at Paul Revere Elementary School, can become a permanent location for another program thus, doubling the preschool and/or child care slots in Bernal at both sites, which is a priority site for the City's "Preschool for All" program and also in anticipation of the proposed universal preschool state initiative; and now therefore be it

RESOLVED, that the Library Commission hold a 3rd community meeting which would allow for preschool families and supporters as well as other community members to

participate in the design planning for the renovation of Bernal Branch Library with sufficient notice to the community; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the Budget Analyst to review the library's Schematic Design Estimate Summary for the Bernal Branch Renovation and its' estimated cost of $500 per square foot; and be it

FURTHER RESOLVED, the Board of Supervisors instruct the Budget Analyst to review the library budget to identify funds to support the accurate cost of the Bernal library building expansion including the Bernal preschool; and be it

FURTHER RESOLVED, the Board of Supervisor request the Mayor's Budget Director to identify budget funds to support the building expansion to include the preschool, which the current library budget presumably can not support; and be it

FURTHER RESOLVED, that the Board of Supervisors instruct the City Attorney to review the 2000 Branch Library Bond and determine how the branch expansion can take place without the Bernal Preschool being required to contribute to the cost of the mandated building upgrade but assuming that it will contribute for the tenant improvements of the renovation for preschool use; and be it

FURTHER RESOLVED, that the Board of Supervisors request the San Francisco Library Commission to reconsider its prior decision and state in unequivocal terms the condition of the potential return of the preschool to the Bernal Branch Library after the completion of the renovations; and be it

FURTHER RESOLVED, that the Board of Supervisors communicate to the Mayor it's support and willingness to work together to have the Bernal Preschool return to its current location after the renovations are completed and to identify the funds to support this critical and valued program.

City and County of San Francisco

Tails

Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 051928 **Date Passed:**

Resolution urging that the Bernal Preschool return to the Bernal Branch Library upon completion of the Branch Library Renovation.

December 6, 2005 Board of Supervisors — CONTINUED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — AMENDED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

December 13, 2005 Board of Supervisors — ADOPTED AS AMENDED

Ayes: 10 - Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval
Noes: 1 - Alioto-Pier

File No. 051928

I hereby certify that the foregoing Resolution was ADOPTED AS AMENDED on December 13, 2005 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young
Clerk of the Board

DEC 16 2005

Date Approved

Mayor Gavin Newsom

Date: December 23, 2005

I hereby certify that the foregoing resolution, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, became effective without his approval in accordance with the provision of said Section 3.103 of the Charter.

Clerk of the Board

File No.
051928

CITY AND COUNTY OF SAN FRANCISCO

DENNIS J. HERRERA
City Attorney

OFFICE OF THE CITY ATTORNEY

MICHAEL MARTIN
Deputy City Attorney

DIRECT DIAL: (415) 554-4648
E-MAIL: michael.martin@sfgov.org

MEMORANDUM

TO: Honorable Members, Board of Supervisors
CC: Honorable Members, Library Commission
FROM: Michael Martin
Deputy City Attorney
DATE: January 10, 2006
RE: Bernal Heights Branch Library Expansion

Question

In this memorandum we respond to your Resolution No. 883-05. In that Resolution you asked our office to review the Branch Library Improvement General Obligation Bond authorization, approved by the voters in November 2000, to determine whether the City may use proceeds of the Branch Library Improvement General Obligation Bonds (the "Bonds") to renovate and possibly expand the Bernal Heights Branch Library building for a mixed-use occupancy by the Bernal Heights Branch Library and the Bernal Preschool. Specifically, we understand your inquiry to be whether proceeds of the Bonds may be used to pay for the entire building upgrade and expansion with the Bernal Preschool paying only for improvements to the portion of the renovated building to be dedicated to the Preschool's own use.

Short Answer

Proceeds of the Bonds may only be used to construct facilities for library use. General improvements (e.g. seismic strengthening) to a mixed-use building housing a library along with other space exclusively dedicated to non-library uses may only be financed with Bond funds in an amount proportional to the library space within the building relative to the total building space. We are not aware of any evidence that the Preschool would further a library purpose, but if there is any such evidence we could reconsider this advice in light of such facts.

Background

The Bernal Preschool is a state early childhood education program administered by the City College of San Francisco. The Preschool has occupied, without a lease or reimbursement to the City, certain building space in the lower level of the Bernal Heights Branch Library building for more than a decade.

As part of the Branch Library Renovation Program, the Bernal Heights Branch Library building will undergo extensive seismic, mechanical, disability access, operational and public

service upgrades, and possible expansion. The Branch Library improvements are currently programmed to be financed from Bond funds.

We understand that the Preschool wishes to occupy space for its own exclusive use in the upgraded building. The Preschool has offered to pay for tenant improvements to the area that the Preschool proposes to occupy in the upgraded building. We further understand that City College has made arrangements to permanently relocate the preschool to a nearby school (Paul Revere Elementary School).

Analysis

California courts have held that the lawful use of bond funds is governed by the language of the ballot question and the ordinance placing the measure onto the ballot. See, e.g., *Associated Students of North Peralta College v. Board of Trustees of the Peralta Community College Dist.* 92 Cal.App.3d 672, 677 (1979). The ballot question for the Bonds reads as follows: "Shall the City incur $105,865,000 of bonded indebtedness for the acquisition, renovation, and construction of branch libraries and other library facilities, other than the Main Library, and all other works, property, and structures necessary or convenient for the foregoing purposes?" The ballot ordinance submitting this question to the voters did not contain any provisions amplifying or broadening the meaning of the phrase "branch libraries and other library facilities" to apply to school facilities or other mixed uses. After consultation with outside bond counsel for the Bonds we agree that the voter authorization is properly understood to be confined to facilities used for library purposes.

Based on that analysis, proceeds of the Bonds may only be used to improve library facilities. Therefore, these Bond funds may not be used for improvements or renovations to any portion of the Bernal Heights Branch Library building that would be dedicated to a non-library use like the Preschool. Further, the project costs that benefit the building as whole must be apportioned based on the relative building space occupied for library use and for non-library use.

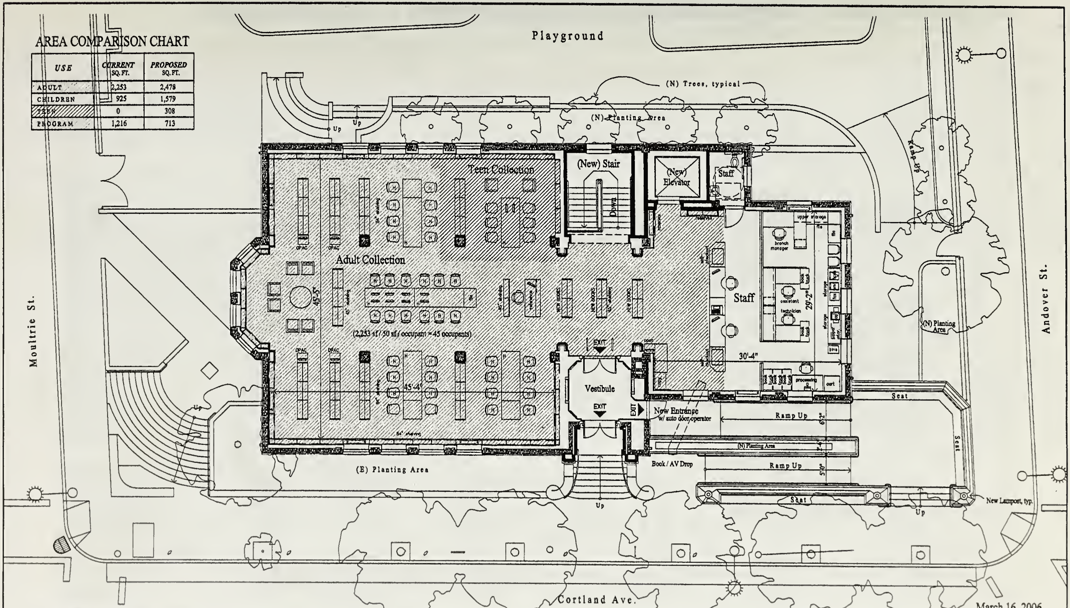
Accordingly, Bond funds may only be used to finance the Branch Library's proportional share of the project costs applicable to the building as a whole and improvements or renovations to the space used for library purposes. If the building is renovated for a mix of uses including non-library purposes, such as the Preschool, then non-Bond funds must be provided to finance the cost of the proportional share of common building improvements as described above. Therefore, the proposal described in Resolution 883-05 would not be a lawful use of Bond funds.

This analysis is limited to the use of Bond funds as currently programmed for the Bernal Heights Branch Library expansion. The City may be able to use other City funds to finance the renovation of the Bernal Preschool space so long as such expenditure serves a public purpose and complies with any restrictions applicable to the particular proposed funding source.

cc: Luis Herrera, City Librarian

AREA COMPARISON CHART

USE	CURRENT SQ. FT.	PROPOSED SQ. FT.
ADULT	2,253	2,478
CHILDREN	925	1,579
TEEN	0	308
PROGRAM	1,216	713


Playground
(N) Trees, typical
(N) Planting Area
Up
Up
(New) Stair
Down
(New) Elevator
Staff
Teen Collection
Adult Collection
45'-5"
45'-4"
(2,253 sf / 50 sf / occupant = 45 occupants)
OPAC
NEW BOOKS
Staff
29'-2"
30'-4"
branch manager
assistant
technician
upper storage
storage
processing
cart
bins
Vestibule
EXIT
New Entrance w/ auto door operator
Ramp Up
6'-2"
5'-0"
(N) Planting Area
Book / AV Drop
Seat
Seat
Seat
(N) Planting Area
Ramp Up
New Lampost, typ.
(E) Planting Area
Up
Up
Moultrie St.
Andover St.
Cortland Ave.

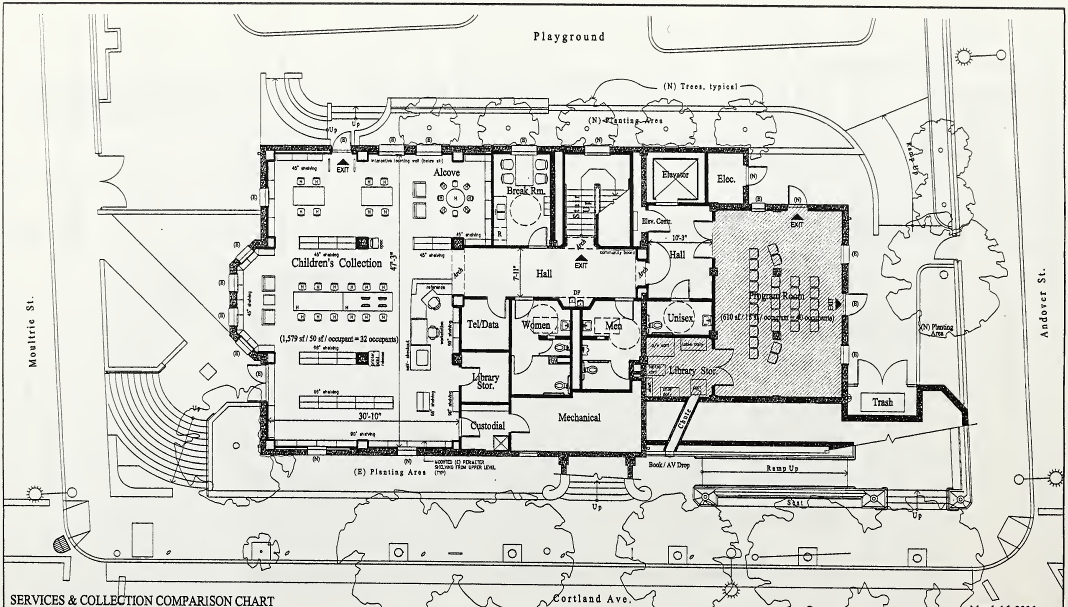
GROSS UPPER FLOOR AREA (existing): 4,370 sf
GROSS LOWER FLOOR AREA (existing): 4,407 sf
TOTAL GROSS FLOOR AREA (existing): 8,777 sf

UPPER LEVEL FLOOR PLAN

Not to Scale

March 16, 2006
Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY


Playground
(N) Trees, typical
(N) Planting Area
Up
Ramp Up
Moultrie St.
Andover St.
Cortland Ave.
EXIT
interactive learning wall (below sill)
Alcove
Break Rm.
Stair Up
Elevator
Elec.
Elev. Contr.
10'-3"
Hall
community board
Arch
45" shelving
Children's Collection
47'-3"
7'-11"
opac
(1,579 sf / 50 sf / occupant = 32 occupants)
66" shelving
90" shelving
30'-10"
reference
workstation
self-checkout
Tel/Data
Women
Men
DF
Unisex
Library Stor.
Custodial
Mechanical
Program Room
(610 sf / 15 sf / occupant = 40 occupants)
(N) Planting Area
Trash
Chute
Book / AV Drop
Ramp Up
Seat
(E) Planting Area
MODIFIED (E) PERIMETER SHELVING FROM UPPER LEVEL (TYP)
(E)
(N)

SERVICES & COLLECTION COMPARISON CHART

AREA	*SEATING*		*PUBLIC COMPUTERS*		*SHELVING (LF)*		
	CURRENT	PROPOSED	CURRENT	PROPOSED	CURRENT	PROPOSED	CHANGE
ADULT	52	42	4	8	1,124	1,620	44% increase
CHILDREN	26	32	2	4	604	843	39% increase
TEEN ▨	0	8	0	2	88	393	446% increase

LOWER LEVEL FLOOR PLAN

Not to Scale

March 16, 2006

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

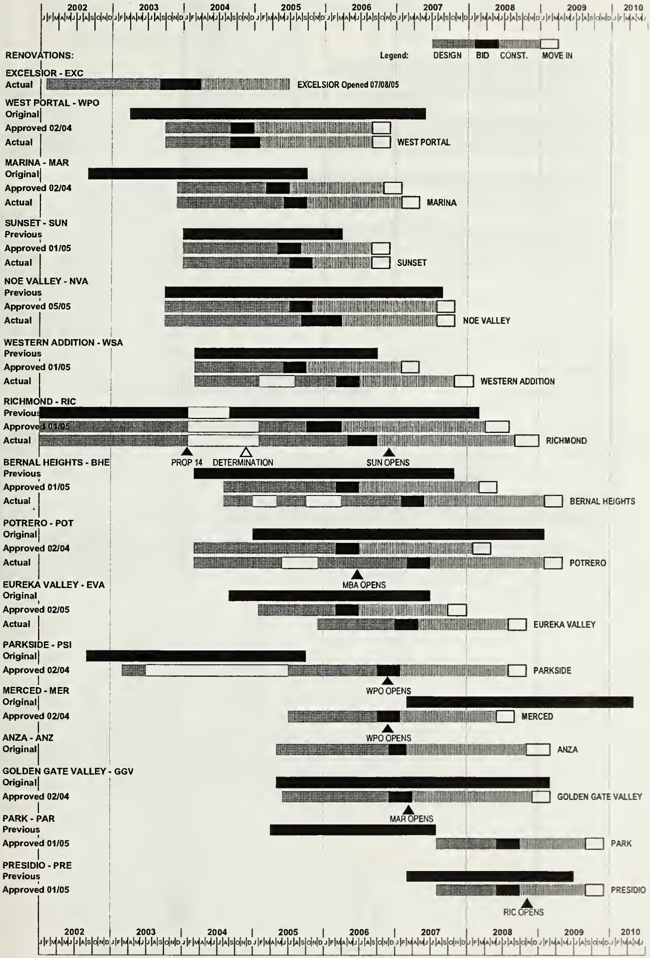
CU .T BUDGET REPORT-2000 Branch Library Improvement Bond Program
March 16, 2006

	BUDGET		REVENUE FUND STRATEGY				EXPENDITURES/ENCUMBRANCES	
Branch	Baseline Budget (10/01)	Approved Budget (01/06)	City Prop. A Bonds	State Prop. 14 Grants	Other Funds	Total All Sources	Actual 28-Feb-06	New This Month
							B	
Site Acquisitions & New Construction								
Glen Park	4,570,000	4,881,000	4,681,000		200,000 (5)	4,881,000	320,044	391
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-	5,751,855	2,586,948	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000 (7)	3,967,000	3,738,215	-
Portola	4,570,000	4,818,520	4,388,000		430,520 (5)	4,818,520	1,878,067	-
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000 (6)	5,884,500	2,217,073	1
Support Services	9,080,000	8,946,342	8,876,000		70,342 (6)	8,946,342	8,850,502	-
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*	*34,249,217*	*19,590,849*	*392*
Renovations								
Anza	4,740,000	4,503,000	4,503,000		-	4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-	3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-	5,082,500	294,464	455
Eureka Valley	4,580,000	4,351,000	4,351,000		-	4,351,000	71,986	419
Excelsior	3,820,000	3,655,648	3,629,000		26,648 (7)	3,655,648	3,589,088	20,082
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-	5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000 (7)	3,924,500	3,258,402	99,042
Merced	4,200,000	3,990,000	3,990,000		-	3,990,000		
Noe Valley	4,410,000	5,707,318	5,687,318		20,000 (7)	5,707,318	816,450	-
North Beach	3,460,000	3,763,600	3,287,000		476,600 (5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-	3,382,000	129,944	11
Park	1,310,000	1,310,000	1,244,500		65,500 (5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-	3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-	3,968,500	135,350	2,698
Presidio	1,530,000	1,530,000	1,453,500		76,500 (5)	1,530,000	348,853	204,566
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000 (2),(7)	9,032,642	1,434,614	14,937
Sunset	1,490,000	1,510,000	1,415,500		94,500 (5),(7)	1,510,000	1,157,662	13,350
West Portal	4,110,000	4,574,500	4,554,500		20,000 (7)	4,574,500	4,039,147	3,395
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000 (7)	3,278,500	545,784	92,657
SUBTOTAL	*74,000,000*	*75,501,708*	*66,776,924*	*5,485,036*	*3,239,748*	*75,501,708*	*15,930,147*	*451,612*
Program-Wide Services & Costs								
Library Program Costs	800,000	800,000	800,000			800,000	707,564	158
Program Consultants	750,000	750,000	750,000			750,000	399,103	17,273
City Program Management	3,600,000	4,900,000	4,900,000			4,900,000	1,900,100	48,058
Real Estate Dept	120,000	235,281	235,281			235,281	235,281	
Art Enrichment Program		362,000	302,000		60,000 (7)	362,000	212,263	(1,466)
Moving & Interim Services	4,360,000	711,752	328,400		383,352 (4),(7)	711,752	443,522	
Furniture & Equipment Resen	15,000,000	16,000,000	-	759,170	16,000,000 (3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000			1,000,000	344,227	
Program Reserve	1,675,000	1,008,479	758,618		899,861 (5),(7)	1,658,479		
SUBTOTAL	*27,805,000*	*25,767,512*	*9,074,299*	*759,170*	*17,343,213*	*27,176,682*	*4,242,060*	*64,023*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,351,823**	**136,927,607**	**39,763,056**	**516,027**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program Summary Schedules

Approved May 5, 2005
Commission Meeting March 16, 2006



Branch Library Improvement Program Summary Schedules

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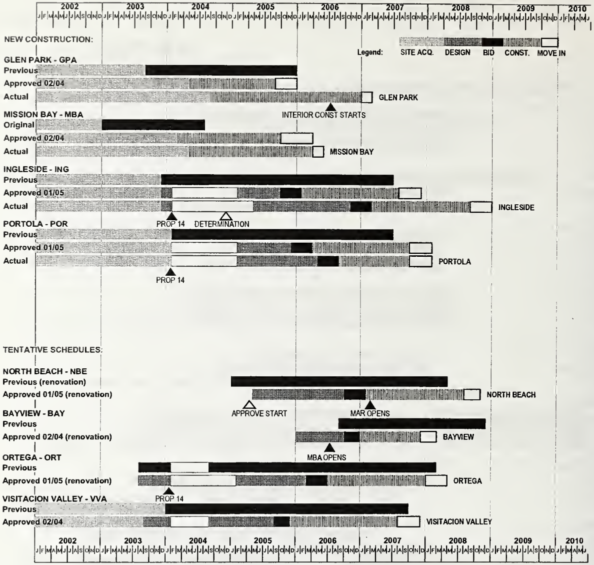
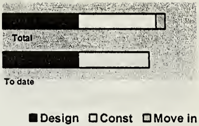
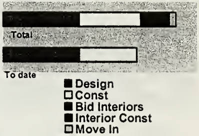
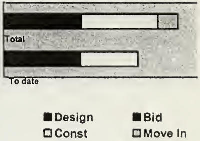
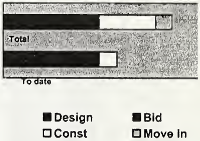
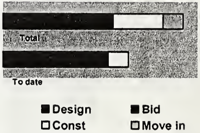
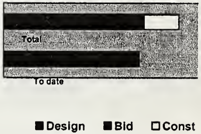
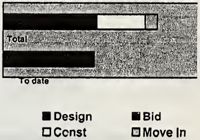


Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,819,019 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/24/06 **Final Compl:** 4/7/06	Punchlist walk-thru – 3/17/06 Temp. Certificate of Occupancy for entire building – 3/15/06 Finished carpentry, shelving & carpeting Hard hat tour 3/15/06 Art installation – 3/20/06 No change orders processed this month	
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 3/1/06	Scaffolding & dust barrier removed No payments made till finished Design of interior construction proceeding. Bid Spring 2006	
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $54,458 **Total Contract:** $3,034,458 **Payments:** $996,276 **Duration:** 460 days **Extensions:** 73 days **Total Duration:** 533 days **Substantial:** 6/22/06 **Final Compl:** 8/21/06	Framing completed Electrical conduits – 90% Duct work – 75% Plumbing rough – 90% Change orders pending: floor leveling compound, window revision, etc totaling $105K	

Branch	Contacts	Statistics	Activities	Schedule
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** $2,393,700 **Change Orders:** $71,113 **Total Contract:** $2,464,813 **Payments:** $472,651 **Duration:** 425 days **Extensions:** 0 days **Total Duration:** 425 days **Substantial:** 10/31/06 **Final Compl:** 12/29/06	Force account work for dry rot repair Footing poured for addition Change orders pending: various electrical & interior finish changes totaling $24K	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** $796,888 **Change Orders:** $0 **Total Contract:** $796,888 **Payments:** $329,283 **Duration:** 300 days **Extensions:** 0 days **Total Duration:** 300 days **Substantial:** 7/11/06 **Final Compl:** 9/9/06	Sheetrock hung, taping Fire alarm drawings submitted for SFFD approval Change orders pending: remove library furniture, various hidden conditions totaling $29k	
Presidio Branch 3150 Sacramento Street	**District/Supervisor:** 7 / Elsbernd **Engineer:** DPW **Contractor:** Valentine Construction	**Award:** $204,566 **Change Orders:** $0 **Total Contract:** $204,566 **Payments:** $0 **Duration:** 105 days **Extensions:** 0 days **Total Duration:** 105 days **Substantial:** tbd **Final Compl:** tbd	This contract is only for retaining wall repairs Contract awarded	
Noe Valley Branch 451 Jersey Street	**District/Supervisor:** 8 / Dufty **Architect:** Carey & Co., Inc. **Contractor:** LC General Engineering & Const., Inc.	**Award:** $3,770,000 **Change Orders:** $0 **Total Contract:** $3,770,000 **Payments:** $0 **Duration:** 485 days **Extensions:** 0 days **Total Duration:** 485 days **Substantial:** tbd **Final Compl:** tbd	Closed 2/11/06 NTP expected week of 4/10/06 Change orders pending: None	

DOCUMENTS DEPT
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SAN FRANCISCO
PUBLIC LIBRARY
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San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

teven A. Coulter
Vice President

Helen Marte Bautista
onnie K. Chin
ewelle Gomez
arry Kane
Deborah Strobin
Commissioners

uis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, April 6, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. TRIBUTE TO THE DEPUTY CITY LIBRARIAN — ACTION

Presentation of and discussion of and possible action to approve a resolution commending and thanking Deputy City Librarian Paul Underwood for his dedication, hard work, and principled leadership during his service as Deputy City Librarian and Acting San Francisco City Librarian.

Explanatory document: draft resolution

3. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Library Commission meeting of March 2, 2006.

Explanatory document: draft minutes

4. FRIENDS OF THE LIBRARY REPORT — DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.).

5. CITY LIBRARIAN'S REPORT by City Librarian Luis Herrera — DISCUSSION

(This item is to allow the City Librarian to report on recent Library activities and make announcements)

The City Librarian will report on the following topics: SFPL staff attendance at the Public Library Association Conference; recognition of children's librarian Ruth Maginnis retiring after 41 years of service; recognition of Shelly Cocking, Borrower Services librarian featured in Woman's Day Magazine; update on Main Library Fulton Street landscape project; library participation in public relations campaign as part of National Library Week; and highlights on exhibitions and programs.

6. 10th ANNIVERSARY CELEBRATION OF THE MAIN LIBRARY — DISCUSSION

Presentation and discussion of the celebration of the 10th Anniversary of the Main Library.

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

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There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

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San Francisco Lobbyist Ordinance

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Michael Housh, Commission Secretary 12/29/04

7. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

8. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

9. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 4/3/06

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

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San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

SF
P76
#1
4/20/06

Gavin Newsom
Mayor

Charles A. Higueras, A.I.A.
President

Steven A. Coulter
Vice President

Helen Marte Bautista
Lonnie K. Chin
elle Gomez
arry Kane
Deborah Strobin
Commissioners

Luis Herrera
City Librarian

Michael Housh
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, April 20, 2006
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. TRIBUTE TO THE DEPUTY CITY LIBRARIAN ACTION

Presentation and discussion of and possible action to approve a resolution commending and thanking Deputy City Librarian Paul Underwood for his dedication, hard work, and principled leadership during his service as Deputy City Librarian and Acting San Francisco City Librarian.
Explanatory document: draft resolution

3. APPROVAL OF THE MINUTES ACTION

Presentation and discussion of and possible action to approve the Minutes of the regular Commission meeting of March 16, 2006.
Explanatory documents: draft minutes

4. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none
Explanatory documents: current Budget Report and Branch Library Summary Schedules

5. RESOLUTION IN SUPPORT OF PROPOSITION 81 ACTION

Presentation and discussion of and possible action to approve a resolution requesting the Board of Supervisors adopt a resolution in support of the voters' enactment of Proposition 81, the State Library Construction Bond Act of 2006.
Explanatory document: draft Resolution

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APR 17 2006
SAN FRANCISCO
PUBLIC LIBRARY

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Michael Housh, Commission Secretary 12/29/04

6. 10th ANNIVERSARY CELEBRATION OF THE MAIN LIBRARY DISCUSSION

Presentation and discussion of the celebration of the 10th Anniversary of the Main Library.

7. CLOSED SESSION ON EXISTING LITIGATION ACTION

: City and County of San Francisco v. James Chaffee, San Francisco Superior Court Case No. 645-130

A. Public comment on all matters pertaining to the closed session.

B. Vote on whether to hold closed session to confer with legal counsel regarding pending litigation, (SF Administrative Code §67.10(d) (1))

C. Conference with legal counsel in closed session. (CA Gov't. Code §§ 54956.9(a); SF Administrative Code § 67.10(d) (1).)

D. Reconvene in open session:

1. Report on action taken in closed session, if any, and the vote thereon (CA Government Code §54957.1(a); SF Administrative Code §67.12(b) (2).)
2. Vote to elect whether to disclose any portion of the discussions held in closed session that is not confidential and possible report thereon. (SF Administrative Code § 67.12 (a).)

8. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 4/17/06

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San Francisco Public Library

WHEREAS, the San Francisco Public Library Commission is pleased to RECOGNIZE, HONOR, and COMMEND the many significant contributions which Deputy City Librarian and former Acting City Librarian PAUL UNDERWOOD has made to the betterment of San Francisco's public libraries through his skillful leadership on behalf of our libraries; and

*WHEREAS, throughout his years of service to the City & County of San Francisco **Paul Underwood** has earned the affectionate regard and professional respect of his colleagues through his passionate devotion to public service, his consistently excellent work, and his enthusiasm for doing every job well; and*

WHEREAS, the invaluable contributions and respected professional accomplishments of PAUL UNDERWOOD, justly renowned for his skill in obtaining Proposition 14 Grant Funds, his achievements in the establishment of the Library's Support Services Center, in developing the Library's Strategic Plan, and his careful stewardship of our public library system have significantly benefited the San Francisco Public Library and the people of San Francisco; and

WHEREAS, the San Francisco Public Library Commission will SALUTE PAUL UNDERWOOD, as an outstanding exemplar of the high ideals of professional achievement, personal character, and public service leadership at its regular meeting on April 6, 2006; Now,

Therefore, Be It Resolved that the SAN FRANCISCO PUBLIC LIBRARY COMMISSION in RECOGNITION and HONOR of his outstanding exemplary public service and dedicated hard work and in recognition of his retirement from the Library , do hereby RECOGNIZE, HONOR, AND COMMEND

PAUL UNDERWOOD

In Witness Whereof, I have hereunto set my hand and caused the seal of the San Francisco Public Library Commission to be affixed.

CHARLES A. HIGUERAS, A.I.A.
PRESIDENT
APRIL 6, 2006

#3 DRAFT DRAFT DRAFT DRAFT

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION RESOLUTION NO.
PROPOSITION 81

WHEREAS, a new State library bond measure, the "California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2006", known as Proposition 81, is on the June 2006 ballot; and

WHEREAS, approval of Proposition 81 would authorize the State of California to sell $600 million in bonds to assist local governments in the construction and renovation of public libraries; and

WHEREAS, approved projects will combine state matching funds representing 65% of total project costs, with 35% in locally generated funds, resulting in nearly $900 million being spent in local communities; and

WHEREAS, eligible projects that were not funded in the last round of a previous State library construction bond (Proposition 14), including the San Francisco Public Library's applications (totaling $9.5 million) to supplement the funding for new, larger Visitacion Valley and Ortega branch libraries will be given first priority for funding if Proposition 81 passes; and

WHEREAS, the San Francisco Public Library's largest building campaign in history is in full swing as we are now seeing the fruits of the $105.9 million City bond measure passed in November 2000 that calls for 19 branches to be renovated, four leased facilities to be replaced with City-owned buildings and one brand-new branch to be constructed - the first in 40 years - in Mission Bay; and

WHEREAS, over the last few years there has been a dramatic increase in the cost of construction attributed to rising energy, cement, and steel costs,

increased international demand for materials, escalating labor costs, the weak US dollar, and many other factors; and

WHEREAS, without additional funding sources, this unprecedented rise in construction costs could impact the Branch Library Improvement Program and reduce the scope of upcoming projects; and

WHEREAS, the passage of Proposition 81 creates an opportunity to gain additional funds from the State to increase the Branch Library Improvement Program budget; now, therefore, be it

RESOLVED, that the Library Commission urges the Board of Supervisors of the City and County of San Francisco to consider whether to endorse Proposition 81 on the June 6th, 2006 election ballot.

As approved April 20, 2006

____

Michael Housh, Commission Secretary

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, April 20, 2006.
The San Francisco Public Library Commission held a regular meeting on Thursday, April 20, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:20pm.

Commissioners present: Bautista, Chin, Coulter, Higueras Gomez, and Kane.
Commissioner Munson was excused attendance.
A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: welcoming the new Library commissioner, about an article in a "Designer/Builder" magazine entitled "Libraries in retreat, voiced criticism of the Main Library; and expressed regret at the "new model" being pursued by libraries.

Mr. John MacAfee, Friends of the Library, spoke about: Commissioner Gomez's participation in the 10th Annual Library Laureates Dinner, about the success of this year's "Library Lobby Day in Sacramento; and informed the Library Commission about upcoming Neighborhood Library Capital Campaign events.

Mr. Peter Warfield commented: welcoming the new Library Commissioner; noted the "Designer/Builder" magazine article previously referenced; discussed the Board of Supervisor's Library Citizen's Advisory Committee recommendations for Main Library improvement; and called attention to a recent San Francisco Bay Guardian editorial commending James Chaffee and discussing Sunshine Ordinance related issues.

Ms. Donna Bero, Executive Director of the Friends of the Library spoke about: the Commission's open and welcoming processes; discussed a recent American Libraries Association survey that demonstrated strong public support for libraries; and called attention to the new Poet Laureate's inauguration and Poet Laureate Jack Hirschman's plans to conduct poetry events across the City.

Mr. Jim Van Buskirk, local author, 2006 Library Laureate, and Hormel Center Librarian, spoke about: the launching of his new book, Celluloid San Francisco; the great success of the 10th Annual Library Laureates Dinner that had raised more than #200,000 for the Library ; noted its enjoyable 1906 Earthquake and Fire Centennial theme; and called attention to the 35 Bay Area authors honored at this annual benefit which raised funds for our libraries.

AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

President Higueras described Deputy City Librarian Paul Underwood's distinguished professional career and experience as a librarian and library manager and his exemplary public service while serving the people of San Francisco as Deputy City Librarian and as Acting City Librarian from July 2004 until April 2005. The omission President in particular called attention to his skillful leadership of the Branch Library Improvement Program (BLIP) and the obtaining of Proposition 14 grant funds and well as overseeing the establishment of the Library's Support Services Center. The Commission President then read the text of the proposed resolution in Mr. Underwood's honor, (copy attached).

Public comment on AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

Ms. Donna Bero, Executive Director of the Friends of the Library discussed: Deputy City Librarian Paul Underwood's support and encouragement given her when she became the Friend's Executive Director, his skillful and gracious introduction of her to the world of libraries; and noted that all regretted his leaving but were happy he would continue to serve as a returning retiree.

Commission discussion of AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

President Higueras presented the Commission's Resolution in his honor to retiring Deputy City Librarian Paul Underwood. Mr. Underwood thanked the Commissioners noting that he was surprised and pleased to be so honored. The Deputy City Librarian called attention to the support and assistance that he had received during his tenure from library staff, noting in particular that of Marilyn Thompson and Mindy Linetzky of the BLIP. The Deputy City Librarian also highlighted the tremendous support provided by the Friends of the Library in obtaining the Proposition 14 grant funds.

Mr. Underwood recalled his decades of service as a Librarian beginning in Michigan at 15 and retiring here in California at 58. Mr. Underwood recounted his rich and varied career in libraries noting in particular his early positions in the Midwest, his relocation to California in 1979 days, his work designing bookmobiles for the Los Angeles County Library, his relocation to San Francisco 1984 and his work in San Mateo County, and since 2001 his work as Deputy City Library at the San Francisco Public Library, noting the great success achieved in winning Proposition 14 grant funding for the Richmond and Ingleside Branch Libraries. Mr. Underwood noted that although retired he would be returning part time to ease the transition and remain involved. Mr. Underwood then acknowledged his Partner Ron Gorman lauding his encouragement and support and reported that they had extensive travel plans to Europe and Mexico now that he was retired.

AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING MINUTES

Commissioner Chin left the meeting at 4.:5pm.

Public Comment on AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING MINUTES

An anonymous member of the public commented: that these Minutes were abominable; that the March 2nd Minutes should be properly approved 1st; that beginning with the first page the Minutes were distorted; suggesting that both his own various other members of public's public comments were not accurately reported; and that issues raised by Mr. Peter Warfield were not reported at all.

Mr. Peter Warfield, commented: on a page 1 report of his comments that he found did not reflect his concerns with a lack of equal access posed by proliferation of online only materials in the Library's collections, discussed his specific concerns about access as well as the cost and difficulty of obtaining copies of online only materials; and noted that his comments on page 10 were about various reported figures necessary to fund additional public services hours copies

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING

MOTION: by Commissioner Coulter 2nd by Commissioner Kane for approval of the Library Commission Meeting Minutes of March 16, 2006 as submitted.

ACTION: 5 0 AYE (Bautista, Coulter, Higueras, Gomez, and Kane.)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Marilyn Thompson, Branch Library Improvement Program Manager noted that there would be no informational or special reports presented at this meeting. Ms. Thompson then presented her regular monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached).

The Branch Library Improvement Program Manager next presented an overview of active projects: new construction; renovations; report on construction work currently underway, and completed her report notes of upcoming BLIP community outreach activities, (copy attached).

Commissioner Chin rejoined the meeting at 5:58pm.
Commissioner Bautista left the meeting during Ms. Thompson's report.

Public comment on AGENDA ITEM #5 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that the BLIP Manager's slides had been made available to member of the public but were difficult to read; and inquired concerning the new Glen Park Branch suggesting that the final design for the joint use facility did not resemble the renderings presented when this project was approved.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

In response to a query by Commissioner Kane, the City Librarian and Ms Thompson noted that a review of the Branch Library Improvement Program and the remaining projects was in preparation for presentation to the Commissioners at an upcoming meeting. In answer to another question, Ms. Thompson reported that the difficulties with an unhappy neighbor of the West Portal Branch remained unresolved. The BLIP Manager further explained that this had resulted in problems in completing exterior stucco work on the side of the building along that property line. President Higueras thanked Ms. Thompson for her report.

AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

The City Librarian provided the Commissioners with background on the proposed new state library bond proposal known as Proposition 81, the State Library Construction Bond Act of 2006. Mr. Herrera noted that half of the $300 million allocated in this proposed new state library construction bond would be awarded to projects found eligible but not funded in the third cycle of the previous State Library Construction Bond, Proposition 14. The City Librarian noted that the $5.6 million Visitacion Valley and $3.9 million Ortega Branch Library replacement projects as proposed in their Prop. 14 funding applications would be the Library's priority projects for funding under Proposition 81, should it be approved by the voters in June. The City Librarian also noted that under the terms of the proposed new state Library bond the grant process would be much more quickly processed and that should it pass and the Library be awarded an additional grant we would know by the end of 2006.

PUBLIC COMMENT ON AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

Mr. Peter Warfield commented: that he would have preferred having the text of the proposed resolution read out.

Ms. Deborah Doyle, "Yes on Proposition 81!", spoke about: the important local projects that could obtaining funding if Proposition 81 were to be adopted; that Proposition 81 was critically important to meeting unmet capital needs of libraries throughout California; and the Friend of the San Francisco Public Library were major contributors to support the enactment of the proposed State Library Bond measure.

Mr. Colman Conroy, Friends of the Library, discussed the Friends of the San Francisco Public Library's active role in gaining voters approval of Proposition 81, the State Library Construction Bond Act of 2006.

Commission discussion of AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

In response to questions by Vice President Coulter, Commissioner Kane, and Commissioner Chin, the City Librarian provided additional details about how several BLIP Projects would benefit from this bond proposal. Commissioner

Bautista lauded the Friends for their leadership in taking action to get this proposal before the voters. In conclusion, Mr. Herrera noted that other projects such as the renovation of the Bay View and North Beach Branches could be considered for the second cycle of Prop. 81 grants should it be approved.

MOTION: by Commissioner Chin 2nd by Commissioner Bautista for approval of the proposed Resolution requesting the Board of Supervisors adopt a resolution in support of the voters' enactment of Proposition 81, the State Library Construction Bond Act of 2006.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras Gomez, and Kane.)

AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

City Librarian Luis Herrera introduced Kath Lawhun Chief of the Main Library who presented a on the observances marking the 10th Anniversary of the opening of the Main Library on April 18, 1996. The Chief of the Main Library noted the various exhibits, staff, and public events held to mark the Main Library's first decade of service. Ms. Lawhun noted the conjunction with the centennial of the 1906 Earthquake and Fire and Mr. Herrera discussed his experiences here and as a librarian working in new libraries build during the last years the 20th century.

Public comment on AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

An anonymous member of the Public commented: on April 18th as San Francisco's double disaster day; and suggested that there had been many massive scandals rooted in the suspect public /private partnership that fostered the creation and construction of the Main Library.

Ms. Donna Bero, Executive Director of the Friends of the Library, commented: congratulating Ms. Lawhun and her staff on the celebrations of the Main Library's 1st decade of service; noted that surveys showed that the Main Library was very popular with users, an architectural gem and destination for visitors, and an invaluable asset and resource for the people of San Francisco.

Mr. Peter Warfield commented: that staff was the library's asset; outlined what he said were problems he had experienced as a user, spoke about recommendations of the Post Occupancy Evaluation (POE) Report, and discussed the Board of Supervisor's Library Citizen's Advisory (LCAC) Committee's recommendations for improvements

Commission discussion of AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

Commissioner Gomez noted that the more she used the Main Library the more she liked it. In particular, Commissioner Gomez thanked and called attention to the outstanding public service provided and rich and unique resources made available by City Archivist Susan Goldstein and her staff in the San Francisco History Center.

Vice President Coulter observed that the $28 million figure for Main Library improvements reflected the total costs of every possible recommendation made in the POE Report something was not ever the intent of its author.

President Higueras reported that the Commission and the Library had been very diligent during the past ten years in addressing problems and proposing effective solutions that could be accomplished within the Library's limited means. President Higueras noted that as an architect it was expected that buildings would change and evolve over time as old uses changed and new needs were identified.

AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

Public comment on AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

An anonymous member of the public spoke about: the differences between legal and political realities; suggested that this matter was between the City Attorney and an individual and did not include the Library; said the cited case number was inaccurate; discussed a San Francisco Bay Guardian editorial; and asked how long the closed session was expected to last.

Ms. Lurilla Harris commented that she strongly objected to having this matter discussed in a closed session and asked that she be informed of the details of the case in question.

Mr. Peter Warfield commented on: a Bay Guardian Editorial lauding Mr. Chaffee; questioned what the Public Library Commission's role was in this case between the City Attorney and Mr. Chaffee, and why a closed session to discuss this litigation was justified.

Commission discussion of AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

MOTION: by Commissioner Bautista, 2nd by Commissioner Gomez to go into closed session to discuss pending litigation.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras Gomez, and Kane.)

The Public Library Commission retired into closed session at 6:11pm.

Commissioner Chin left the meeting during the closed session.

The Public Library Commission returned to open session at 6:57pm.

MOTION: by Vice President Coulter, 2nd by Commissioner Bautista noting that no action had been taken and not to disclose any of the discussion during the closed session.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras Gomez, and Kane.)

AGENDA ITEM #8 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Vice President Coulter to adjourn the regular April 20, 006 Public Library Commission meeting.

ACTION: AYE 5-0 (Bautista, Coulter, Gomez, Higueras, Kane)

The Commission meeting adjourned at 6:18pm.

Michael Housh, Commission Secretary 5/5/06

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

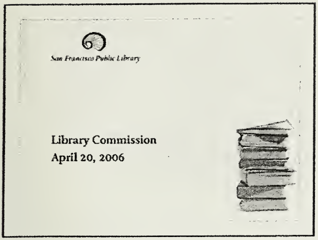
Resolution honoring Deputy City Librarian Paul Underwood
Resolution on Proposition 81
BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports

Minutes of the Library Commission Meeting April 20, 2006

Appendix A

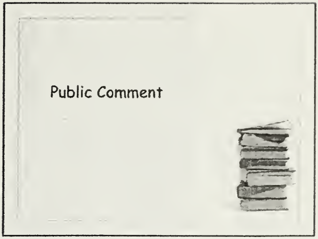
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

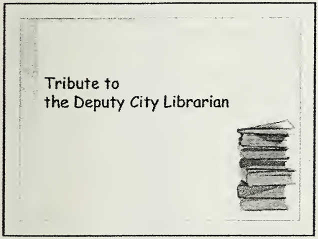


San Francisco Public Library

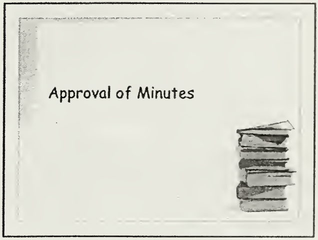
Library Commission
April 20, 2006



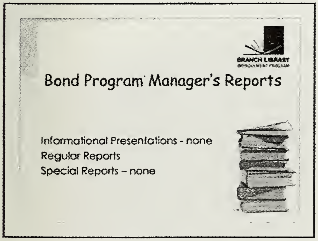
Public Comment



Tribute to the Deputy City Librarian



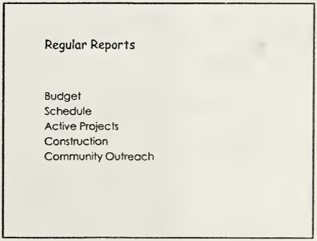
Approval of Minutes



BRANCH LIBRARY IMPROVEMENT PROGRAM

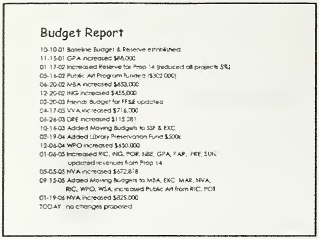
Bond Program Manager's Reports

Informational Presentations - none
Regular Reports
Special Reports – none



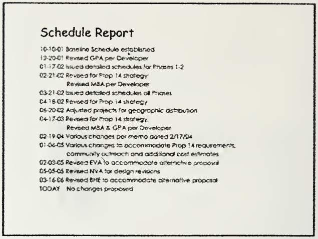
Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach



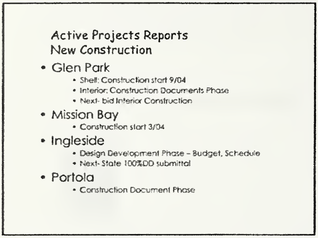
Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,300
06-26-03 ORE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN,
updated revenues from Prop 14
05-05-05 NVA increased $672,818
09-15-05 Added Moving Budgets to MBA, EXC, MAR, NVA,
RIC, WPO, WSA, increased Public Art from RIC, POT
01-19-06 NVA increased $825,000
TODAY no changes proposed



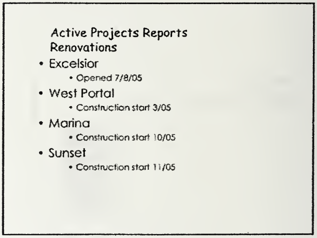
Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy,
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
03-16-06 Revised BHE to accommodate alternative proposal
TODAY No changes proposed



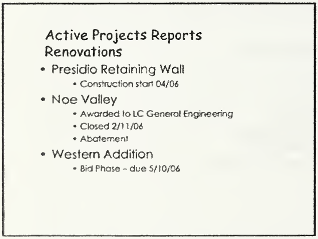
Active Projects Reports
New Construction

- Glen Park
  - Shell: Construction start 9/04
  - Interior: Construction Documents Phase
  - Next- bid Interior Construction
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase



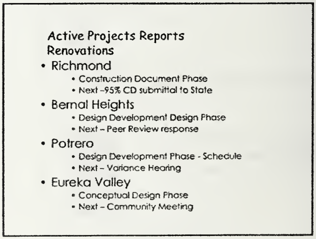
Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05



Active Projects Reports
Renovations

- Presidio Retaining Wall
  - Construction start 04/06
- Noe Valley
  - Awarded to LC General Engineering
  - Closed 2/11/06
  - Abatement
- Western Addition
  - Bid Phase – due 5/10/06



Active Projects Reports
Renovations

- Richmond
  - Construction Document Phase
  - Next –95% CD submittal to State
- Bernal Heights
  - Design Development Design Phase
  - Next – Peer Review response
- Potrero
  - Design Development Phase - Schedule
  - Next – Variance Hearing
- Eureka Valley
  - Conceptual Design Phase
  - Next – Community Meeting

Construction Reports

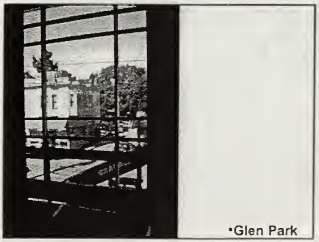
- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset
- Presidio Retaining Wall
- Noe Valley

LIBRARY CARDS

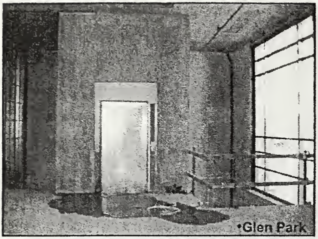
•Mission Bay

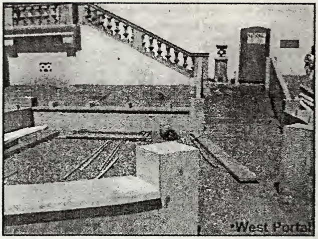
•Mission Bay

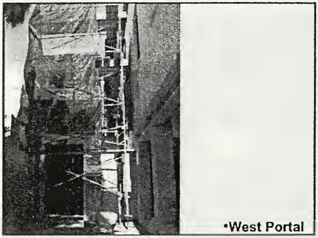
•Glen Park

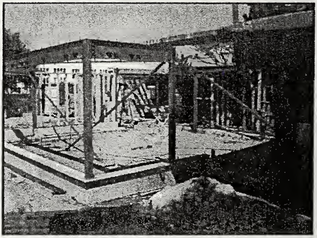


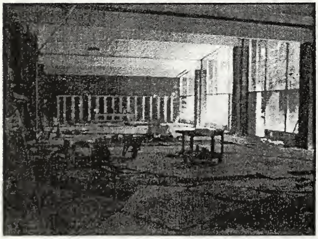
•Glen Park

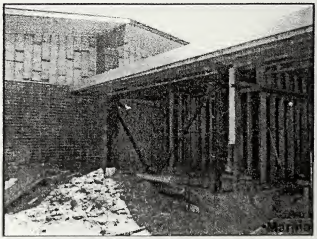

•Glen Park

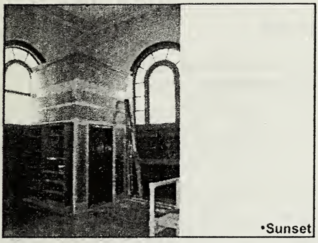

•West Portal

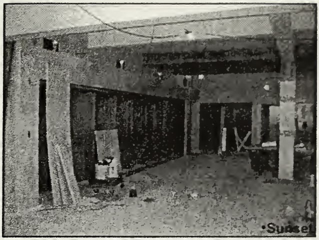

•West Portal





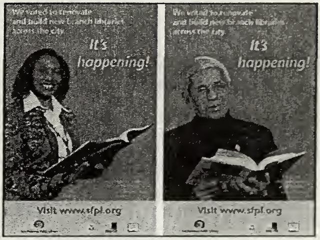

•Marina


•Sunset


•Sunset

Community Outreach Update

- BLIP events:
  - 4/25 Anzo Branch Community Meeting
  - 5/2 Merced Branch Community Meeting
  - 7/8 Mission Bay Branch Opening
- Other events and / or Library presence:
  - 4/14 Potrero Branch Public Art Selection Panel
  - 4/26 California Library Association Legislative Day
  - 5/20 Asian Heritage Street Fair
- Related Boards/Commissions:
  - 4/27 Citizens GO Bond Oversight Committee
  - 6/28 Potrero Branch Variance Hearing
- Other Outreach:
  - Website
  - Bulletin Board – Sixth Floor
  - Posters


We voted to renovate and build new branch libraries across the city.
It's happening!
Visit www.sfpl.org
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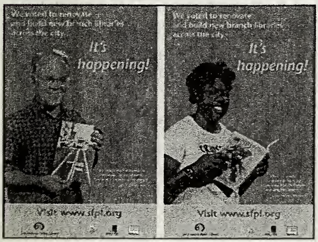
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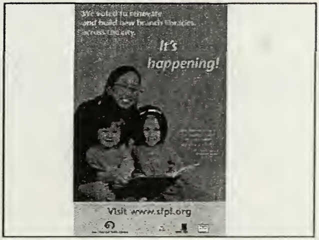
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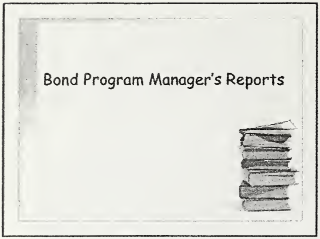
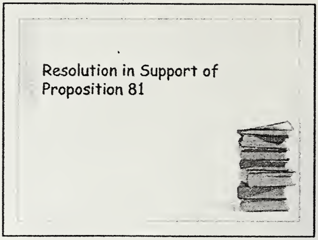
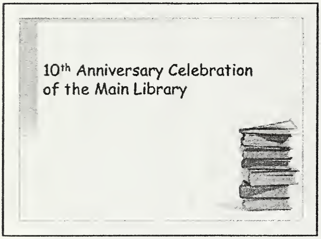


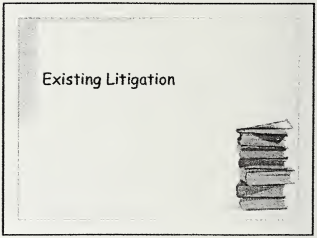
Bond Program Manager's Reports



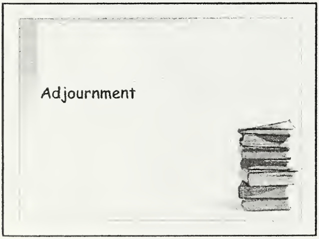
Resolution in Support of Proposition 81



10th Anniversary Celebration of the Main Library



Existing Litigation



Adjournment

San Francisco Public Library

WHEREAS, the San Francisco Public Library Commission is pleased to RECOGNIZE, HONOR, and COMMEND the many significant contributions which Deputy City Librarian and former Acting City Librarian PAUL UNDERWOOD has made to the betterment of San Francisco's public libraries through his skillful leadership on behalf of our libraries; and

*WHEREAS, throughout his years of service to the City & County of San Francisco **Paul Underwood** has earned the affectionate regard and professional respect of his colleagues through his passionate devotion to public service, his consistently excellent work, and his enthusiasm for doing every job well; and*

WHEREAS, the invaluable contributions and respected professional accomplishments of PAUL UNDERWOOD, justly renowned for his skill in obtaining Proposition 14 Grant Funds, his achievements in the establishment of the Library's Support Services Center, in developing the Library's Strategic Plan, and his careful stewardship of our public library system have significantly benefited the San Francisco Public Library and the people of San Francisco; and

WHEREAS, the San Francisco Public Library Commission will SALUTE PAUL UNDERWOOD, as an outstanding exemplar of the high ideals of professional achievement, personal character, and public service leadership at its regular meeting on April 20, 2006; Now,

Therefore, Be It Resolved that the SAN FRANCISCO PUBLIC LIBRARY COMMISSION in RECOGNITION and HONOR of his outstanding exemplary public service and dedicated hard work and in recognition of his retirement from the Library, do hereby RECOGNIZE, HONOR, AND COMMEND

PAUL UNDERWOOD

In Witness Whereof, I have hereunto set my hand and caused the seal of the San Francisco Public Library Commission to be affixed.

Charles A. Higueras, A.I.A.
President
April 20, 2006

CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
April 20, 2006

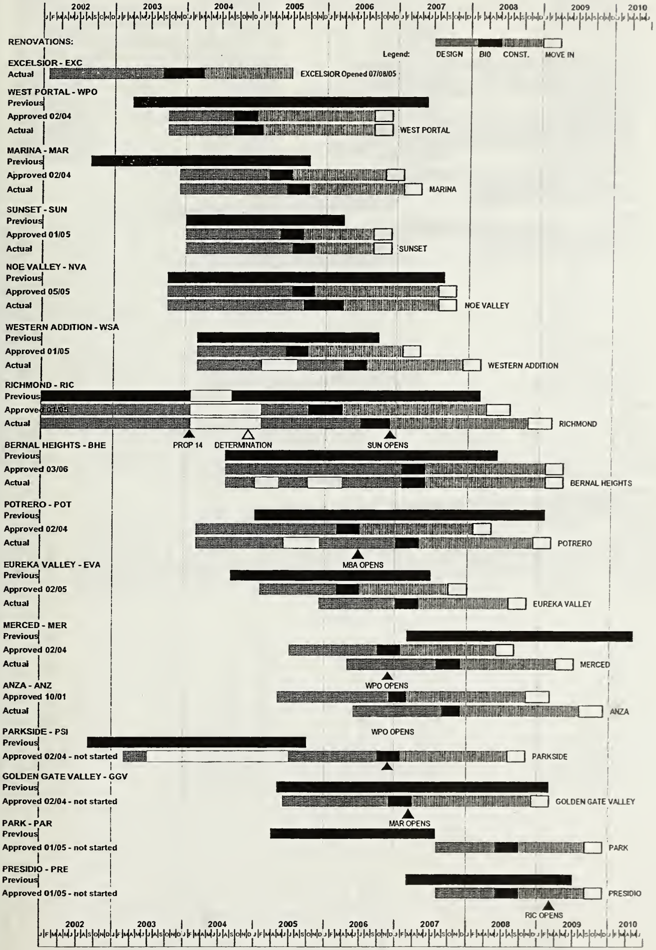
Branch	BUDGET		REVENUE FUND STRATEGY				EXPENDITURES/ENCUMBRANCES	
	Baseline Budget (10/01)	Approved Budget (01/06)	City Prop. A Bonds	State Prop. 14 Grants	Other Funds	Total All Sources	Actual 31-Mar-06 B	New This Month
Site Acquisitions & New Construction								
Glen Park	4,570,000	4,881,000	4,681,000		200,000 (5)	4,881,000	322,494	2,450
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-	5,751,855	2,586,948	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000 (7)	3,967,000	3,741,952	3,737
Portola	4,570,000	4,818,520	4,388,000		430,520 (5)	4,818,520	1,878,067	-
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000 (6)	5,884,500	2,217,073	-
Support Services	9,080,000	8,946,342	8,876,000		70,342 (6)	8,946,342	8,850,502	-
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*	*34,249,217*	*19,597,036*	*6,187*
Renovations								
Anza	4,740,000	4,503,000	4,503,000		-	4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-	3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-	5,082,500	309,308	14,844
Eureka Valley	4,580,000	4,351,000	4,351,000		-	4,351,000	82,567	10,581
Excelsior	3,820,000	3,655,648	3,629,000		26,648 (4)	3,655,648	3,590,558	1,470
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-	5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000 (4)	3,924,500	3,283,193	24,791
Merced	4,200,000	3,990,000	3,990,000		-	3,990,000		
Noe Valley	4,410,000	5,707,318	5,687,318		20,000 (4)	5,707,318	4,586,509	3,770,059
North Beach	3,460,000	3,763,600	3,287,000		476,600 (5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-	3,382,000	129,944	-
Park	1,310,000	1,310,000	1,244,500		65,500 (5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-	3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-	3,968,500	135,652	302
Presidio	1,530,000	1,530,000	1,453,500		76,500 (5)	1,530,000	348,853	-
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000 (2),(4)	9,032,642	1,458,074	23,460
Sunset	1,490,000	1,510,000	1,415,500		94,500 (5),(4)	1,510,000	1,169,299	11,637
West Portal	4,110,000	4,574,500	4,554,500		20,000 (4)	4,574,500	4,108,710	69,563
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000 (4)	3,278,500	590,572	44,788
SUBTOTAL	*74,000,000*	*75,501,708*	*66,776,924*	*5,485,036*	*3,239,748*	*75,501,708*	*19,901,642*	*3,971,495*
Program-Wide Services & Costs								
Library Program Costs	800,000	800,000	800,000			800,000	707,825	261
Program Consultants	750,000	750,000	750,000			750,000	421,441	22,338
City Program Management	3,600,000	4,900,000	4,900,000			4,900,000	1,936,234	36,134
Real Estate Dept	120,000	235,281	235,281			235,281	235,281	
Art Enrichment Program		362,000	292,000		70,000 (4)	362,000	212,382	119
Moving & Temporary Services	4,360,000	711,752	328,400		383,352 (4),(7)	711,752	443,522	
Furniture & Equipment	15,000,000	16,000,000	-	759,170	16,000,000 (3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000			1,000,000	344,227	
Program Reserve	1,675,000	1,008,479	768,618		899,861 (5),(7)	1,668,479		
SUBTOTAL	*27,805,000*	*25,767,512*	*9,074,299*	*759,170*	*17,353,213*	*27,186,682*	*4,300,912*	*58,852*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,361,823**	**136,937,607**	**43,799,590**	**4,036,534**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) Library Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program - Current Schedule Report

Last Approved March 16, 2006

Presented at Commission Meeting April 20, 2006



Branch Library Improvement Program - Current Schedule Report

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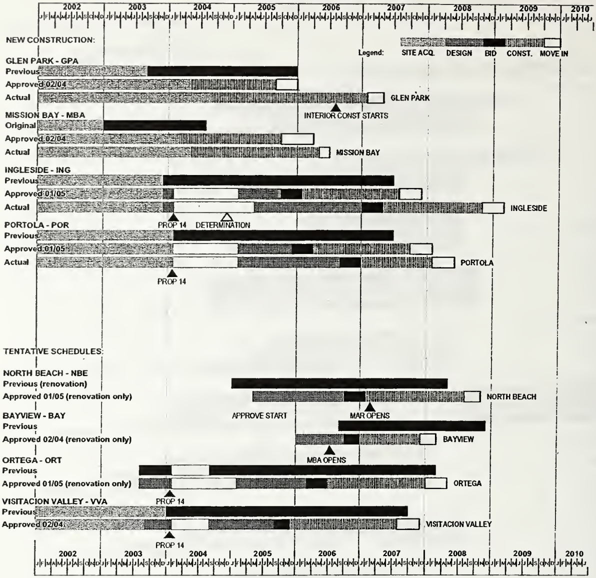
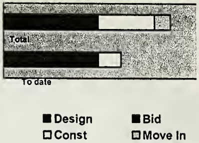
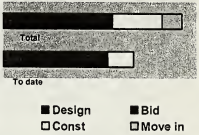
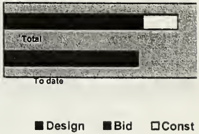
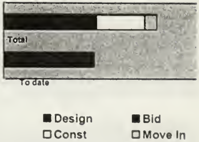
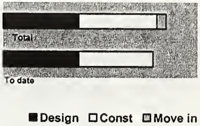
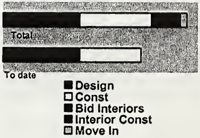
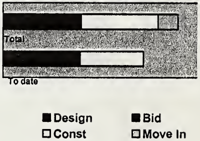


Branch	Contacts	Statistics		Activities	Schedule
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** **Change Orders:** **Total Contract:** **Payments:** **Duration:** **Extensions:** **Total Duration:** **Substantial:** **Final Compl:**	$2,393,700 $71,113 $2,464,813 $750,415 425 days 0 days 425 days 10/31/06 12/29/06	Roof dry-rot replacement done Structural steel brace-framework & moment frame Placing electrical in trenches Start roof HVAC openings Change orders pending: various arch. & owner req. changes totaling $15K Force account work for dry rot repairs	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** **Change Orders:** **Total Contract:** **Payments:** **Duration:** **Extensions:** **Total Duration:** **Substantial:** **Final Compl:**	$796,888 $98,923 $895,811 $421,327 300 days 0 days 300 days 7/11/06 9/9/06	HVAC rough in Fire alarm drawings approved by SFFD Book slot installation Drywall taping No change orders pending	
Presidio Branch 3150 Sacramento Street	**District/Supervisor:** 7 / Elsbernd **Engineer:** DPW **Contractor:** Valentine Construction	**Award:** **Change Orders:** **Total Contract:** **Payments:** **Duration:** **Extensions:** **Total Duration:** **Substantial:** **Final Compl:**	$204,566 $0 $204,566 $0 105 days 0 days 105 days 7/23/06 8/7/06	NTP 4/24/06 This contract is only for retaining wall repairs Contract awarded	
Noe Valley Branch 451 Jersey Street	**District/Supervisor:** 8 / Dufty **Architect:** Carey & Co., Inc. **Contractor:** LC General Engineering & Const., Inc.	**Award:** **Change Orders:** **Total Contract:** **Payments:** **Duration:** **Extensions:** **Total Duration:** **Substantial:** **Final Compl:**	$3,770,000 $0 $3,770,000 $0 485 days 0 days 485 days tbd tbd	Closed 2/11/06 NTP expected soon No change orders pending	

CONSTRUCTION REPORT – 2000 Branch Library Improvement Program
April 20, 2006 PAGE 1

Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,819,019 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/24/06 **Final Compl:** 5/25/06	Temp. Certificate of Occupancy for entire building – 3/15/06 Books moved in 3/28/06 No change orders processed this month	
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 6/1/06	No payments made till finished Design of interior construction proceeding. Bid Spring 2006	
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $55,461 **Total Contract:** $3,035,461 **Payments:** $1,201,381 **Duration:** 460 days **Extensions:** 73 days **Total Duration:** 533 days **Substantial:** 6/22/06 **Final Compl:** 8/21/06	Installing electrical conduits Installing HVAC duct work Plumbing rough – 90% Grading courtyard area Change orders pending: floor leveling compound, window revision, etc totaling $108K	

BRANCH LIBRARY
IMPROVEMENT PROGRAM

San Francisco Public Library

HELP US BUILD NEW BRANCH LIBRARIES

he largest building campaign in San Francisco Public Library history is in full swing. We are now eeing the fruits of the $105.9 million bond measure passed in November 2000. The Branch ibrary Improvement Program (BLIP) calls for 19 branches to be renovated, four leased acilities to be replaced with City-owned buildings and one brand-new branch to be constructed.

pcoming projects:

ranch	Scope	Construction budget	Architect	Projected bid date
Vestern ddition	Renovation & expansion	$ 2.3 million	Bureau of Architecture	*Out to bid now!!!*
len Park	New interior construction	$ 1.0 million	Bureau of Architecture	April 2006
ichmond	Renovation & expansion	$ 6.3 million	Bureau of Architecture	Summer 2006
ortola	New construction	$ 2.5 million	S. Meek/ Noll & Tam	Summer 2006
ngleside	New construction	$ 2.7 million	Fougeron /Group 4	Spring 2007
ureka Valley	Renovation & possible expansion	$ 3.0 million	Bureau of Architecture	Spring 2007
otrero	Renovation & expansion	$ 2.8 million	Bureau of Architecture	Spring 2007
ernal Heights	Renovation	$ 3.5 million	Bureau of Architecture	Spring 2007
lus, 9 more renovations and 1 new construction project up for bid late 2007 - 2008.				

Vhy bid on our projects?

- ► Prompt payments
- ► Public exposure
- ► Guaranteed funding
- ► Professional project team (including former contractors!)
- ► Green building opportunities
- ► Fair project administration
- ► Fast responses to your questions

To be alerted of projects ready to bid and for more information,
call 415-557-4354 or check www.sfpl.org/blip.

Designing Librarie

Flexible Designs for Changing Needs

Y JENNIFER M. LIPNER

HERE IS NO DOUBT THAT WE ARE LIVING IN A DIGITAL AGE. SO WHERE OES THAT LEAVE THOSE ICONIC HOUSES OF PRE-DIGITAL SYMBOLS—PUBLIC BRARIES? CONTRARY TO WHAT ONE MIGHT THINK, THE ONGOING INFOR- ATION EXPLOSION MAKES PUBLIC LIBRARIES MORE RELEVANT THAN EVER.

mericans now have access to reater amounts of information, ster than ever before. They want to informed and are turning to li- raries and librarians for help with ccessing information and distin- uishing the significant content ithin the glut of material.

"Libraries are evolving to provide ore and better services than the tra- nal role of housing books," ex- ns James Lothrop, ASID, AIA, of othrop Associates LLP in Valhalla, .Y. "If the libraries didn't change, ey would certainly fail. But they're ry successfully adapting."

Libraries are increasingly cus- mer-oriented, perhaps taking cues om their major competitors, book- ores. The emphasis on customer rvice includes recognizing that pa- ons' comfort and ease of use is a tal element in library design. In ct, more and more, users expect eir library experience to mimic eir bookstore experience. To this d, library displays are changing, cluding shelving arrangements that splay more of the cover and not st the spine of the book; higher- sibility display tables; wider aisles the stacks to encourage browsing; enty of comfortable chairs; and en cafes and coffee shops.

ry as Community er

rhaps the most significant factor the evolution of public libraries is the shift from storehouse of books to community places. "The idea of libraries as solitary places is long gone," says Lothrop. "Now they provide a social network and a gathering place for communities."

Public libraries, which are most often funded primarily through local taxes along with lesser private donations, are generally viewed as a high priority for communities. "People are very passionate and engaged about their libraries," says Luis Herrera, San Francisco city librarian. "They really hold us accountable, and they should." In 2000, San Francisco residents approved an ambitious $109 million, nine-year bond measure to renovate 19 existing branch libraries and build five new libraries.

Funding for libraries is more limited in many areas of the country, so there is pressure for libraries to serve a broad range of community members in order to justify the scarce tax dollars. It is also essential that the library itself reflect the community in which it's located. "You don't design the same library twice," Lothrop says. "Every library has unique qualities that make it charming, things that follow through on the bigger issues within a community."

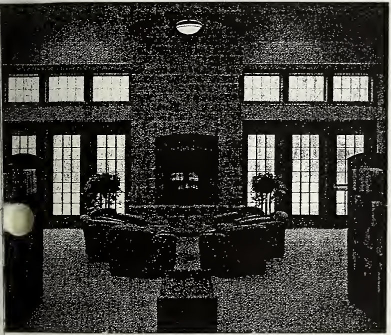
Shelby Hicks, ASID, of Shelby's Interiors in Alton, N.H., has taken this idea to heart in her redesign of the children's area of the Maxfield Library in Loudon, N.H. "The project is funded entirely through donations, so it

COURTESY OF THE SEATTLE PUBLIC LIBRARY.

Comfortable seating encourages patrons to gather and read in Seattle Central Library's atrium "Living Room" area. The 11-story building also features a learning center and auditorium, children's and teen areas, meeting rooms, a reading room and more than 400 public computers.

s essential to create a sense of com-
nity within the space," explains
cks. Although Loudon only has a
pulation of about 5,000 residents,
s home to the New Hampshire In-
national Speedway, which brings
usands of visitors to the area every
r. "NASCAR is definitely a big part
he community," Hicks says.

> "Every library has unique qualities … that follow through on the bigger issues within a community."
>
> James Lothrop, ASID, AIA



Today's libraries often serve as community centers, incorporating welcoming spaces for group activity and for quiet reflection, such as at the Chester Public Library in Chester, N.J.

icks brainstormed with the li-
y design team and decided on a
sportation theme for the chil-
's area, which is expected to open
spring. She met with NASCAR
ials at the Speedway, and several
teams donated auto parts from
race cars to use in the library. A
CAR-authorized muralist is even
ting scenes on several of the
. "The idea is to get people excit-
out the library and especially to
middle school-age kids back to
ibrary," says Hicks.

the other end of the spectrum
attle's Central Library, which
[illegible] much acclaim in May
and has since seen more than
million visitors. The 11-story building, designed by Rem Koolhaas of the Dutch architecture firm OMA in partnership with LMN Architects in Seattle, is entirely transparent so that passersby on the street will be able to see the activity on every floor of the library. Built at a total cost of $169 million, mostly from public funding through a 1998 bond measure, the new Central Library has re-energized its neighborhood and serves as a civic icon for the entire city: "It has a real 'rock-star quality,'" says Seattle Public Library communications director Andra Addison of the building, which has also achieved LEED Silver certification.

At almost 363,000 square feet, the library faced potential challenges in ease of use for both visitors and staff. The library's wayfinding features, designed by Bruce Mau Designs, are incorporated seamlessly and intuitively throughout the building. Information desks are clearly marked in bold graphics covering the desks' front surfaces; elevators, escalators and stairs are painted fluorescent green/yellow to draw attention; nonfiction books are housed in an innovative "book spiral" so visitors can browse the collection's four levels without utilizing stairs or elevators, and corresponding Dewey Decimal numbers are indicated on large floor mats. The children's center is located at the library's main entrance so that parents don't need to navigate through the building when they visit.

Ease of use is particularly essential for the Central Library, as it incorporates many self-service options for patrons. The library uses a comprehensive automated book-sorting system based on RFID tags, freeing library staff to spend more time helping patrons. Wireless communication devices on necklaces allow librarians to communicate freely with other staff throughout the building. "Our librarians don't just sit behind desks waiting for people to come up with questions. They're very proactive," says Addison.

Designing for Flexibility

Regardless of where they are located, or of how large- or small-scale they are, libraries serve many different uses every day—from de facto daycare and after school centers for children of all ages, to makeshift offices and meeting spaces, to teaching centers, to quiet retreats—and everything in between. "It can be a huge challenge to design space for so many users," says Suzan Globus, FASID, of Globus Design Associates in Red Bank, N.J. "In particular, you need to balance the space for privacy with the space for community."

The best design strategy to meet the diverse and changing needs of libraries and their users can be summed up in one word: flexibility. Libraries have typically been planned on a 20-year life cycle, so designers must address not only how a library's needs will change over the course of a day, but also during the building's life cycle. "You can plan sensibly for 20 years out, but everyone recognizes that something will be obsolete within five years," says Globus. These inevitable redesigns, along with libraries' overall concern for sense of place, make libraries a great market for the services of interior designers.

Designing the library to be as flexible as possible, from the earliest programming stages, ensures that the building can be adjusted with minimum expense and inconvenience. This is particularly relevant in the face of rapidly changing technology. "One of the biggest challenges is wiring flexibility," Lothrop says. "In the past 10 years it's been a real problem to reconfigure libraries for new computer use." Wireless networks are an ideal, though expensive, solution to the problem of computer wiring. When this isn't an option, Lothrop recommends using flat wires underneath modular carpet as a way to add or reconfigure wiring in an existing space. In new construction or major redesigns, accessible spaces should be built in below the floor—as is standard in office environments—to accommodate wiring changes.

Despite the integration of technology, books and public spaces are still the focal points of a library, and colections will inevitably expand and change. Libraries should be designed with as few fixed walls as possible in order to accommodate these adjustments. Lighting—which should always create a natural and welcoming mbiance throughout the facility—hould be uniform across the space, o that as book stacks or seating areas move, the light source remains conistent. On the aesthetic side, designrs should select forward-looking olor palettes and materials that will ot appear outdated too quickly.

To address the changing daily eeds, Globus also suggests flexible urnishings so that patrons can cree their own spaces as necessary. his can be as simple as specifying hairs that are easily moved and inalling curtains or screens to sepate areas for privacy or small meetgs. Many libraries also incorporate mall-scale wireless networks so that trons can use their own laptop mputers and wireless devices roughout the building.

tracting Generation Y

me of the most eager users of techlogy in libraries are teenagers. Inestingly, this group has historical been the demographic least often en in libraries. Library systems oss the country are embracing this nd and putting additional resources o the design of their teen areas.

For teens, flexible spaces designed ecially for them are of the utmost portance. When designing library n spaces, Globus uses entirely difent furnishings from those traditionally seen in the rest of the library. "The closer you can get teens to sitting on the floor, the better," she shares. Chairs should be very low to the ground, with moveable parts so that users are doing, not just sitting. Furniture for a teen space will generally have different ergonomics and textures, and it must be moveable. "Teens travel through life in groups, and they want to create their own furniture groupings," says Globus.

In 2001, Phoenix Public Library (PPL) opened a 5,000-square-foot Teen Center at its Burton Barr Central Library. The Teen Center was so successful that the concept—"for teens, by teens"—has been expanded to all 13 branches of the system. This effort has been largely achieved through public funds but also has seen significant private donations. "We feel like if it's the right thing to do, the money will happen," says assistant city librarian Shera Farnham. "To the community, it's a no-brainer to provide a place for teens to gather."

Teenagers were involved in the Burton Barr Teen Center from the earliest programming stages and design charettes, working directly with architects and interior designers, through selecting the colors for the space, and later suggesting progran and activities. "The key is to invol teens in the planning," says Far ham. "They have the opportu [illegible] say 'this is the feel we want. [illegible] has established teen councils fo each branch to coordinate all aspec of the teen spaces—which rang from 300 to 1,500 square feet—i cluding décor, music, atmospher and activity planning. Teenagers who traditionally came to librarie to do homework (if at all), no come to the library—and sta there—for many reasons. I Phoenix, this change has been particularly noticeable as adolescen boys become regular library patrons

Just like private businesses, public libraries—and the designers wh create them—must pay close attention to cultural, financial, social an demographic trends. In recent years public libraries have responded to th needs of their increasingly divers communities by moving away from the institutional feel of the past, toward community centers with a tru sense of place. "This is no longe [illegible] grandparents' library," says H [illegible] of San Francisco Public Library "We're creating libraries that will be a destination for people."]

Teenagers have become enthusiastic library patrons thanks to uniquely designed spaces, such as Teen Central at Phoenix's Burton Barr Central Library.

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION RESOLUTION NO. 0106
PROPOSITION 81

WHEREAS, a new State library bond measure, the "California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2006", known as Proposition 81, is on the June 2006 ballot; and

WHEREAS, approval of Proposition 81 would authorize the State of California to sell $600 million in bonds to assist local governments in the construction and renovation of public libraries; and

WHEREAS, approved projects will combine state matching funds representing 65% of total project costs, with 35% in locally generated funds, resulting in nearly $900 million being spent in local communities; and

WHEREAS, eligible projects that were not funded in the last round of a previous State library construction bond (Proposition 14), including the San Francisco Public Library's applications (totaling $9.5 million) to supplement the funding for new Visitacion Valley and Ortega branch libraries, will be given first priority of the initial $300 million for funding if Proposition 81 passes; and

WHEREAS, the San Francisco Public Library's largest building campaign in history is in full swing as we are now seeing the fruits of the $105.9 million City bond measure passed in November 2000 that calls for 19 branches to be renovated, four leased facilities to be replaced with City-owned buildings and one brand-new branch to be constructed - the first in 40 years - in Mission Bay; and

WHEREAS, over the last few years there has been a dramatic increase in the cost of construction attributed to rising energy, cement, and steel costs, increased international demand for materials, escalating labor costs, the weak US dollar, and many other factors; and

WHEREAS, without additional funding sources, this unprecedented rise in construction costs will impact the Branch Library Improvement Program and reduce the scope of upcoming projects; and

WHEREAS, the passage of Proposition 81 creates an opportunity to gain additional funds from the State to increase the Branch Library Improvement Program budget; now, therefore, be it

RESOLVED, that the Library Commission urges the Board of Supervisors of the City and County of San Francisco to consider whether to endorse Proposition 81 on the June 6th, 2006 election ballot.

As approved April 20, 2006

Michael Housh

Michael Housh, Commission Secretary

Californians *for* Literacy
& Community Libraries

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2006

California Libraries in Need

California's libraries are in trouble. Extraordinary population growth, combined with local government budget shortfalls, have left many counties, cities and library districts unable to keep up with the increased demand for services and the space in which to provide them.

As a result, many California neighborhoods and communities either do not have a local library, or are relying on old library structures – some built prior to 1930, and in need of upgrading in order to operate more efficiently and accommodate new technologies.

While Proposition 14, passed by voters statewide in March, 2000, was a first step in meeting California's need for new libraries, it fell far short of meeting all our libraries' needs. A 2003 State Library survey revealed 579 unfunded library projects around the state, at a cost of $4.4 billion, with Proposition 14 providing enough money to fund only 45 of these.

The 2006 Library Bond Act

In response to this continuing need, the State Legislature has placed a $600 million statewide library bond on the June, 2006 ballot.

- This bond will provide a 35% local/65% state match in funding for grant recipients.
- Grants will be awarded for a minimum of $50,000 and a maximum of $20 million.
- First priority will be given to eligible applications not funded in the 3rd application cycle of Proposition 14. The amount awarded for these first priority projects may not exceed 50% of the $600 million authorized.
- The remaining $300 million of funds not awarded for the 3rd application cycle will be awarded on a statewide competitive basis.
- At least $25 million will be made available for joint use projects with one or more public education institutions (K-12 school district, county office of education, community college district, a campus of California State University or a campus of the University of California).

Contributions to the Committee are not tax deductible for federal income tax purposes. There are no contribution limits. The Committee may accept contributions from individuals, businesses, committees, and other organizations, which should be made payable directly to the Campaign. The Campaign is required to disclose the true source of all contributions. Individuals, businesses and organizations making contributions may incur reporting obligations under the state campaign reporting laws. Additional information may be obtained from the Campaign or from the FPPC (www.fppc.ca.gov)

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, April 20, 2006. (As approved June 15, 2006)
The San Francisco Public Library Commission held a regular meeting on Thursday, April 20, 2006 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:20pm.

Commissioners present: Bautista, Chin, Coulter, Higueras, Gomez, and Kane.
Commissioner Munson was excused attendance.
A quorum was present.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public spoke about: welcoming the new Library Commissioner; about an article in "Designer/Builder" magazine entitled "Libraries in retreat"; voiced criticisms of the Main Library; and expressed regret at the "new model" being pursued by libraries.

Mr. John MacAfee, Friends of the Library, spoke about: Commissioner Gomez's participation in the 10th Annual Library Laureates Dinner; about Friend's support for this year's "Library Lobby Day" in Sacramento; and informed the Library Commission about upcoming Neighborhood Library Capital Campaign events.

Mr. Peter Warfield commented: welcoming the new Library Commissioner; discussed the "Designer/Builder" magazine article previously referenced; reported that the Board of Supervisor's Library Citizen's Advisory Committee had made recommendations for Main Library improvement; and called attention to a recent San Francisco Bay Guardian editorial concerning James Chaffee and discussing Sunshine Ordinance related issues.

Ms. Donna Bero, Executive Director of the Friends of the Library spoke about: the Commission's open and welcoming processes; discussed a recent American Libraries Association survey that demonstrated strong public support for libraries; and called attention to the new Poet Laureate's inauguration and Poet Laureate Jack Hirschman's plans to conduct poetry events across the City.

Mr. Jim Van Buskirk, local author, 2006 Library Laureate, and Hormel Center Librarian, spoke about: the launching of his new book, Celluloid San Francisco; about the 10th Annual Library Laureates Dinner benefiting the Library; noted its 1906 Earthquake and Fire Centennial theme; and called attention to the 35 Bay Area authors being honored at this annual benefit which raised funds for our libraries.

AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

President Higueras described Deputy City Librarian Paul Underwood's distinguished professional career and experience as a librarian and library manager and his exemplary public service while serving the people of San Francisco as Deputy City Librarian and as Acting City Librarian from July 2004 until April 2005. The Commission President in particular called attention to his skillful leadership of the Branch Library Improvement Program (BLIP) and the obtaining of Proposition 14 grant funds and well as overseeing the establishment of the Library's Support Services Center. President Higueras then read the text of the proposed resolution in Mr. Underwood's honor, (copy attached).

Public comment on AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

Ms. Donna Bero, Executive Director of the Friends of the Library discussed: Deputy City Librarian Paul Underwood's support and encouragement given her when she became the Friend's Executive Director; his skillful and gracious introduction of her to the world of libraries; and noted that all regretted his leaving, but was happy he would continue to serve as a returning retiree.

Commission discussion of AGENDA ITEM #2 TRIBUTE TO DEPUTY CITY LIBRARIAN PAUL UNDERWOOD

President Higueras presented the Commission's Resolution in his honor to retiring Deputy City Librarian Paul Underwood. Mr. Underwood thanked the Commissioners noting that he was surprised and pleased to be so honored. The Deputy City Librarian called attention to the support and assistance that he had received during his tenure from library staff, noting in particular that of Marilyn Thompson and Mindy Linetzky of the BLIP. The Deputy City Librarian also highlighted the tremendous support provided by the Friends of the Library in obtaining the Proposition 14 grant funds.

Mr. Underwood recalled his decades of service as a Librarian beginning in Michigan at 15 and retiring here in California at 58. Mr. Underwood recounted his rich and varied career in libraries, noting in particular his early positions in the Midwest, his relocation to California in 1979, his work designing bookmobiles for the Los Angeles County Library, his relocation to San Francisco 1984, his work in San Mateo County, and since 2001 his work as Deputy City Librarian at the San Francisco Public Library, calling attention to the team effort that achieved great success in winning Proposition 14 grant funding for the Richmond and Ingleside Branch Libraries. Mr. Underwood noted that although retired he would be returning part time to ease the transition and remain involved. Mr. Underwood then acknowledged his Partner Ron Gorman, lauding his encouragement and support, and reported that they had extensive travel plans to visit Europe and Mexico now that he was retired.

AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING MINUTES

Commissioner Chin left the meeting at 4:45pm.

Public Comment on AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING MINUTES

An anonymous member of the public commented: that these Minutes were abominable; that the March 2nd Minutes should be properly approved 1st; that beginning with the first page the Minutes were distorted; suggesting that both his own various other members of public's public comments were not accurately reported; and that issues raised by Mr. Peter Warfield were not reported at all.

Mr. Peter Warfield commented: on a page 1 report of his comments that he found did not reflect his concerns with a lack of equal access posed by proliferation of online only materials in the Library's collections, discussed his specific concerns about access as well as the cost and difficulty of obtaining copies of online only materials; and noted that his comments on page 10 were about various reported figures necessary to fund additional public services hours.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MARCH 16, 2006 LIBRARY COMMISSION MEETING

MOTION: by Commissioner Coulter 2nd by Commissioner Kane for approval of the Library Commission Meeting Minutes of March 16, 2006 as submitted.

ACTION: 5 0 AYE (Bautista, Coulter, Higueras, Gomez, and Kane.)

AGENDA ITEM #4 BLIP MANAGER'S REPORT

Branch Library Improvement Program Manager Marilyn Thompson noted that there would be no informational or special reports presented at this meeting. Ms. Thompson then presented her regular monthly reports on: the BLIP Schedule; the current Budget; and new and renovation projects Construction Reports, (copies attached).

The Branch Library Improvement Program Manager next presented an overview of active projects: new construction; renovations; report on construction work currently underway, and completed her 1report with notes on upcoming BLIP community outreach activities, (copy attached).

Commissioner Chin rejoined the meeting at 5:58pm.
Commissioner Bautista briefly left the meeting during Ms. Thompson's report.

Public comment on AGENDA ITEM #4 BLIP MANAGER'S REPORT

An anonymous member of the public commented: that the BLIP Manager's slides had been made available to member of the public but were difficult to read; and inquired concerning the new Glen Park Branch, suggesting that the final design for the joint use facility did not resemble the renderings presented when this project was approved.

Commission discussion of AGENDA ITEM #4 BLIP MANAGER'S REPORT

In response to a query by Commissioner Kane, the City Librarian and Ms Thompson noted that a review of the Branch Library Improvement Program and the remaining projects was in preparation for presentation to the Commissioners at an upcoming meeting. In answer to another question, Ms. Thompson reported that the difficulties with an unhappy neighbor of the West Portal Branch remained unresolved. The BLIP Manager further explained that this had resulted in problems in completing exterior stucco work on the side of the building along that property line. President Higueras thanked Ms. Thompson for her report.

AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

The City Librarian provided the Commissioners with background on the proposed new state library bond proposal known as Proposition 81, the State Library Construction Bond Act of 2006. Mr. Herrera noted that half of the $300 million allocated in this proposed new state library construction bond would be awarded to projects found eligible but not funded in the third cycle of the previous State Library Construction Bond, Proposition 14. The City Librarian noted that the $5.6 million Visitacion Valley and $3.9 million Ortega Branch Library replacement projects as proposed in their Prop. 14 funding applications would be the Library's priority projects for funding under Proposition 81, should it be approved by the voters in June. The City Librarian also noted that under the terms of the proposed new state Library bond the grant process would be much more quickly processed and that should it pass and the Library be awarded an additional grant we would know by the end of 2006.

PUBLIC COMMENT ON AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

Mr. Peter Warfield commented: that he would have preferred having the text of the proposed resolution read out as he had not previously seen it , concerning the final whereas clause and read the resolved clause.

Ms. Deborah Doyle, local "Yes on Proposition 81!" coordinator spoke about: the important local projects that could obtaining funding if Proposition 81 were to be adopted; that Proposition 81 was critically important to meeting unmet capital needs of libraries throughout California; and the Friends of the San Francisco Public Library were major contributors to support the enactment of the proposed State Library Bond measure.

Mr. Colman Conroy, Friends of the Library, discussed the Friends of the San Francisco Public Library's active role in gaining voters approval of Proposition 81, the State Library Construction Bond Act of 2006.

Commission discussion of AGENDA ITEM #5 RESOLUTION ON PROPOSITION 81

In response to questions by Vice President Coulter, Commissioner Kane, and

Commissioner Chin, the City Librarian provided additional details about how several BLIP Projects would benefit from this bond proposal. Commissioner Bautista lauded the Friends for their leadership in taking action to get this proposal before the voters. In conclusion, Mr. Herrera noted that other projects such as the renovation of the Bay View and North Beach Branches could be considered for the second cycle of Prop. 81 grants should it be approved.

MOTION: by Commissioner Chin 2nd by Commissioner Bautista for approval of the proposed Resolution requesting the Board of Supervisors adopt a resolution in support of the voters' enactment of Proposition 81, the State Library Construction Bond Act of 2006.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras Gomez, and Kane.)

AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

City Librarian Luis Herrera introduced Kath Lawhun Chief of the Main Library who presented a slide report on the observances marking the 10th Anniversary of the opening of the Main Library on April 18, 1996. The Chief of the Main Library noted the various exhibits, staff, and public events held to mark the Main Library's first decade of service. Ms. Lawhun noted the conjunction with the centennial of the 1906 Earthquake and Fire and Mr. Herrera discussed his experiences here and as a librarian working in new libraries build during the last years the 20th century.

Public comment on AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

An anonymous member of the Public commented: on April 18th as San Francisco's double disaster day; and suggested that there had been many massive scandals rooted in the suspect public/private partnership that fostered the creation and construction of the Main Library.

Ms. Donna Bero, Executive Director of the Friends of the Library, commented: congratulating Ms. Lawhun and her staff on the celebrations of the Main Library's 1st decade of service; noted that surveys showed that the Main Library was very popular with users, an architectural gem and destination for visitors, and an invaluable asset and resource for the people of San Francisco.

Mr. Peter Warfield commented: that staff was the library's asset; outlined what he said were problems he had experienced as a user, spoke about recommendations of the Post Occupancy Evaluation (POE) Report, and discussed the Board of Supervisor's Library Citizen's Advisory (LCAC) Committee's recommendations for improvements

Commission discussion of AGENDA ITEM #6 MAIN LIBRARY 10TH ANNIVERSARY CELEBRATION

Commissioner Gomez noted that the more she used the Main Library the more she liked it. In particular, Commissioner Gomez thanked and called attention to the outstanding public service provided and rich and unique resources made available by City Archivist Susan Goldstein and her staff in the San Francisco History Center.

Vice President Coulter observed that the $28 million figure for Main Library improvements reflected the total costs if every possible recommendation made in the POE Report were to be done, something was not ever the intent of its author.

President Higueras reported that the Commission and the Library had been very diligent during the past ten years in addressing problems and proposing effective solutions that could be accomplished within the Library's limited means. President Higueras noted that as an architect it was expected that buildings would change and evolve over time as old uses changed and new needs were identified.

AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

Public comment on AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

An anonymous member of the public spoke about: the differences between legal and political realities; suggested that this matter was between the City Attorney and an individual and did not include the Library; said the cited case number was inaccurate; discussed a San Francisco Bay Guardian editorial; and asked how long the closed session was expected to last.

Ms. Lurilla Harris commented that she strongly objected to having this matter discussed in a closed session and asked that she be informed of the details of the case in question.

Mr. Peter Warfield commented on: a Bay Guardian Editorial lauding Mr. Chaffee; questioned what the Public Library Commission's role was in this case between the City Attorney and Mr. Chaffee, and why a closed session to discuss this litigation was justified.

Commission discussion of AGENDA ITEM #7 CLOSED SESSION ON EXISTING LITIGATION
City and County of San Francisco v. James Chaffee,
San Francisco Superior Court Case No. 645-130

MOTION: by Commissioner Bautista, 2nd by Commissioner Gomez to go into closed session to discuss pending litigation.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras, Gomez, and Kane.)

The Public Library Commission retired into closed session at 6:11pm.

Commissioner Chin left the meeting during the closed session.

The Public Library Commission returned to open session at 6:57pm.

MOTION: by Vice President Coulter, 2nd by Commissioner Bautista noting that no action had been taken and not to disclose any of the discussion during the closed session.
ACTION: 5-0 AYE (Bautista, Coulter, Higueras Gomez, and Kane.)

AGENDA ITEM #8 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Vice President Coulter to adjourn the regular April 20, 006 Public Library Commission meeting.

ACTION: AYE 5-0 (Bautista, Coulter, Gomez, Higueras, Kane)

The Commission meeting adjourned at 6:18pm.

Michael Housh, Commission Secretary 6/16/06

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

ATTACHMENTS:

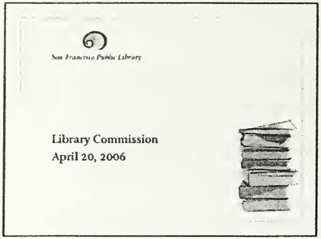
Resolution honoring Deputy City Librarian Paul Underwood
Resolution on Proposition 81
BLIP Program Manager's Report slides
BLIP Program Budget, Schedule, and Construction Reports

Minutes of the Library Commission Meeting April 20, 2006

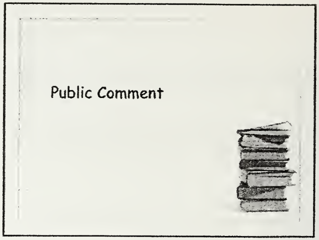
Appendix A

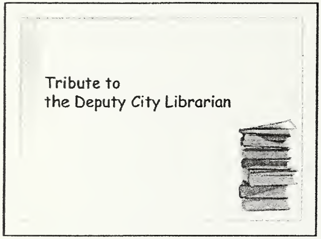
The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

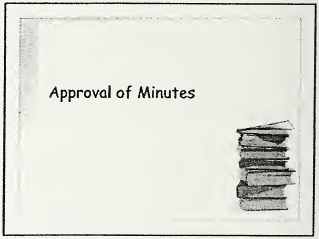
These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

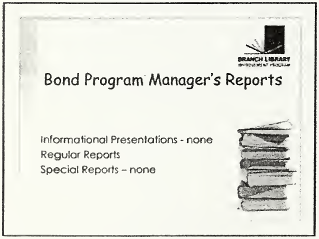

San Francisco Public Library

Library Commission
April 20, 2006


Public Comment

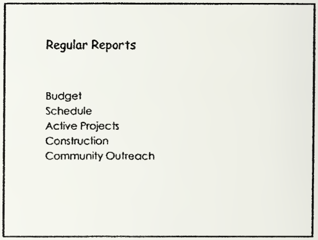

Tribute to the Deputy City Librarian


Approval of Minutes


BRANCH LIBRARY IMPROVEMENT PROGRAM

Bond Program Manager's Reports

Informational Presentations - none
Regular Reports
Special Reports – none


Regular Reports

Budget
Schedule
Active Projects
Construction
Community Outreach

Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Public Art Program funded ($302,000)
06-20-02 MBA increased $653,000
12-20-02 ING increased $455,000
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000
06-26-03 ORE increased $115,281
10-16-03 Added Moving Budgets to SSF & EXC
02-19-04 Added Library Preservation Fund $500k
12-06-04 WPO increased $650,000
01-06-05 Increased RIC, ING, POR, NBE, GPA, PAR PRE, SUN
updated revenues from Prop 14
05-05-05 NVA increased $672,818
09-15-05 Added Moving Budgets to MBA, EXC MAR NVA,
RIC, WPO, WSA; increased Public Art from RIC, POT
01-19-06 NVA increased $825,000
TODAY no changes proposed

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy
Revised MBA per Developer
03-21-02 Issued detailed schedules all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy.
Revised MBA & GPA per Developer
02-19-04 Various changes per memo dated 2/17/04
01-06-05 Various changes to accommodate Prop 14 requirements,
community outreach and additional cost estimates
02-03-05 Revised EVA to accommodate alternative proposal
05-05-05 Revised NVA for design revisions
03-16-06 Revised BHE to accommodate alternative proposal
TODAY No changes proposed

Active Projects Reports
New Construction

- Glen Park
  - Shell: Construction start 9/04
  - Interior: Construction Documents Phase
  - Next- bid Interior Construction
- Mission Bay
  - Construction start 3/04
- Ingleside
  - Design Development Phase – Budget, Schedule
  - Next- State 100%DD submittal
- Portola
  - Construction Document Phase

Active Projects Reports
Renovations

- Excelsior
  - Opened 7/8/05
- West Portal
  - Construction start 3/05
- Marina
  - Construction start 10/05
- Sunset
  - Construction start 11/05

Active Projects Reports
Renovations

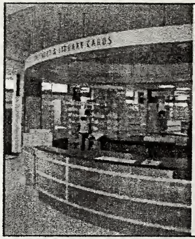
- Presidio Retaining Wall
  - Construction start 04/06
- Noe Valley
  - Awarded to LC General Engineering
  - Closed 2/11/06
  - Abatement
- Western Addition
  - Bid Phase – due 5/10/06

Active Projects Reports
Renovations

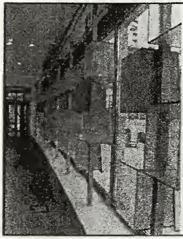
- Richmond
  - Construction Document Phase
  - Next -95% CD submittal to State
- Bernal Heights
  - Design Development Design Phase
  - Next – Peer Review response
- Potrero
  - Design Development Phase - Schedule
  - Next – Variance Hearing
- Eureka Valley
  - Conceptual Design Phase
  - Next – Community Meeting

Construction Reports

- Mission Bay
- Glen Park
- West Portal
- Marina
- Sunset
- Presidio Retaining Wall
- Noe Valley

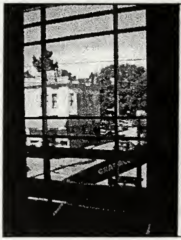


•Mission Bay

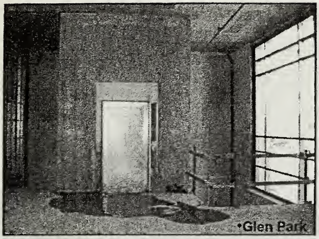


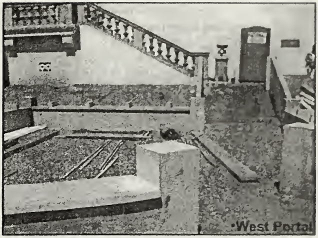
•Mission Bay

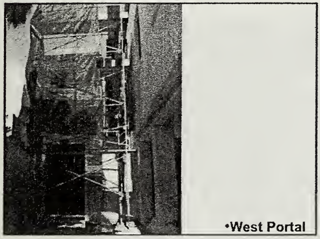
Glen Park

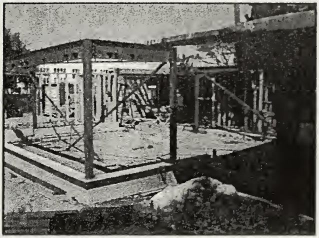


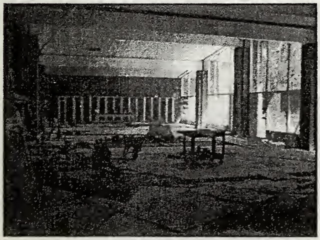
•Glen Park

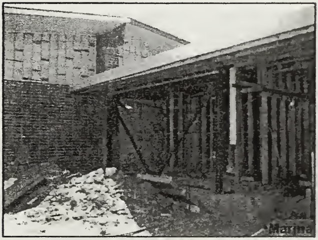

•Glen Park

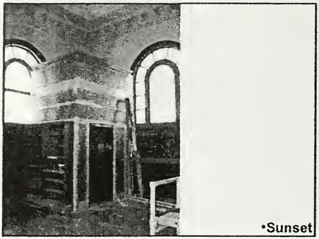

•West Portal


•West Portal

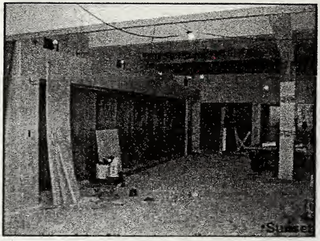





•Marina



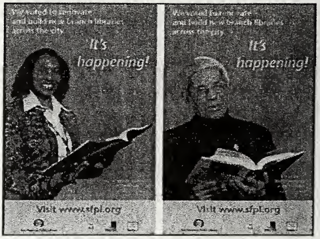
•Sunset



•Sunset

Community Outreach Update

- BLIP events:
  - 4/25 Anza Branch Community Meeting
  - 5/2 Merced Branch Community Meeting
  - 7/8 Mission Bay Branch Opening
- Other events and / or Library presence:
  - 4/14 Potrero Branch Public Art Selection Panel
  - 4/26 California Library Association Legislative Day
  - 5/20 Asian Heritage Street Fair
- Related Boards/Commissions:
  - 4/27 Citizens GO Bond Oversight Committee
  - 6/28 Potrero Branch Variance Hearing
- Other Outreach:
  - Website
  - Bulletin Board – Sixth Floor
  - Posters



We voted to renovate and build new branch libraries across the city.
It's happening!
Visit www.sfpl.org
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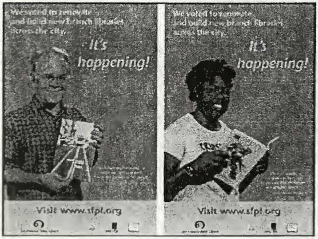

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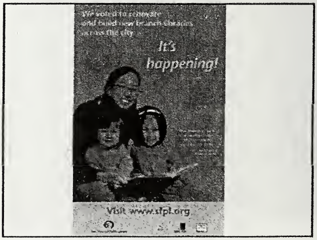

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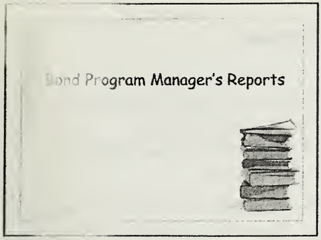
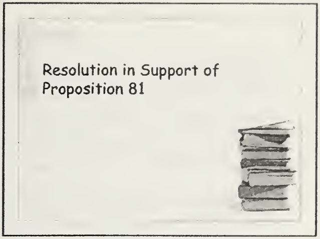
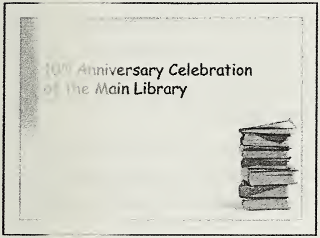


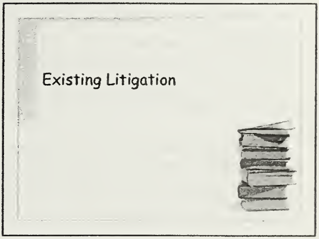
Bond Program Manager's Reports



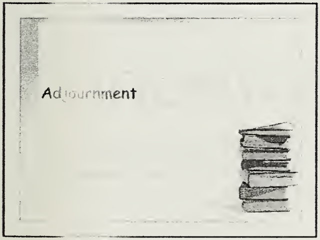
Resolution in Support of Proposition 81



10th Anniversary Celebration of the Main Library



Existing Litigation



Adjournment

San Francisco Public Library

WHEREAS, the San Francisco Public Library Commission is pleased to RECOGNIZE, HONOR, and COMMEND the many significant contributions which Deputy City Librarian and former Acting City Librarian PAUL UNDERWOOD has made to the betterment of San Francisco's public libraries through his skillful leadership on behalf of our libraries; and

WHEREAS, throughout his years of service to the City & County of San Francisco Paul Underwood has earned the affectionate regard and professional respect of his colleagues through his passionate devotion to public service, his consistently excellent work, and his enthusiasm for doing every job well; and

WHEREAS, the invaluable contributions and respected professional accomplishments of PAUL UNDERWOOD, justly renowned for his skill in obtaining Proposition 14 Grant Funds, his achievements in the establishment of the Library's Support Services Center, in developing the Library's Strategic Plan, and his careful stewardship of our public library system have significantly benefited the San Francisco Public Library and the people of San Francisco; and

WHEREAS, the San Francisco Public Library Commission will SALUTE PAUL UNDERWOOD, as an outstanding exemplar of the high ideals of professional achievement, personal character, and public service leadership at its regular meeting on April 20, 2006; Now,

Therefore, Be It Resolved that the SAN FRANCISCO PUBLIC LIBRARY COMMISSION in RECOGNITION and HONOR of his outstanding exemplary public service and dedicated hard work and in recognition of his retirement from the Library, do hereby RECOGNIZE, HONOR, AND COMMEND

PAUL UNDERWOOD

In Witness Whereof, I have hereunto set my hand and caused the seal of the San Francisco Public Library Commission to be affixed.

CHARLES A. HIGUERAS, A.I.A.
PRESIDENT
APRIL 20, 2006

CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
April 20, 2006

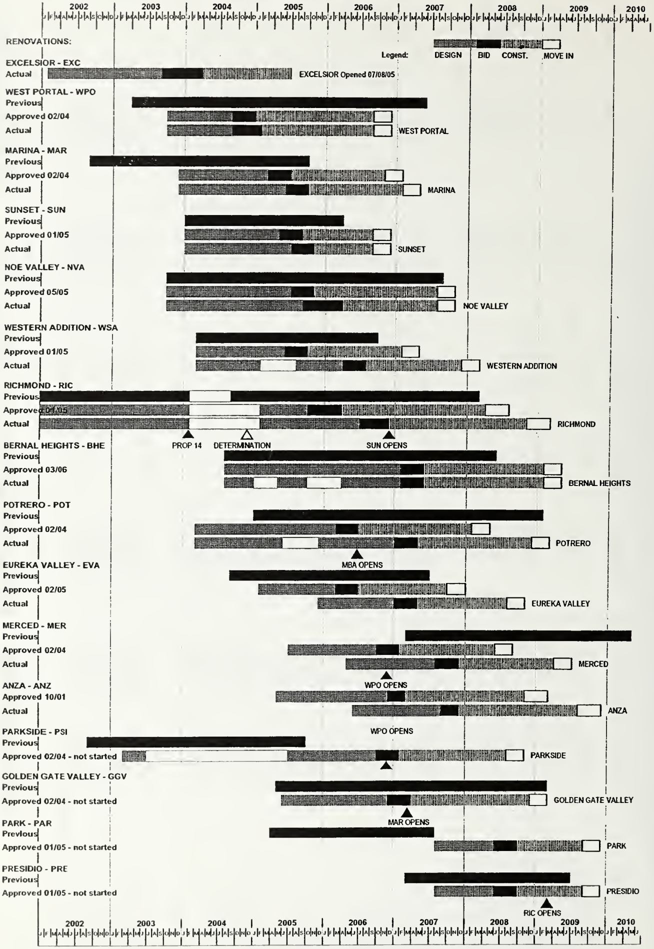
	BUDGET		REVENUE FUND STRATEGY				EXPENDITURES/ENCUMBRANCES	
Branch	Baseline Budget (10/01)	Approved Budget (01/06)	City Prop. A Bonds	State Prop. 14 Grants	Other Funds	Total All Sources	Actual 31-Mar-06	New This Month
							B	
Site Acquisitions & New Construction								
Glen Park	4,570,000	4,881,000	4,681,000		200,000 (5)	4,881,000	322,494	2,450
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578	-	5,751,855	2,586,948	-
Mission Bay	3,350,000	3,967,000	3,957,000		10,000 (7)	3,967,000	3,741,952	3,737
Portola	4,570,000	4,818,520	4,388,000		430,520 (5)	4,818,520	1,878,067	-
Visitacion Valley	5,320,000	5,884,500	5,826,500		58,000 (6)	5,884,500	2,217,073	-
Support Services	9,080,000	8,946,342	8,876,000		70,342 (6)	8,946,342	8,850,502	-
SUBTOTAL	*31,460,000*	*34,249,217*	*30,013,777*	*3,466,578*	*768,862*	*34,249,217*	*19,597,036*	*6,187*
Renovations								
Anza	4,740,000	4,503,000	4,503,000		-	4,503,000		
Bayview	3,820,000	3,629,000	3,629,000		-	3,629,000	18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		-	5,082,500	309,308	14,844
Eureka Valley	4,580,000	4,351,000	4,351,000		-	4,351,000	82,567	10,581
Excelsior	3,820,000	3,655,648	3,629,000		26,648 (4)	3,655,648	3,590,558	1,470
Golden Gate Valley	5,340,000	5,073,000	5,073,000		-	5,073,000		
Marina	4,110,000	3,924,500	3,904,500		20,000 (4)	3,924,500	3,283,193	24,791
Merced	4,200,000	3,990,000	3,990,000		-	3,990,000		
Noe Valley	4,410,000	5,707,318	5,687,318		20,000 (4)	5,707,318	4,586,509	3,770,059
North Beach	3,460,000	3,763,600	3,287,000		476,600 (5)	3,763,600	118	
Ortega	3,560,000	3,382,000	3,382,000		-	3,382,000	129,944	-
Park	1,310,000	1,310,000	1,244,500		65,500 (5)	1,310,000		
Parkside	2,880,000	3,236,000	3,236,000		-	3,236,000	89,595	
Potrero	4,230,000	3,968,500	3,968,500		-	3,968,500	135,652	302
Presidio	1,530,000	1,530,000	1,453,500		76,500 (5)	1,530,000	348,853	-
Richmond	7,630,000	9,032,642	1,127,606	5,485,036	2,420,000 (2),(4)	9,032,642	1,458,074	23,460
Sunset	1,490,000	1,510,000	1,415,500		94,500 (5),(4)	1,510,000	1,169,299	11,637
West Portal	4,110,000	4,574,500	4,554,500		20,000 (4)	4,574,500	4,108,710	69,563
Western Addition	3,430,000	3,278,500	3,258,500	-	20,000 (4)	3,278,500	590,572	44,788
SUBTOTAL	*74,000,000*	*75,501,708*	*66,776,924*	*5,485,036*	*3,239,748*	*75,501,708*	*19,901,642*	*3,971,495*
Program-Wide Services & Costs								
Library Program Costs	800,000	800,000	800,000			800,000	707,825	261
Program Consultants	750,000	750,000	750,000			750,000	421,441	22,338
City Program Management	3,600,000	4,900,000	4,900,000			4,900,000	1,936,234	36,134
Real Estate Dept	120,000	235,281	235,281			235,281	235,281	
Art Enrichment Program		362,000	292,000		70,000 (4)	362,000	212,382	119
Moving & Temporary Services	4,360,000	711,752	328,400		383,352 (4),(7)	711,752	443,522	
Furniture & Equipment	15,000,000	16,000,000	-	759,170	16,000,000 (3)	16,759,170		
Bond Financing Costs	1,500,000	1,000,000	1,000,000			1,000,000	344,227	
Program Reserve	1,675,000	1,008,479	768,618		899,861 (5),(7)	1,668,479		
SUBTOTAL	*27,805,000*	*25,767,512*	*9,074,299*	*759,170*	*17,353,213*	*27,186,682*	*4,300,912*	*58,852*
TOTAL	**133,265,000**	**135,518,437**	**105,865,000**	**9,710,784**	**21,361,823**	**136,937,607**	**43,799,590**	**4,036,534**

(1) Prop. 14 State Grants ($9,710,784)
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000)
(3) Private donations from Friends of the Library ($16,000,000)
(4) Library Preservation Fund appropriated FY 03/04 ($500,000)
(5) Bond interest proceeds ($1,673,481)
(6) Rents received ($128,342)
(7) L[illegible] Preservation Fund appropriated FY 05/06 ($650,000)

Branch Library Improvement Program - Current Schedule Report

Last Approved March 16, 2006

Presented at Commission Meeting April 20, 2006



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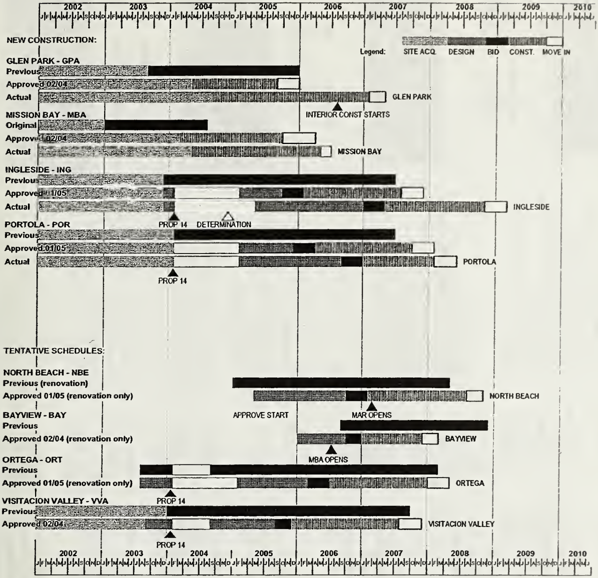
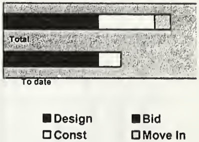
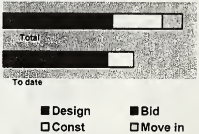
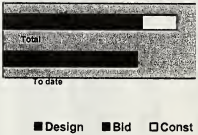
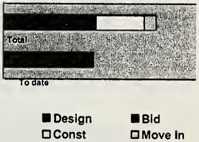
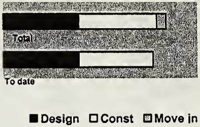
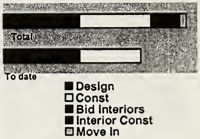
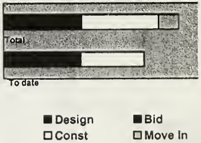


Branch	Contacts	Statistics	Activities	Schedule
Marina Branch 1890 Chestnut Street	**District/Supervisor:** 2 / Alioto Pier **Architect:** Tom Eliot Fisch / Field Paoli **Contractor:** Trico Construction	**Award:** $2,393,700 **Change Orders:** $71,113 **Total Contract:** $2,464,813 **Payments:** $750,415 **Duration:** 425 days **Extensions:** 0 days **Total Duration:** 425 days **Substantial:** 10/31/06 **Final Compl:** 12/29/06	Roof dry-rot replacement done Structural steel brace-framework & moment frame Placing electrical in trenches Start roof HVAC openings Change orders pending: various arch. & owner req. changes totaling $15K Force account work for dry rot repairs	
Sunset Branch 1305 18th Avenue	**District/Supervisor:** 5 / Mirkarimi **Architect:** Fougeron Architecture **Contractor:** Cooper Pugeda Management	**Award:** $796,888 **Change Orders:** $98,923 **Total Contract:** $895,811 **Payments:** $421,327 **Duration:** 300 days **Extensions:** 0 days **Total Duration:** 300 days **Substantial:** 7/11/06 **Final Compl:** 9/9/06	HVAC rough in Fire alarm drawings approved by SFFD Book slot installation Drywall taping No change orders pending	
Presidio Branch 3150 Sacramento Street	**District/Supervisor:** 7 / Elsbernd **Engineer:** DPW **Contractor:** Valentine Construction	**Award:** $204,566 **Change Orders:** $0 **Total Contract:** $204,566 **Payments:** $0 **Duration:** 105 days **Extensions:** 0 days **Total Duration:** 105 days **Substantial:** 7/23/06 **Final Compl:** 8/7/06	NTP 4/24/06 This contract is only for retaining wall repairs Contract awarded	
Noe Valley Branch 451 Jersey Street	**District/Supervisor:** 8 / Dufty **Architect:** Carey & Co., Inc. **Contractor:** LC General Engineering & Const., Inc.	**Award:** $3,770,000 **Change Orders:** $0 **Total Contract:** $3,770,000 **Payments:** $0 **Duration:** 485 days **Extensions:** 0 days **Total Duration:** 485 days **Substantial:** tbd **Final Compl:** tbd	Closed 2/11/06 NTP expected soon No change orders pending	

CONSTRUCTION REPORT – 2000 Branch Library Improvement Program

April 20, 2006 PAGE 1

Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Award:** $2,433,636 **Change Orders:** $19,071 **Total Contract:** $2,452,707 **Payments:** $1,819,019 **Duration:** 698 days **Extensions:** 85 days **Total Duration:** 783 days **Substantial:** 03/24/06 **Final Compl:** 5/25/06	Temp. Certificate of Occupancy for entire building – 3/15/06 Books moved in 3/28/06 No change orders processed this month	
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion of Shell:** 6/1/06	No payments made till finished Design of interior construction proceeding. Bid Spring 2006	
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Award:** $2,980,000 **Change Orders:** $55,461 **Total Contract:** $3,035,461 **Payments:** $1,201,381 **Duration:** 460 days **Extensions:** 73 days **Total Duration:** 533 days **Substantial:** 6/22/06 **Final Compl:** 8/21/06	Installing electrical conduits Installing HVAC duct work Plumbing rough – 90% Grading courtyard area Change orders pending: floor leveling compound, window revision, etc totaling $108K	

BRANCH LIBRARY
IMPROVEMENT PROGRAM

San Francisco Public Library

HELP US BUILD NEW BRANCH LIBRARIES

The largest building campaign in San Francisco Public Library history is in full swing. We are now seeing the fruits of the $105.9 million bond measure passed in November 2000. The Branch Library Improvement Program (BLIP) calls for 19 branches to be renovated, four leased facilities to be replaced with City-owned buildings and one brand-new branch to be constructed.

Upcoming projects:

Branch	Scope	Construction budget	Architect	Projected bid date
Western Addition	Renovation & expansion	$ 2.3 million	Bureau of Architecture	*Out to bid now!!!*
Glen Park	New interior construction	$ 1.0 million	Bureau of Architecture	April 2006
Richmond	Renovation & expansion	$ 6.3 million	Bureau of Architecture	Summer 2006
Portola	New construction	$ 2.5 million	S. Meek/ Noll & Tam	Summer 2006
Ingleside	New construction	$ 2.7 million	Fougeron /Group 4	Spring 2007
Eureka Valley	Renovation & possible expansion	$ 3.0 million	Bureau of Architecture	Spring 2007
Potrero	Renovation & expansion	$ 2.8 million	Bureau of Architecture	Spring 2007
Bernal Heights	Renovation	$ 3.5 million	Bureau of Architecture	Spring 2007
Plus, 9 more renovations and 1 new construction project up for bid late 2007 - 2008.				

Why bid on our projects?

- ► Prompt payments
- ► Public exposure
- ► Guaranteed funding
- ► Professional project team (including former contractors!)
- ► Green building opportunities
- ► Fair project administration
- ► Fast responses to your questions

To be alerted of projects ready to bid and for more information,
call 415-557-4354 or check www.sfpl.org/blip.

Designing Librarie

Flexible Designs for Changing Needs

BY JENNIFER M. LIPNER

There is no doubt that we are living in a digital age. So where does that leave those iconic houses of pre-digital symbols—public libraries? Contrary to what one might think, the ongoing information explosion makes public libraries more relevant than ever.

Americans now have access to greater amounts of information, faster than ever before. They want to be informed and are turning to libraries and librarians for help with accessing information and distinguishing the significant content within the glut of material.

"Libraries are evolving to provide more and better services than the traditional role of housing books," explains James Lothrop, ASID, AIA, of Lothrop Associates LLP in Valhalla, N.Y. "If the libraries didn't change, they would certainly fail. But they're very successfully adapting."

Libraries are increasingly customer-oriented, perhaps taking cues from their major competitors, bookstores. The emphasis on customer service includes recognizing that patrons' comfort and ease of use is a vital element in library design. In fact, more and more, users expect their library experience to mimic their bookstore experience. To this end, library displays are changing, including shelving arrangements that display more of the cover and not just the spine of the book; higher-visibility display tables; wider aisles in the stacks to encourage browsing; plenty of comfortable chairs; and even cafes and coffee shops.

Library as Community Center

Perhaps the most significant factor in the evolution of public libraries is the shift from storehouse of books to community places. "The idea of libraries as solitary places is long gone," says Lothrop. "Now they provide a social network and a gathering place for communities."

Public libraries, which are most often funded primarily through local taxes along with lesser private donations, are generally viewed as a high priority for communities. "People are very passionate and engaged about their libraries," says Luis Herrera, San Francisco city librarian. "They really hold us accountable, and they should." In 2000, San Francisco residents approved an ambitious $109 million, nine-year bond measure to renovate 19 existing branch libraries and build five new libraries.

Funding for libraries is more limited in many areas of the country, so there is pressure for libraries to serve a broad range of community members in order to justify the scarce tax dollars. It is also essential that the library itself reflect the community in which it's located. "You don't design the same library twice," Lothrop says. "Every library has unique qualities that make it charming, things that follow through on the bigger issues within a community."

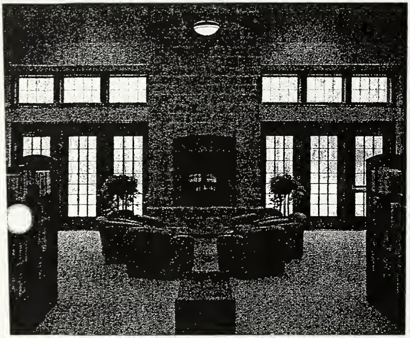
Shelby Hicks, ASID, of Shelby's Interiors in Alton, N.H., has taken this idea to heart in her redesign of the children's area of the Maxfield Library in Loudon, N.H. "The project is funded entirely through donations, so it

COURTESY OF THE SEATTLE PUBLIC LIBRARY.

Comfortable seating encourages patrons to gather and read in Seattle Central Library's atrium "Living Room" area. The 11-story building also features a learning center and auditorium, children's and teen areas, meeting rooms, a reading room and more than 400 public computers.

vas essential to create a sense of com-
nunity within the space," explains
licks. Although Loudon only has a
opulation of about 5,000 residents,
t is home to the New Hampshire In-
ernational Speedway, which brings
nousands of visitors to the area every
ear. "NASCAR is definitely a big part
f the community," Hicks says.

> "Every library has unique qualities … that follow through on the bigger issues within a community."
>
> James Lothrop, ASID, AIA



▲

Today's libraries often serve as community centers, incorporating welcoming spaces for group activity and for quiet reflection, such as at the Chester Public Library in Chester, N.J.

licks brainstormed with the li-
y design team and decided on a
isportation theme for the chil-
's area, which is expected to open
spring. She met with NASCAR
ials at the Speedway, and several
teams donated auto parts from
race cars to use in the library. A
CAR-authorized muralist is even
iting scenes on several of the
. "The idea is to get people excit-
out the library and especially to
middle school-age kids back to
ibrary," says Hicks.

the other end of the spectrum
ttle's Central Library, which
)to much acclaim in May
and has since seen more than
million visitors. The 11-story
building, designed by Rem Koolhaas of the Dutch architecture firm OMA in partnership with LMN Architects in Seattle, is entirely transparent so that passersby on the street will be able to see the activity on every floor of the library. Built at a total cost of $169 million, mostly from public funding through a 1998 bond measure, the new Central Library has re-energized its neighborhood and serves as a civic icon for the entire city: "It has a real 'rock-star quality,'" says Seattle Public Library communications director Andra Addison of the building, which has also achieved LEED Silver certification.

At almost 363,000 square feet, the library faced potential challenges in ease of use for both visitors and staff. The library's wayfinding features, designed by Bruce Mau Designs, are incorporated seamlessly and intuitively throughout the building. Information desks are clearly marked in bold graphics covering the desks' front surfaces; elevators, escalators and stairs are painted fluorescent green/yellow to draw attention; nonfiction books are housed in an innovative "book spiral" so visitors can browse the collection's four levels without utilizing stairs or elevators, and corresponding Dewey Decimal numbers are indicated on large floor mats. The children's center is located at the library's main entrance so that parents don't need to navigate through the building when they visit.

Ease of use is particularly essential for the Central Library, as it incorporates many self-service options for patrons. The library uses a comprehensive automated book-sorting system based on RFID tags, freeing library staff to spend more time helping patrons. Wireless communication devices on necklaces allow librarians to communicate freely with other staff throughout the building. "Our librarians don't just sit behind desks waiting for people to come up
with questions. They're very p
tive," says Addison.

Designing for Flexibility

Regardless of where they are l
ed, or of how large- or small-
they are, libraries serve many d
ent uses every day—from de
daycare and after school center
children of all ages, to makeshil
fices and meeting spaces, to te
ing centers, to quiet retreats—
everything in between. "It can
huge challenge to design space
so many users," says Suzan Glol
FASID, of Globus Design Associ
in Red Bank, N.J. "In particular,
need to balance the space for pr
cy with the space for communit

The best design strategy to m
the diverse and changing needs o
braries and their users can
summed up in one word: flexibil
Libraries have typically been plan
on a 20-year life cycle, so design
must address not only how a libra
needs will change over the course
a day, but also during the buildin
life cycle. "You can plan sensibly
20 years out, but everyone recogni
that something will be obsolete wi
in five years," says Globus. These i
evitable redesigns, along with
braries' overall concern for sense
place, make libraries a great mark
for the services of interior designe

Designing the library to be as fle
ible as possible, from the earliest pr
gramming stages, ensures that t
building can be adjusted with mi
mum expense and inconvenienc
This is particularly relevant in the fa
of rapidly changing technology. "O
of the biggest challenges is wirir
flexibility," Lothrop says. "In the pa
10 years it's been a real problem to r
configure libraries for new comput
use." Wireless networks are an idea
though expensive, solution to th
problem of computer wiring. Whe
this isn't an option, Lothrop recon
mends using flat wires underneat

odular carpet as a way to add or re-
nfigure wiring in an existing space.
new construction or major re-
signs, accessible spaces should be
ilt in below the floor—as is stan-
rd in office environments—to ac-
nmodate wiring changes.

Despite the integration of technol-
y, books and public spaces are still
focal points of a library, and col-
tions will inevitably expand and
inge. Libraries should be designed
h as few fixed walls as possible in
ler to accommodate these adjust-
nts. Lighting—which should al-
ys create a natural and welcoming
biance throughout the facility—
uld be uniform across the space,
hat as book stacks or seating areas
ve, the light source remains con-
ent. On the aesthetic side, design-
should select forward-looking
r palettes and materials that will
ar outdated too quickly.

address the changing daily
ls, Globus also suggests flexible
ishings so that patrons can cre-
their own spaces as necessary.
can be as simple as specifying
rs that are easily moved and in-
ing curtains or screens to sepa-
areas for privacy or small meet-
Many libraries also incorporate
l-scale wireless networks so that
ons can use their own laptop
puters and wireless devices
ighout the building.

acting Generation Y

of the most eager users of tech-
gy in libraries are teenagers. In-
ingly, this group has historical-
en the demographic least often
in libraries. Library systems
s the country are embracing this
and putting additional resources
he design of their teen areas.
r teens, flexible spaces designed
for them are of the utmost
e. When designing library
paces, Globus uses entirely dif-
furnishings from those traditionally seen in the rest of the library. "The closer you can get teens to sitting on the floor, the better," she shares. Chairs should be very low to the ground, with moveable parts so that users are doing, not just sitting. Furniture for a teen space will generally have different ergonomics and textures, and it must be moveable. "Teens travel through life in groups, and they want to create their own furniture groupings," says Globus.

▲

Teenagers have become enthusiastic library patrons thanks to uniquely designed spaces, such as Teen Central at Phoenix's Burton Barr Central Library.

In 2001, Phoenix Public Library (PPL) opened a 5,000-square-foot Teen Center at its Burton Barr Central Library. The Teen Center was so successful that the concept—"for teens, by teens"—has been expanded to all 13 branches of the system. This effort has been largely achieved through public funds but also has seen significant private donations. "We feel like if it's the right thing to do, the money will happen," says assistant city librarian Shera Farnham. "To the community, it's a no-brainer to provide a place for teens to gather."

Teenagers were involved in the Burton Barr Teen Center from the earliest programming stages and design charettes, working directly with architects and interior designers, through selecting the colors for the space, and later suggesting programs and activities. "The key is to involve teens in the planning," says Farnham. "They have the opportu[illegible] say 'this is the feel we want.[illegible]PL has established teen councils for each branch to coordinate all aspects of the teen spaces—which range from 300 to 1,500 square feet—including décor, music, atmosphere and activity planning. Teenagers who traditionally came to libraries to do homework (if at all), now come to the library—and stay there—for many reasons. In Phoenix, this change has been particularly noticeable as adolescent boys become regular library patrons.

Just like private businesses, public libraries—and the designers who create them—must pay close attention to cultural, financial, social and demographic trends. In recent years, public libraries have responded to the needs of their increasingly diverse communities by moving away from the institutional feel of the past, toward community centers with a true sense of place. "This is no longe[illegible]ur grandparents' library," says H[illegible]a of San Francisco Public Library. "We're creating libraries that will be a destination for people."]

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION RESOLUTION NO. 0106
PROPOSITION 81

WHEREAS, a new State library bond measure, the "California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2006", known as Proposition 81, is on the June 2006 ballot; and

WHEREAS, approval of Proposition 81 would authorize the State of California to sell $600 million in bonds to assist local governments in the construction and renovation of public libraries; and

WHEREAS, approved projects will combine state matching funds representing 65% of total project costs, with 35% in locally generated funds, resulting in nearly $900 million being spent in local communities; and

WHEREAS, eligible projects that were not funded in the last round of a previous State library construction bond (Proposition 14), including the San Francisco Public Library's applications (totaling $9.5 million) to supplement the funding for new Visitacion Valley and Ortega branch libraries, will be given first priority of the initial $300 million for funding if Proposition 81 passes; and

WHEREAS, the San Francisco Public Library's largest building campaign in history is in full swing as we are now seeing the fruits of the $105.9 million City bond measure passed in November 2000 that calls for 19 branches to be renovated, four leased facilities to be replaced with City-owned buildings and one brand-new branch to be constructed - the first in 40 years - in Mission Bay; and

WHEREAS, over the last few years there has been a dramatic increase in the cost of construction attributed to rising energy, cement, and steel costs, increased international demand for materials, escalating labor costs, the weak US dollar, and many other factors; and

WHEREAS, without additional funding sources, this unprecedented rise in construction costs will impact the Branch Library Improvement Program and reduce the scope of upcoming projects; and

WHEREAS, the passage of Proposition 81 creates an opportunity to gain additional funds from the State to increase the Branch Library Improvement Program budget; now, therefore, be it

RESOLVED, that the Library Commission urges the Board of Supervisors of the City and County of San Francisco to consider whether to endorse Proposition 81 on the June 6th, 2006 election ballot.

As approved April 20, 2006

Michael Housh, Commission Secretary

Californians *for* Literacy
& Community Libraries

CALIFORNIA READING AND LITERACY IMPROVEMENT
AND
PUBLIC LIBRARY CONSTRUCTION AND RENOVATION
BOND ACT OF 2006

California Libraries in Need

California's libraries are in trouble. Extraordinary population growth, combined with local government budget shortfalls, have left many counties, cities and library districts unable to keep up with the increased demand for services and the space in which to provide them.

As a result, many California neighborhoods and communities either do not have a local library, or are relying on old library structures – some built prior to 1930, and in need of upgrading in order to operate more efficiently and accommodate new technologies.

While Proposition 14, passed by voters statewide in March, 2000, was a first step in meeting California's need for new libraries, it fell far short of meeting all our libraries' needs. A 2003 State Library survey revealed 579 unfunded library projects around the state, at a cost of $4.4 billion, with Proposition 14 providing enough money to fund only 45 of these.

The 2006 Library Bond Act

In response to this continuing need, the State Legislature has placed a $600 million statewide library bond on the June, 2006 ballot.

- This bond will provide a 35% local/65% state match in funding for grant recipients.

- Grants will be awarded for a minimum of $50,000 and a maximum of $20 million.

- First priority will be given to eligible applications not funded in the 3rd application cycle of Proposition 14. The amount awarded for these first priority projects may not exceed 50% of the $600 million authorized.

- The remaining $300 million of funds not awarded for the 3rd application cycle will be awarded on a statewide competitive basis.

- At least $25 million will be made available for joint use projects with one or more public education institutions (K-12 school district, county office of education, community college district, a campus of California State University or a campus of the University of California).

Contributions to the Committee are not tax deductible for federal income tax purposes. There are no contribution limits. The Committee may accept contributions from individuals, businesses, committees, and other organizations, which should be made payable directly to the Campaign. The Campaign is required to disclose the true source of all contributions. Individuals, businesses and organizations making contributions may incur reporting obligations under the state campaign reporting laws. Additional information may be obtained from the Campaign or from the FPPC (www.fppc.ca.gov)

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2006